

From

The Director General,
New & Renewable Energy Deptt., Haryana & HAREDA,
Institutional Plot No. 1, Sector 17, Panchkula

To

The Managing Director,
HVPNL, Sector-6,
Panchkula

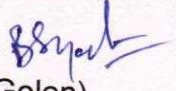
Memo No. DRE/PO-II/211246/ 4437 Dated: 01-04-22

**Subject: Guidelines /Procedure for Registration of Solar Power Projects with
New & Renewable Energy Department, Haryana & HAREDA**

Kindly refer to the subject cited above.

Please find enclosed herewith the Guidelines /Procedure for Registration of Solar Power Projects with New & Renewable Energy Department, Haryana & HAREDA for your kind information and further necessary action please.

These guidelines are being issued with the approval of the Additional Chief Secretary to Govt. Haryana, New & Renewable Energy Department.


(BS Golen)
Project Director,
For Director General, DNRE&H
Haryana, Panchkula

**Guidelines /Procedure for Registration
of
Solar Power Projects
with
New & Renewable Energy Department, Haryana/
Haryana Renewable Development Agency (HAREDA)**

**HARYANA RENEWABLE DEVELOPMENT AGENCY (HAREDA)
(NEW & RENEWABLE ENERGY DEPARTMENT, HARYANA)**
Akshay Urja Bhawan, Institutional Plot No. 1, Sector-17, Panchkula
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Guidelines/Procedure for registration of Solar Power Projects with Haryana Renewable Development Agency (HAREDA).

1. These guidelines shall apply to the applications made for the registration of the solar power projects with HAREDA. These are issued in accordance with the detail procedure for grant of connectivity and intra state open access issued by Haryana Electricity Regulatory Commission vide No. 162-166/HERC/Tariff dated 15.04.2021. These guidelines shall come into effect from the date of issue.
2. For a solar power generating station or a captive solar power generating station (called solar power project), New & Renewable Energy Department, Haryana/ HAREDA is the nodal agency to register the projects as per applicable HERC Regulation No. HERC/53/2021 clause 64 dated 30.04.2021, while STU (HVPNL) shall be the Nodal agency for grant of connectivity to such projects.
3. The applicant developer has to apply to HAREDA for registration of solar power project in the prescribed format **(Annexure-I)** along with copy to DISCOMs for ascertaining captive status by the respective DISCOM. If the solar power project is captive, then the captive nature of the project shall be provided at the time of application for registration of the project. If the applicant Solar Project Developer (SPD) is a joint venture of more than one companies, then the shareholding pattern of each company shall be provided with the application. The details of shareholding of the companies/captive users, and shareholding of captive users in the proposed project shall be provided. For such projects, the details regarding drawal point(s) shall be provided. The developer has to apply online on portal of HAREDA, however, till the software is developed, may be applied in physical form.
4. After registration of the solar power projects with HAREDA, a registration number will be generated for each project.
5. The detailed project report (DPR) shall be submitted to HAREDA along with the application for registration of project.
6. No application fee shall be charged by HAREDA for registration of the solar power projects.
7. Agreement to lease or agreement to sell or registered agreement to lease or registered agreement to sell or lease deed or sale deed for minimum 50% of the land required is to be submitted by the applicant solar project developer with the application. However, if the applicant has submitted agreement to lease or agreement to sale, the same should be notarized and should have the details of the amount paid to the land owner(s), which should be @ minimum Rs. 1000/- per acre (as token money) supported with bank statement of SPD/ written proof of payments to the land owner(s). Already registered solar projects (with HAREDA) are not required to submit these documents.
8. Land requirement shall be minimum 3.5 acre per MW. However, any SPD who intends to develop the solar project in less than 3.5 acre/MW, then the SPD shall have to provide technological details proving the lesser requirement of land per MW which may be evaluated by HAREDA at the time of registration of the project.
9. Registration of the solar power project by HAREDA does not mean approval of the project and does not guarantee the grant of connectivity from HVPNL. The grant of connectivity shall be governed by the procedure and guidelines of HVPNL/Power Utilities.

10. SPD shall allow to inspect the project by officers of the HAREDA/NRE Department or its authorized representatives.
11. The total capacity of Solar PV Projects to be allocated to a Company/Firm including its Parent, Affiliate or Ultimate Parent-or any Group Company shall be limited to 100 MW. The Company, including its Parent, Affiliate or Ultimate Parent or any Group Company may submit application/proposal for a maximum of five projects at different locations subject to a maximum aggregate capacity of 100 MW.
12. All project developers shall be required to submit monthly reports with regard to parameter like energy generated, self-consumption, energy sold, revenue earned, power factor and plant load factor achieved, reasons for non-achievement of full generation and any other information so called for by Renewable Energy Department/HAREDA/Power Utilities so as to maintain and update data bank on solar power generation in the state and also for the purpose of monitoring of generation under RPO regulations.
13. The Project Developer shall obtain all required statutory/non-statutory clearances for the project site.
14. Wherever these guidelines are found to be in conflict with safety, health or environmental statutes/codes/provisions of any act of law, the latter will take precedence over these guidelines.
15. Project Developer shall submit the post commissioning details like date of commissioning, connectivity status, benefit availed etc. to HAREDA.
16. The Administrative Secretary to Govt. of Haryana, New & Renewable Energy Department shall have the powers to issue clarification or to interpret or amend or relax any provision of these guidelines within the ambit of Solar Policy and relevant Regulations.

List of documents attached with application:

- (i) Application in prescribed format (Annexure-I).
- (ii) Copy of incorporation/registration of Applicant firm/developer.
- (iii) If Joint venture, proof thereof along with details of equity in the JV.
- (iv) Proof of Contract Demand-copy of electric bill.
- (v) Board Resolution for authorization.
- (vi) Land documents.
- (vii) If lease/purchase agreements for land, then supported documents for amount paid to the land owners be attached.
- (viii) Affidavit in support of application for connectivity (Annexure-II).
- (ix) Any other document, the SPD wants to submit with the application.

Annexure- I

To

The Director General,
New & Renewable Energy Department, Haryana/ HAREDA
Akshay Urja Bhawan, Institutional Plot No. 1, Sector-17, Panchkula

**Subject: APPLICATION FOR REGISTRATION OF SOLAR POWER PROJECT WITH
NEW & RENEWABLE ENERGY DEPARTMENT, HARYANA /HAREDA**

1.	Name of the applicant (Solar Project Developer)	
1.1	If SPD is Joint Venture, then name of all the members of JV with details of equity of each.	
1.2	Debit: Equity Ratio (Proposed for the solar power project)	
2	Capacity of proposed Solar Power Project (MW _{AC})	
3	Address of site/location for setting up of the solar power project	
4	Nature of the solar power project (whether captive or third part sale or sale to DISCOMs/Govt. Entity)	
5	If SPD is Joint Venture, then provide details about shareholding of the companies/captive users, and shareholding of captive users in the proposed project.	
6	Address of Correspondence	
7.	Contact Details	
7.1	Main Contact Person a) Name b) Designation c) Phone No. d) Mobile No. e) Fax f) E-mail	
7.2	Alternate Contact Person a) I Name b) Designation c) Phone No. d) Mobile No. e) Fax	

	f) E-mail	
8	Name of drawee utility (UHBVN/DHBVN)	
9	Address where the power is proposed to be utilized	
10	<p>Details of Power transfer requirement</p> <p>a) Quantum of power to be transmitted (MW)</p> <p>b) Name of the injecting Utility</p> <p>c) Points of injection of Power (Name of sub station)</p> <p>d) Voltage level of the Substation for injection solar power.</p> <p>e) Name of Power Utility (HVPNL/UHBVN/DHBVN) for injecting the power</p>	
11	<p>Point(s) of drawl of Power</p> <p>In case solar power to be drawn more than one place, then complete details of these points along with contract demand shall be provided.</p>	
12	Contract demand of the point(s) of drawal	
12.1	If SPD is Joint Venture, then provide details of contract demand of each member of JV.	
13	Voltage level of the LV/HV/EHV substation where drawl of power is proposed.	
14	Expected time period for completion of the solar power project.	
15	<p>In case of Generation Station or captive generating plant</p> <p>a. No. of units & Capacity of each unit</p> <p>b. If more than one unit, then unit wise capacity and commissioning schedule</p> <ul style="list-style-type: none"> • Unit-I • Unit-II • Unit-III • Unit-IV <p>c. Name of the users and their allocation of power.</p>	

16	In case power is to be wheeled for captive use, documentary evidence for the same to be enclosed.	
18	Details of the Land a) Area of land (in Acres). b) No. of acres for which lease/purchase agreements attached with this application. c) No. of acres for which registered lease/ purchase agreements or registered lease/sale deed attached with this application. d) Total amount paid to land owners, if lease agreements are submitted. Supported document for amount paid be attached.	

It is hereby certified that the applicant unequivocally confirms to be terms of conditions and healthfully understood the guidelines /procedure issued by HAREDA.

We undertake that the total aggregate capacity installed/applied in the State by the company and its affiliated/group companies is not exceeding 100 MW.

It is requested to register the above solar power project.

It is also certified that all the above information are correct and nothing has been concealed herein. If any information is found false/concealed, then the firm will be responsible and action as per law shall be initiated.

Place:

Date:

Signatures

(Authorized Signatory of SPD)

Name:

Designation:

Seal:

Annexure-II

On Non Judicial Stamp Paper of Rs. 10

**AFFIDAVIT IN SUPPORT OF APPLICATION FOR PROJECT REGISTRATION WITH
HAREDA**

I.....(Name).....S/o Shri(Father"s name) working as
(designation) in (Name of the Applicant
organization/entity).....,having its registered office at (Address of the
Applicant organization/entity), do solemnly affirm and say as follows:

1. I am the(designation)..... of(Name of the Applicant organization/entity)....., the representative in the above matter and am duly authorized by the Board Resolution dated of the above referred Company attached herewith to file the present application and to make this affidavit.
2. I submit that M/s..... (Name of the Applicant organization/entity)..... is an incorporated entity registered under the Companies Act/.....Under the Articles of Association of the Company and in accordance with the provisions of Electricity Act, 2003/ Applicable Regulation(s) of HERC and Procedures notified thereunder, the Applicant can file the enclosed application.
3. I submit that all the details given in the enclosed Application for Grant of Connectivity are true and correct and nothing material has been concealed thereof.
4. I also submit that the documents enclosed are original or true copies of their respective originals.
5. I also submit that I shall obtain all required statutory/non-statutory clearances for setting up of solar power project at the proposed site.

Signature:

Name of the Authorized Signatory:

Company Stamp (mandatory):

(To be duly attested by Notary)