

Minutes of 26th Meeting of Executive Council of Indian Sign Language Research and Training Centre (ISLRTC), New Delhi held on 27.09.2023

The 26th Meeting of Executive Council of ISLRTC was held in hybrid mode under the Chairpersonship of Sh. Rajesh Yadav, Joint Secretary, DEPwD, and Chairperson Executive Council of ISLRTC on 27.09.2023 at 03:00 PM, in the Conference Room, 5th Floor, B-III, Block, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi. The list of participants is at **Annexure-I**.

Director, ISLRTC, welcomed the Chairperson and all others Members/participants and thereafter with the permission of the Chair, agenda items were discussed and considered seriatim.

Item No. 26.1

Confirmation of the minutes of 25th meeting of EC held on 06th June, 2023.

Minutes of the 25th EC meeting held on 06th June, 2023 and Minutes in respect of decision on 02 agenda items taken in circulation after 25th EC meeting were considered by EC and confirmed.

Item No. 26.2

Action Taken Report on minutes of 25th EC held on 06th June, 2023 and 02 agenda items considered through circulation.

Action taken on the decision of 25th EC meeting and 02 agenda items considered through circulation were noted by the EC.

Item No. 26.3

Agenda Items for Ratification

Following 03 agenda items in respect of which decisions were taken with the approval of Chairperson, EC were considered for ratification.

26.3(i)

Hiring of Vehicle

To carry out day to day activities engagement of a vehicle from M/s Seven Tigers, New Delhi through GeM for a period of one year w.e.f. 04.07.2023 to 03.07.2024 with monthly expenditure of Rs. 38,900/- and total financial implication of Rs.4,66,800/- for one year .

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26.3(ii)

Engagement of M/s Openmove Total Security Pvt. Ltd. outsourcing agency for providing 04 DEO as an Interim arrangement-

M/s Shipra HR Solutions Pvt. Ltd. was engaged through GeM for providing outsourcing services for 06 DEOs, initially for a period of 01 year w.e.f 02nd January, 2023 to 01st January, 2024. However, the agency didn't adhere to the terms and conditions of the contract and stopped making payments to DEOs despite several letters and verbal reminders from ISLRTC. Thereafter, the incidents were escalated in GeM against the agency and the agency was blacklisted in GeM. To continue payment of remuneration to 04 working DEOs, services of other agency namely, M/s Openmove Total Security Pvt. Ltd (engaged to provide 02 MTS) has been availed of, which would continue till 31st Dec, 2023 (till the time the agency is engaged) on the same terms and conditions of GeM.

Item No. 26.3 (iii)

Organization of Sign Language Day Function

ISLRTC celebrated Sign Language Day on 23rd September, 2023 with approved estimated budget of Rs.11,70,500/-. However, the actual expenditure incurred would be within Rs. 10 lakh only.

EC considered the decision taken in respect of above three items and ratified the same.

Item no. 26.4

Policy for Refund of Admission Fees in case of withdrawal of Admission by the candidates.

Since ISLRTC has no approved refund Policy, following the principle as mentioned in UGC fee refund Policy 2023-24, ISLRTC refunded the fee after deducting Rs.1000/- as processing fee to 05 candidates who withdrew their admission. The amount of fee refunded is Rs. 70,000/- including Caution Money. EC considered the matter and ratified the action taken by ISLRTC. EC also approved the Policy for Refund of Admission Fees and other fees collected at the time of admission on seeking withdrawal of admission by the candidates within a period of 01 month from the date of admission, after deducting Rs. 1000/- as processing fee.

Item No. 26.5

Manpower availability and requirement

EC noted that as against 33 regular sanctioned post, 07 posts have lapsed (04- Associate Professor, 01- Assistant Professor, 01- Senior P.A., 01- Master Trainer (Deaf) and 04 posts are vacant (02- Assistant Professor, 01- Librarian, 01- Accountant). Further, EC was also informed that recruitment process for the post of Accountant is in advance



stage. EC was appraised that there is no functional requirement to fill the post of Librarian because the requirement is being met by the Assistant Librarian and vacant posts of Assistant Professor cannot be filled in at this stage because admissible pay level as per 7th CPC for the post is not yet decided.

2. EC noted the engagement of following contractual staff which has been done with due approval of EC and keeping in view the functional requirement, the EC approved the proposal for their continuation till 31st July, 2024.

- i. 01 Deputy Director (Administration).
- ii. 01 Multi Media Designer
- iii. 04 Instructors (Deaf).
- iv. 03 Interpreters.
- v. 01 Project Assistant

3. Further, keeping in view the functional requirement as submitted by the Director ISLRTC, the EC also approved the proposal for engaging 02 Deaf Instructor/Master Trainer as per approved remuneration for these positions till 31st July, 2024 to coincide with the term of all other contractual staff.

4. As regards outsourced staff, EC took note of the following position and approved the same.

S. No	Name of Outsourced post	Approved No.	Remarks
1.	Accountant	01	Will be reviewed on joining of regular Accountant
2.	DEOs	06	Presently only 04 DEOs have been engaged.
3.	MTS	02	
4.	Housekeeping staff	03	

26.5 (i)

Extension of provision of Annual Increment to contractual staff

EC considered the proposal to extend the provision of the DEPwD's letter no. N-602/11/2022/NI dated 25th March, 2023, for allowing annual increment @ 3% during the term of the contract in respect of Multimedia Designer, Interpreter, Instructor and Project Assistant subject to their satisfactory services and approved the same.

26.5(ii)

Creation of 02 posts of Master Trainer and 02 Instructors (Deaf)

Keeping in view the functional requirement of having more number of Master Trainer/Instructor (Deaf) in ISLRTC, EC recommended the proposal to create 02 post of

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Master Trainers in Level-06 and 02 post of Instructors (Deaf) in Level-04, with matching savings by surrendering 01 post of Assistant Professor and 01 post of Librarian. EC also noted that there would be saving of Rs. 2,14,704/- while creating 02 posts of Master Trainers in Level-06 and 02 posts of Instructors in Level-04 by surrendering 01 post of Assistant Professor and 01 post of Librarian.

Item no. 26.6

Hiring of agency for website maintenance

EC was informed that at present there is no proper AMC for ISLRTC's website maintenance, security etc. and Multi Media Designer is handling website related issue to some extent. In view of this, EC considered the proposal to engage an agency for Website maintenance, security etc. either through NICSI or through GeM depending on the lower cost between the two options and approved the same.

Item No. 26.7

Graduation level Course in consultation with RCI and AYJNISHD, Mumbai

In 22nd EC Meeting of the ISLRTC held on 29th November 2022, it was decided that ISLRTC may start the B.Ed. Special Education – Hearing Impairment Programme for the deaf candidates. However, to undertake this course, essential requirements of additional faculties, infrastructure and space etc. were re assessed and it was submitted before the EC that ISLRTC would need upgradation in respect of all these aspects to start this course. EC also took into consideration that B.Ed Spl. Edu. (HI) is already being conducted by AYJNISHD and many other institutes. After considering the matter in entirety, it was felt by the EC that presently, ISLRTC may not go ahead to start this course and it should focus on further developing and standardizing Sign Language and undertaking research thereto.

Item No. 26.8

MoU between ISLRTC and NIOS

EC noted that ISLRTC signed MoU with NIOS for developing School level content in Sign Language.

Following two additional agenda items were considered by the EC with the permission of the chair.

Additional Item no. 1

Regulation of paid leave of absence in case of Contractual Appointment as per Guidelines of Department of Expenditure.

After detailed discussion in the matter, the EC recommended that the proposal may be referred to NI Division, DEPwD for consideration and reviewing the norms of



admissibility of paid leave to all contractual staff of NIs/CRCs as per the norms / guidelines of Department of Expenditure.

Additional Item no. 2

Consideration of Revised Estimate for F.Y. 2023-24 and Budget Estimate for F.Y. 2024-25-reg.

EC considered the Revised Estimate (RE) for 2023-24 and the Budget Estimate (BE) for 2024-25 of ISLRTC and approved the same as under:

Head	(Rs in lakhs)	
	RE 2023-24	BE 2024-25
General Head	Rs.416.58	Rs.500.00
Salary Head	Rs.226.30	Rs.250.00
Capital Assets	Rs. 30.00	Rs. 20.00
Total	Rs. 672.88	Rs. 770.00

On conclusion of discussion on the listed agenda items, the chairperson observed and directed that ISLRTC should organize a National Conference of all Deaf Schools and leading working organizations in the field of sign language. In this regard, ISLRTC may seek funding from National Fund after firming up a proposal.

The meeting ended with vote of thanks to the Chair.

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List of participants in the 26th Executive Council meeting of ISLRTC held in hybrid mode on 27.09.2023 at 03:00 PM.

Sl. No.	Name and Designation	Position
1.	Sh. Rajesh Yadav, Joint Secretary, DEPwD	Chairperson
2.	Shri Nithali Ram, Deputy Secretary, IFD	Representing Sh. Sanjay Pandey, Joint Secretary & FA, M/o Social Justice and Empowerment, Shastri Bhawan
3.	Dr. Raju Arakh, Officiating Director, AYJNISHD, Mumbai	Member
4.	Mrs. Nisha Grover, Director, Akshar Trust, Vadodara	Member
5.	Sh. A. S. Narayanan, President, National Association of the Deaf (NAD), New Delhi	Member
6.	Sh. Arun C Rao, President, ASLI, New Delhi	Member
7.	Sh. Kamla Kant Pandey, Lecturer, Utter Pradesh, Institute of Hearing Handicapped, Allahabad, U.P.	Member
8.	Dr. Vinay Singh, Professor, DEGSN, NCERT, New Delhi	Member
9.	Sh. Gaurav Verma, ISLIA	Representing Ms. Atiya Hajee, General Secretary, ISLIA, Pune
10.	Ms. Uma Kapoor, Secretary General, AIFDW, Paharganj, New Delhi	Member
11.	Smt. Karri Uma Devi, Rahul Kunj, Srinivasa Nagar, Ring Road, Vizianagaram.	Member
12.	Sh. Mrityunjay Jha, Director, ISLRTC	Member Secretary

Following officials of ISLRTC were also present in the meeting

SI No	Name and Designation
1.	Sh. Sanjoy Shankar, Deputy Director (Administration), ISLRTC
2.	Sh. Harish Soni, Assistant Professor, ISLRTC
3.	Dr. Andesha Mangla, Assistant Professor, ISLRTC
4.	Dr. Abhishek Kumar Srivastava, Assistant Professor, ISLRTC
5.	Sh. Rakesh Kumar Gangwal, Assistant Professor, ISLRTC
6.	Sh. Aviz, Section Officer, ISLRTC