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आज़ादी का
अमृत महोत्सव



केन्द्रीय विद्यालय संगठन
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली
KENDRIYA VIDYALAYA SANGATHAN
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MOST URGENT-EMAIL ONLY

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: Preparation and Submission of PM SHRI Annual Work Plan & Budget (AWP&B) for the financial year 2024-25 (for 730 KVs of First Phase) regarding

Madam/Sir,

With reference to the subject cited above it is informed that 730 Schools, selected under first phase, have to prepare Annual Work Plan & Budget for the financial year 2024-25. The following directions may be issued to the KVs for the preparation of budget for the FY 2024-25:

1. Each Kendriya Vidyalaya will constitute a committee of 5-6 members under the Chairpersonship of Principal KV, in which at-least one representative from each stakeholder should be included.
2. The committee will assess their requirement and accordingly will prepare the budget.
3. The budget is to be submitted through <https://www.pm-shri.in/> portal. The UDISE code is the username and password is same as last year to login into the portal.
4. After login, the school will go to the **AWP&B** menu then select **Plan Proposal**. For each head, the Year will be 2024-25. For each head there will be a separate entry as of last year.
5. Each Vidyalaya will prepare a budget of Rs 75 Lakh out of which Non-Recurring amount will be Rs 35 Lakh and Recurring will be Rs 40 Lakh.
6. A suggestive model budget is being shared; School can change the quantity as per students strength and teacher and also add/delete any item as per their requirement.
7. Under Non-Recurring Heads - School can choose the following as per their requirement:
 - ❖ Shortfall regarding already sanctioned construction of labs/rooms(sanctioned in 2023-24), if any, may be proposed (Maximum ceiling upto 12.5 lakh)
 - ❖ Smart classroom/E-classroom: if not setup 100% e-classrooms for children in classrooms only(Maximum ceiling: 10 Lakh)
 - ❖ Furniture: if furniture is very old and not in good condition or shortage of furniture (Maximum Ceiling : 10 Lakh)
 - ❖ ATL Lab (if 1500 Sq ft Built-in Space(Room) available) (Maximum ceiling 10 Lakh)
 - ❖ Ramps and Handrails, if Ramp & Handrail not available or in dilapidated condition.(Maximum ceiling Rs 0.5 Lakh)

