







The following committees formed for the year 2025-26 for smooth functioning of the Vidyalaya. All committee In-charges and members are responsible for preparation of Annual/Year Planner of all the activities of their department and at the end of every month, committee will conduct meeting and submit activity report of the month.





Sl. NO.	NAME OF COMMITTEE	Committee In-charge & Members	SCOPE OF DUTIES	OTHER SPECIFIC DUTIES	Sign.
1	Academic Support Committee	प्राचार्य / PRINCIPAL	<b>Responsibilities of the Academic Support Committee</b> <ul style="list-style-type: none"> <li>Responsible for necessary correspondence with KVS Regional Office / Headquarters as directed by the Principal regarding academic and committee matters.</li> <li>Stay alert, vigilant, and responsible in all duties related to the academic department and committee.</li> <li>Regularly observe and supervise academic functioning and schedule adherence.</li> <li>Prepare the Department-wise Academic Calendar for the academic year 2025-26.</li> <li>Plan, execute, and monitor academic and co-curricular activities as well as routine School Work.</li> <li>Assist, advise, and support the Principal in emergency situations and day-to-day decision-making.</li> <li>Coordinate with other teachers and departments for:                             <ol style="list-style-type: none"> <li>Remedial classes</li> <li>MOD (Master on Duty) schedules</li> <li>Gate/discipline duties</li> <li>Special academic/enrichment programs</li> <li>Conduct regular reviews of academic performance and provide feedback for improvement</li> <li>Maintain proper documentation and ensure timely reporting of academic records and data</li> </ol> </li> </ul>		
		श्री आमिर हुसैन / SH. AMIR HUSAIN उप-प्राचार्य / VICE PRINCIPAL		SUPERVISE	
		श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS		Sr. Most PGT & I/C OF CPD	
		श्री मनोज कुमार झा / SH. MANOJ KUMAR JHA स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI		Subject Convener of Subject Committee HINDI, SANSKRIT and Third language	
		श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA CHAND स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG		Subject Convener of Subject Committee ENGLISH	
		श्री राम श्रीराव / SH. RAM SHRIRAO स्नातकोत्तर शिक्षक जीवशास्त्र / PGT BIO		Subject Convener of Subject Committee SCIENCE	
		श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE		Subject Convener of Subject Committee SOCIAL SCIENCE	














		श्रीमती सरिता डोले / SMT. SARITA DOLE स्नातकोत्तर शिक्षक गणित / PGT MATHS	7. Preparation for CALP time-table and monitoring • Recommend and plan CPD training and development opportunities for staff and encourage participation in workshops, seminars, and orientation programs. • Perform any other academic or administrative tasks as assigned by the Principal.	Subject Convenor of Subject Committee MATHS
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		SUPERVISE PRIMARY
		श्रीमती सारिका सिंह / SMT. SARIKA SINGH प्राथमिक शिक्षिका / PRT		Member
2	Admission Committee	श्रीमती सरिता डोले / SMT. SARITA DOLE स्नातकोत्तर शिक्षक गणित / PGT MATHS	• To plan admission procedure as per KVS guidelines. Planning, execution, dissemination & supervision to ensure error free Registration. • Maintenance of the admission records i.e. registration, provisional list, waiting lists, category wise details of admission etc. • Supervision of SR registers i.e. completion of detailed & correct entries from admission form. • Coordination with Examination department for conducting tests/ examination for fresh admission in the class. • Any other correspondence related to the admission department.	OVERALL IN-CHARGE
		श्री राहुल धनविज / SH. RAHUL DHANVIJ प्रशिक्षित स्नातक शिक्षक अँग्रेजी / TGT ENG		SECONDARY
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		PRIMARY
		श्रीमती नीता सिसोदिया / Smt. Neeta Sisodiya प्राथमिक शिक्षिका / PRT		PRIMARY
		श्रीमती स्वाति भवाने / SMT. SWATI BHAWANE प्राथमिक शिक्षिका / PRT		PRIMARY
3	PM SHRI SCHEME IMPLEMEN TATION	श्री आमिर हुसैन / SH. AMIR HUSAIN उप-प्राचार्य / VICE PRINCIPAL	• Overall Project Oversight Supervise the planning, execution, and monitoring of activities and fund utilization under the PM SHRI scheme. • Ensure timely and efficient use of funds as per the approved plan.	Supervise
		श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS		IN-CHARGE

3/1/22



श्री राम श्रीराव / SH. RAM SHRIRAO स्नातकोत्तर शिक्षक जीवशास्त्र / PGT BIO	<ul style="list-style-type: none"> <li>Resource Management, Ensure effective and need-based utilization of procured items for student benefit.</li> <li>Oversee procurement as per GFR-2017 norms. Maintain separate stock registers for Consumable and Non-Consumable items.</li> <li>Physical verification, proper stock entry, and record - keeping of all purchases.</li> <li>Documentation &amp; Reporting, Maintain before-after photographs, videos, and written records for all activities.</li> <li>Collect feedback from students, staff, VMC, and local community on project impact. Submit quarterly newsletters and compiled school magazine on time.</li> <li>Financial Discipline Ensure no mixing of PM SHRI funds with VVN/SF.</li> <li>Respect the head - wise fund ceiling. Any unspent recurring fund from previous years will lapse.</li> <li>Non-recurring leftover funds may be used under the same head.</li> <li>Branding &amp; Display of PM SHRI banners and logos at events and key locations.</li> <li>Assign unique asset numbers to each non-consumable item and label them physically.</li> <li>Monitoring &amp; Evaluation, Track activity progress and adjust if necessary to meet targets and timelines.</li> <li>Focus on impact-driven initiatives—enhancing learning, well-being, and environment.</li> </ul>	Member	
श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		Member	
श्रीमती सारिका सिंह / SMT. SARIKA SINGH प्राथमिक शिक्षिका / PRT		Member	
श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO		Member	

सुमित

4	Exam Department & Moderation Committee	श्री राम श्रीराव / SH. RAM SHRIRAO स्नातकोत्तर शिक्षक जीवशास्त्र / PGT BIO	<ul style="list-style-type: none"> <li>Coordination, communication &amp; implementation of all KVS/CBSE guidelines / directions. Planning, execution &amp; supervision of all exams, entries related to evaluation and documentation of the same.</li> <li>Procurement of all exam requirements, stationary &amp; maintenance of records/ registers. Correspondence work of exam department.</li> <li>Any work related to Exam. Distribution of progress cards &amp; split up syllabus in time</li> </ul>	OVERALL INCHARGE	
		श्री विनय रामाजी शहारे / SH. VINAY R. SHAHARE प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS		SECONDARY EXAM, MIS PORTAL	
		श्रीमती शिल्पा दरबे / SMT. SHILPA DARBE पुस्तकालयाध्यक्ष / LIBRARIAN		SECONDARY EXAM	
		श्री उमेश वासनिक / SH. UMESH WASNIK प्राथमिक शिक्षक / PRT		PRIMARY EXAM I/C	
		श्रीमती नीता सिसोदिया / Smt. Neeta Sisodiya प्राथमिक शिक्षिका / PRT		MEMBER	
		सुश्री प्राची पांडेय / MS. PRACHI PANDEY प्राथमिक शिक्षिका / PRT		PRIMARY EXAM, MIS PORTAL	
5	Purchase Committee	श्री आमिर हुसैन / SH. AMIR HUSAIN उप-प्राचार्य / VICE PRINCIPAL	<ul style="list-style-type: none"> <li>To work as per GFR rules, GeM and KVS Guidelines.</li> <li>Need Analysis: Identify genuine requirements with specifications.</li> <li>Procurement Mode: Use GeM first. Comparative Statement: Select L1 vendor (lowest rate fulfilling all conditions).</li> <li>Purchase Order: Issue PO with Principal's approval.</li> <li>Item Receipt &amp; Verification: Physical verification by committee.</li> <li>Stock Entry: Entry in consumable/non-consumable register. Assign asset number.</li> <li>Bill Verification: Crosscheck bill, stock entry, cash book update. Sign by Stock I/C &amp; Principal.</li> <li>Documentation: Maintain all records – requisitions, quotations, PO, bills, stock entries.</li> </ul>	SUPERVISE	
		श्री चित्रांगद सिंह / SH. CHITRANGADH SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE		IN-CHARGE	
		श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS		GeM Portal work	
		श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वाशि / TGT PHE		MEMBER	
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		MEMBER	
		श्री सुनील परटवार / SH. SUNIL PARATWAR		MEMBER	





		प्राथमिक शिक्षक / PRT			
		श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO			Documentation & Paying Authority
		संबंधित स्टॉक प्रभारी/ CONCERNED STOCK I/C			
6	CBSE and Public Exam	श्रीमती रोहिणी वझे / SMT. ROHINI VAZE प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS	<ul style="list-style-type: none"><li>• <b>Responsibilities Related to Examination Work</b></li><li>• Coordination, communication, and implementation of all KVS/CBSE guidelines and directions.</li><li>• Planning, execution, and supervision of all examinations, including entries related to evaluation and documentation.</li><li>• Procurement of all examination materials and stationery; maintenance of related records and registers.</li><li>• Handling all correspondence related to the examination department.</li><li>• Management of all examination-related tasks, including distribution of mark sheets/certificates and other essential duties such as:<ul style="list-style-type: none"><li>– Registration of students in CBSE for Class IX and XI</li><li>– Submission of LOC (List of Candidates) for Class X and XII</li></ul></li><li>• Timely completion of tasks related to OASIS and other official portals.</li></ul>	INCHARGE	
		स्नातकोत्तर शिक्षक भौतिक शास्त्र / PGT PHY		Member	
		श्री किशोर शेंगडेकर / SH. KISHORE SHENGADEKAR प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT OCIAL SCIENCE		Member	
7	Timetable & Daily arrangement committee	श्री आशीष मांडवगडे / SH. ASHISH MANDAVGADE स्नातकोत्तर शिक्षक अर्थशास्त्र / PGT ECO	<ul style="list-style-type: none"><li>• <b>Responsibilities Related to Time-Table and Academic Scheduling</b></li><li>• Preparation of the school's routine time-table as per KVS guidelines.</li><li>• Preparation of special time-tables well in advance for any Cluster-level or Regional-level events in the</li></ul>	INCHARGE	
		श्री विनय रामाजी शहारे / SH. VINAY R. SHAHARE		Member	

31/12

प्रशिक्षित स्नातक शिक्षक गणित / TGT  
MATHS

श्री राजकुमार पौराणिक / SH. RAJKUMAR  
PAURANIK

प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE

श्रीमती शिल्पा दरबे / SMT. SHILPA DARBE

पुस्तकालयाध्यक्ष / LIBRARIAN

श्रीमती पुनम हटवार / SMT. PUNAM  
HATWAR

प्राथमिक शिक्षिका / PRT

श्री बिसने सुशील / SH. BISNE SUSHIL

प्राथमिक शिक्षक / PRT

श्री उमेश वासनिक / SH. UMESH WASNIK

प्राथमिक शिक्षक / PRT

श्रीमती सारिका सिंह / SMT. SARIKA SINGH

प्राथमिक शिक्षिका / PRT

- Vidyalaya.
- Preparation of CALP (Catch-Up and Learning Plan) time-table for students who miss school due to participation in cluster/regional/national level events.
  - Preparation and dissemination of daily arrangements and remedial/extra class time-tables as per directions.
  - Supervision and regular monitoring of class attendance registers.
  - Documentation and correspondence related to time-table management; monitoring of bell timings.
  - Operate and manage the automatic bell system.
  - Verification and certification of part-time teachers' salary statements.

Daily Arrangement

Daily Arrangement

PRIMARY Time  
Table I/C

Automatic Bell  
System

Daily Arrangement

Daily Arrangement

श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA  
CHAND स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG

श्री मनोज कुमार झा / SH. MANOJ KUAMR  
JHA स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI

श्रीमती पपीता बागडे / SMT. PAPITA BAGADE  
प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI

प्रशिक्षित स्नातक शिक्षक संस्कृत / TGT SKT

- Preparation of the CCA Calendar of Activities for 2025-26 and execution of activities as per KVS norms and expectations.
- Celebration of important national and international days during the academic year 2025-26.
- Making important announcements during the morning assembly and ensuring its proper functioning.
- Constitution of the Student Council and monitoring its active participation in school activities.
- Preparation of the duty chart for the morning assembly.

OVERALL  
INCHARGE

Member

Member

Member



		श्रीमती अर्चना मिश्रा / SMT. ARCHANA MISHRA प्राथमिक शिक्षिका / PRT	<ul style="list-style-type: none"> <li>Organizing morning assemblies as per KVS norms and ensuring quality student involvement.</li> <li>Planning, preparation, and celebration of Annual Day and other special days.</li> <li>Allocation of display boards to various departments and regular monitoring of all boards (including classroom display boards).</li> <li>Selection of monthly themes and organizing relevant activities based on the selected theme.</li> <li>Maintenance of records of student achievements under respective houses, ensuring transparency in results and recognitions.</li> <li>Planning, implementation, and documentation of activities and competitions as per official directions.</li> </ul>	PRIMARY In-charge	<i>Archana Mishra</i>
		श्री सौरभ / Sh. Saurabh <i>Saurabh</i> प्राथमिक शिक्षक / PRT		Member	<i>Saurabh</i>
9	Cleanliness, Sanitation & Conservancy Monitoring Committee	श्रीमती अर्चना मिश्रा / SMT. ARCHANA MISHRA प्रशिक्षित स्नातक शिक्षक कला शिक्षण / TGT ARTS	<ul style="list-style-type: none"> <li>Procuring cleanliness materials for the entire school campus, as required.</li> <li>Regular distribution of cleaning materials to housekeeping staff.</li> <li>Assigning duties to wing in-charges, cleanliness monitors, and housekeeping staff.</li> <li>Ensuring proper monitoring of school cleanliness—including classrooms, staff rooms, departments, corridors, assembly ground, playground, and washrooms—with support from wing in-charges and cleanliness monitors.</li> <li>Maintaining records of: <ul style="list-style-type: none"> <li>Attendance of housekeeping staff</li> <li>Work completed by the staff</li> <li>Usage of cleaning materials</li> <li>Any other related tasks</li> </ul> </li> <li>Submitting regular performance reports of housekeeping staff.</li> </ul>	OVERALL INCHARGE	<i>Archana</i>
		श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वा शि / TGT PHE		Playground and outside building and surroundings	<i>राखरे</i>
		श्री किशोर शेंगडेकर / SH. KISHOR SHENGADEKAR प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE		Secondary Buildings Second Floor, All Males Toilets in Secondary Building,	<i>A</i>
		श्रीमती स्वाति कोठे / SMT. SWATI KOTHE प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE		Secondary Buildings First Floor & All Female Toilets on first Floor	<i>Swati</i>








*Swati*

10	M & R committee (School Building)	श्रीमती खेमरानी रंगारी / SMT. KHEMARANI RANGARI प्रशिक्षित स्नातक शिक्षक विज्ञान		Secondary Buildings Ground Floor & All Female Toilets on Ground Floor	ghe
		श्री रामप्रकाश नखाते / SH. RAMPRAKASH NAKHATE प्राथमिक शिक्षक / PRT		Playground and outside building and surroundings	esul
		श्री सौरभ / SH. SOURABH प्राथमिक शिक्षक / PRT		Primary First Floor and all Male toilets	Spuraj
		श्रीमती शालिनी कौशल / SMT. SHALINI KAUSHAL प्राथमिक शिक्षिका / PRT		Primary Ground Floor and all Female toilets	Shalin kaushal
		श्री मुरलीधर निमजे / SH. MURLIDHAR NIMJE सब-स्टाफ / SUB STAFF		Principal Room, VP Room, Office, Reception	Sh. Nimje
		श्रीमती शिप्रा माटे / SMT. SHIPRA MATE सब-स्टाफ / SUB STAFF		Secondary and Primary Staff Rooms	Shipra
		Class Teacher and DEPARTMENT INCHARGE		Concerned Class, Deptt. and its surroundings	—
		श्री राजकुमार पौराणिक / SH. RAJKUMAR POURANIK प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE	<ul style="list-style-type: none"> <li>Monitoring Vidyalaya infrastructure development and ongoing works.</li> <li>Inspecting the campus for issues such as wall cracks, tree/plant growth on the roof, and the condition of paint and whitewash on the school building.</li> <li>Monitoring and documenting civil, electrical, and repair works undertaken.</li> <li>Preparing estimates and submitting procurement requests for necessary materials.</li> <li>Maintaining and updating stock registers; certifying the proper use of materials at required</li> </ul>	INCHARGE	Ra
		श्री आशीष मांडवगडे / SH. ASHISH MANDAVGADE स्नातकोत्तर शिक्षक अर्थशास्त्र / PGT ECO		Member	As
		श्री बिसने सुशील / SH. BISNE SUSHIL प्राथमिक शिक्षक / PRT		Member	Sh. Bisne

31/12





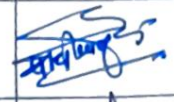










			locations. <ul style="list-style-type: none"> <li>• Verifying and certifying bills related to maintenance and infrastructure.</li> <li>• Informing the Principal about areas needing immediate attention.</li> <li>• Adopting a proactive approach to ensure the safety and security of students at all times.</li> </ul>		
11	Furniture	श्री सुनील परटवार / SH. SUNIL PARATWAR प्राथमिक शिक्षक / PRT	<ul style="list-style-type: none"> <li>• Preparing the list of articles for condemnation in the new format and keeping it ready for physical verification.</li> <li>• Raising the indent for the furniture required within the ceiling. Maintaining the furniture register and inventories in each class, lab, department, library, office, etc., regularly.</li> <li>• Regularly checking the existence of furniture.</li> <li>• Preparing the list of repairable and broken furniture.</li> <li>• Submitting the requirements for shortage, making inventory, and monitoring.</li> <li>• Taking a proactive approach, keeping in view the safety and security of students.</li> </ul>	INCHARGE	
		श्री जयेश कुमार तिवारी / SH. JAYESH KUMAR TIWARI प्राथमिक शिक्षक / PRT		Member	
		श्री प्रधान किशोर / SH. PRADHAN KISHORE प्राथमिक शिक्षक / PRT		Member	
12	Discipline committee	श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वा शि / TGT PHE	<ul style="list-style-type: none"> <li>• <b>Conduct of Disciplinary Proceedings</b> <ul style="list-style-type: none"> <li>○ Conduct detailed inquiries in case of any disciplinary issues involving students or staff.</li> <li>○ Submit a report on each inquiry conducted, mentioning:               <ol style="list-style-type: none"> <li>1. The nature of the issue: Findings of the committee, Outcome of the inquiry, Recommended action to be taken.</li> <li>2. Monthly Reporting: Prepare and submit a Monthly Report to the Principal/Vice Principal highlighting:                   <ul style="list-style-type: none"> <li>▪ Number and type of disciplinary cases handled.</li> <li>▪ Actions or steps taken in each case.</li> </ul> </li> </ol> </li> </ul> </li> </ul>	INCHARGE	
		श्रीमती अभिलेखा चाँद / SMT. ABHILKEHA CHAND स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG		Member	
		श्रीमती हर्षा निकोसे / SMT. HARSHA NIKOSE प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE		Member	
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		Member	

		श्रीमती सारिका सिंह / SMT. SARIKA SINGH प्राथमिक शिक्षिका / PRT	<ul style="list-style-type: none"> <li>Key observations or repeated issues noticed.</li> </ul> <p>3. Monitoring Movement in Corridors:</p> <ul style="list-style-type: none"> <li>Regularly monitor students' movement during class hours.</li> <li>Record names of students moving without an Out Pass.</li> <li>Submit the list to the Principal for action and communication with the respective Class Teachers.</li> </ul> <p>4. Record Maintenance:</p> <ul style="list-style-type: none"> <li>Maintain accurate and updated records related to all disciplinary inquiries, reports submitted, actions taken, and correspondence with the Principal/Class Teachers.</li> </ul> <p>5. Framing Guidelines for Discipline:</p> <ul style="list-style-type: none"> <li>Frame and circulate Guidelines for Maintaining Discipline in all areas of the Vidyalaya.</li> <li>Ensure implementation of these guidelines among students and staff.</li> </ul>	Member		
		Counsellor		Member		
		Coach		Member		
		Yoga instructor		Member		
		Class Teacher		Member		5
13	Sports Committee	श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वा शि / TGT PHE	<ul style="list-style-type: none"> <li>Planning &amp; Documentation of Vidyalaya Sports Activities <ul style="list-style-type: none"> <li>Planning and documenting Vidyalaya sports activities, including the year calendar.</li> <li>Monitoring blocks period and purchasing required material.</li> <li>Arranging sports meets as per KVS norms.</li> <li>Planning and conducting the Annual Sports Day celebration.</li> <li>Conducting SBSB activities as per KVS schedule.</li> </ul> </li> </ul>	INCHARGE		6
		श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE		Member		
		श्री बिसने सुशील / SH. BISNE SUSHIL प्राथमिक शिक्षक / PRT		PRIMARY I/C		17
		श्रीमती मानसी / SMT. MANSI प्राथमिक शिक्षिका / PRT		Member		













		Coach		Member	
		Yoga instructor		Member	
14	NCC	श्री राहुल धनविज / SH. RAHUL DHANVIJ प्रशिक्षित स्नातक शिक्षक अंग्रेजी / TGT ENG	<ul style="list-style-type: none"> <li>NCC Activities               <ul style="list-style-type: none"> <li>Registration of the unit, selection of cadets, and training as per NCC norms.</li> <li>Handling all work related to NCC.</li> </ul> </li> </ul>	INCHARGE	
		श्री प्रधान किशोर / SH. PRADHAN KISHORE प्राथमिक शिक्षक / PRT		Member	
		सुश्री प्राची पांडे / MS. PRACHI PANDEY प्राथमिक शिक्षक / PRT		Member	
15	Scout and Guide	श्रीमती शिल्पा दरबे / Smt. SHILPA DARBE पुस्तकालयाध्यक्ष / LIBRARIAN 	<ul style="list-style-type: none"> <li>Make a duty/responsibility chart for all the trained teachers for both primary and secondary.</li> <li>Registration of unit: Fresh registration for Pravesh, Cubs, &amp; Bulbuls.</li> <li>Conducting upgrading camps &amp; celebrations related to scouts. Taking up community development &amp; celebration related to scouts.</li> <li>Submitting monthly reports &amp; carrying out other related work.</li> <li>Maintain the record related to Scout/Guide movement.</li> <li>Maintain Stock Register as per KVS norms.</li> </ul>	In-Charge	
		श्रीमती रेखा / SMT. REKHA प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE		Member	
		श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE		Member	
16	Cub and Bulbul	श्री प्रधान किशोर / SH. PRADHAN KISHORE प्राथमिक शिक्षक / PRT	<ul style="list-style-type: none"> <li>Responsibilities Related to Disaster Management and School Safety</li> <li>Following Disaster Management guidelines and Standard Operating Procedures (S.O.P.) issued by KVS.</li> <li>Ensuring the safety and security of the entire</li> </ul>	In-Charge	
		श्रीमती पुनम हटवार / SMT. PUNAM HATWAR प्राथमिक शिक्षिका / PRT		Member	
17	Disaster Management & SOP	श्री राजकुमार पौराणिक / SH. RAJKUMAR POURANIK प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE	<ul style="list-style-type: none"> <li>Responsibilities Related to Disaster Management and School Safety</li> <li>Following Disaster Management guidelines and Standard Operating Procedures (S.O.P.) issued by KVS.</li> <li>Ensuring the safety and security of the entire</li> </ul>	In-Charge	
		श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA CHAND स्नातकोत्तर शिक्षक अंग्रेजी / PGT ENG		Member	



		श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वा शि / TGT PHE श्री प्रधान किशोर / SH. PRADHAN KISHOR प्राथमिक शिक्षक / PRT श्री नीलेश बोबडे / SH. NILESH BOBADE प्राथमिक शिक्षक - संगीत / PRT MUSIC श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO	Vidyalaya, including students, staff, infrastructure, and availability of potable water. • Conducting mock drills at regular intervals to ensure preparedness. • Preparation and distribution of Identity Cards for all concerned.	Member Member Member Member
18	Medical and Health Check-up	श्रीमती खेमरानी रंगारी / SMT. KHEMARANI RANGARI प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE श्रीमती प्रकृति कृष्णन / SMT. PRAKRITI KRISHNAN प्राथमिक शिक्षिका / PRT NURSE	• <b>Responsibilities Related to Health &amp; Wellness</b> • Planning a calendar of departmental activities, including scheduled dates for medical check-ups. • Coordinating with local doctors to organize medical check-ups for students at least twice a year. • Maintaining proper records of medical check-ups in collaboration with class teachers and the school nurse. • Ensuring that first aid items are readily available and restocked as needed. • Arranging book binding after medical check-ups (where applicable) and maintaining related records. • Preparing a list of differently-abled students and informing class teachers and subject teachers to ensure proper support and record maintenance.	In-Charge Member Member
19	Excursion/ Exposure Visit/ Field Trip	श्री किशोर शेंगडेकर / SH. KISHOR SHENGADEKAR प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE	• <b>Responsibilities Related to Educational Tours and Excursions</b> • Planning educational tours for different classes as per KVS guidelines, ensuring complete safety	In-Charge

*अनुर*



	श्री जयेश कुमार तिवारी / SH. JAYESH KUMAR TIWARI प्राथमिक शिक्षक / PRT	<p>and security of students.</p> <ul style="list-style-type: none"> <li>Finalising destinations through formal discussions with the Principal and documenting decisions in the excursion register.</li> <li>Organising visits to local places of educational and tourist interest.</li> <li>Handling all arrangements related to the tour, including: <ul style="list-style-type: none"> <li>Implementing safety measures</li> <li>Issuing NOC letters and obtaining parental consent</li> <li>Arranging transportation (buses)</li> <li>Coordinating with the venues to be visited and acquiring necessary permissions</li> </ul> </li> <li>Preparing detailed reports of visited places and collecting student feedback for record-keeping and improvement.</li> </ul>	Member	
	श्री प्रधान किशोर / SH. PRADHAN KISHOR प्राथमिक शिक्षक / PRT		Member	
	श्री नीलेश बोबडे / SH. NILESH BOBADE प्राथमिक शिक्षक - संगीत / PRT MUSIC		Member	
	श्रीमती प्रकृति कृष्णन / SMT. PRAKRITI KRISHNAN प्राथमिक शिक्षिका / PRT		Member	
Record keeping & Photography Club	श्रीमती रेखा / SMT. REKHA प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE	<ul style="list-style-type: none"> <li>Capturing photographs of various school events and activities as per requirement.</li> <li>Arranging professional photographers for important school functions and celebrations.</li> <li>Displaying photographs on designated display boards with proper captions on a regular basis.</li> <li>Maintaining a well-organised, year-wise photo album of the Vidyalaya to be presented to visitors, officials, and during inspections.</li> <li>Creating a digital archive of event photographs for record-keeping and future reference.</li> <li>Coordinating with different committees and departments to ensure timely photo coverage of all key events.</li> <li>Ensuring student consent and adherence to KVS guidelines while publishing or displaying student photos.</li> </ul>	In-Charge	
	श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA CHAND स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG		Member	
	श्री मनोज कुमार झा / SH. MANOJ KUMAR JHA स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI		Member	
	सुश्री प्राची पांडेय / MS. PRACHI PANDEY प्राथमिक शिक्षक / PRT		Member	

34/ML

21

**Vidyalaya  
Magazine &  
Class  
Magazine  
Committee**

श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA  
CHAND

स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG

श्री मनोज कुमार झा / Sh. MANOJ KUMAR  
JHA

स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI

सुहास वी मिश्रीकोटकर, टीजीटी (अँग्रेजी)  
SH. SUHAS V. MISHREEKOTKAR, TGT (ENG)

श्रीमती पपीता बागडे / SMT. PAPITA BAGADE  
प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI

प्रशिक्षित स्नातक शिक्षक संस्कृत / TGT SKT

श्रीमती अर्चना मिश्रा / SMT. ARCHANA  
MISHRA

प्राथमिक शिक्षिका / PRT

श्री सौरभ / Sh. Saurabh Saurabh  
प्राथमिक शिक्षक / PRT

- Responsibilities of the Vidyalaya Magazine & Class Magazine Committee
- Plan and publish the Vidyalaya Magazine and Class Magazines as per schedule.
- Collect articles, poems, drawings, photos, and reports of events and achievements (including retirements).
- Encourage student participation from all classes and coordinate with teachers for content.
- Edit, proofread, and design layout for quality publication.
- Ensure student consent and follow KVS guidelines while publishing names/photos.
- Maintain records of submissions and archive past editions.
- Highlight selected content on display boards or digital platforms.
- Coordinate with the printing vendor if required and ensure timely release.

In-Charge

Member

23

Member

Member

Member

Member

Member

22

**Press and  
Social  
Media  
Committee**

श्रीमती पूजा रावत / SMT. POOJA RAWAT  
स्नातकोत्तर शिक्षक संगणक / PGT CS

श्री मनोज कुमार झा / Sh. MANOJ KUMAR  
JHA

स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI

श्रीमती अभिलेखा चाँद / SMT. ABHILEKHA  
CHAND

स्नातकोत्तर शिक्षक अँग्रेजी / PGT (ENG)

सुहास वी मिश्रीकोटकर, टीजीटी (अँग्रेजी)  
Sh. Suhas V. Mishreekotkar, TGT (ENG)

- Responsibilities of the Press & Social Media Committee
- Prepare press notes and reports covering various Vidyalaya activities for print, electronic, and social media.
- Highlight the achievements of the Vidyalaya and its students through timely updates.
- Upload approved content on the Vidyalaya website and official social media handles.
- Ensure student consent and strict adherence to KVS guidelines before publishing any names, photos, or personal details.
- Maintain a digital archive of published content and media coverage for records.

In-charge of social  
media platforms  
(X,FB,INSTA,YOU  
TUBE ETC)

30/06/2025






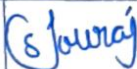


24

NEWS PAPER AND  
OTHER PAPER  
PUBLISHING

NEWS PAPER AND  
OTHER PAPER  
PUBLISHING

NEWS PAPER AND  
OTHER PAPER  
PUBLISHING



23	राजभाषा कार्यान्वयन समिति	श्री मनोज कुमार झा / Sh. MANOJ KUMAR JHA स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI	<ul style="list-style-type: none"> <li>• Plan, communicate, document, and periodically report all Hindi-related activities conducted in the Vidyalaya.</li> <li>• Organise and report on Rajbhasha-related programmes such as Hindi Pakhwada/Mah, Hindi classes, tests, workshops, and competitions.</li> <li>• Ensure active involvement of both students and teachers in promoting the use of Hindi in day-to-day school functioning.</li> <li>• Maintain records of all activities and submit timely reports as per KVS guidelines.</li> </ul>	IN-CHARGE	
		श्रीमती पपीता बागडे / SMT. PAPITA BAGADE प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI		MEMBER	
		श्रीमती शिल्पा रामटेके / SMT. SHILPA RAMTEKE प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI		MEMBER	
24	ACCOUNT & Verification of office documents (Pay Bill, Arrears etc.)	श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE	<ul style="list-style-type: none"> <li>• Calculate income tax of all staff and verify supporting documents as per IT rules.</li> <li>• Maintain registers and records of monthly IT and PT deductions and staff submissions.</li> <li>• Review IT &amp; PT collections, prepare and submit challans, and keep records of the same.</li> <li>• Coordinate with the Chartered Accountant (CA) for compilation, audits, and return filings.</li> <li>• Provide guidance to staff on investment declarations, proof submissions, and tax-saving options.</li> <li>• Prepare monthly pay bills, ensuring accuracy in allowances, deductions, and arrears.</li> <li>• Process staff-related bills including reimbursement claims, medical bills, LTC, TA/DA, etc.</li> <li>• Maintain leave records of all teaching and non-teaching staff and update them regularly.</li> <li>• Ensure timely communication of salary slips, tax sheets, budget and official circulars related to finance and HR.</li> </ul>	INCHARGE	
		श्री येरने हेमंत / SH. YERNE HEMANT प्राथमिक शिक्षक / PRT		MEMBER	
		श्री सौरभ / SH. SOURABH प्राथमिक शिक्षक / PRT		MEMBER	
		श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO		OFFICE INCHARGE	
		श्री गौरव / SH. GOURAV कनिष्ठ सचिवालय सहायक / JSA		DEALING HAND	












25

STEM  
COMMITTEE










श्रीमती सीमा रानी / SMT. SEEMA RANI स्नातकोत्तर शिक्षक रसायन शास्त्र / PGT CHEM
श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS
श्री राम श्रीराव / Sh. RAM SHRIRAO स्नातकोत्तर शिक्षक जीवशास्त्र / PGT BIO
श्रीमती सरिता डोले / SMT. SARITA DOLE स्नातकोत्तर शिक्षक गणित / PGT MATHS
स्नातकोत्तर शिक्षक भौतिक विज्ञान PGT PHYSICS
श्रीमती हर्षा निकोसे / SMT. HARSHA NIKOSE प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE
श्रीमती खेमरानी रंगारी / SMT. KHEMARANI RANGARI प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE
श्री विनय शाहरे / SH. VINAY SHAHARE प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS
श्रीमती रोहिणी वझे / SMT. ROHINI VAZE प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS

1. Promote **hands-on, tech-based learning** (AI, AR, projects).
2. Implement national STEM programmes (INSPIRE, ATL, NCSC, etc.).
3. ENSURING THE PARTICIPATION OF THE STUDENTS IN VARIOUS COMPETITION, OLYMPIAD, ETC
4. Build a **culture of innovation** via teacher teams & subject committees.
5. Conduct **weekly STEM demos** in morning assemblies.
6. Organise **trips, workshops, guest lectures**, and science fair events.
7. Set up **STEM Club, STEM Park, STEM Library Corner**, and **Idea Box**.
8. Recognise innovation with **awards** at school functions.
9. Involve **parents & community** through open STEM events.
10. Prepare and review an **Annual STEM Action Plan**.
11. Share best practices with Regional Office & display during inspections.

OVERALL INCHARGE	
TECHNOTHLON, CODING, AI	
CSIR JIGYASA, SOIL HEALTH PROGRAM, IDEA BOX INCHARGE	
MATHS OLYMPIAD, PRASHASHT APP (Aurbindo Society)	
Know Your Chandryan, Sakura Science Program	
NCSC, INSPIRE MANK, ECO CLUB MISSION LIFE	
SCIENCE CIRCLE I/C, RBVP, YUVIKA, VIGYAN PRATIBHA, VVM, GREEN OLYMPIAD, PRAYAS	
MATHS LAB I/C,	
Adolescent Education Programme (AEP, VIGYAN JYOTI	

31/12













		श्रीमती स्वाति विंचूरकर / SMT. SWATI VINCHURKAR प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS		ARYABHATT GANIT CHALLENGE, MATHS CIRCLE I/C, GREEN SCHOOL PROGRAM	
		श्री राजकुमार पौराणिक / SH. RAJKUMAR POURANIK प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE		ATL, SIC I/C, ROBOTICS	
26	ICT Department	श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS	<ul style="list-style-type: none"> <li>Computer Maintenance, Monthly Report (ICT) Website Updation, Maintenance of E class rooms – CCTV cameras Updating of Vidyalaya website once in every fortnight and as and when it is required.</li> <li>Updating enrolment of students class-wise and section-wise), Staff vacancy position, Computer infrastructure data etc.</li> </ul>	OVERALL INCHARGE	
		श्रीमती शिल्पा रामटेके / SMT. SHILPA RAMTEKE प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI		MEMBER	
		श्री येरने हेमंत / SH. YERNE HEMANT प्राथमिक शिक्षक / PRT		PRIMARY COMPUTER LAB I/C	
		COMPUTER INSTRUCTOR 1		MEMBER	
		COMPUTER INSTRUCTOR 2		MEMBER	
27	PORTAL RELATED WORK	श्रीमती पूजा रावत / SMT. POOJA RAWAT स्नातकोत्तर शिक्षक संगणक / PGT CS	<ul style="list-style-type: none"> <li>Regular updates on NIC mail and school website.</li> <li>Data entry &amp; uploads on KVS Samagam, Employee Portal, PM SHRI dashboard.</li> <li>Daily UBI Fee Verification.</li> <li>Timely data updation on UDISE+, SARAL.</li> <li>Manage entries on INSPIRE MANAK, Mission LIFE, and Green School Programme.</li> <li>Handling all CBSE portals: LOC, Affiliation, Heritage Quiz, Olympiads, etc.</li> <li>Monitoring School Gmail and responding to official communication.</li> </ul>	OVERALL INCHARGE NIC MAIL, WEBSITE, SAMAGAM, EMPLOYEE TRANSFER PORTAL	
		श्री राहुल धनविज / SH. RAHUL DHANVIJ प्रशिक्षित स्नातक शिक्षक अँग्रेजी / TGT ENG		UBI FEE VERIFICATION, Enrolment	
		श्री येरने हेमंत / SH. YERNE HEMANT प्राथमिक शिक्षक / PRT		UDISE+	

उत्तर











28	RTI Committee	श्री सौरभ / SH. SOURABH प्राथमिक शिक्षक / PRT	<ul style="list-style-type: none"><li>Update entries in Tally, PIMS, PFMS, and other related portals.</li><li>Ensure timely reporting and coordination with the Principal/Vice Principal.</li><li>Other KVS &amp; Govt. Portals</li><li>Frequent updating of relevant data and compliance on por</li></ul>	SARAL	(Signature)
		श्रीमती हर्षा निकोसे / SMT. HARSHA NIKOSE प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE		INSPIRE AWARD, MANK PORTAL, NCSC, MISSION LIFE	(Signature)
		श्रीमती सीमा रानी / SMT. SEEMA RANI स्नातकोत्तर शिक्षक रसायन शास्त्र / PGT CHEM		GSP, GREEN SCHOOL PRGRAMME	(Signature)
		श्रीमती रोहिणी वझे / SMT ROHINI VAZE प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS		CBSE EMAIL AND ALL CBSE PORTAL	(Signature)
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		TARA APP	(Signature)
		श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO		SCHOOL GMAIL, TALLY PORTAL, PIMS, PFMS & OTHER FINANCIAL AND OFFICE RELATED PORTALS,	(Signature)
		श्री गौरव / SH. GOURAV कनिष्ठ सचिवालय सहायक / JSA		SCHOOL GMAIL	(Signature)
		श्री आमिर हुसैन / SH. AMIR HUSAIN उप-प्राचार्य / VICE PRINCIPAL		In-Charge	
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		Member	(Signature)
		श्रीमती नीता सिसोदिया / SMT. NEETA SISODIYA प्राथमिक शिक्षक / PRT		Member	(Signature)
To work as per Guidelines of Government of India.					

अनुमति



		श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO		Member	
29	Activity Room, E-Class room, AV Aids & teaching aids (Primary)	राम प्रकाश नखाते / SH. RAMPRAKASH NAKHATE प्राथमिक शिक्षक / PRT सुश्री प्राची पांडेय MS. PRACHI PANDEY प्राथमिक शिक्षक / PRT	Maintenance, software, Time table for e classes	INCHARGE	
				Member	
30	PA System	श्री राजकुमार पौराणिक / SH. RAJKUMAR POURANIK प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE श्री नीलेश बोबडे / SH. NILESH BOBADE प्राथमिक शिक्षक - संगीत / PRT MUSIC	Maintaining operational PA System.	INCHARGE	
				Member	
31	Library Committee and Literacy and Reading Club	श्रीमती शिल्पा दरबे / Smt. SHILPA DARBE पुस्तकालयाध्यक्ष / LIBRARIAN श्रीमती शिल्पा रामटेके / SMT SHILPA RAMTEKE प्रशिक्षित स्नातक शिक्षक हिन्दी / TGT HINDI श्रीमती पल्लवी मानवतकर / SMT. PALLAVI MANVATKAR प्रशिक्षित स्नातक शिक्षक अंग्रेजी / TGT ENGLISH श्रीमती स्वाति विंचूरकर / SMT. SWATI VINCHURKAR प्रशिक्षित स्नातक शिक्षक गणित / TGT MATHS श्रीमती स्वाति कोठे / SMT. SWATI KOTHE	Planning, execution, documentation and reporting of activities to be done as per instruction.	INCHARGE	
				MEMBER	
				MEMBER	
				MEMBER	
				MEMBER	

अतः









		प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE			I/C PRIMARY	
		श्री प्रधान किशोर / SH. PRADHAN KISHOR प्राथमिक शिक्षक / PRT			MEMBER	
		श्रीमती सारिका सिंह / SMT. SARIKA SINGH प्राथमिक शिक्षिका / PRT				
32	Career Guidance and Counselling / SATHEE Portal	श्रीमती सीमा रानी / SMT. SEEMA RANI स्नातकोत्तर शिक्षक रसायन शास्त्र / PGT CHEM	Planning, organizing, reporting and documentation of (minimum 6) counselling sessions. Collection of information and providing to students. Arrangement of Guest Lectures. Submission of monthly report.		In-Charge	
		सुहास वी मिश्रीकोटकर / SH. SUHAS V. MISHREEKOTKAR टीजीटी (अंग्रेजी) / TGT (Eng)			Member	
		Counsellor			Member	
33	Art, Culture & Civic Engagement Committee	श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE	Scope of Work (Brief): 1. Plan and organise Social Science Exhibitions Kala Utsav, Youth Parliament, EBSB activities, and Integrity Club programmes as per KVS schedule. 2. Decide exhibition themes, guide students to prepare synopsis/model preparation, conduct mock exhibitions, and select best models with suggestions for improvement. 3. Ensure readiness of final models and exhibits before RO level/KVS level events. 4. Promote student participation in CBSE Heritage India Quiz, Olympiads, and other co-curricular competitions. 5. Coordinate value-based activities like Constitution Day, Unity Day, Vigilance Week, etc.		OVERALL INCHARGE	
		श्री आशीष मांडवगडे / SH. ASHISH MANDAVGADE स्नातकोत्तर शिक्षक अर्थशास्त्र / PGT ECO			KALA UTSAV, EBSB	
		श्री किशोर शेंगडेकर / SH. KISHOR SHENGADEKAR प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE			MEMBER	
		श्रीमती स्वाति कोठे / SMT. SWATI KOTHE प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE			HERITAGE INDIA QUIZ	
		श्रीमती रेखा / SMT. REKHA प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE			AWAKEN CITIZEN PROGRAMME	





	<p>श्रीमती अर्चना मिश्रा / SMT. ARCHANA MISHRA प्रशिक्षित स्नातक शिक्षक कला शिक्षण / TGT ARTS</p> <p>श्रीमती पल्लवी मानवतकर / SMT. PALLAVI MANVATKAR प्रशिक्षित स्नातक शिक्षक अंग्रेजी / TGT ENGLISH</p> <p>श्री नीलेश बोबडे / SH. NILESH BOBADE प्राथमिक शिक्षक - संगीत / PRT MUSIC</p> <p>श्री रामप्रकाश नखाते / SH. RAMPRAKASH NAKHATE प्राथमिक शिक्षक / PRT VISUAL &amp; PERFORMING ART INSTRUCTOR</p>	<p>6. Encourage cultural exchange and unity through EBSB programmes (language, food, art, etc.).</p> <p>7. Maintain documentation of all events and submit timely reports to the Principal/RO.</p> <p>8. Monthly Report (Awakened Citizen Programme) Committee.</p> <p>9. Monthly Report (Awakened Citizen Programme)</p>	<p>MEMBER</p> <p>AWAKEN CITIZEN PROGRAMME</p> <p>MEMBER</p> <p>AWAKEN CITIZEN PROGRAMME</p> <p>MEMBER</p>	<p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p>
34	<p>Grievance cell for SC/ST/OBC /Minorities &amp; Physically, Handicapped</p> <p>श्री चित्रांगद सिंह / SH. CHITRANGAD SINGH स्नातकोत्तर शिक्षक वाणिज्य / PGT COMMERCE</p> <p>श्री मनोज कुमार झा / Sh. MANOJ KUMAR JHA स्नातकोत्तर शिक्षक हिन्दी / PGT HINDI</p> <p>श्रीमती हर्षा निकोसे / SMT. HARSHA NIKOSE प्रशिक्षित स्नातक शिक्षक विज्ञान / TGT SCIENCE</p> <p>श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM</p> <p>श्री धनराज नंदूरकर / SH. DHANRAJ NANDURKAR सहायक अनुभाग अधिकारी / ASO</p>	<p>Documentation, enquiring &amp; reporting of grievances/ complaints regarding SC/ST/OBC /Minorities &amp; Physically, Handicapped.</p>	<p>INCHARGE</p> <p>MEMBER</p> <p>MEMBER</p> <p>MEMBER</p> <p>MEMBER</p>	<p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p> <p><i>[Signature]</i></p>

*[Signature]*

35	Internal Complaint Committee (I C C) For Women & Girls & Staff Grievance Committee (POSH AND POC SO)	श्रीमती अभिलेखा चॉंद / SMT. ABHILEKHA CHAND स्नातकोत्तर शिक्षक अँग्रेजी / PGT ENG	Documentation, enquiring & reporting of grievances/ complaints regarding women & any staff member. To enquire into the complaints of sexual harassment in the Vidyalaya except against Principal, Vice Principal & HM. Weekly opening of suggestion box and implement the valuable suggestions of Students under KVS Guidelines.	INCHARGE	
		INDEPENDENT MEMBER FROM NGO		MEMBER	
		श्रीमती स्वाति कोठे / SMT. SWATI KOTHE प्रशिक्षित स्नातक शिक्षक सामाजिक विज्ञान / TGT SOCIAL SCIENCE		MEMBER	
		श्रीमती माधवी रानडे / SMT. MADHAVI RANADE मुख्यध्यापिका / HM		MEMBER	
36	Beautification of Vidyalaya Committee	श्रीमती अर्चना मिश्रा / SMT. ARCHANA MISHRA प्रशिक्षित स्नातक शिक्षक कला शिक्षण / TGT ARTS	Garden maintenance observation and making suggestions to gardener. Monthly review of garden and suggestions for improvement. Submitting monthly review of garden & Beautification of Vidyalaya. Raising the requirement for Garden and Vidyalaya beautification. Developing of kitchen garden. Planning, execution, documentation and reporting of activities in coordination with the other related departments ( if required).	INCHARGE	
		श्री राजकुमार पौराणिक / SH. RAJKUMAR POURANIK प्रशिक्षित स्नातक शिक्षक कार्यानुभव / TGT WE		MEMBER	
		श्री रवि पाखरे / SH. RAVI PAKHARE प्रशिक्षित स्नातक शिक्षक शा. एवं स्वा शि / TGT PHE		MEMBER	
		श्रीमती सारिका सिंह / Smt. Sarika Singh प्राथमिक शिक्षिका / PRT		MEMBER	
		श्रीमती मानसी / Smt. Mansi प्राथमिक शिक्षिका / PRT		MEMBER	





37

CMP/NIPUN

श्रीमती माधवी रानडे / SMT. MADHAVI

RANADE मुख्यध्यापिका / HM

श्रीमती सारिका सिंह / SMT. SARIKA SINGH  
प्राथमिक शिक्षिका / PRTश्री उमेश वासनिक / SH. UMESH WASNIK  
प्राथमिक शिक्षक / PRT

To work as per KVS Guidelines.

INCHARGE

MEMBER

MEMBER

1. श्री धनराज नंदुरकर / SH. DHANRAJ NANDURKAR  
सहायक अनुभाग अधिकारी / ASO
2. श्रीमती माधवी रानडे / SMT. MADHAVI RANADE  
मुख्यध्यापिका / HM

आमि  
21/08/20  
प्र. प्राचार्य