

Directorate of New & Renewable Energy, Haryana

ORDER

In view of instructions of State Government issued vide letter No.62/19/2020-6GSI dated 16/04/2021 the following roster of duties is ordered for compliance.

These order(s) shall come into effect from 31/05/2021 and shall continue till 11/06/2021 or till further orders on the following conditions:-

Sr. No	Name of officer / official (S/Shri/Smt.)	Remarks (Date on which officer / officials are supposed to attend office)
1.	Smt. Pooja, ADA	Continue w.e.f. 31/05/2021
2.	Rameshwar Birthal, Project Officer	Continue w.e.f. 31/05/2021
3.	Ajit Bhadoo, Project Officer	Continue w.e.f. 31/05/2021
4.	Sombir Singh, Project Officer	Continue w.e.f. 31/05/2021
5.	Atul Singh Mohil, Project Officer	Continue w.e.f. 31/05/2021
6.	R.S. Poonia, Project Officer	Continue w.e.f. 31/05/2021
7.	Suresh Kumar Yadav, Project Officer	Continue w.e.f. 31/05/2021
8.	Hitesh Kumar, APO	Alternate days w.e.f. 01/06/2021 to till further orders
9.	Chander Mohan, Private Secretary	Alternate days w.e.f. 01/06/2021 to 11/06/2021
10.	Subhash Bishnoi, Asstt.	Alternate days w.e.f. 31/05/2021 to 11/06/2021
11.	Azad Singh, Assistant	Alternate days w.e.f. 01/06/2021 to 11/06/2021
12.	Smt. Anju Bala, SSS	Alternate days w.e.f. 31/05/2021 to 11/06/2021
13.	Sukhbir Singh, Driver	Alternate days w.e.f. 31/05/2021 to 11/06/2021
14.	Ramesh Kumar, Driver	He will do his routine duty with W/DG, NRE as usual.
15.	Amit Beniwal, Clerk	Alternate days w.e.f. 31/05/2021 to 11/06/2021
16.	Rahul Pannu, Clerk	Alternate days w.e.f. 01/06/2021 to 11/06/2021
17.	Seema Rani, Clerk	Alternate days w.e.f. 01/06/2021 to 11/06/2021
18.	Darshan Singh, Peon	Continue w.e.f. 31/05/2021
19.	Ranbir Singh, Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
20.	Jai Pal, Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
21.	Tilak Raj, Peon	Alternate days w.e.f. 01/06/2021 to 11/06/2021
22.	Ram Kala, Chowkidar	Alternate days w.e.f. 01/06/2021 to 11/06/2021
23.	Rakesh Kumar, Sweeper	Continue w.e.f. 31/05/2021

Sr. No.	Name of contractual employee (S/Shri/Smt.)	Remarks
1.	Bala Datt Bhatt, Esstt. Assistant	Alternate days w.e.f. 31/05/2021 to 11/06/2021
2.	Rama Kant Pandey, Esstt. Assistant	Alternate days w.e.f. 01/06/2021 to 11/06/2021
3.	Pawan Kumar, Programmer	Alternate days w.e.f. 31/05/2021 to 11/06/2021
4.	Sunita Rani, DEO	Alternate days w.e.f. 31/05/2021 to 11/06/2021
5.	Ajit Kumar, MTS	Alternate days w.e.f. 31/05/2021 to 11/06/2021

HAREDA

Sr. No.	Name of officer / official (S/Shri/Smt.)	Remarks (Date on which officer / officials are supposed to attend office)
1.	Sukhchain Singh, Project Manager	Continue w.e.f. 31/05/2021
2.	Ravinder Kumar, P.A.	Alternate days w.e.f. 31/05/2021 to 11/06/2021
3.	Devinder Kaur, Assistant	Alternate days w.e.f. 31/05/2021 to 11/06/2021
4.	Rakesh Kumar, Assistant	Alternate days w.e.f. 01/06/2021 to 11/06/2021
5.	Aman, Sr. Scale Stenographer	Alternate days w.e.f. 31/05/2021 to 11/06/2021
6.	Sudhir, Sr. Scale Stenographer	Alternate days w.e.f. 01/06/2021 to 11/06/2021
7.	Jaswinder, Clerk	Continue w.e.f. 31/05/2021
8.	Rambir Singh, Clerk	Alternate days w.e.f. 01/06/2021 to 11/06/2021
9.	Gautam Kataria, Clerk	Alternate days w.e.f. 31/05/2021 to 11/06/2021
10.	Chander, Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
11.	Rakesh, Peon	Alternate days w.e.f. 01/06/2021 to 11/06/2021
12.	Ankit, Peon	Alternate days w.e.f. 01/06/2021 to 11/06/2021
13.	Prithi Chand, Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
14.	Kuldeep Saini, Accounts Assistant	Alternate days w.e.f. 31/05/2021 to 11/06/2021
15.	Sham Lal, DEO	Alternate days w.e.f. 01/06/2021 to 11/06/2021
16.	Shiv Charan, DEO	Alternate days w.e.f. 01/06/2021 to 11/06/2021
17.	Ritu, Clerk	Alternate days w.e.f. 31/05/2021 to 11/06/2021
18.	Rajni, Clerk	Alternate days w.e.f. 31/05/2021 to 11/06/2021
19.	Bimala Devi, Receptionist	Alternate days w.e.f. 01/06/2021 to 11/06/2021
20.	Manjinder, Driver	Alternate days w.e.f. 31/05/2021 to 11/06/2021
21.	Vijay, Driver	Alternate days w.e.f. 01/06/2021 to 11/06/2021
22.	Anand, Driver	Alternate days w.e.f. 31/05/2021 to 11/06/2021
23.	Gurpreet Kaur, DEO	Alternate days w.e.f. 01/06/2021 to 11/06/2021
24.	Parveen, Technician	Continue w.e.f. 31/05/2021
25.	Pratap, Supervisor	Continue w.e.f. 31/05/2021
26.	Tripti, Peon	Alternate days w.e.f. 01/06/2021 to 11/06/2021
27.	Jyoti, Sweeper-cum-Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
28.	Vinod Mishra, Peon	Alternate days w.e.f. 31/05/2021 to 11/06/2021
29.	Ashok Kumar, Peon	Continue w.e.f. 31/05/2021
30.	Sudhir Pal, Peon	Continue w.e.f. 31/05/2021
31.	Manjeet, Peon-cum-Plumber	Continue w.e.f. 31/05/2021
32.	SurajBhan, Sweeper	Continue w.e.f. 31/05/2021
33.	Rajender, Sweeper	Continue w.e.f. 31/05/2021

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34.	Arvind, Sweeper	Continue w.e.f. 31/05/2021
35.	Vikash, Sweeper	Continue w.e.f. 31/05/2021
36.	Manoj Kumar, Mali	Alternate days w.e.f. 01/06/2021 to 11/06/2021
37.	Vidhya Sagar, Mali	Alternate days w.e.f. 31/05/2021 to 11/06/2021

1. All officer(s) /official(s) working in DNRE/HAREDA mentioned in the table above will not leave station without prior approval of competent authority and can be called for official work / duty at any time, as per requirement. The officer(s) / official(s) may ensure that no urgent official work of their seat is pending.
2. The officer(s) /official(s) will ensure to make themselves available on telephone and other electronic means of communication at any time, also will work from home subject to urgency of the case.

Dated Panchkula
th May, 2021

Hanif Qureshi, IPS
Director General, New & Renewable
Energy Department/HAREDA

Endst. No.DNRE/Admn-2021 5739

Dated: 28-05-2021

A copy of the above is forwarded to the following for information:-

1. PS/Director General for kind information of W/DG, NRE please.
2. The CSE, HAREDA.
3. The Project Director, DNRE.
4. All concern Officer(s) /official(s) of DNRE/HAREDA.
5. Programmer for uploading on Department website.
6. Notice Board.


Superintendent

for Director General, New & Renewable Energy
Department, Haryana, Panchkula