

Directorate of New & Renewable Energy, Haryana

ORDER

In view of instructions of State Government issued vide letter No.62/19/2020-6GSI dated 16/04/2021 the following alternative days roster of duties is ordered for compliance:-

These order(s) shall come into effect from 17/05/2021 and shall continue till 28/05/2021 or till further orders on the following conditions:-

| Sr. No. | Name of officer / official (S/Shri/Smt.) | Remarks (Date on which officer / officials are supposed to attend office) |
|----------------|---|--|
| 1. | Smt. Pooja, ADA | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 2. | Ajit Bhadoo, Project Officer | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 3. | Sombir Singh, Project Officer | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 4. | Atul Singh Mohil, Project Officer | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 5. | Rameshwar Birthal, Project Officer | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 6. | R.S. Poonia, Project Officer | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 7. | Suresh Kumar Yadav, Project Officer | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 8. | Hitesh Kumar, APO | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 9. | Chander Mohan, Private Secretary | Alternate days w.e.f. 18 /05/2021 to 28/05/2021 |
| 10. | Subhash Bishnoi, Asstt. | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 11. | Azad Singh, Assistant | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 12. | Smt. Anju Bala, SSS | Alternate days w.e.f. 17/05/2021 to 28/05/2021 and will assist ADA |
| 13. | Sukhbir Singh, Driver | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 14. | Ramesh Kumar, Driver | He will do his routine duty with W/DG, NRE as usual. |
| 15. | Amit Beniwal, Clerk | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 16. | Rahul Pannu, Clerk | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 17. | Seema Rani, Clerk | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 18. | Darshan Singh, Peon | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 19. | Ranbir Singh, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 20. | Jai Pal, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 21. | Tilak Raj, Peon | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 22. | Ram Kala, Chowkidar | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 23. | Rakesh Kumar, Sweeper | Continue w.e.f. 17/05/2021 |

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| Sr. No. | Name of contractual employee (S/Shri/Smt.) | Remarks |
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| 1. | Bala Datt Bhatt, Esstt. Assistant | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 2. | Rama Kant Pandey, Esstt. Assistant | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 3. | Pawan Kumar, Programmer | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 4. | Sunita Rani, DEO | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 5. | Ajit Kumar, MTS | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |

HAREDA

| Sr. No. | Name of officer / official (S/Shri/Smt.) | Remarks (Date on which officer / officials are supposed to attend office) |
|---------|--|---|
| 1. | Sukhchain Singh, Project Manager | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 2. | Ravinder Kumar, P.A. | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 3. | Devinder Kaur, Assistant | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 4. | Rakesh Kumar, Assistant | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 5. | Aman, Sr. Scale Stenographer | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 6. | Sudhir, Sr. Scale Stenographer | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 7. | Jaswinder, Clerk | Continue w.e.f. 17/05/2021 |
| 8. | Rambir Singh, Clerk | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 9. | Gautam Kataria, Clerk | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 10. | Chander, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 11. | Rakesh, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 12. | Ankit, Peon | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 13. | Prithi Chand, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 14. | Kuldeep Saini, Accounts Assistant | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 15. | Sham Lal, DEO | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 16. | Shiv Charan, DEO | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 17. | Ritu, Clerk | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 18. | Rajni, DEO | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 19. | Bimala Devi, Receptionist | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 20. | Manjinder, Driver | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 21. | Vijay, Driver | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 22. | Anand, Driver | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 23. | Gurpreet Kaur, DEO | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |

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| 24. | Parveen, Technician | Continue w.e.f. 17/05/2021 |
| 25. | Pratap, Supervisor | Continue w.e.f. 17/05/2021 |
| 26. | Tripti, Peon | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 27. | Jyoti, Sweeper-cum-Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 28. | Vinod Mishra, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 29. | Ashok Kumar, Peon | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |
| 30. | Sudhir Pal, Peon | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 31. | Manjeet, Peon-cum-Plumber | Continue w.e.f. 17/05/2021 |
| 32. | SurajBhan, Sweeper | Continue w.e.f. 17/05/2021 |
| 33. | Rajender, Sweeper | Continue w.e.f. 17/05/2021 |
| 34. | Arvind, Sweeper | Continue w.e.f. 17/05/2021 |
| 35. | Vikash, Sweeper | Continue w.e.f. 17/05/2021 |
| 36. | Manoj Kumar, Mali | Alternate days w.e.f. 18/05/2021 to 28/05/2021 |
| 37. | Vidhya Sagar, Mali | Alternate days w.e.f. 17/05/2021 to 28/05/2021 |

1. All officer(s) /official(s) working in DNRE/HAREDA mentioned in the table above will not leave station without prior approval of competent authority and can be called for official work / duty at any time, as per requirement. The officer(s) / official(s) may ensure that no urgent official work of their seat is pending.
2. The officer(s) /official(s) will ensure to make themselves available on telephone and other electronic means of communication at any time, also will work from home subject to urgency of the case.


Dated Panchkula
12th May, 2021

Hanif Qureshi, IPS
Director General, New & Renewable
Energy Department/HAREDA

Endst. No.DNRE/Admn-2021/ 5370-74 Dated: 13.05.2021

A copy of the above is forwarded to the following for information:-

1. PS/Director General for kind information of W/DG, NRE please.
2. The CSE, HAREDA.
3. All concern Officer(s) /official(s) of DNRE/HAREDA.
- ✓ 4. Programmer for uploading on Department website.
5. Notice Board.


 Superintendent
 for Director General, New & Renewable Energy
 Department, Haryana, Panchkula