

File.No.84-7(ISLRTC)/2023/3896
Indian Sign Language Research and Training Centre
Department of Empowerment of Persons with Disabilities
Ministry of Social Justice & Empowerment, Govt. of India

Module no. 403-405, Fourth Floor,
NSIC Business Park,
Okhla Industrial Estate,
New Delhi-110020

Dated: 16th July, 2024

Office Memorandum


Sub: 28th Minutes of Meeting of Executive Council of Indian Sign Language Research and Training Centre (ISLRTC), New Delhi, held in hybrid mode on 08th July, 2024 at 11:00 AM.

Twenty eighth Meeting of Executive Council of Indian Sign Language Research and Training Centre (ISLRTC), New Delhi, was held in hybrid mode on 08th July, 2024 at 11:00 AM, under the Chairpersonship of Sh. Rajesh Yadav, Joint Secretary (DEPwD) and Chairperson, Executive Council of ISLRTC, in Module no. 403-405, Fourth Floor, NSIC Business Park, Okhla Industrial Estate, New Delhi-110020.

2. A copy of the duly approved minutes of the meeting is forwarded herewith for information and necessary action of all concerned.

This issues with the approval of Competent Authority.

Encl: As Stated


(Sanjay Kumar)
Deputy Director (Admin), ISLRTC

To-

- 1) Ms. Debolina Thakur, Joint Secretary & FA, M/o Social Justice and Empowerment, Shastri Bhawan, New Delhi-110001.
- 2) Prof. M. Pushpavathi, Director, All India Institute of Speech & Hearing, Manasagangothri, Mysuru, Karnataka- 570006
- 3) Dr. Suman Kumar, Director, Ali Yavar Jung National Institute for Speech and Hearing Disabilities (Divyangjan), K. C. Marg, Bandra Reclamation, Bandra (West), Mumbai- 400050.
- 4) Mrs. Nisha Grover, Director, Akshar Trust, 11th Floor Kirti Tower, Next to Kirti Mandir, Tilak Road, Vadodara, Gujarat-390 001.

- 5) Shri A. S. Narayanan, President, National Association of the Deaf, No. 102, 1st Floor, Plot – 19-A, Vishal Complex, Patparganj Village, Mayur Vihar, Phase-I, Delhi- 110091
- 6) Shri Kamla Kant Pandey, Lecturer, Uttar Pradesh Institute for Hearing Handicapped 4/7Malviya Road, George Town, Allahabad- 211002
- 7) Dr. Vinay Singh, Professor, Department of Education of Groups with Special Needs, National Council of Education Research and Training, Sri Aurobindo Marg, Block A, NCERT Campus, Katwaria Sarai, New Delhi- 110016
- 8) Shri Arun C. Rao, President, Association of Sign Language Interpreters, No.243/1, MTNL Building, 2nd Floor, Savitri Nagar, New Delhi
- 9) Ms. Atiya Hajee, General Secretary, Indian Sign Language Interpreters Association, Hyderabad 14/4, Konark Nagar -1, Opp. Reliance Fresh, Viman Nagar, Pune- 411014 (Maharashtra)
- 10) Ms. Uma Kapoor, Secretary General, All India Foundation of Deaf Women, 1st Floor, DDA Community Hall, Gali Chandiwali, Paharganj, New Delhi- 110055.
- 11) Shri Padmakar Tulshiram Ingle, Vivekanand Pratisthan, Plot No. 62, Gat no. 163, Girna Pumping Road, Jijau Nagar, Jalgaon - 425002
- 12) Smt. Karri Uma Devi, 202, Rahul Kunj, Plot-7, Srinivasa Nagar, Ring Road, Vizianagaram- 535002 (A.P.)
- 13) Member Secretary, RCI, B-22, NRPC Colony, Block B, Qutab Institutional Area, New Delhi- 110016.

Copy to:-

- i) PPS to JS (RY), DEPwD
- ii) Director, ISLRTC

Minutes of 28th Meeting of Executive Council of Indian Sign Language Research and Training Centre (ISLRTC), New Delhi held in hybrid mode on 08.07.2024.

The 28th Meeting of Executive Council of ISLRTC was held in hybrid mode under the Chairpersonship of Sh. Rajesh Yadav, Joint Secretary, DEPwD, and Chairperson Executive Council of ISLRTC on 08th July, 2024 at 11:00 AM, in Module no. 403-405, Fourth Floor, NSIC Business Park, Okhla Industrial Estate, New Delhi-110020. The list of participants is at **Annexure-I**.

Director, ISLRTC, welcomed the Chairperson and all others Members/participants and thereafter with the permission of the Chair, agenda items were discussed and considered.

Item No. 28.1

Confirmation of the minutes of 27th meeting of EC held on 06th March, 2024

Minutes of the 27th EC meeting held on 06th March, 2024, circulated vide email dated 20th March, 2024, considered by EC and confirmed.

Item No. 28.2

Action Taken Report on minutes of 27th EC held on 06th March, 2024 and the decision taken are as follows:

Item	Decision/resolution
Item no. 27.9 Engagement of Instructor (English) for Online English Course for HI(Deaf) Youth	The Council decided following action to be taken by the Centre: i) Development of feedback form to be within a week, to get weekly feedback of students. ii) To develop evaluation and exam pattern. iii) Development of course curriculum in line with syllabus of IELTS, which might be beneficial of hearing impaired.
Item no. 27.10 Engagement of Special Teacher (Deaf) on a contract basis	iv) Efficiency of engaged teacher to be reviewed on fortnightly basis. v) The link of the online English teaching course to be shared with EC/GC members. vi) School Teacher, teaching English, to be engaged during the course for 01 or 02 hours for effective English teaching.
Additional Item no. 1 Collaboration with CSIR-IMTECH, Chandigarh	The Council accorded ex post facto approval for the honorarium paid to the experts @ Rs, 2000/- per expert/per day with financial implication of Rs. 40,000/-.
Item no. 3: ISL course of 60 hours for special educators by Sh. Arun Rao	The Council asked RCI to invite Sh. Arun C. Rao and conduct the meeting at the earliest.

Item no. 28.3

Annual Accounts of the Centre for 2023-24

The Council approved the Annual Accounts of the Centre for the Financial Year 2023-24 for further submission to C&AG for conducting the Audit.

Item no. 28.4

Term Deposit/Fixed Deposit of Internal Accrual funds with nationalized bank.

The Council approved the investment of Internal Accrual fund in Fixed Deposit by the Centre, with a direction that the Centre may check the arrangement followed at all other NI's.

Item no. 28.5

Training workshop on basic ISL skills for special educators of the Deaf

The Council accorded ex-post facto approval for conducting workshop on basic ISL skills for special educators of the Deaf conducted at AWES with the expenditure of Rs. 2,24,113/- and at AIISH, Mysuru with financial implication of Rs. 1,98,000/-

Item no. 28.6

Enhancement of NPS Government Contribution from 10% to 14%

The Council approved the proposal for adoption of Gazette Notification No.1/3/2016-PR dated 31.01.2019 issued by Department of Financial Service, Ministry of Finance, in accordance to the OM dated 26th Aug, 2021, issued by Department of Expenditure, Ministry of Finance for enhancement of employer's contribution towards NPS subscription from 10% to 14% of Pay & DA w.e.f. 01st April, 2019.

Item No. 28.7

Honorarium for non-officials in the National Committee on ISL

The Council accorded ex-post facto approval for honorarium paid @ 2000/- per day/per head i.e Rs.70,000/- and an amount of Rs.49652/- paid towards TA/DA to non-officials members participated in the National Committee meeting on ISL held in Jan 2024.

Item no. 28.8

EOI for Development of Sign Vocabulary in ISL

The Council accorded ex-post facto approval for the expenditure incurred of Rs.20,288/- incurred by the Centre towards advertisement of EoI in News Paper in March 2024, through Central Bureau of Communication, New Delhi.

Item no. 28.9

Commencement of DISLI Course at NI's and CRC's

The Council asked Member Secretary, RCI to ensure that the approval to the NI's/ CRC's for conducting DISLI and DTISL course is issued expeditiously, to extend the date of admission and review the norms for engagement of Instructor(Deaf) for the purpose of teaching in DISLI and DTISL course.

Item no. 28.10

Assignment of Roles for subscription towards New Pension Scheme

The Council accorded ex-post facto approval to the proposal of Centre for management of subscription towards New Pension Scheme as per the guidelines of PFRDA.

Item no. 28.11

Refund of caution money

The Council accorded ex-post facto approval, as proposed by the Centre, for refund of caution money with an financial implication of Rs. 1,00,000/- from the Internal Accrual to DISLI and DTISL of Academic Session 2021-23 and 2020-22.

Item no. 28.12

Honorarium for external committee members

The Council accorded ex-post facto approval for sitting fees of Rs. 2,500/- + local TA, paid to each external committee members, participated in the meeting held at Centre, for final selection of candidates based on merit and reservation policy for admission in DISLI and DTISL Course for 2024-25 academic session.

Item no. 28.13

Implementation of Leave Travel Concession (LTC)

The Council in principle granted approval for availing Leave Travel Concession (LTC) facility by the employees from the Financial Year 2024-25 with a direction that the Centre to check with other NI's to have common practice. The expenditure to be met from funds received in Grant-in-Aid from Department, under Salary head.

Item no. 28.14

Hiring of vehicle

The Council accorded ex-post facto approval for extending the contract of M/s Seven Tigers, New Delhi, engaged through GeM, to provide a vehicle, for further period of 01 year from 04.07.2024 to 03.07.2025 on same rates i.e Rs.38,900/- P.M and with the total financial implication of Rs.4,66,800/- per annum and on same terms and conditions.

Item no. 28.15

Engagement of Internal Auditor

The Council accorded ex-post facto approval for extending the contract period of M/s Mack & Associates, as Internal Auditor for Financial Year 2024-25 with a 5% escalation is Rs. 32,210/- (Rs. 27,297/- + GST as applicable) as per the contract and on the same rates and same terms & conditions.

Item no. 28.16

Providing Interpreter services to Ministries/Department, located Delhi and to all National Institutes under DEPwD.

The Council approved the proposal submitted to Department for providing 01 ISL Interpreter in 19 CDEIC and 01 in NIMHR with an financial implication of Rs. 1,20,40,000/- for the period of 01 year. However, the Centre was asked to follow the remuneration decided by National Fund for the Interpreters and to provide Interpreter only in such NI's where the DISLI Course is not conducted and the NI's have not engaged Interpreter in some other scheme.

Additional agenda items considered by EC with the permission of the Chair.

Additional Item No. 1

Collaborations/MoUs with possible Organizations

The Council noted and approved all the Collaborations/MoUs signed/proposed by the Centre.

Additional Item No. 2

Free Online English Course for Deaf Youth

The Council noted the action taken by the Centre, for facilitating the hearing impaired to learn English. Further to have a quality and to maintain standard of the Course the Council directed that the Centre to involve EC members, school teachers and other experts in the field to review and validate the English classes conducted through online/offline mode. Accordingly, the Council approved the proposal to engage 03 more English teachers (Deaf) for a period of 03 months with a monthly remuneration of Rs. 40,000/- with total financial implication of Rs. 3,60,000/- .

Additional Item No. 3

Increase in intake capacity from 40 to 120 in DTISL course

The Council noted and appreciated the action taken by the Centre for increasing the intake capacity and to provide opportunity to the hearing impaired students.

Additional Item No. 4

Engagement of additional Instructors and Master Trainers on contract basis

The Council in principal approved the proposal for engagement of additional Instructor, however the actual engagement may be decided based on the actual requirement, after utilising the all the existing regular faculty.

2. In this regard, the council also directed that the Centre may review the requirement and resubmit the proposal within a week, with proper justification supported with time table, showing the optimal use of available resource, work allocation, academic calendar, course curriculum etc.

3. Further, to manage the teaching assignment at the Centre, the Council accorded approval to extend the tenure of ISL Instructors and Project Assistant already engaged on contract till 30.09.2024 on same remuneration and same terms and conditions or till the new engagement is done, whichever is earlier.



Additional Item No. 5

Engagement of Manpower through outsourcing agency

The matter was discussed and the Council approved the proposal of engaging new agency through GeM, for providing following manpower:

Sl No	Proposed				Decision of Council
	Post	No	Monthly remuneration	Yearly remuneration	
1.	Administrative Officer	01	50000/-	6,00,000/-	Approved
(Against the approved post of Consultant (Admin) in 12 th EC)					
2.	Young Professional (Against deputation) Cashier on	02	45000/-	10,80,000/-	Approved- 01 Assistant, with monthly remuneration of Rs, 45,000/- per month, initially for a period of 01 year, <i>to be engaged only if, the Young Professional proposed to be engaged from National Fund is not sanctioned</i>
3	DEOs	06	25000/-	18,00,000/-	
4	Multi Tasking Staff	03	22000/-	7,92,000/-	Approved as per Minimum wages
5	House Keeping Staff	04	19,000/-	9,12,000/-	
Total				51,84,000/-	

The council also directed the Centre to issue a letter from Director, ISLRTC to GeM, for blacklist M/s Vishal Protection Services for not complying with the T&C of contract.

Additional Item No. 6

Honorarium rates for experts

The Council deferred the proposal.

Additional Item No. 7

Extension of contract of Multimedia Designer on contract basis.

The Council decided that the Centre to engage, Multimedia Designer “through GeM” for interim arrangement, approved the extension of existing Multimedia Designer, engaged on contract till 30.09.2024, on same remuneration and same terms and conditions or till the new engagement is done, whichever is earlier.



Additional Item No. 8

Engagement of ISL Interpreters on contract basis

The Council considered the proposal and directed that the Centre to take necessary action as per the decision taken on the proposal by Chairman National Fund and it was also directed that the Centre may ensure that the Interpreters may be engaged only for those NI's and CRCs who are not conducting DISLI course.

2. Further to manage the requirement of Interpreter at the Centre, the Council approved the extension for engaging 03 Interpreters on contract till 30.09.2024, on same remuneration and same terms and conditions or till the new engagement is done, whichever is earlier.

Additional Item No. 9

Implementation of rates of allowance with DA rates increased to 50%

The Council approved the rates of Dearness Allowance (DA) to Central Government employees is enhanced from 46% to 50% for the employees drawing pay under 7th CPC w.e.f.01.01.2024.

Table Agenda items considered by EC with the permission of the Chair

Item no. 1

Work order issued to Yunikee for recording of 500 words and to expedite the recording

The Centre apprised the Council that, M/s Yunikee based at Hyderabad has been awarded work order for development of 500 ISL signs with an financial implication of Rs. 3,45,000/-+GST. The agency has been engaged by inviting quotation through EoI and being L1. The Council decided that to expedite the recording of words into ISL, the Centre to take following action.

- i) On completion of initial recording of 500 words the Centre to issue work order to Yunikee, Hyderabad for further recording of 500 words on same rate and same terms and conditions.
- ii) The Centre to offer all other eligible bidders participated in EoI, the L1 price offered by Yunikee, Hyderabad (Rs. 3,45,000+GST), if agreed work order may be issued for development of 500 signs on same rate and same terms and conditions.



Item no. 2

Procurement of chairs

The Centre apprised the Council that due to increase in batches of DTISL course there will be requirement of more space and chairs. The Council in principle accorded approval to take up the matter with NSIC for getting additional space and to procure required chairs through GeM.

Item no. 3

Procurement of Adobe Creative Suite and other Software

The Centre apprised the Council, that the Centre proposes procurement of Adobe Creative Suite and other Software as per the details given below:

Sl. No.	Description of Items	Qty	Rate (in Rs.)	Amount (in Rs.)
1.	Adobe creative suite 2020(one year)	01	₹ 1,05,000	₹ 1,05,000/-
2.	MS Office Home and Business	40	₹ 28,000	₹ 11,20,000/-
3.	Windows 11 Pro	40	₹ 17,000	₹ 6,80,000/-
4.	Quick hill Antivirus (one year)	40	₹ 1,100	₹ 44,000/-
Total				₹ 19,49,000/- + GST

The Council noted the requirement of above mentioned software and accorded approval to be procured through GeM.

Item no.4

Procurement of Video Conferencing System

The Centre apprised the Council regarding procurement of Video conferencing system with an estimated financial implication of Rs.3,37,000/- through GeM. The expenditure incurred is within the delegated powers of Director.

Item no.4

Video Relay Services, Free Coaching and Skill Training

The Centre apprised the Council that the Video Relay Services is being offered by the Centre by utilising own resources since 18th July, 2023 and till 03rd July, 2024 the Centre has provided VRS services to 1696 users. The Centre is also offering Skill training on Basic ISL to 11 hearing impaired students from Feb, 2024 and Staff Selection Commission free Coaching of 06 months to 17 hearing impaired students from April, 2024.

The meeting ended with thanks to Chair.



Annexure-I

List of participants in the 28th Executive Council meeting of ISLRTC held in hybrid mode on 08.07.2024 at 11:00 AM.

Sl. No.	Name and Designation	Position
1.	Sh. Rajesh Yadav, Joint Secretary, DEPwD	Chairperson
2.	Shri Sunder Singh, Deputy Secretary, IFD	Representing Ms. Debolina Thakur, Joint Secretary & FA, M/o SJ&E
3.	Sh. Vikas Trivedi, Member Secretary, Rehabilitation Council of India, New Delhi	Member
4.	Dr. Rajeev Jalvi, Reader & HOD /Audiology, AYJNISHD, Mumbai	Representing Dr. Suman Kumar, Director, AYJNISHD, Mumbai
5.	Sh. A. S. Narayanan, President, National Association of the Deaf (NAD), New Delhi	Member
6.	Ms. Uma Kapoor, Secretary General, AIFDW, Paharganj, New Delhi	Member
7.	Dr. Vinay Singh, Professor, DEGSN, NCERT, New Delhi	Member
8.	Sh. Arun C Rao, President, ASLI, New Delhi	Member
9.	Mrs Monica Punjabi, President ISLIA	Representing Ms. Atiya Hajee, General Secretary, ISLIA, Pune
10.	Sh. Kamla Kant Pandey, Lecturer, Uttar Pradesh Institute for Hearing Handicapped, Allahabad.	Member
11.	Shri Padmakar Tulshiram Ingle Vivekanand Pratishthan, Jalgaon, Maharashtra- 425001	Member
12.	Smt. Karri Uma Devi, Rahul Kunj, Srinivasa Nagar, Ring Road, Vizianagaram.	Member
13.	Ms. Preeti Sapra, Member, ASLI, New Delhi	
14.	Dr. Honnareddy. N., Director, ISLRTC	Member Secretary

Following officials of ISLRTC were also present in the meeting

Sl No	Name and Designation
1.	Sh. Sanjay Kumar, Deputy Director (Administration), ISLRTC
2.	Sh. Harish Soni, Assistant Professor, ISLRTC
3.	Dr. Andesha Mangla, Assistant Professor, ISLRTC
4.	Dr. Abhishek Kumar Srivastava, Assistant Professor, ISLRTC
5.	Ms. S. Soniya, Assistant Professor, ISLRTC
6.	SH. Rakesh Kr. Gangwal, Assistant Professor, ISLRTC
7.	Sh. Aviz, Section Officer, ISLRTC

