

**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA,  
PANCHKULA**

**ORDER**

Consequent upon joining of Shri M. K. Jain, Project Director and in order to smooth & effective working of Office, some changes in the duties of Steno/Clerk/DEO/Peon (regular/contractual) of DNRE/HAREDA are made in suppression of earlier orders as under with immediate effect :-

S.No	Name of Official/ Designation Sh./Smt.	Presently attached with	Proposed changes	Remarks
1.	Chander Mohan, Private Secretary	D.G. Staff	D.G. Staff	--
2.	Ravinder Kumar, PA, DG	D.G. Staff	D.G. Staff	--
3.	Anju Bala, Senior Scale Stenographer, DNRE	Chairman/A.D.	Chairman & Rameshwar Bithal (P.O.)	She will sit in Room no. 3 (Ground Floor)
4.	Aman, Senior Scale Stenographer, HAREDA	R.S. Poonia (P.O.) & Atul Singh Mohil (P.O.)	R.S.Poonia (P.O.), Atul Singh Mohil (P.O.) & ADA	Room No. 102 (Admn. Branch)
5.	Jyoti, Senior Scale Stenographer, DNRE	--	--	Maternity leave upto 02/07/2021
6.	Sudhir, Senior Scale Stenographer, HAREDA	CSE, HAREDA	Project Director & HRMS of HAREDA	Room No. 114
7.	Gautam, Clerk (HAREDA)	Dispatch & Supdt. (H)	Dispatch	Ground Floor , room attached with reception counter
8.	Shyamlal, DEO (HAREDA)	S.E'A'	Ajit Kumar (P.O.)	Room No. 111-A
9.	Sunita, DEO (DNRE)	S.T.M,HAREDA & P.O.(SKY)	CSE	Room No. 111-A
10.	Gurpreet Kaur, DEO (HAREDA)	P.O.( S.S)	Sombir Singh (P.O.) & Tajinder Singh (S.T.M)	Room No. 102 (Admn. Branch)
11.	Ritu, Clerk (HAREDA)	P.O. (AKB)	Vishal Bhatnagar (S.T.M) & HRMS- Admin (H)	2 <sup>nd</sup> Floor (Cabin)
12.	Rajni, Clerk (HAREDA)	P.O. (R.B)	Suresh Kumar Yadav (P.O.) & P.M. ( E.C)	2 <sup>nd</sup> Floor (Cabin)
13.	Shiv Charan, DEO (HAREDA)	A.O.	A.O.	Ground Floor
14.	Tilak Raj, Peon, DNRE	A.D.	Project Director	--
15.	Shukhbir Singh, Driver	A.D.	Project Director	With Car No. HR- O3U-4266

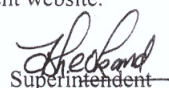
Dated Panchkula, the  
25<sup>th</sup> May, 2021

Dr.Hanif Qureshi, IPS  
Director General  
New & Renewable Energy Department,Haryana  
Dated Panchkula, the 28/05/2021

Endst. No.DNRE/Admn-2021/ 5755-61

A copy of the above is forwarded to the following for information and necessary action:-

1. PS/DG, NRE for kind information of W/DG,NRE.
2. The CSE, HAREDA.
3. The Project Director, NRE.
4. The Accounts Officer, NRE.
5. All the concerned Officials (regular/contractual) of DNRE & HAREDA.
6. Shri Sukhbir Singh, Driver, DNRE
7. Programmer, DNRE for uploading on the department website.

  
Superintendent

for Director General, New & Renewable Energy  
Department, Haryana, Panchkula.