

**(Department of Empowerment of Persons with  
Disabilities)(Divyangjan)Ministry of Social Justice &  
Empowerment, Govt. of India. 116, Rajpur Road,  
Dehradun-248001 Uttarakhand (India).**

**Advertisement No. 5-2/2024-0028**

**Dated: 29<sup>th</sup> Oct, 2024**

Applications are invited from the eligible candidates for filling up the various posts (Direct Recruitment Basis) at NIEPVD, Dehradun (Uttarakhand). Applications should reach the Director of the Institute at the above address in the application form. The applicant forward the application by filling the application in all respect along with payment confirmation slip generated online and pasting the passport size photograph on application and admit card.

**The last date for receipt of application is on or before completion of 21 days of publication of this advertisement in Employment News/रोजगारसमाचार.**

**NIEPVD, DEHRADUN**

**Mode of Recruitment: Direct Recruitment**

Sl. No.	Name of the Post	Pay Scale and matrix as per 7 <sup>th</sup> CPC	Number of Vacancy					Total	Maximum Age as on the last date of application	Remarks
			UR	EWS	SC	ST	OBC			
1	Braille Development Officer NIEPVD, Dehradun	Level-10,(56100-177500)	-	-	-	-	01 (Divyangjan-VI)	01	35 Years (Relaxable for Govt. Servants)	One OBC Vacancy reserved for PwD (Visually Impaired-Divyangjan). As Backlog vacancy. (Direct Recruitment)
2	Library & Information Assistant NIEPVD, Dehradun	Level-6 (35,400-1,12,400)	-	-	-	-	01	01	30 Years or below. (Relaxable as per prevailing rules)	Backlog Vacancy (Direct Recruitment)
3	TGT English, NIEPVD, Dehradun	Pay Level-07 (44900-14,2400) GP-4600	-	-	-	01	-	01	35 Years (Relaxable as per prevailing rules)	Backlog Vacancy (Direct Recruitment)
4	Hindi Translator NIEPVD, Dehradun	Level-6 (35,400-1,12,400)	01	-	-	-	-	01	18-25 Years <b>Note:- 1</b> Crucial date for determining the age limit shall be the closing date of receipt of application from candidates. <b>Note:-2</b> (Upper age limit relax able upto 35years for departmental candidates)	Vacancy likely to be notified in future. Director reserves right to cancel the recruitment process any time. (Direct Recruitment)

The Essential, desirable qualification and experience for the post(s) are as under:

**NIEPVD, DEHRADUN**

1.	<b>Braille Development Officer</b>	
	<b>Essential:-</b>	<p>1. A Graduate in Arts/Science/Commerce etc.                  2. Sufficient knowledge of Braille Codes and Transcription rules etc.                  3. 5 years experience in teaching the blind.</p> <p><b>Note:-Basic qualifications and age limit relaxable in the case of highly experienced and exceptionally persons.</b></p>
2.	<b>Library &amp; Information Assistant</b>	
	<b>Essential:-</b>	<p>1. Graduate from a recognized University or equivalent.                  2. Diploma or Certificate in library science.                  3. Proficiency in Braille.                  (Relaxable in the case of candidate having exceptionally brilliant academic record/High experience).</p>
3.	<b>TGT English</b>	
	<b>Essential:-</b>	<p>1. Bachelor's Degree from recognised University with at least 50% marks in the concerned subject(s)/combination of subject and in aggregate including elective and languages in the combination of subject as under:-</p> <p>(a) English as a subject in all the three years.</p> <p>2. B.Ed. in Special Education (Visually Impaired)</p> <p>3. Proficiency in Bharati and Standard English Braille Grade II.                  OR                  Four year integrated Course in Special Education for Visual Impairment from a recognized University or equivalent with 50% marks in the concerned subject.                  OR                  Diploma in Teaching the Visually Impaired (Secondary Level).                  OR                  Post Graduate Diploma in Special Education (Visual Impairment).                  OR                  Post Graduate Certificate in Special Education (Visual Impairment).                  OR                  B.Ed. with D.Ed. SE (V.I.).</p> <p>4. Valid CRR Registration.</p> <p><b><u>DESIRABLE:</u></b>                  (1) Knowledge of Computer application                  (2) M.Ed. Special Education (VI)</p>

4.	<b>Hindi Translator:-</b>	
	<b>Essential:-</b>	<p>1. Master's degree from recognized University in Hindi/English with English/Hindi as a compulsory/elective subject or as medium of examination at degree level.</p> <p style="text-align: center;">OR</p> <p>2. Master's degree from a recognized University in any subject other than Hindi/English (with Hindi &amp; English) as compulsory/elective subject or either of the two as medium of examination and the other as a compulsory/elective subject at degree level.</p> <p style="text-align: center;">OR</p> <p>3. Master's degree of a recognized University in any subject other than Hindi/English with Hindi/English medium and English/Hindi as a compulsory/elective subject or as medium of examination at degree level.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree of a recognized University with Hindi and English as compulsory/elective subject or either of the two as medium of examination and the other as a compulsory elective subjects, plus a recognized Diploma/certificate course in translation from Hindi to English and vice-verse or two years experience or translation work from Hindi to English and vice-verse in Central/State Government Offices, including Government of India undertakings.</p>

### **GENERAL INSTRUCTIONS TO THE CANDIDATES:**

1. Application(s) should be made on the prescribed form, which can be downloaded from the Institute's website [niepvd.nic.in](http://niepvd.nic.in) along with fee payment receipt. Applications addressed to the Director, NIEPVD, 116, Rajpur Road, Dehradun (Uttarakhand) – 248001 (India) must reach with 21 days of publication of this advertisement in Employment News/रोजगारसमाचार.
  - **Application fee:** @Rs. 500/- (Rupees Five Hundred only) for General, OBC & EWS category  
: @Rs. 250/- (Rupees Two hundred fifty only) for SC/ST category  
Persons with Disability (Divyangjan) are exempted from payment of above mentioned fee.
  - Only online mode of payment will be accepted. The link of the online payment is <https://vac.niepvd.in/>. The link is also available on the Institute's website Home Page.
  - After making payment the printout for payment confirmation having transaction id is to be enclosed along with manual application.
2. Applications (application form as per 'Annexure-I') must invariably be accompanied with self attested copies of certificates, degrees, mark sheets and testimonials in support of qualifications, age and experience failing which application will be rejected straightway. No query will be entertained after receipt of application.
3. Age Limit relaxable as per Govt. of India's rules for OBC/Physically Handicapped and Ex-Serviceman.
4. The persons selected will be appointed on probation as per rule.
5. Age relaxation for SC/ST/OBC/PwD/Ex-servicemen candidates shall be applicable as per Government of India norms for the posts being filled on direct recruitment basis only. No relaxation will be applicable to SC/ST/OBC candidates applying for Unreserved (UR) vacancies.

## 6. Process of Certification and Format of Certificates:

- 6.1 Candidates who wish to be considered against reserved vacancies or seek age-relaxation must submit requisite certificate from the competent authority, in the prescribed format when such certificates are sought by concerned Indenting Departments/ Organizations at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ PwBD/ ESM category will not be entertained and their candidature will be cancelled. The formats of the certificates are annexed with the Notice of this Examination. The certificate of disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996) will also be valid. Certificates in any other format are liable to be rejected.
- 6.2 Candidates are cautioned that they must ensure that they belong to the category as filled in the application form and are able to prove the same by furnishing the requisite certificate from the competent authority when such certificates are sought by concerned Indenting Departments/ Organizations at the time of document verification, failing which their candidature will be cancelled. If a candidate is rejected by the Indenting Department/ Organization for non-furnishing of the requisite certificate in support of the category filled in the application form, the candidate will be solely responsible for the same and the Institute will not have any responsibility. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
- For example, candidate X filled OBC in his application form. However, during document verification by the Indenting Department/ Organization, he is unable to produce the valid OBC certificate. In such scenario, candidature of X will be cancelled by the Indenting Department/ Organization.*
- 6.3 The candidates with benchmark disabilities (PwBD) may note that they must select the appropriate PwBD sub-category i.e. OH/ HH/ VH/ PwBD-Other, while filling the application form as per their certificate of disability issued by the competent authority. No subsequent change of PwBD sub-category will be allowed under any circumstances. Such candidates shall have to furnish the requisite certificate from the competent authority as declared in the application form when such certificates are sought by concerned Indenting Departments/ Organizations at the time of document verification, failing which their Candidature will be cancelled. It may be noted that type of disability/disabilities (such as OA, OL, BL, DW, MI, SLD etc.), as indicated in the Notification No. 38-16/2020-DD-III dated 04.01.2021 issued by Department of Empowerment of Persons with Disabilities, should be clearly mentioned by the competent authority issuing the certificate. If a candidate is rejected by the Indenting Department/ Organization for non-furnishing of the requisite certificate in support of the PwBD sub-category filled in the application form, the candidate will be solely responsible for the same and the Commission will not have any responsibility. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

- 6.4 Crucial date for claim of SC/ ST/ OBC/ EWS/ PwBD status or any other benefit viz. Fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications.
- 6.5 A person seeking appointment on the basis of reservation to OBCs must ensure that he possesses the caste/community certificate and does not fall in creamy layer on the crucial date.
- 6.6 A person seeking appointment on the basis of reservation to EWS must ensure that he possesses the Income & Asset certificate valid for the Current year issued on the basis of Income for the previous year in accordance with the DoP&T OM No. 36039/1/2019-Estt (Res) dated 31.01.2019.
- 6.7 Candidates may also note that in respect of the above, their candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority. Candidates are cautioned that they will be debarred from the examination conducted by the Institute in case they fraudulently claim SC/ ST/ OBC/ EWS/ PwBD/ ESM status or avail any other benefit.
- 6.8 Every candidate seeking reservation in central government posts and services as OBC candidate is required to submit a certificate confirming his/her status as OBC and also produce Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum No.36012/22/93-Est(SCT) dated 15.11.1993.

"The appointment will be provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates."

## **7. Provision of Compensatory Time and assistance of scribe:**

- 7.1 In case of persons with benchmark disabilities (PwBD) in the category of blindness, locomotors disability (both arms affected-BA) and cerebral palsy, the facility of scribe is provided, if desired by the candidate.
- 7.2 In case of remaining categories of persons with benchmark disabilities (PwBD), the provision of scribe will be provided on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma at Annexure-I.
- 7.3 The facility of scribe will also be provided to PwD candidates having disability less than 40% and having difficulty in writing in pursuance to OM No. 29- 6/2019-DD-III dated 10.08.2022 issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment. The facility will be provided on production of certificate

as per Annexure-IA.

- 7.4 The facility of scribes/ passage reader will be provided to the PwBD/ PwD only if he has opted for the same in the online application form.
- 7.5 If a candidate opts for his own scribe, in that case, that scribe should not be a candidate of this examination. If a candidate is detected as assisting another PwBD/PwD candidate as scribe in this examination, then the candidatures of both the candidates will be cancelled.
- 7.6 A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed use of scribe as described at Para 7.1, 7.2 and 7.3 above.
- 7.7 The candidates referred at Para 7.1, 7.2 and 7.3 above who are eligible for use of scribe but not availing the facility of scribe will also be given compensatory time of 20 minutes per hour of examination.
- 7.8 No attendant other than the scribe for eligible candidates will be allowed inside the Examination Hall.
- 7.9 One eyed candidates and partially blind candidates who are able to read the normal Question Paper set with or without magnifying glass and who wish to write/ indicate the answer with the help of magnifying glass will be allowed to use the same in the Examination Hall and will not be entitled to a scribe. Such candidates will have to bring their own magnifying glass to the Examination Hall.
- 7.10. The PwBD/PwD candidates who have availed the facility of scribes/ passage reader and/ or compensatory time must produce relevant documents for the eligibility of scribe/ compensatory time at the time of Document Verification. Failure to produce such supporting documents will lead to cancellation of their candidature for the examination.
- 8.** The vacancies advertised under EWS category are as per the instruction issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM No 36039/1/2019-Estt (Res), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuinity of the certificate by the issuing authority. As per DoP&T OM NO. 36039/1/2019-Estt (Res), dated 31.01.2019. The crucial date for submitting income and asset certificate by the candidate is the closing date for receipt of certificate will be the one which has been issued by the competent authority, as valid EWS certificate will be the one which has been issued by the competent authority, as prescribed by the GOI/DOPT, on or before the last date of submission of income application i.e. on or before the last date of submission of application. Candidates who fail to produce valid EWS certificate will not be considered for reservation under this category. Therefore, EWS candidate must ensure that they have a valid EWS certificate on or before the last date of submission of application.

9. Mere fulfilling the qualification does not entitle a candidate to be necessarily considered or called for the written test/interview.  
The NIEPVD reserves the right to: (a) Conduct written/interview and/ or skill test for the post wherever the circumstances so warranted or may fix a criterion after taking into the qualification and experience of the applicants (b) not to fill any or all the advertised positions (c) fill up consequential vacancies including additional post arising at the time of selection for available candidate by direct recruitment (d) reject any or all the applications without assigning any reasons thereof (e) any addition/deletion and changes in matter of Terms and conditions given in this notification of recruitment (f) Increase/ Decrease the number of posts without giving any reason.
10. Incomplete application or without relevant supporting enclosures (self-attested clear copies of degree/certificates/mark sheets/experience certificate/application fee, caste certificate [OBC(NCL)], Disability Certificate, Ex-servicemen Certificate (if any) etc.) will be rejected out-rightly. Experience and qualifications will be reckoned as on last date of submission of application form.
11. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for written/interview.
12. In case of larger number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
13. Only shortlisted candidates will be called for written test/skill/interview/presentation.
14. Application received after the last due date due to postal delay or any other reason(s) thereof or incomplete in any form or without the application fee, shall be summarily rejected.
15. Candidates employed in Government and Semi-Government Organizations, Public sector Undertakings, autonomous bodies of Govt. of India or the State Government must apply through their present employer. In case such candidates anticipate unavoidable delay in forwarding of the applications, such candidates may submit advance copies of their applications which will be considered provisionally. Candidates will be allowed to appear for the selection process only if the applications are duly forwarded (proper channel) by the employer. NOC & Vigilance Clearance from employer should also be produced at the time of Certificate Verification and written test/Interview failing which the candidature will be rejected.
16. No correspondence will be entertained from the candidates regarding the eligibility, status of application, postal delays, conduct and result of test/Interview, reasons for not being called etc.
17. Applicants must super scribe the envelope with **‘Application for the post of ‘.....’.**
18. Canvassing in any form on behalf of any candidate will disqualify such candidate.
19. NIEPVD strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.

20. In case any mistake in selection process is detected, the Institute reserves the right to modify/ withdraw/cancel any communication made to the candidates.
21. The Director, NIEPVD Dehradun reserves the right to fill or not to fill the post(s) without assigning any reason thereof.
22. **The application duly completed in all respect should reach the Director, NIEPVD 116, Rajpur Road, Dehradun (Uttarakhand) -248001 (India) on or before 21 days of publication of this advertisement in Employment News/रोजगारसमाचार.**
23. Corrigendum, if any shall be posted on the Institute website only. (niepvd.nic.in).
24. Interim correspondence will not be entertained and replied to.
25. Any dispute with regard to theselection/recruitment process will be subject to Courts/Tribunals having jurisdiction over Dehradun.
26. It is mandatory to fill the admit card in the enclosed (format *Annexure II*) along with passport size photo of the candidate.

**Sd/-**  
**Director, NIEPVD, Dehradun**



Application No. \_\_\_\_\_

(To be filled by the office)

**APPLICATION FORM**

To,

The Director,  
National Institute for the Empowerment of  
Persons with Visual Disabilities (Divyangjan)  
116, Rajpur Road, Dehradun (Uttarakhand) -248 001(India)

Paste a recent  
passport size  
photo

**Advertisement No. & Date:- No. 5-2/2024-0028 dated: 29<sup>th</sup> Oct, 2024**

**(Note: APPLICATION TO BE FILLED IN BLOCK LETTERS ONLY)**

1. Applied for the post :.....

2. Particulars of attached fee payment: Receipt Amount

Transaction ID/Receipt No.

3. Name (in block letters) : .....

4. Father's Name/Husband's Name:.....

5. Gender :.....

6. Marital Status : Married/Single.....

7. Date of Birth :.....

8. Age as on last date of Application:.....

9. Nationality :.....

10. Postal Address :

a. Permanent :.....

.....

b. Present :.....

.....

11. Category :.....

(UR/OBC(NCL)/SC/ST/EWS etc.)

12. Are you a PwDs (Divyangjan): Yes/No

If yes, type of disability :.....

13. UDID No. (If any): .....

(Signature / Left Hand Thumb  
Impression of Candidate/ applicant)

14. AADHAR NO (optional for identity proof): .....

15. Are you an Ex-servicemen : Yes/No

(a) If Yes, Date of Discharge/ retirement :.....

(b) If Yes, Name of Organisation: Indian Air Force/ Navy/ Army/ Coast Guard

16. Contact Details :

a. Mobile Number :.....

b. Email Id :

17. Valid CRR No. (if applicable) :

18. Details of employment (beginning with the Present Post):

(If required, additional sheets may be enclosed in the same format as appended)

Office/ Institution employed	Date of Joining	Date of Leaving	Post held/ Designation	Scale of Pay with Grade Pay/Level	Basic Pay Rs.	Total Salary (Gross) Rs.	Nature of Duties

19. Educational Qualification (Commencing with Matriculation):

(If required, additional sheets may be enclosed in the same format as appended)

Examination Passed	University/ Board	Year of Passing	Class/Div ision /Grade	% of Marks	Subjects offered

(Signature / Left Hand Thumb  
Impression of Candidate/ applicant)





**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF  
PERSONS WITH VISUAL DISABILITIES (DIVYANGJAN)**  
(Under Ministry of Social Justice & Empowerment, Govt. of India)  
116 Rajpur Road, Dehradun-248001

**Roll no.** \_\_\_\_\_

**(To be attached by the Institute)**

**ADMIT CARD**

<b>Name</b>		Paste here recent passport size photo
<b>Father Name</b>		
<b>Name of the Post</b>		
<b>Date of Examination</b>		
<b>Venue for Written Test:: National Institute for the Empowerment of Persons with Visual Disabilities (Divyangjan) 116, Rajpur Road, Dehradun (Uttarakhand)</b>		
<b>Time Table</b>		
<b>Reporting Time</b>		
<b>Document Verification</b>		
<b>Written Test Timing</b>		

1. **Bring this admit card along with the photo as identity proof viz. passport/voter card/driving license/ PAN card/AADHAR card.**
2. Please note that the entry for the written examination will close after the documents verification i.e. by \_\_\_\_\_ and no candidate shall be allowed entry after \_\_\_\_\_
3. However, it is also intimated that if at any stage during the selection process, if any candidate's declaration of his/her testimonials are found to be false/incorrect and not found as per the norms of the Institute will disqualify their eligibility criteria. Their candidature with then stand cancelled. Also, any altercation with the staff of Institute or security personnel will be considered as indiscipline and liable to cancellation of candidature.
4. Your candidature to the recruitment test is provisional.
5. All candidates must bring along with there all necessary **Original Certificates** pertaining to the following:-
  - a) Educational Qualification;
  - b) Technical/Professional Qualification;
  - c) Certificate of Date of Birth;
  - d) Disability Certificate if any
  - e) Certificate of Caste, in the case of Scheduled Caste/Scheduled Tribe/ OBCcandidates only.
  - f) No Objection Certificate from the Employer if the application is not sent through proper channel.
6. Using any mobile phone (even in switch off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth device or any other equipment or related accessories either in working or switch off mode capable of being used as a communication device during the written test are Prohibited . Any infringement of these instructions shall entail strict action.
7. Candidates are advised not to bring any valuables/costly items or bags etc. as the centre will not be responsible for them.
8. No TA/DA will be paid for attending the written examination.
9. This Admit card is provisional and can be hold/Cancelled/Postponed/Proposed at the direction of Director.

**(Administration Section)**

