

Minutes of 31st Meeting of Executive Council of “Indian Sign Language Research and Training Centre (ISLRTC)” held in hybrid mode on 24th June, 2025, 03:00PM

The 31st Meeting of Executive Council of ISLRTC was held in hybrid mode under Chairpersonship of Ms. Manmeet Kaur Nanda, Additional Secretary and Chairperson, Executive Council of ISLRTC, at Conference Room, DEPwD, 5th Floor, B-III, Block, Pt. Deendayal Antyodaya Bhawan, CGO Complex, New Delhi-110003.

Item No. 31.1

Confirmation of the minutes of 30th meeting of EC held on 24th March, 2025.

Minutes of the 30th EC meeting held on 24th March, 2025 under the Chairpersonship of Ms. Manmeet Kaur Nanda, Additional Secretary and Chairperson, Executive Council of ISLRTC is placed at **(Annexure-I)** for confirmation. Minutes of the meeting were circulated on 07th April, 2025 and no comments were received.

Agenda Item No. 31.2

Action Taken Report on minutes of 29th EC held on 7th Nov, 2024, 30th EC held on 24th Mar, 2025 and 13th GC meeting held on 28th Nov, 2024

| | |
|--------------------------------|---|
| 29.6 | Recruitment of Assistant Professor and Librarian |
| | <p>Resolution: The Council instructed that the scrutiny process for Assistant Professors should be completed within 10 days and for Librarian within 6 weeks.</p> <p>Decision: The Council has instructed that the entire process for the post of Assistant Professor be completed by 15th July 2025, and a date for the interview be obtained from the office of the EC Chairperson and the scrutiny of librarian also to be completed by 15th July, 2025.</p> |
| 29.7 | Engagement of Library Assistant |
| | <p>Resolution: The Council instructed that the recruitment process for Library Assistant must be completed within 1 week.</p> <p>Decision: The Council instructed that the Centre to take up the recruitment process against the vacant post well before the LIEN period is completed of Ms. Jyoti Sharma or two months before the completion of the contractual engagement against the vacant post, whichever is earlier.</p> |
| Table Agenda item no. 1 | Deputation of ISL Interpreter to Court |
| | Decision: The Council noted the action taken by the Centre. |

Action Taken Report on minutes of 13th GC held on 28th Nov, 2024

| | |
|-----------------|---|
| 10.2 (3) | NCERT Project on ISL |
| | Decision: The Council has instructed that the RFP should be published on the website by 26 th June 2025. After analyzing the RFP, the budget should be prepared and proposed under the national fund. |
| 10.2 (4) | Development of non-scholastic materials of NBT into ISL |



| | |
|---|--|
| | <p>Decision: The Council noted the action taken by the Centre.</p> <p>Action taken: In this regard, ISLRTC expediting the translation of 500 NBT books into ISL; it is planned to involve external agencies by issuing RFP. Further ISLRTC had recorded 22 NBT books in ISL through DTISL and DISLI fourth semester students at NCERT.</p> <p>Decision: The Council instructed that the RFP be floated on the website by 26th June 2025. Following the analysis of the RFP, the budget should be prepared and proposed under the national fund</p> |
| Additional Item of 10 th GC Item no. 2 | <p>To review the course duration of DISLI</p> <p>Decision: The Council instructed that this matter be followed up after the conclusion of the meeting.</p> |
| Item no. 4 | <p>Increasing footprints of ISLRTC</p> <p>Decision: The Council noted the action taken by the Centre.</p> |
| Additional agenda points no. 1 of 12 th GC | <p>On the line of TLM kits for different age groups of children developed by NIEPID for ID students, ISL TLM kits may be prepared and got included in ADIP for distribution at anganwadis, primary schools early intervention Centres, etc. The kit may include videos of academic content in ISL taught by deaf teachers</p> <p>Decision: The Council noted the action taken by the Centre.</p> |
| 5. | <p>ISLRTC should be involved in the examinations of DISLI and DTISL conducted by AYJNISHD, Mumbai</p> <p>Decision: The Council advised to take follow up with DEPwD.</p> |
| Additional points | |
| 3. | <p>The Council noted that still some of the colleges are not engaging deaf teacher as per the mandate hence RCI be requested to issue circular with instructions that if no deaf teachers is engage as per the mandate the permission to conduct the course will be cancelled.</p> <p>Decision: The Council noted the action taken by the Centre.</p> |
| 7. | <p>The Council asked the Centre to collaborate with TEACH and start 03-06 month course for the Deaf, to teach them English, Maths and basic Computer, which will help them to get better placement and pursue further studies. If required the demand for funds may be sent Department for funding under SIPDA scheme</p> <p>Decision: The Council advised that the TEACH are potential trainer, hence the matter may be discussed with DDG to bring them on board.</p> |
| 8. | <p>The Council decided that ISLRTC to conduct Awareness Generation Programme in collaboration with Deaf institutes and plan a purple fest at Nagaland in collaboration with CRC Nagaland, exclusively for Deaf and the organization working for the deaf .</p> <p>Decision: The Council noted the action taken by the Centre.</p> |
| 13. | <p>Ms. RajiGopal, Head-Degree (HI), NISH, Kerala, suggested that RCI and ISLRTC may develop the graduate course in ISL and apprised about the Degree Course conducted by their Institute. The Chairperson directed the Centre and RCI to plan a visit to NISH in next 01 month and to collaborate with them for starting Graduate Course and also to visit AIISH, Mysuru.</p> <p>Decision: The Council noted the action taken by the Centre.</p> |
| 15. | <p>Ms. Monica Punjabi on behalf of Ms. Usha Punjabi, Superintendent, IDBA, Indore apprised the Council that there is essential requirement of Video content for the DISLI and DTISL students. The Chairperson asked IDBA to submit a proposal to ISLRTC for recording of DISLI and DTISL syllabus.</p> <p>Decision: The Council advised launching the content of DISLI and DTISL on the occasion of the International Day of Sign Languages, on 23rd September 2025</p> |

| | |
|-----|--|
| 16. | Considering the suggestion of Ms. Monica Punjabi on behalf of Ms. Usha Punjabi, Superintendent, IDBA, Indore the Council directed the Centre to plan Training for Trainers for DISLI and DTISL students. Decision: The Council noted the action taken by the Centre. |
|-----|--|

Action Taken Report on minutes of 30th EC held on 24th March, 2025

| | |
|-------|--|
| 30.6 | Engagement of Senior PA, Hiring a Social Media Consultant & Psychologist cum Counselor on Contract Basis Decision: The Chairperson instructed that the requirement of contractual post to be reconciled and the requirement may be put up with proper justification to Chairperson, EC. |
| 30.8 | Proposal to launch a 6-Month Online Executive Certificate Course on Indian Sign Language (ISL) Decision: The Council noted & advised launching the Certificate Course in mid-August 2025. |
| 30.10 | Proposal to revive 15 days Short Term Training Programme on ISL in self-sustaining and revenue generation mode. Decision: The Council noted the action taken by the Centre. |
| 30.11 | Proposal to launch PG-DISLI and PG-DTISL Courses at ISLRTC Decision: The Council noted the action taken by the Centre. |
| 30.13 | TA/DA to contractual staff and students Decision: The matter has considered/approved by the Chairperson EC. |
| 30.15 | Engagement of DEOs, MTS, Housekeeping Staff, Multimedia Designer, Administrative Officer & Assistant through GeM Decision: The Council noted the action taken by the Centre. |
| 30.16 | Proposal for Provision of Dedicated Leased Line Internet Connection for ISLRTC Decision: The Council noted the action taken by the Centre. |
| 30.17 | Development of ISL Textbooks as a subject at Foundational stage aligned with NEP 2020. Decision: The Council noted the action taken by the Centre. |
| 30.19 | Four Hand Sign Language Dictionary Development & Training for Children with Deaf Blindness. Decision: The Council noted the action taken by the Centre. |
| 30.20 | Establishment of "Technology center for Deaf Empowerment and Sign Language" at ISLRTC Decision: The Council noted the action taken by the Centre. |
| 30.21 | Proposal to Conduct DEAF-NP Training programme at Two Locations Decision: The Council noted the action taken by the Centre. |
| 30.22 | Engagement of Master Trainers for DISLI / DTISL on a Contract Basis Decision: The Chairperson instructed that the requirement of contractual post to be reconciled and the requirement may be put up with proper justification to Chairperson, EC. |

K-T

| | |
|-----------------------------|---|
| 30.23 | Organizing Badminton and Chess Tournament for DISLI and DTISL students of ISLRTC |
| | Decision: The Council noted the action taken by the Centre. |
| 30.24 | Conducting a CRE Programme on Best Practices for Teaching English to Deaf Students Using ISL |
| | Decision: The Council noted the action taken by the Centre. |
| 30.25 | Conducting a Two-Day National Seminar on "Strengthening Deaf Education: The Role of Indian Sign Language in Inclusive and Equitable Learning" |
| | Decision: The Council noted the action taken by the Centre. |
| 30.26 | Conducting a 5-Day ISL Residential Training Program for School Teachers. |
| | Decision: The Council noted the action taken by the Centre. |
| 30.27 | Proposal for launching Journal on Indian Sign Language (ISL) |
| | Decision: The Council noted the action taken by the Centre. |
| 30.28 | Agenda Item on Proposal for Conducting Five (5) Offline and Twenty-Five (25) Online CRE Programmes for the Year 2025-26 |
| | Decision: The Council noted the action taken by the Centre. |
| 30.31 | Space for ISLRTC, New Delhi |
| | Decision: The Council noted the action taken by the Centre. |
| 30.32 | To engage Security Guard at ISLRTC |
| | Decision: The Council noted the action taken by the Centre. |
| Additional Agenda Item No.1 | Hiring of additional vehicle for Centre |
| | Decision: The Council noted& considered the action by the Centre. |

-

Item 31.3

Annual Report of the Centre for 2024-25

The Council approved the proposal to submit Annual Accounts for the Financial Year 2024-25

Item 31.4

Proposal for Filling up the Post of Interpreter Vacant Due to Dismissal of Shri. Irfan Khan

The Council approved the proposal for Filling up the Post of Interpreter Vacant Due to Dismissal of ShriIrfan Khan.

Item 31.5

Proposal for Enhancement of the Ceiling of OPD Medical Reimbursement for Employees and their Dependents

The Council approved the proposal for Enhancement of the Ceiling of OPD Medical Reimbursement for Employees and their Dependents of the Centre as implemented in other NIs/CRCs.

Item 31.6

Development of Video Content for DISLI and DTISL curriculum

AP (AM)

The Council approved the proposed honorarium rates for resource persons, as detailed given below, for the development of video content for DISLI and DTISL courses. The content is proposed to be formally launched on the occasion of Sign Language Day on 23rd September 2025.

In the meeting the following honorarium rates was proposed:

- i. ₹3,000/- per theory sub-unit,
- ii. ₹4,000/- per practical sub-unit for experts,
- iii. ₹2,500/- per sub-unit for video editors (revised from ₹3,000/-), and
- iv. ₹1,500/- per sub-unit for reviewers.

Item No. 31.7

Proposal for Launching Accessible ISITEP (HI) preparatory stage course Programme for Deaf Candidates at ISLRTC

AP (NS)

The Council instructed to Re-work on budgetary aspect of the proposal for Launching accessible ISITEP (HI) preparatory stage course programme for Deaf Candidates at ISLRTC and advised to process for approval through circulation among EC members.

Item No. 31.8

Proposal to setup a NBER-ISLRTC, Examination Cell

AP (RKG)

The Council approved the proposal to setup NBER-ISLRTC, Examination Cell and advised that the requirement of four proposed contractual post (Assistant Controller of Examination @Rs. 50,000/- Consultant Examination @Rs. 45,000/- Assistant Accountant @Rs. 30,000/- Data Entry operator @Rs. 25,000/- per month) may be put up with proper justification to Chairperson, EC. Whereas, the computer & accessories of worth Rs. 190000 has been approved as follows:

| Computer & Accessories | | |
|------------------------|--------------|-------------------|
| Item Name | No. of items | Approx. Cost |
| Computer system | 2 | 60,000x2 =1,20000 |
| Hard Disk | 5 | 10,000x5 =50000 |
| Printer | 2 | 10,000x2 = 20,000 |

✓

Item No. 31.09

Proposal for Hiring of Space for accommodating all approved DISLI and DTISL classes. SO

The Council approved the proposal for Hiring of Space for accommodating DISLI and DTISL classes at lease agreement with AIFD to take the offered space of 1900 Sq. Ft area with a monthly rental of Rs.75,000 per month initially for a period of one year with a total expenditure of Rs 9,00,000/- (Rupees Nine Lakhs).

Additional Item No. 1

Engagement of an Accountant on Contract Basis in Place of Cashier on Deputation SO

The Council approved the proposal for engaging one Accountant on a contract basis for a period of one year at a consolidated remuneration of Rs.35,000/- per month in place of the Cashier currently on deputation. The expenditure will be charge under General Head of the Centre. The Council advised to submit the proper justification to Chairperson EC.

Additional Item No. 2

Hiring of vehicle for Centre SO

The Council approved the extension of vehicle hiring contract valid until 03/07/2025 through GeM with the financial implication at Rs. 40,000/- per month which become Rs. 4,80,000/- annually.

Additional Discussion point

- EC Member Dr. Asmita Huddar suggested the inclusion of some more Deaf members in the Executive Committee (EC) of ISLRTC. In response, the EC Chairperson asked to recommend some of CVs of suitable Deaf personality for further process. DDA
- EC member Sh. Sandeep Arora also suggested that to make about CODA/SODA which refers to Children of Deaf Adults/Siblings of Deaf Adults. It would be greatly beneficial if include hearing spouse of Deaf Adults in it because they have an important role in communication access and cultural understanding within the deaf community. AP(AKS)

15

List of participants in the 31st Executive Council meeting of ISLRTC held in hybrid mode on 24.06.2025 at 03:00 PM.

| Sl. No. | Name and Designation | Position |
|----------------|---|--|
| 1. | Ms. ManmeetKaur Nanda, Additional Secretary, DEPwD | Chairperson |
| 2. | Ms. Sunita Dhewal, Deputy Secretary, IFD | Representing Ms. Debolina Thakur, Joint Secretary & FA, M/o SJ&E |
| 3. | Prof. M. Pushpavathi, Director, All India Institute of Speech & Hearing, | Member |
| 4. | Dr. Suman Kumar, Director, AYJNISHD, Mumbai | Member |
| 5. | Smt. Padma Sharma, Kopalvani Child Welfare Organisation, Dangania, Raipu | Member |
| 6. | Sh. Sandeep Arora, 103 New Haridwar Colany, Ranipur More, Haridwar, Uttarakhand | Member |
| 7. | Dr. Asmita Bhushan Huddar, 64/65, Collector's Colony, Chembur, Mumbai | Member |
| 8. | Sh. Kumar Raju, Director, ISLRTC | Member Secretary |

Following officials of ISLRTC were also present in the meeting

| Sl No | Name and Designation |
|--------------|--|
| 1. | Sh. Sanjay Kumar, Deputy Director (Administration), ISLRTC |
| 2. | Sh. Aviz, Section Officer, ISLRTC |