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**ORDER**

In supersession of all earlier orders, reallocation of duties amongst the Officers/Officials of the NRE Department/HAREDA are hereby ordered as under with immediate effect:-

Sr. No.	Name of the Officer/ Designation	Work Allocated	Routing
1	P.K.Yadav, C.S.E., HAREDA	1. Overall supervision and Monitoring of the schemes of the officers attached to him. 2. First Appellate Authority in RTI matters of HAREDA 3. Controlling of vehicles 4. Chief Vigilance Officer for DRE/ HAREDA	Director
2	O.D.Sharma P.D., NRE	1. Overall supervision and monitoring of the schemes of the officers attached to him. 2. Nodal officer for C.M. Window, PG Portal/CM Social Media, CM Announcement, PAC, CAG Paras, IREED, O&M. 3. Court cases of the Department/ HAREDA 4. First Appellate Authority in RTI matters of NRE Department. 5. Nodal Officer for recruitment through HPSC/HSSC. 6. Nodal Officer (Domain) for SARAL Portal.	Director
3.	J.S.Kohli, Technical Expert, HAREDA	He shall assist /advise in the implementation of technical work of NRE/HAREDA.	CSE
4.	P.K.Nautiyal, SE "A", HAREDA	1. Overall supervision and monitoring of the schemes of officers attached to him. 2. Nodal Officer for all mandatory Notifications to be issued on behalf of the Department/ HAREDA. 3. Nodal Officer for RTI u/s 4 of RTI Act for HAREDA. 4. Nodal Officer for recruitment of HAREDA through HPSC/HSSC	CSE/TE
5.	Rameshwar Birthal, P.O.(I)	1. GCRT regarding individual, Govt. Sector, Gaushala. 2. Solar Park & MNRE and other initiatives on GCRT. 3. State Solar Policy 4. 13 <sup>th</sup> Finance Commission 5. Arbitration cases in the court related to M/s Andy Solar Pvt.Ltd. 6. SPIO in RTI matter of NRE.	PD
6.	Ajit Kumar, P.O.(II)	1. SPV Water Pumping Scheme (all models) 2. Smartgram 3. Nodal Officer for GeM portal 4. Nodal Officer (Tech.) for SARAL. 5. Weekly/monthly awareness meets/ publicity reports. 6. Formulation of New Scheme of GCRT Scheme for Govt. Houses on Chandigarh Pattern.	SE "A"
7.	R.S.Poonia, P.O.(III)	1. Small Hydro Power Projects. 2. HERC/RPO/REC 3. Nodal Officer for EPP-2015 4. Aganwari Projects of Solar Home Lighting System 5. Solar Power Plant on Canal & Water Bodies 6. Biogas Power Projects, Bio CNG, Biogas Bottling and Bio fuel programme	PD
8.	Sombir Singh, P.O.(IV)	1. Multilateral/ Bilateral Programme 2. Nodal Officer for E-procurement and DSD matters 3. PO meetings 4. Wind Programme 5. Smart City/Solar City Programme 6. Solar Inverter Programme 7. Coordination/Review meeting of MNRE/AREAS 8. RESCO Model GCRT Projects 9. Preparation of software on repair & maintenace for the systems during warranty. 10. Software for registration of GCRT projects.	PD
9.	Tajinder Singh, P.O.(V)	1. New scheme of Study Lamp/ Toilet Lamp 2. Waste to Energy 3. Trainings 4. ClimateChange Programme 5. Battery operated Vehicles 6. Off Grid Solar Projects	PD

10.	Vishal Bhatnagar, STM, HAREDA	1. Celebration of Days/ REINVEST/ Global Summit/ Conferences/ Seminars 2. Publicity 3. Akshay Urja Bhawan/Energy Efficient Building Programme 4. RGREP 5. Awards (EC) 6. Biomass Power/ Cogen/ Gasifier Projects/ Biomass Policy, Bio-gas (IBP).	SE"A"
11.	Suresh Kumar Yadav, Asstt. Project Officer	1. Energy Efficient Lighting/ESCOs 2. Model Bidding Document 3. Setting up of PV Lab. 4. Manohar Jyoti LED Home Light  (To assist PD in the matter of CM Window, PG Portal, CM Social Media)	PO-I
12.	Rajinder Pal APO	1. Solar Water Heating Programme 2. Solar Steam Cooking, CST 3. Data base of beneficiaries	STM
13.	Hitesh Kapoor, APO	1. Store of samples 2. Energy park/ club 3. BURM 4. R&D/ New Technologies 5. Solar Cooker Programme 6. SADP/ SDA/ MDA/ Minority Dev. Matters 7. Monitoring Reports of RE Devices	PO(IV)
14.	Amit Dabla, Asstt. Project Officer	1. Activity Notes, Achievements, CS/ DPR matters/Misc.PUCs 2. Village Electrification 3. Aditya Solar Shops 4. Stand alone Solar Street Light Programme	P.O.(V)
15.	Sukhchain Singh, Project Manager (EC)	1. EC Act (Implementation and Monitoring) 2. Review Meetings of SLMC/ Coordination with BEE 3. Energy Audit 4. DSM 5. SECF and Demo Projects 6. PAT/ Any other matter related to EC coordination / Review Meeting of MoP 7. ECBC	SE "A"
16.	Sh.Pawan, Programmer	1. Nodal Officer for IT/ ITES/Website of DRE/ HAREDA 2. All IT matters 3. Call centres/ social media 4. Library	P.D.
17.	Pooja Dull, ADA	1. Legal matter of NRE/HAREDA 2. Nodal Officer, LMS Portal.	P.D.
18.	Mahesh Gupta, A.O.	1. All accounts matters of DNRE and HAREDA 2. Balance sheets 3. Income Tax Returns 4. Finance Commissions 5. SC/ST component 6. UCs/ CAG/ PAG Paras 7. Budget & Planning, SNEs	P.D.
19.	Jagdish Sheokand, Office Superintendent, NRE	1. Establishment of DNRE 2. C.M. announcements 3. Vidhan Sabha/Parliament related matters. 4. AARs. 5. Nodal Officer for AEBAS, HRMS & CFMS. (Programmer to assist in AEBAS, HRMS & CFMS activities.)	P.D.
20.	Jagdev Singh, Office Superintendent, HAREDA	1. Establishment of HAREDA (To assist CSE in controlling and maintenance of vehicles)	To CSE through SE"A"

Dated Panchkula, the  
12<sup>th</sup> July, 2019

(Dr. Renu Phulia)  
Director General


New & Renewable Energy Deptt., Haryana  
& HAREDA.

Sl.No.DNRE/HAREDA-Admn-2019/2311, 2312

Dated Panchkula, the 12/07/2019

A copy of the above forwarded to the following for information and necessary action:-

- 1- PS/Director General, RE/HAREDA for kind information of worthy DG please.
- 2- All the concerned Officers/Official of RE Department & HAREDA

  
Project Director  
for Director General, New & Renewable Energy  
Deptt., Haryana & HAREDA.





**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA**  
**Akshay Urja Bhawan, Sector-17, Panchkula**

Phone 0172-2585733, EPBX No.2587233,2587833, E-mail-hareda@chd.nic.in



**ORDER**

On the joining of Sh. Atul Singh Mohil, Project Officer at Head Quarter, following works are allotted to him with immediate effect :-

- (i) Formulation of New Scheme of GCRT Scheme for Govt. Houses on Chandigarh Pattern.
- (ii) Smart City/Solar City Programme.
- (iii) Activity Notes, Achievements, CS/DPR matters/Misc. PUCs.
- (iv) C.M. announcements.
- (v) Vidhan Sabha/Parliament related matters.
- (vi) AARs.

Sh. Atul Singh Mohil, Project Officer will sit in the Room No. 110.

He will route all the files through S.E.'A' (HAREDA).

Dated Panchkula, the  
24<sup>th</sup> January, 2020

Dr. HANIF QURESHI, IPS  
Director General, New and Renewable  
Energy Department, Haryana.

Endst. No. DNRE-Admn-2020/280-284

Dated: 24/01/2020.

A copy is forwarded to the following for information and necessary action:-

1. P.A. to Director General, NRE/HAREDA for kind information of W/DG please.
2. Sh. Atul Singh Mohil, Project Officer, DNRE, Haryana, Panchkula.
3. All the Officers/Scheme Incharges of DNRE/HAREDA.
4. Programmer, DNRE, Haryana, Panchkula.
5. Care Taker, DNRE/HAREDA. He is directed to make the sitting arrangement of Sh. Atul Singh Mohil, Project Officer in the Room No.110.

Accounts Officer (Admn.)  
for Director General, New & Renewable Energy  
Department, Haryana, Panchkula.



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**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA**

**Akshay Urja Bhawan, Sector-17, Panchkula**  
Phone 0172-2585733, EPBX No.2587233,2587833, E-mail-hareda@chd.nic

**ORDER**

In suppression of all earlier orders, re-allocation of duties amongst the officers / officials of the NRE Department / HAREDA are hereby ordered as under with immediate effect:-

Sr. No.	Name of the officer / designation (S/Shri)	Work allocated	Routing
1.	Atul Singh Mohil P.O.	1. Manohar Jyoti LED Light & Shikshadeep scheme. 2. Formulation of New Scheme of GCRT Scheme for Govt., Houses on Chandigarh Pattern. 3. Smart City / Solar City Programme. 4. Activity Notes, Achievements, CS & DPR matters / Misc PUCs/C.M. Announcements. 5. Vidhan Sabha / Parliament related matters. 6. AARs	SE(A)
2.	Vishal Bhatnagar S.T.M.	1. Celebration of Days / Reinvest / Global Summit / Conferences / Seminars 2. RGREP 3. Awards (EC) 4. Biomass Power / Cogen/ Gasifier Projects / Biomass Policy, Bio-gas (IBP)	SE(A)
3.	Suresh Kumar Yadav, APO	1. Energy Efficient Lighting / ESCOs 2. Model Bidding Document. 3. Setting up of PV Lab. 4. To assist P.D. in the matters of CM Window, PG Portal, CM Social Media. 5. Stand alone Solar Street Lights Programme including Solar Street Lights with centralized power plant.	P.O.-I
4.	Rajinder Pal Asstt. Project Officer	1. Akshay Urja Bhawan / Energy office building programme. 2. Solar Water Heating Programme. 3. Solar Steam Cooking, CST 4. Data base of beneficiaries	S.T.M.
5.	Amit Dabla A.P.O.	1. Publicity, 2. Village Electrification 3. Aditya Solar Shops	P.O.(IV)

The concerned officer / official may hand over / take over the files of above mentioned schemes with immediate effect.

Dated Panchkula, the  
11<sup>th</sup> February, 2020

Dr.Hanif Qureshi  
Director General  
New & Renewable Energy Department & HAREDA

Endst. No.DNRE/Admn-2020/ 495-496

Dated Panchkula, the 11/02/2020.

A copy of the above is forwarded to the following for information and necessary action:-

1. All the concerned Officers / officials of DNRE & HAREDA.
2. PA/DG, NRE for kind information of W/DG,NRE.

(O.D.Sharma)

Project Director

for Director General, New & Renewable Energy  
Department, Haryana & HAREDA

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ORDER

For the smooth functioning of the office work the following changes are made in supersession of earlier orders with immediate effect:-

1. Shri Ravinder Singh Poonia, P.O. & Shri Sombir Singh, P.O. will route their files to CSE through SE(A) for the work / schemes allotted to them vide order Endst. No. DNRE/HAREDA-Admn-2019/ 2311-2312 dated 12/07/2019.
2. Shri Vishal Bhatnagar STM and Shri Sukhchain Singh, Project Manager will route their files through P.D. for the work / schemes allotted to them vide order Endst. No. DNRE/HAREDA-Admn-2019/ 2311-2312 dated 12/07/2019 and No. DNRE/Admn-2020/ 495-496 dated 11/02/2020.

Panchkula, the  
20/02/2020

Dr. Hanif Qureshi, IPS  
Director General, New & Renewable  
Energy Department & HAREDA

Endst. No. DNRE/Admn-2020/ 678-685 Dated: Panchkula, the 20/02/2020.

A copy of the above is forwarded to the following for information & further necessary action:-

1. Project Director, NRE
2. CSE, HAREDA
3. SE(A), HAREDA
4. Shri Ravinder Singh Poonia, P.O.
5. Shri Sombir Singh, P.O.
6. Shri Vishal Bhatnagar STM, HAREDA
7. Shri Sukhchain Singh, Project Manager, HAREDA.
8. PA/DG, NRE for kind information of W/DG, NRE



Accounts Officer (Admn)  
for Director General, New & Renewable Energy  
Department, Haryana, Panchkula





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**ORDER**

To speed up implementation of following flagship programmes of the Department/HAREDA, following work is allotted to officers in addition:

**Component B of PM KUSUM Programme**

Following officers shall look after the implementation of in the Divisions mentioned against their names:

- |                                    |                                   |
|------------------------------------|-----------------------------------|
| a. Sh.R.S.Poonia, PO               | - Ambala and Karnal Divisions     |
| b. Sh.Atul Singh, PO               | -Gurugram and Faridabad Divisions |
| c. Sh.TajinderSingh,PO             | -Rohtak Division                  |
| d. Sh.Sukhchain Singh, Pr. Manager | -Hisar Division                   |

Above officers shall be responsible for field interaction, beneficiary mobilization, collection of beneficiary share, distribution and division of work etc.

All file work of the scheme will be looked after by Sh. AjitBhadu, PO as Scheme Incharge.

**1. Component C of PM KUSUM Programme**

Sh.RameshwarBirthal will be the Scheme in charge. Suitable business models/proposals shall be prepared and submitted to the Govt. within a week's time.

**2. Solar City Programme**

To generate innovative ideas and action plan to develop Solar Cities in Ambala, Karnal, Rohtak, Faridabad, Gurugram and Hisar following officers shall prepare basic concept note including data acquisition, resource linkage, and implementation methodology:-

- |                              |                         |
|------------------------------|-------------------------|
| a. Sh.R.S.Poonia, PO         | - Ambala                |
| b. Sh.Sombir Singh, PO       | -Rohtak and Karnal      |
| c. Sh.Atul Singh, PO         | -Gurugram and Faridabad |
| d. Sh.Sukhchain, Pr. Manager | -Hisar                  |

All scheme related file work will be looked after by Sh. Atul Singh, PO as Scheme Incharge.

These orders come into force with immediate effect.

Date: 13.07.2020


**Dr.HanifQureshi**  
**Director General**  
**NRE & HAREDA**


Dated 13.07.2020

EndstNo.DNRE/HAREDA/2020/3490-3504

A copy of the above is forwarded to all concerned for compliance.

1. PA/DGNRE for kind information of W/ Director General.
2. Project Director NRE.
3. Accounts Officer NRE/HAREDA

  
13/07/2020  
Superintendent (H)  
For DG, NRE & HAREDA

  
14/7/2020

ET-17



**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA**  
**Akshay Urja Bhawan, Sector-17, Panchkula**  
Phone 0172-2585733, EPBX No.2587233,2587833, E-mail-hareda@chd.nic

**OFFICE ORDER**

In partial modification of earlier instructions it has been decided that:-

1. Shri Pawan Kumar, Programmer will route all the files related to I.T. Plan through Shri Suresh Kumar, Assistant Project Officer instead of Shri Ajit Kumar, Project Officer.
2. Shri Shri Suresh Kumar Yadav, Assistant Project Officer will submit the files related to I.T. Plan to Project Director through Shri Rameshwar Birthal, Project Officer.

Dated, Panchkula, the  
15<sup>th</sup> July, 2020

Dr.Hanif Qureshi  
Director General, New & Renewable  
Energy Department, Haryana.

Endst. No.DNRE/Admin-2020/2399-2404 Dated Panchkula, the 17/07/2020

A copy of the above is forwarded to the following for information and necessary action:-

1. PA/DG, NRE for information of W/DG.
2. Project Director, DNRE.
3. Shri Ajit Kumar, Project Officer, DNRE
4. Shri Rameshwar Birthal, Project Officer, DNRE
5. Shri Suresh Kumar Yadav, Assistant Project Officer, DNRE
6. Shri Pawan Kumar, Programmer DNRE.

Accounts Officer(Admn.)  
for Director General, New & Renewable  
Energy Department, Haryana.



### Order

In order to streamline the monthly reporting/updation and presentations of various schemes, all the officers of the Department / HAREDA shall take following necessary actions with respect to the scheme(s) assigned to them:

**1) Updation & submission of monthly handbook content:**

- a. All the scheme-incharges shall update the monthly handbook and shall send the same to the dealing officer (P.O. Atul Kumar) through e-office latest by 2<sup>nd</sup> last day of every month.

Please note:

- Mandate of the Department, Organisation structure, Staff position & District Officers detail shall be updated by Establishment Branch.
- Schemes Progress shall be updated by concerned Scheme in-charges.
- Report shall be prepared in "Times New Roman" font with Main Heading in size 14 (bold), Subheading in 12 bold and operative para in Times New Roman- 12. Line spacing 1.15.
- Overall report shall be compiled by dealing officer.
- Budget details shall be updated by Accounts Branch.

- b. Dealing Officer (P.O. Atul Kumar) shall compile the monthly Handbook and same shall be submitted for the information of ACS NRE latest by 5<sup>th</sup> of every month.

- 2) **Scheme Presentations:** All the scheme incharge shall prepare 4-6 slides related to their schemes indicating scheme brief, progress comparison charts including other relevant & desired data.

- 3) All the Scheme in-charges shall also upload their monthly handbook content on the "Google Docs" platform and Scheme Presentation on "Google Slides" with "view only" rights to all the officers of the Department/ HAREDA and "edit" rights to concerned supervising officer and D.G. NRE/HAREDA.

Dated Panchkula, the

Dr. Hanif Qureshi,  
Director General, New & Renewable Energy  
Department, Haryana, Panchkula.

Endst. No. DNRE/Admin-2020/ 3501-03 Dated Panchkula, the

28/08/2020 .

A copy of the above is forwarded to all concerned for compliance:

1. Additional Director, DNRE.
2. All Scheme Incharges, DNRE/HAREDA
3. Accounts Officer, NRE/HAREDA

  
28/08/2020  
Superintendent

for Director General, New & Renewable Energy  
Department, Haryana, Panchkula

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File No. HAREDA-040009/58/2020-Administrative NRE-NRE/HAREDA (Computer No. 22149)

No. #1

Attachment:Order.pdf

NEW & RENEWABLE ENERGY DEPARTMENT, PANCHKULA.

ORDER

In order to speed up the implementation of Flagship Programme of PM-KUSUM (component-B), the allocation of work made earlier vide order endst. No.DNRE/HAREDA/2020/3490-3504 dated 13/07/2020 is partially modified for file work as under :-

1. Shri Ajit Bhadu, P.O. shall continue to look after file work upto 7.5 H.P. only & co-ordinate with MNRE(GoI) for complete scheme.
2. Shri Sombir Singh, Project Officer will look after the file work for 10 H.P. and above capacity in addition to his present duties.

Rest of the work allocation (including Division wise work assigned to various officers ) shall remain same.

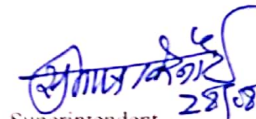
Dated Panchkula, the

Dr.Hanif Qureshi,  
Director General, New & Renewable Energy  
Department, Haryana, Panchkula.

Endst. No.DNRE/Admin-2020/ 3498-3500 Dated Panchkula, the 28/08/2020 .

A copy of the above is forwarded to all concerned for compliance:

1. Additional Director, DNRE.
2. All concerned
3. Accounts Officer, NRE/HAREDA

  
28/08/2020  
Superintendent

for Director General, New & Renewable Energy  
Department, Haryana, Panchkula

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**DIRECTORATE OF NEW AND RENEWABLE ENERGY, HARYANA**  
**Akshay Urja Bhawan, Sector-17, Panchkula**

Phone 0172-2585733, EPBX No.2587233,2587833, E-mail-hareda@chd.nic.in



**ORDER**

On the suspension of Sh. Rajinder Pal, Assistant Project Officer, the schemes/files which were being delt by him works are allotted to Sh. Vishal Bhatnagar, STM, HAREDA in addition to work already allotted to him with immediate effect :-

Sr. No.	Name & designation of the officer	Work allocated	Routing
1.	Sh. Vishal Bhatnagar, STM, HAREDA	1. Akshay Urja Bhawan/Energy office Building programme. 2.Solar Water Heating Programme. 3.Solar Steam Cooking, CST 4.Data base of beneficiaries.	A.D.

Dated Panchkula, the  
28<sup>th</sup> October, 2020

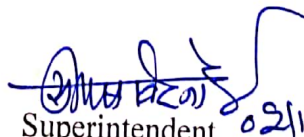
Dr. Hanif Qureshi, IPS  
Director General, New & Renewable  
Energy Department, Haryana & HAREDA.

Endst. No. DNRE-Admn-2020/ 9253-57

Dated: 2-11-2020

A copy of above is forwarded to the following for information and necessary action :-

1. PA/DG, NRE & HAREDA for kind information of W/DG.
2. All Officers/Scheme Incharges of NRE/HAREDA.
3. Sh. Vishal Bhatnagar, STM, HAREDA.
4. Sh. Rajinder Pal, Asstt. Project Officer (under suspension) NRE, H.No. 2066, Sector-7, Housing Board Colony, Kurukshetra. He is directed to handover the complete record/files to Sh. Vishal Bhatnagar, STM, HAREDA within 03 days under intimation to this Directorate.
5. Programmer, DNRE.

  
Superintendent 02/11/2020

for Director General, New & Renewable  
Energy Deptt., Haryana, Panchkula.

