

		पी.एम. श्री. केन्द्रीय विद्यालय विकासपुरी, ग्राम हस्तसाल, डाकघर उत्तम नगर, नई दिल्ली P.M.Shri Kendriya Vidyalaya Vikaspuri, Vill. Hastal, P.O.Uttam Nagar, New Delhi ☎-011-20897071, ईमेल / Email –ID pmsshrikvvikaspuri@kvsrodelhi.in वेबसाइट/Website www.vikaspuri.kvs.ac.in सीबीएसई स्कूल कोड /CBSE School Code-89018CBSE सीबीएसई संबद्धता संख्या /CBSE Affiliation No. 2700029
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पत्रांक फ़ा. संख्या./के.वी. विकासपुरी/2026-27/

दिनांक: **05.06.2026**

सत्र 2026–27 हेतु फर्मों का पंजीकरण

निम्नलिखित कार्यों के लिए प्रतिष्ठित और अनुभवी फर्मों से पंजीकरण फार्म आमंत्रित किए जाते हैं:-

खरीद हेतु: सभी प्रायोगशालाओं (Physic/Chemistry/Biology/Jr.Sr.Lab/Maths Lab) के उपकरण व अन्य सामग्री,, संगीत वाद्ययंत्र, खेलकूद सामग्री, , कम्प्यूटर, सी.सी.टी.वी. और आई.टी. से संबंधित सामग्री , बिजली एवम् प्लंबिंग सामग्री, छपाई के कार्य, स्टेशनरी संबंधी सामग्री, शिक्षण सामग्री ,सूचना प्रदर्शन बोर्ड सामग्री हेतु फर्नीचर एवम् मरम्मत की सभी सामग्री विद्यालय मरम्मत एवम् रंग-रोगन संबंधीत सभी सामग्री तथा वाटर आर.ओ. मरम्मत सामग्री ईत्यादी।

सेवा कार्य: वाटर आर.ओ. मरम्मत, फर्नीचर मरम्मत, एसी , भवन मरम्मत एवम् रंग-रोगन कार्य, कम्प्यूटर, सी. सी.टी.वी. और आई.टी. से संबंधित वार्षिक रखरखाव एवम् कैंटीन कार्य हेतु ।

किराये हेतु: टेन्ट सामग्री, फैंसी ड्रेस एवम् किराए के वाहनों हेतु

पंजीकरण हेतु इच्छुक फर्म दिनांक 20.06.2026 तक आवेदन सभी जरूरी प्रपत्रों के साथ संलग्न पंजीकरण फार्म स्पीड-पोस्ट, रजिस्टर्ड डाक द्वारा विद्यालय में भेजे। एक कार्य के लिए एक पंजिकरण फार्म ही मान्य होगा ।

सभी प्रतिष्ठित और अनुभवी फर्मों पंजिकरण फार्म हेतु विद्यालय की वेबसाइट www.vikaspuri.kvs.ac.in का अवलोकन करें।

प्राचार्या

P M SHRI KENDRIYA VIDYALAYA VIKASPURI

PROFORMA FOR REGISTRATION OF FIRMS FOR SUPPLIER/SERVICE PROVIDER FOR 2025-26

1.	Category under which registration is sought																		
2.	Name of the owner of the firm with address																		
3.	Name & office address of the Firm/Agency																		
4.	Date of Establishment of the agency/firm																		
5	Length of Experience in the given Field																		
6	Contact Details of representative Name/ Designation Mob Landline Email Id	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%; text-align: center;">First</th> <th style="width: 50%; text-align: center;">Second</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>			First	Second													
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7.	VAT, TIN, TAN etc. numbers of the firm .(Please attach copies of related document)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">GST No.</td> <td> </td> </tr> <tr> <td>TAN No.</td> <td> </td> </tr> <tr> <td>EPF A/c No.</td> <td> </td> </tr> <tr> <td>ESI A/c No.</td> <td> </td> </tr> <tr> <td>Service Tax No.</td> <td> </td> </tr> <tr> <td>PAN No.</td> <td> </td> </tr> </table>			GST No.		TAN No.		EPF A/c No.		ESI A/c No.		Service Tax No.		PAN No.				
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EPF A/c No.																			
ESI A/c No.																			
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8.	Details of experience & place of work during the last 03 years where the similar service are provided	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 35%;">Institute where rendered service/Supplies</th> <th style="width: 15%;">Period</th> <th style="width: 50%;">Name of supplies / Service</th> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>			Institute where rendered service/Supplies	Period	Name of supplies / Service												
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9.	State the latest Income Tax Assessed year and the amount of Tax assessed (Copies of last 3 years. IT Returns audited Balance Sheets & Revenue, A/c to be enclosed).					
10.	Brief details of Bankers	<table border="1"> <tr> <td>A/C Holder Name :</td> </tr> <tr> <td>Name of Bank :</td> </tr> <tr> <td>Bank Account No :</td> </tr> <tr> <td>IFSC No. of Bank :</td> </tr> </table>	A/C Holder Name :	Name of Bank :	Bank Account No :	IFSC No. of Bank :
A/C Holder Name :						
Name of Bank :						
Bank Account No :						
IFSC No. of Bank :						
11.	Are you agreeable to make deliveries to P M Shri Kendriya Vidyalaya, Vikaspuri, when so directed?					
12.	Are you agreeable to abide strictly by the Terms and Conditions of the Tenders and contracts?					
13.	If your firm is registered with any KV/KVS, RO/ KVS, HQ or any other State/ Central Govt. offices. Please give name and address					
14.	Whether the firm is blacklisted by any Govt. Dept/ Autonomous body or any criminal case is registered against the firm or its owners/partners anywhere in India					

NOTE: Without PAN,GST number and other mandatory documents required for specific works/services , no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

Date:_____

SIGNATURE OF OWNER OF THE FIRM & SEAL

UNDERTAKING

I, Mr./Ms. _____ Director/Partner/Proprietor of M/s. _____ hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting documents by me found to be incorrect/incomplete, the offer of my registration / contact will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place :

Signature:

Name of Director/Partner/Proprietor

Date :

Seal of the Firm

TERMS AND CONDITIONS

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorised representative of the Firm.
3. P M Shri K.V. Vikaspuri reserves the right to reject any application.
4. Intimation with regard to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm.
5. The registration as "Approved Supplier" will be kept valid for a period of 01 years. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
6. Prescribed "Application Form" may be obtained from <https://vikaspuri.kvs.ac.in>.
7. If P M Shri Kendriya Vidyalaya, Vikaspuri registers any Firm as approved Supplier he has to supply the material at Kendriya Vidyalaya, Vikaspuri. He has to accept the P M Shri Kendriya Vidyalaya, Vikaspuri payment terms i.e. Payment shall be made by Crossed Cheque/RTGS/NEFT within 30 days from the date of supply of the material in good condition.
8. Firms/Manufacturers/Authorised dealers are requested to submit their e-mail address, in order to start e-procurement.
9. Any change in address, phone number, Fax no. And Email Id shall be informed to P M Shri Kendriya Vidyalaya, Vikaspuri immediately, so as to have proper communication with these Firms/Manufacturers.
10. The documents that are to be submitted at the time of registration
 - Registration of firm
 - PAN, GST, EPF, ESIS number copy (self-attested)
 - Income tax returns of last 3 years.
 - Last 1 to 3 years work contract of any Govt. office. If applicable.