

**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA,
PANCHKULA**

ORDER

Consequent upon joining of Shri M. K. Jain, Project Director and in order to smooth & effective working of Office and in supersession of all earlier orders, reallocation of duties amongst the officers /officials of the NRE Department / HAREDA are hereby ordered as under with immediate effect:-

Sl. No.	Name of the Officer/ Designation S/Shri	Work allotted	Routing
1.	P.K.Nautiyal SE	1. Overall supervision and monitoring of the schemes of officers attached to him. 2. Chief Vigilance Officer for DRE/HAREDA 3. Nodal Officer for RTI u/s 4 of RTI Act for HAREDA. 4. Nodal Officer for recruitment of HAREDA through HPSC/HSSC. 5. e-samiksha 6. Controlling Officer of Vehicles	DG
2.	M.K.Jain, Project Director	1. Overall supervision and monitoring of the schemes of officers attached to him. 2. Nodal Officer CM Window, PG Portal, CM Social Media, CM Announcement. 3. Nodal Officer submission of replies of outstanding CAG Audit Reports / PAC recommendations. 4. Nodal Officer IREED & Domain for SARAL portal. 5. Nodal Officer Recruitment through HPSC/HSSC. 6. 1 st Appellate Authority in RTI matters, DNRE. 7. Nodal Officer Redress Public Grievances on CP Grams PG Portal. 8. Nodal Officer Gram Darshan (People's Plan Campaign (PPC)-Sabki Yojna Sabka Vikas)	DG
3.	Smt. Pooja Asstt. District Attorney	1. Legal matter of NRE/HAREDA 2. Nodal Officer, LMS Portal 3. Nodal Officer of the Court Cases 4. Nodal Officer, Legal / Litigation matter 5. SPIO of RTI Act, 2005	P.D.
4.	Mahesh Gupta, Account Officer	1. All Accounts matters of DNRE and HAREDA 2. Balance sheet of HAREDA 3. Income Tax Returns. 4. Finance Commissions 5. SC/ST component 6. UCs/CAG/PAG Paras 7. Nodal Officer submission of replies of outstanding CAG Audit Reports / PAC recommendations. 8. Budget & Planning, SNEs	(iii) Matter related to DNRE through P.D. (iv) Matter related to HAREDA through CSE
5.	Rameshwar Birthal, Project Officer-I	1. GCRT regarding individual, Govt. Sector, Gaushala. 2. Ground Mounted Solar Project / Solar Park & MNRE and other initiatives on GCRT. 3. State Solar Policy 4. 13 th Finance Commission 5. Arbitration cases in the courts related to M/s Andy Solar Pvt. Ltd. 6. Nodal Officer for startup Haryana. 7. E-mobilities Scheme / Battery operated	P.D.

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		<p>Vehicles</p> <p>8. People's Plan Campaign (PPC)- Sabki Yojna Sabka Vikas, Gram Darshan.</p> <p>9. Nodal Officer (Tech) for SARAL</p> <p>10. Solar Power Plant on Canal & Water Bodies & Public Health.</p>	
6.	Ajit Kumar, Project Officer-II	<p>1. SPV Water Pumping Scheme (all models)</p> <p>2. Smartgram</p> <p>3. Nodal Officer for Government Instant Messaging System (GIMS)</p> <p>4. Nodal Officer for service delivery under RTS Act.</p> <p>5. Scheme Incharge of Component B of PM Kusum Programme.</p> <p>6. To look after file work upto 7.5 HP only and co-ordinate with MNRE(GOI) for complete scheme.</p>	CSE
7.	R.S.Poonia Project Officer-III	<p>1. Small Hydro Power Projects</p> <p>2. Nodal Officer for all mandatory Notifications to be issued on behalf of the Department / HAREDA.</p> <p>3. HERC/RPO/REC</p> <p>4. Nodal Officer for EPP-2015</p> <p>5. Aganwari Projects for Solar Home Lighting System.</p> <p>6. Biogas Power Projects, Bio CNG, Biogas, Bottling and Bio Fuel Programme.</p> <p>7. To look after the implementation of Component B of PM KUSUM Programme in the Ambala and Karnal Divisions.</p> <p>8. Formulation of New Scheme of GCRT Scheme for Government Houses on Chandigarh Pattern</p> <p>9. Nodal Officer for EPP-2015.</p>	CSE
8.	Sombir Singh, Project Officer-IV	<p>1. Multilateral / Bilateral Programme</p> <p>2. Nodal Officer for e-procurement and DSD matters.</p> <p>3. Wind Programme</p> <p>4. Solar Invertors Programme.</p> <p>5. Coordinate/Review meeting of MNRE / AREAS</p> <p>6. RESCO Model GCRT Projects</p> <p>7. Preparation of software on repair & maintenance for the systems during warranty</p> <p>8. Software for registration of GCRT project.</p> <p>9. To prepare basic concept note including data acquisition, resource linkage and implementation methodology, to develop Solar Cities in Rohtak / Karnal.</p> <p>10. To look after file work for 10 H.P. and above capacity.</p>	CSE
9.	Atul Singh Mohil, Project Officer	<p>1. Manohar Jyoti LED Light & Shikshadeep scheme</p> <p>2. To look after the implementation of Component B of PM KUSUM Programme in the Gurugram and Faridabad Divisions.</p> <p>3. Nodal Officer for Scheduled Caste Sub Plan Scheme.</p>	P.D.
10.	Suresh Kumar Yadav, Project Officer	<p>1. Energy Efficient Lighting / ESCOs</p> <p>2. Stand alone Solar Street Lights Programme including Solar Street Lights with centralized power plant.</p> <p>3. Nodal Officer Technical for the implementation of online RTI Portal</p> <p>4. Nodal Officer for furnishing the status report in respect of each letter / PUC</p>	CSE

		marked by ACS, NRE. 5. Updation & submission of monthly handbook content. 6. Smart City/Solar City Programme. 7. Activity Notes, Achievements, CS & DPR matters/Misc PUCs.	
		8. The matters related to CM Window, PG Portal, CM Social Media, CM Announcement.	P.D.
11.	Vishal Bhatnagar, STM, HAREDA	1. Celebration of Days / Reinvest / Global Summit / Conferences / Seminars 2. RGREP 3. Award (EC) 4. Biomas Power / Cogen/ /Gasifier projects/ Biomass Policy Biogas (IBP) 5. Solar Water Heating System Programme.Solar Stream Cooking, CST 6. Data base of beneficiaries 7. Nodal Officer for GeM Portal	P.D.
12.	Tajinder Singh STM, HAREDA	1. Waste to Energy 2. Training 3. Climate change 4. Off Grid Solar Projects. 5. Nodal Officer for E.Mail (DNRE/HAREDA) 6. Nodal Officer for E-Office of DNRE/HAREDA. 7. To look after the implementation of Component B of PM KUSUM Programme in the Rohtak Divisions 8. Review meeting of PO's/APOs	CSE
13.	Jagdish Sheokand, Superintendent, DNRE	1. Establishment of DNRE 2. Nodal Officer of ABEAS, HRMS, CFMS 3. (Programmer will assist in AEBS, HRMS & Checker and CFMS activities) 4. O & M matters 5. Nodal Officer Transfer / posting 6. Nodal Officer for engagement of Apprentices under Apprenticeship Act, 1961. 7. Akshay Urja Bhawan / Energy office building programme.	P.D.
14	Jagdev Singh, Superintendent, HAREDA	1. Establishment of HAREDA 2. To Assist CSE in controlling and maintenance of vehicle. 3. Nodal Officer for Grant-in-Aids Scheme for DNRE/HAREDA. 4. Vidhan Sabha / Parliament Question (starred & un-starred) and other related matters. 5. Annual Administrative Reports of DNRE	CSE
15.	Hitesh Kapoor, Assistant Project Officer	1. Store of samples 2. Energy Park / Club 3. BURM 4. R&D/NewTechnologies 5. Solar Cooker Programme 6. SADP/SDA/MIDA/Minority Dev. Matters. 7. Monitoring Reports of RE Devices. 8. Publicity. 9. Village Electrification. 10. Aditya Solar Shops	STM(TS)
16.	Sukhchain Singh Project Manager, HAREDA	1. EC Act (Implementation and Monitoring) 2. Review Meeting of SLMC/Coordination with BEE /MoP 3. Energy Audit. 4. DSM Activities. 5. SECF and Demo Projects	P.D.

		6. PAT / and other matter related to EC Coordination / review meeting of MoP 7. ECBC 8. To look after the implementation of Component B of PM KUSUM Programme in the Hisar Division	
17.	Pawan Kumar, Programmer, DNRE (On contract basis through HARTRON)	1. Nodal Officer for IT/ITES/Website of DNRE/HAREDA. 2. All IT matters 3. Call centers/social media. 4. Library 5. To Assist Superintendent in AEBAS, HRMS & Checker and CFMS activities.	STM(TS)

In case any scheme / work remain left un-allotted Admn. Branch of DNRE be informed for rectification / modification.

Dated Panchkula, the
2nd June, 2021

Dr. Hanif Qureshi, IPS
Director General
New & Renewable Energy Department, Haryana

Endst. No. DNRE/Admn-2021/ 5895-99 Dated Panchkula, the 02/06/2021

A copy of the above is forwarded to the following for information and necessary action:-

1. PS/DG, NRE for kind information of W/DG, NRE.
2. The CSE, HAREDA.
3. The Project Director, NRE.
4. All the concerned Officer(s) / Official(s) of DNRE & HAREDA.
5. Programmer, DNRE for uploading on the department website.


Superintendent

for Director General, New & Renewable Energy
Department, Haryana, Panchkula.