Haryana Government Gazette

EXTRAORDINARY

Published by Authority

© Govt. of Haryana

No. 175-2026/Ext.] CHANDIGARH, MONDAY, NOVEMBER 16, 2026 (KARTIKA 25, 1948 SAKA)

HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT
DIRECTORATE OF MICRO, SMALL AND MEDIUM ENTERPRISES

Notification

The 16th November, 2026

No. 02/04/2026-1IB-II.— In pursuance to Haryana Progressive MSME & Export Promotion Policy 2026 notified in the Gazette vide No. 02/04/2026-1IB-II dated 29th July 2026, the Governor of Haryana is pleased to notify "**Haryana Research and Development Centre Scheme**" applicable throughout the State with the following provisions:

1. Objective

To promote a culture of innovation and research-led industrial growth by supporting enterprises undertaking Research & Development (R&D) activities for the development, adaptation, and commercialisation of new or improved products, processes, technologies, designs, and software. The scheme aims to enhance product quality, operational efficiency, technological advancement, and market competitiveness, thereby contributing to sustainable industrial development and economic growth in the State.

2. Quantum of Assistance

Through this scheme, the State Government will provide financial assistance on a reimbursement basis to all manufacturing MSMEs of the State @50% of the project cost [*cost of building subject to a maximum of 25% of the project cost*], up to a maximum of Rs. 5.00 crore to facilitate setting up of Research and Development Centres/Laboratories.

3. Definition

I. **Applicant:** It means any Individual, Legal entities such as Proprietorship Firms, Partnership Firms, Limited Liability Partnership Firms, Public & Private Sector Companies, Corporations, Cooperatives, Self-Help Groups (SHGs), Trust, Farmer Producer Organisation (FPO).

Note: *The legal constitution of the applicant shall be verified through Certificate of Incorporation/Registration. For a proprietorship firm, the legal constitution shall be verified through PAN, GST Registration Certificate and Udyam Registration Certificate.*

II. **Authorised Representative of the Applicant:** It means the Director, Promoter, Partner, Proprietor or any other person duly authorised by the applicant to act on its behalf through a valid Board Resolution, Power of Attorney or any other legally valid authorisation, as applicable.

III. **Chartered Accountant (CA):** It means a person who is a member of the Institute of Chartered Accountants (ICAI) and holds a valid certificate of practice, authorised to verify and certify the books of account(s) and financial records of the applicant.

IV. **Chartered Engineer (Civil):** It means a qualified Civil Engineer who is duly registered or recognised as a Chartered Engineer by the Institution of Engineers (India) [IEI] or any other competent statutory or professional body authorised to grant such recognition, and who is competent to certify civil engineering works, estimates, valuations, measurements, and other technical matters within the scope of his/her professional expertise.

V. **Chartered Engineer (Mechanical):** It means a qualified Mechanical Engineer who is duly registered or recognised as a Chartered Engineer by the Institution of Engineers (India) [IEI] or any other competent statutory or professional body authorised to grant such recognition, and who is competent to certify mechanical engineering works, estimates, valuations, measurements, and other technical matters within the scope of his/her professional expertise.

VI. **Date of Commencement of Commercial Production/ Operations (DoCP):** It means and refers to the date when the first sale bill/ invoice is issued to a customer by the enterprise/unit, including an invoice issued in respect of trial production or trial sale or trial operations pertaining to eligible product. Sale bill/invoice pertaining to Trading activity or sales of scrap or any other ineligible item shall not be considered.

Note: *The first sale bill/invoice shall be verified by the District Excise & Taxation Commissioner (DETC) of the concerned district.*

VII. **Directorate:** It means the Directorate of Micro, Small and Medium Enterprises, Government of Haryana, which shall be the nodal department for the implementation of the scheme.

VIII. **Eligible Capital Expenditure (ECE):** The new investment incurred on the cost of infrastructure/ associated utilities (*excluding land*), buildings, plant, machinery, equipment, power backup arrangements, hardware & software, etc. for the development of R&D facility (*standalone or within the premises of the existing/new enterprise*) by the applicant:

- during the policy period (and)
- before the commencement of commercial operations

shall be considered as Eligible Capital Expenditure (ECE).

Note:

- *Transfer of plant, machinery and equipment from the same or different unit located anywhere else will not be considered towards the calculation of ECE.*
- *Taxes, duties, cess, levies and other statutory charges, including GST, customs duties, excise duty and registration charges, shall not be considered towards the calculation of ECE.*
- *Working capital, goodwill, preliminary and preoperative expenses, capitalised interest, and expenses incurred towards acquisition of technology or technical know-how, including consultancy charges, royalty, design and drawings, patents, licenses and other intellectual property rights, whether capitalised in the books of accounts or otherwise, shall not be considered while calculating ECE.*

IX. **Existing Enterprise/ Unit:** It means any enterprise/unit existing in the State and in operation prior to notification of the policy.

X. **Medium Enterprise:** Investment in Plant and Machinery or Equipment does not exceed Rs. 125 Crore and annual turnover does not exceed Rs. 500 Crore as amended under the MSMED Act, 2006 or as amended by the Government of India from time to time.

Note: *The category of enterprise shall be verified through the latest Udyam Registration Certificate issued by the Ministry of MSME, Government of India.*

XI. **Micro Enterprise:** Investment in Plant and Machinery or Equipment does not exceed Rs. 2.5 Crore and annual turnover does not exceed Rs. 10 Crore as amended under the MSMED Act, 2006 or as amended by the Government of India from time to time.

Note: *The category of enterprise shall be verified through the latest Udyam Registration Certificate issued by the Ministry of MSME, Government of India.*

XII. **New Enterprise/ Unit:** It means an enterprise/unit established and commencing commercial production/operation during the operative period of the policy. The existing enterprise/unit undertaking expansion/diversification at a different location shall also be considered as New Enterprise/Unit, provided that such different location is duly reflected in the GST Registration Certificate and Udyam Registration Certificate of the enterprise/unit.

XIII. **Policy:** It means the Haryana Progressive MSME & Export Promotion Policy 2026 notified by the Government of Haryana vide Notification No. 02/04/2026-1IB-II dated 29th July 2026, as amended, modified or supplemented from time to time.

XIV. **Promoter(s):** It means director(s)/partner(s)/proprietor or other person(s) having ownership or controlling interest in the applicant, as applicable.

XV. **Scheme:** It means Haryana Research & Development (R&D) Centre Scheme under the Haryana Progressive MSME & Export Promotion Policy 2026, as amended from time to time.

XVI. **Small Enterprise:** Investment in Plant and Machinery or Equipment does not exceed Rs.25 Crore and annual turnover does not exceed Rs.100 Crore as amended under the MSMED Act, 2006 or as amended by the Government of India from time to time.

Note: *The category of enterprise shall be verified through the latest Udyam Registration Certificate issued by the Ministry of MSME, Government of India.*

XVII. **Standalone R&D Facility/ Project:** It means a research and development facility that is independently established and operated, without being co-located with a manufacturing or commercial production unit, and is primarily engaged in scientific research, applied research, product development, process innovation, testing, prototyping, or validation, for domestic or global markets.

4. Overall Capping of Incentives

The cumulative incentives received by the eligible MSME under the Haryana Progressive MSME & Export Promotion Policy 2026 together with any fiscal incentives, subsidies, reimbursements, grants, or financial assistance received under any Government of India scheme for the same project, shall be subject to a ceiling of 100% of Fixed Capital Investment (FCI).

5. Commencement and Applicability

The scheme shall commence with effect from the date of notification of Haryana Progressive MSME & Export Promotion Policy 2026, i.e., 29th July 2026, and shall remain in operation for a period of 5 years or till the validity of Haryana Progressive MSME & Export Promotion Policy 2026 or the date of any new policy/amendment introduced by the Government of Haryana, whichever is earlier. The assistance shall be admissible for development of Research and Development Centre during that period.

6. Eligibility

I. Any Individual, Legal entities such as Proprietorship Firms, Partnership Firms, Limited Liability Partnership (LLP) Firms, Public & Private Sector Companies, Corporations, Cooperatives, Self-Help Groups (SHGs), Trusts, Farmer Producer Organisation (FPO) shall be eligible to apply for financial assistance under the scheme.

II. The applicant (micro/small/medium) may establish a Research & Development Centre/Laboratory anywhere within the State of Haryana either as a standalone facility or within the premises of an existing or newly established enterprise.

III. The Research & Development Centre/Laboratory should be recognised by the Department of Scientific and Industrial Research (DSIR)/Council of Scientific & Industrial Research (CSIR), Govt. of India, at the time of application. Taking into account the time required for the grant of recognition by DSIR/CSIR, an eligible unit may apply for incentives under this scheme within a period of three (3) years from the date of commencement of operations of the R&D unit.

IV. The land for the project shall be arranged by the applicant either by purchase or on a registered lease deed of at least 15 years.

V. The cost of technical civil works shall be capped at 25% of the total project cost for the purpose of calculating ECE.

VI. The applicant should not have obtained or applied for grant-in-aid for the same component/activity of the project from any other Ministry or Department of the Government of India or State Government or their agencies.

Units availing fiscal incentives under this scheme shall not be eligible to avail or claim incentives for the same component under any other scheme/policy issued by the Government of Haryana, and vice versa. However, where any subsequent policy issued by the Government of Haryana expressly permits an eligible unit to avail incentives under such policy in addition to incentives under the Haryana Progressive MSME & Export Promotion Policy 2026, such incentives may be availed, provided that incentives shall not be admissible under both policies for the same or substantially similar incentive head or benefit.

VII. The applicant/promoter(s) of the applicant should not be categorised as a Wilful Defaulter as per RBI guidelines or should not be debarred from doing business /blacklisted from any of the Government Agency/ Department/ State or Central Government at the time of application.

VIII. The applicant shall have to propose/procure new machinery for the project. Second hand/old/refurbished machinery shall not be considered for financial assistance under the scheme.

IX. The applicant unit should not have been placed in the restrictive list as notified by the State government from time to time.

X. A project owned or controlled by a large enterprise, group, private equity fund, or other body corporate, which is unable to obtain a Udyam Registration Certificate or has not been incorporated as a separate legal entity, but is within the purview of MSME by virtue of its investment/turnover of the project may also be considered eligible to avail the incentives under the scheme on a standalone basis, subject to the fulfilment of the following conditions:

a. The project/unit maintains a separate GST registration.

b. The project/unit maintains separate books of accounts reflecting its standalone financial and operational performance.

The eligibility of such projects/units shall be determined by the Competent Authority on a case-to-case basis, subject to verification of the prescribed conditions and supporting documents.

7. Documents required for online application

The following documents, duly signed by the authorised representative of the applicant, shall be required to be uploaded on the portal for availing the financial assistance under the scheme:

I. Application form in the prescribed format (Annexure – I).

II. Detailed Project Report (DPR).

Note: *The DPR should cover a brief profile of the applicant and its promoter(s), project scope and location, project components (e.g. building, plant & machinery, etc.), implementation schedule, marketing strategy, technology proposed, details of ECE, means of finance, year-wise 10-year projection of sales, profit and loss statement, projected balance sheet, employment (including Haryana local employment – category wise), incentive proposed, etc.*

III. Certificate of incorporation/ registration of the organisation, Memorandum and Articles of Association and Bye-laws of the society (*As applicable*).

IV. Land title documents, i.e., sale deed or registered lease deed for at least 15 years or Regular Letter of Allotment (RLA), in case of a plot allotted by HSIIDC, IMT or any other Industrial Estate/Authority.

V. Change in Land Use (CLU)/ NOC permission for the proposed land from the Competent Authority.

VI. Layout plan duly certified by any Architect (duly *empanelled with any Haryana Government Department/Agency*)/Competent Authority or an approved building plan in case of CLU.

VII. Consent to Establish (CTE)/ Consent to Operate (CTO) from Haryana State Pollution Control Board (HSPCB) for the project.

VIII. CA certificate regarding the Project Cost and Means of Finance as per Annexure – II.

IX. Chartered Engineer Certificate certifying the item-wise and cost-wise details of Civil works envisaged, duly certified by Chartered Engineer (Civil) as per Annexure – III.

X. Chartered Engineer Certificate certifying the item-wise and cost-wise details of Plant & Machinery envisaged, duly certified by Chartered Engineer (Mechanical) as per Annexure – IV.

XI. Surety Bond to be executed by the applicant on a Non-Judicial stamp paper of not less than Rs.100, duly notarised and signed by two independent witnesses along with Board resolution/certificate from Board of Directors/promoters of applicant unit (as applicable) authorising one of the directors/partners as authorised signatory of documents (Annexure – V).

XII. Supporting documents in support of recognition of Research & Development Centre/Laboratory from Department of Scientific and Industrial Research (DSIR)/Council of Scientific & Industrial Research (CSIR), Govt. of India.

XIII. A declaration of guarantee as per Annexure-VI.

XIV. Udyam Registration Certificate (URC) and GST Registration Certificate.

XV. Geotagged photographs of the project site from various angles.

8. Procedure

I. The applicants shall apply online on the Invest Haryana New Single Window portal (new portal) in the prescribed performa **(Annexure–I)** along with complete documents after obtaining recognition from the Department of Scientific and Industrial Research (DSIR)/Council of Scientific & Industrial Research (CSIR), Govt. of India. Taking into account the time required for the grant of recognition by DSIR/CSIR, the unit may apply for incentives under this scheme within a period of three (3) years from the date of commencement of operations.

Until the new portal is made operational, applications under the scheme shall be accepted and processed in accordance with the existing prescribed procedure or through e-mail, as may be specified by the Directorate.

Upon the new portal becoming operational, all applications under the scheme shall thereafter be submitted and processed exclusively through the portal. No application submitted through any other mode shall then be considered.

II. Upon submission of the application, the Invest Haryana Single Window Portal shall, wherever system integration is available, automatically fetch relevant records from the concerned Government Departments and agencies, including land and stamp duty details from the Revenue Department, electricity connection details from UHBVN/DHBVN, Consent to Establish/Operate details from the Haryana State Pollution Control Board, GST details, and such other records as may be required for preliminary verification of the claim.

III. The Directorate or third-party verification agency appointed by the Directorate of MSME shall undertake preliminary scrutiny of the application based on the information furnished by the applicant, records fetched through system integration, the CA Certificate, Chartered Engineer Certificate, undertakings, declarations and such other documents prescribed under the scheme.

Where any deficiency is noticed during preliminary scrutiny, the same shall be communicated to the applicant through the Portal within ten (10) working days from the date of submission of the complete application. To avoid delay in processing of applications, all deficiencies/queries shall be raised in one single instance. The applicant shall be allowed thirty (30) working days to remove such deficiencies. The period taken by the applicant to furnish clarifications or rectify deficiencies shall be excluded while computing the timelines prescribed under this scheme.

IV. In case the deficiencies are not rectified within the prescribed period, the claim shall be rejected by the Directorate, under intimation to the Applicant through email. The applicant shall not be required to submit any document other than those specified in Annexure-I, unless such additional documents are considered necessary by the Directorate for establishing the genuineness of the claim. The applicant shall be provided only one opportunity to rectify the deficiencies, and thereafter, the Directorate shall take a final decision on the claim for acceptance or rejection.

V. After completion of all requisite information/documentation, the application shall be taken up for detailed scrutiny by the Directorate or by a third-party verification agency appointed by the Directorate of MSME. Such detailed scrutiny may include verification of documents and certificates furnished by the Chartered Accountant, Chartered Engineer (Civil), and Chartered Engineer (Mechanical); verification of the existence, installation, and utilisation of eligible assets; and such other examination or verification as may be considered necessary under the policy and the scheme.

Note:

a. *Expenditure incurred towards buildings, civil works and associated infrastructure shall be verified with reference to the applicable Schedule of Rates notified by the Central Public Works Department or Haryana Schedule of Rates or any other competent Government authority, wherever considered necessary. The Directorate may suitably restrict the Eligible Capital Expenditure where the claimed cost is found to be excessive or unreasonable.*

VI. Upon completion of the detailed scrutiny, the case shall be placed before the State Level Steering Committee (SLSC) for further consideration and approval.

9. Approval, Sanctioning and Disbursal Authority

(i) **Approval/Sanctioning Authority:** The State Level Steering Committee (SLSC) under the chairmanship of the Administrative Secretary, Industries & Commerce Department, Haryana, shall conduct the preliminary evaluation and assessment and grant approval to the project. The other members of the committee shall be as under:

S. No.	Name & Designation of Officer	Position
1.	Administrative Secretary, Industries & Commerce Department	Chairman
2.	Director General, Industries & Commerce, Haryana	Member
3.	Managing Director, Haryana State Industrial & Infrastructure Development Corporation (HSIIDC)	Member
4.	Representative of Finance Department	Member
5.	Director General, Micro, Small & Medium Enterprises (MSME), Haryana	Member Secretary

Note: *Any other member in addition to the above can also be co-opted by the chairman, keeping in view the requirement(s) of the proposal. The meeting shall be convened every two months (at least 6 meetings per year). A meeting may, however, be called at any other time at the discretion of the committee Chairman.*

SLSC approval is meant only to build investor confidence in setting up their projects. SLSC approval will also facilitate proper estimation of adequate budgetary provisions for sanction and release of grant-in-aid under the scheme. However, such approval shall not constitute a final sanction or commitment of grant-in-aid by the Government. The Directorate will subsequently undertake detailed due diligence at the time of release of the grant-in-aid, as per the scheme provisions.

(ii) **Disbursal Authority:** The Director General, Directorate of MSME, Haryana, shall be competent to disburse the grant approval from SLSC and ensure compliance of requisite formalities.

10. Circumstances where subsidy shall not be released

Subsidy shall not be released in the following circumstances:

I. the applicant has failed to furnish required declarations, reconciliation or supporting documents;

II. the applicant has violated any condition prescribed under the Haryana Progressive MSME & Export Promotion Policy 2026, Approval Letter under the Scheme or

Provided that where only a part of the claim is disputed or requires further verification, the Competent Authority may withhold the disputed portion and process the undisputed admissible portion in accordance with the procedure prescribed under this Scheme.

11. Time Limit

An enterprise shall forfeit its entitlement for financial assistance for setting up a Research and Development Centre if it does not submit its claim, complete in all respects, within three (03) months from the date of recognition from DSIR/CSIR, GoI or from notification of the scheme, whichever is later.

12. Interpretation/Clarification

I. The decision of the SLSC shall be final and binding on all concerned parties on the interpretation of the provisions of these guidelines and the matters related/ incidental thereto.

II. The SLSC shall have the final say regarding the eligibility or otherwise of the proposals and the selection of proposals for grant-in-aid.

III. The Administrative Secretary, Industries & Commerce, Haryana, shall be competent to make interpretation/ clarification, modification/ simplification to the scheme guidelines as may be necessary and removal of any difficulties in the provision of this scheme.

13. Power to condone delay in submission of application for the reasons beyond the control of applicant

I. The Director General, Directorate of MSME, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit for the reasons beyond the control of the applicant.

II. The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit for the reasons beyond the control of the applicant.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

14. Penal Action

I. If at any stage it is found that grant-in-aid has been obtained on the basis of false information, misrepresentation, suppression of facts, misstatement, fraud, deceit or concealment of material facts, the applicant shall be liable to face action in terms of prevailing laws along with the refund the entire amount of assistance along with compound interest at the rate of 12% per annum, or such other rate as may be prescribed by the Government from time to time. Such applicants shall also be debarred from availing incentives or assistance from the State Government and from public procurement for such period as may be decided by the competent authority.

II. Before facing action and initiating recovery, the applicant shall be given a reasonable opportunity of being heard.

15. Amendment, Modification and Withdrawal of Scheme

The Government reserves the right to withdraw, suspend, modify, amend or discontinue this Scheme, in whole or in part, at any time, without assigning any reason, subject to such terms and conditions as may be specified by the Government.

No approval or sanction of any incentive under this scheme shall be construed as creating an irrevocable or vested right to receive or continue to receive such incentive. The Government reserves the right to suspend the disbursement of, cancel, modify or withdraw any incentive approved or sanctioned under the scheme, in accordance with the provisions of the policy, this scheme or such directions as may be issued by the Government from time to time.

AMIT KUMAR AGRAWAL,
Commissioner & Secretary to Government Haryana,
Industries & Commerce Department.

Chandigarh:
The 11th November, 2026.

Annexure – I

APPLICATION FORM

S. No.	Particular	Details
1.	Name of the applicant entity/enterprise	
2.	Constitution of applicant entity/enterprise (*Proprietorship Firm/Partnership Firm/Limited Liability Partnership Firm/ Public & Private Sector Companies/Corporations/Cooperative Societies/ Self-Help Groups (SHGs)/Farmer Producer Organisations (FPO)*)	
3.	Registration/ identification number of applicant entity/enterprise, as applicable ▪ *For Company: CIN* ▪ *For LLP: LLPIN* ▪ *For Partnership Firm/Corporation/ Cooperative Society/SHG/NGO: Registration No.* ▪ *For Proprietorship: GSTIN/ Udyam Registration No./ any other Government-issued registration*	
4.	PAN of applicant entity/enterprise	
5.	Category of Unit (Micro/Small/Medium)	
6.	GSTIN, wherever available/applicable	
7.	Udyam Registration Number and date, as applicable	
8.	Name of authorised representative	
9.	Designation of authorised representative	
10.	Email ID of authorised representative	
11.	Mobile number of authorised representative	
12.	Registered office address	
13.	Complete address of R&D Centre Address: Tehsil: District:	
14.	GIS/Google Coordinates	
15.	Mode of Land/Premises Possession (Owned/leased)	
16.	Lease period, if land/premises is on lease	
17.	Sale Deed/ Lease Deed Registration Number	
18.	Sale Deed/ Lease Deed Registration Date	
19.	Date of commencement of commercial operations of the R&D Centre	
20.	Details of R&D activities being carried out by the unit	
21.	Details of eligible project cost (Rs. Lakh) (*Cost of infrastructure/ associated utilities (excluding land), buildings, plant, machinery, equipment, power backup arrangements, hardware & software*)	
22.	Details of Means of Finance (Rs. Lakh & Percentage) (*Promoter Contribution, others*)	
23.	Details of subsidy obtained from the Government of India, if any	
24.	Amount of subsidy claimed through the present application	

Note: The applicant shall have to submit the application along with documents mentioned at clause No. 7 of scheme guidelines.

Date:

Signature of Authorised Representative of applicant entity with seal

Annexure – II

CHARTERED ACCOUNTANT CERTIFICATE

(with membership No. and Firm Registration No. of CA on the letterhead of CA)

To WHOMSOEVER IT MAY CONCERN

I/We have examined the books of account, audited financial statements, fixed asset register, trial balance, general ledger, purchase register, statutory records, invoices, proof of payment, bank statements, GST records, sales records, capitalization records, depreciation schedule and such other books, records and documents of M/s _____ ("the applicant") as considered necessary for the purpose of certifying the particulars relating to the application submitted under the **Haryana Research and Development Centre Scheme** of **Haryana Progressive MSME & Export Promotion Policy 2026** by the applicant.

1. I/We hereby certify that the Research and Development Centre commenced commercial operations on _____ and is currently operational as on date of issuance of this certificate. This has been verified with reference to GST returns, details of taxable outward supplies/tax invoices, books of accounts, electricity bills and other relevant records produced before us.

2. The actual expenditure incurred on the development of Research and Development centre from _____ and up till _____ and means of finance as prescribed under the scheme is summarised below and detailed in Schedule 1 to this certificate.

Project Cost:

S. No.	Name of Component/Item	Amount (Rs. Lakh)
1.	Land	
2.	Building & Civil Works	
3.	Plant & Machinery	
4.	Others	
5.		
	Total	

Means of Finance:

S. No.	Name of Component/Item	Amount (Rs. Lakh)
1.	Promoter Contribution including quasi capital	
2.	Others	
	Total	

3. The aggregate amount certified in Schedule 1 reconciles with the amount certified in this certificate and with the corresponding balances reflected in the books of account of the applicant.

4. The expenditure certified herein has been verified from the books of account, audited financial statements, fixed asset register, invoices, proof of payment, bank statements and other supporting records maintained by the applicant. Such expenditure is supported by documentary evidence including tax invoices, payment records and accounting entries.

5. The expenditure certified herein has been actually incurred, fully paid (*except where specifically permitted under the Scheme*), capitalised wherever applicable, and recorded in the books of account of the applicant during the eligible investment period prescribed under the scheme.

6. The expenditure incurred has been computed strictly in accordance with the definitions, inclusions and exclusions prescribed under the scheme.

7. All eligible assets forming part of the claim have been capitalised, wherever applicable, in accordance with the applicable accounting standards and are reflected in the fixed asset register of the applicant.

8. The expenditure incurred does not include expenditure specifically excluded under the Haryana Progressive MSME & Export Promotion Policy 2026 and this scheme, including working capital, goodwill, preliminary and pre-operative expenses, capitalised interest, consultancy charges, royalty, technical know-how, patents, licenses, design and drawings or other ineligible expenditure.

9. The expenditure certified herein has been determined after giving due effect to all applicable rebates, discounts, credit notes, recoverable or refundable taxes and duties, reimbursements, grants, subsidies and other similar adjustments.
10. The cost of the land has not been included in Eligible Capital Expenditure.
11. To the best of our knowledge and based on the records examined, no second-hand, transferred, leased, rented, relocated or previously used plant, machinery or equipment has been considered towards Eligible Capital Expenditure.
12. No asset or expenditure forming part of this claim has been considered more than once while computing the eligible expenditure.
13. Where expenditure has been incurred in foreign currency, the amount certified has been converted into Indian Rupees based on the exchange rate adopted in the books of account of the applicant.
14. The applicant has disclosed all subsidies, grants, reimbursements, incentives and financial assistance received, sanctioned or applied for from the Government of India, Government of Haryana or any other Government agency in respect of the project.
15. The particulars contained in this certificate and the schedules attached hereto are true and correct to the best of our knowledge and belief based on the records examined. If any information is subsequently found to be false, misleading, misrepresented, suppressed, or based on concealment of material facts, we shall be liable for appropriate action under prevailing laws.

Date: _____
Place: _____
Name of CA: _____
Membership No.: _____
Firm Registration No.: _____
UDIN: _____

Schedule 1: Details of Expenditure (*to be signed on each page by CA*)

S. No.	Component	Invoice No.	Invoice date	Supplier Name	Amount Paid	Amount claimed

Note: *The CA shall initial and affix his/her seal on each page of Schedule 1. The signature appearing on the final page of this certificate shall be deemed to authenticate the entire certificate, including all schedules and annexures forming an integral part thereof.*

Date: _____
Place: _____
Signature/Name of CA: _____
Membership No.: _____
Firm Registration No.: _____
UDIN: _____

Annexure – III

CHARTERED ENGINEER (CIVIL) CERTIFICATE
(*on letterhead of Chartered Engineer*)

TO WHOMSOEVER IT MAY CONCERN

I, _____, an Independent Chartered Engineer (Civil), holding Registration No. _____, at the request of M/s _____ ("the applicant"), have inspected the project site at _____ and examined the buildings, utilities, other civil infrastructure, and such other documents as deemed necessary for certifying the technical particulars relating to the application submitted by the applicant under the scheme.

Based on my physical inspection, verification of technical records and information produced before me, I hereby certify as under:

Sr. No.	Name of Component/Asset	Area (Sqm)	Rate/Unit (Rs./Sqm)	Cost (Rs. Lakh)
	Total			

1. I have physically verified the buildings, utilities, civil infrastructure and other fixed assets claimed under the application to the extent technically feasible.
2. The assets physically verified by me correspond substantially with the descriptions contained in the invoices, purchase documents, fixed asset records and other documents produced before me.
3. The assets verified are technically appropriate, necessary and capable of being used for the approved activities of the project.
4. To the best of my knowledge and based on physical inspection and records produced before me, the civil works certified herein appear to be new.
5. No asset which is visibly dismantled, abandoned, permanently non-functional or unrelated to the approved project has been considered by me for the purpose of this certificate.
6. The buildings, civil works and related utilities claimed under the application are complete to the extent necessary for the approved project and are capable of supporting commercial operations.
7. This certificate is restricted solely to technical verification of the existence, installation, identity and technical suitability of the assets. Verification of the value of investment, admissibility of expenditure, accounting treatment, reconciliation with books of account, payment of consideration, GST compliance or determination of eligible capital expenditure is outside the scope of this certificate and shall be certified separately by the CA/Statutory Auditor.
8. I have exercised due professional care and diligence while conducting the physical inspection and issuing this certificate. The above certification is based on my inspection and the records produced before me and is true and correct to the best of my knowledge and belief. If any information is subsequently found to be false, misleading, misrepresented, suppressed, or based on concealment of material facts, we shall be liable for appropriate action under the prevailing laws.
9. I further certify that I have personally conducted the physical inspection of the project and have not relied solely upon photographs, representations or documents furnished by the applicant. Wherever physical verification of any concealed, embedded or otherwise inaccessible component was not technically feasible, the same has been verified based on records, commissioning reports and other supporting documents produced before me, and such limitations have been duly considered while issuing this certificate.
10. Geo-tagged and date-stamped photographs of the buildings and other major civil infrastructure/assets physically verified during my inspection have been taken and are annexed to this certificate. To the best of my knowledge and belief, such photographs fairly represent the assets inspected by me and correspond to the project for which incentives have been claimed. The photographs have been appropriately cross-referenced, wherever practicable, with the asset-wise physical verification schedule forming part of this certificate.

Schedule 1: Component/Asset Wise Physical Verification (to be signed on each page by Independent Chartered Engineer (Civil))

Sr. No.	Name of Component/ Asset	Description	Invoice No.	Invoice Date	Amount Paid (INR)	Remarks
	Total					

Note:

a) *The Chartered Engineer (Civil) shall annex geo-tagged and date-stamped photographs of buildings and project infrastructure physically verified during inspection. Each photograph shall, wherever practicable, be cross-referenced with the corresponding component in Schedule 1 to facilitate verification by the Competent Authority.*

b) *The Chartered Engineer (Civil) shall initial and affix his/her seal on each page of Schedule 1 (Component-wise Physical Verification) and every page of the annexed photographs. The signature appearing on the final page of this certificate shall be deemed to authenticate the entire certificate, including all schedules and annexures forming an integral part thereof.*

Date: _____
Place: _____
Signature of Independent Chartered Engineer
Name: _____
Qualification: _____
Registration No.: _____
Membership No. (if applicable): _____
Seal

Annexure – IV

CHARTERED ENGINEER (MECHANICAL) CERTIFICATE
(*on letterhead of Chartered Engineer*)

TO WHOMSOEVER IT MAY CONCERN

I, _____, an Independent Chartered Engineer (Mechanical), holding Registration No. _____, at the request of M/s _____ ("the applicant"), have inspected the project site at _____ and examined the plant & machinery, equipment, utilities, technical specifications, commissioning records and such other documents as deemed necessary for certifying the technical particulars relating to the application submitted by the applicant under the scheme.

Based on my physical inspection, verification of technical records and information produced before me, I hereby certify as under:

Sr. No.	Name of Component/ Asset	Qty (Nos)	Capacity	Cost (Rs. Lakh)
	Total			

1. I have physically verified the plant and machinery, equipment, utilities and other fixed assets claimed under the application to the extent technically feasible.

2. The assets physically verified by me correspond substantially with the descriptions contained in the invoices, purchase documents, fixed asset records and other documents produced before me.

3. The assets verified are installed at the project location and form part of the approved project.

4. The assets verified are technically appropriate, necessary and capable of being used for the approved activities of the project.

5. The plant and machinery, equipment and associated utilities have been installed, commissioned and put to commercial use, wherever such commissioning is applicable.

6. To the best of my knowledge and based on physical inspection, asset condition and records produced before me, the plant, machinery and equipment certified herein appear to be new and unused and do not exhibit any visible indication of prior use.

7. No asset which is visibly dismantled, abandoned, permanently non-functional or unrelated to the approved project has been considered by me for the purpose of this certificate.

8. The utilities including electrical systems, transformers, DG sets, compressed air systems, water supply systems, HVAC systems, material handling systems and other engineering infrastructure, wherever applicable, are adequate and commensurate with the installed production or operational capacity.

9. Wherever technically feasible, the principal assets verified by me have been identified through equipment nameplates, serial numbers, capacity markings, manufacturer's identification, asset tags or other permanent identification particulars.

10. Based on the technical specifications, capacity, make, configuration and prevailing industry norms, the assets verified do not appear to be grossly inconsistent with the nature of the project or prima facie disproportionate to the investment claimed.

11. This certificate is restricted solely to technical verification of the existence, installation, commissioning, identity and technical suitability of the assets. Verification of the value of investment, admissibility of expenditure, accounting treatment, reconciliation with books of account, payment of consideration, GST compliance or determination of eligible capital expenditure is outside the scope of this certificate and shall be certified separately by the CA/Statutory Auditor.

11. I have exercised due professional care and diligence while conducting the physical inspection and issuing this certificate. The above certification is based on my inspection and the records produced before me and is true and correct to the best of my knowledge and belief. If any information is subsequently found to be false, misleading, misrepresented, suppressed, or based on concealment of material facts, we shall be liable for appropriate action under the prevailing laws.

12. I further certify that I have personally conducted the physical inspection of the project and have not relied solely upon photographs, representations or documents furnished by the applicant. Wherever physical verification of any concealed, embedded or otherwise inaccessible component was not technically feasible, the same has been verified based on engineering records, commissioning reports and other supporting documents produced before me, and such limitations have been duly considered while issuing this certificate.

13. Geo-tagged and date-stamped photographs of the principal plant and machinery, equipment, utilities and other major project assets physically verified during my inspection have been taken and are annexed to this certificate. To the best of my knowledge and belief, such photographs fairly represent the assets inspected by me and correspond to the project for which incentives have been claimed. The photographs have been appropriately cross-referenced, wherever practicable, with the asset-wise physical verification schedule forming part of this certificate.

Schedule 1: Component/Asset Wise Physical Verification (to be signed on each page by Independent Chartered Engineer (Mechanical))

S. No.	Asset Category	Asset Description	Invoice No.	Installed and Commissioned (Yes/No)	Amount Paid (INR)	Asset Identification Particulars*	Photo Ref. No. (where applicable)	Remarks

**Asset Identification Particulars may include serial number, asset tag number, equipment number, machine identification plate or any other permanent identification mark, wherever available.*

Note:

a) The Independent Chartered Engineer (Mechanical) shall annex geo-tagged and date-stamped photographs of all major eligible assets and project infrastructure physically verified during inspection. Each photograph shall, wherever practicable, be cross-referenced with the corresponding asset in Schedule 1 to facilitate verification by the Competent Authority.

b) The Independent Chartered Engineer (Mechanical) shall initial and affix his/her seal on each page of Schedule 1 (Asset-wise Physical Verification) and every page of the annexed photographs. The signature appearing on the final page of this certificate shall be deemed to authenticate the entire certificate, including all schedules and annexures forming an integral part thereof.

Date: _____
Place: _____
Signature of Independent Chartered Engineer
Name: _____
Qualification: _____
Registration No.: _____
Membership No. (if applicable): _____
Seal

Annexure – V

SURETY BOND

(On Stamp Paper not less than Rs. 100/-)

KNOW ALL MEN BY THESE PRESENTS that we, M/s_____, a _____ (Type of organization) incorporated/registered under the _____ (Name of the Act)and having its registered office at _____ (hereinafter called the "Obligors'") are held fully and firmly bound to the Governor of Haryana (herein after called the "Government") for the sum of Rs._____(Rupees_____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the _____ day of _____ in the year Two Thousand _____.

WHEREAS on the Obligors' request, the State Government as per Sanction Order No._____ Dated _____ (herein after referred to as the "Letter of Sanction") which forms an integral part of these presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favor of the Obligors grants-in-aid of Rs. _____/- (Rupees _____only) for the purpose of _____ (description of the project) at _____ out of which the sum of Rs. _____ (Rupees_____ only) have been paid to the Obligors' (the receipt of which the Obligors' do hereby admit and acknowledge) on condition of the Obligors' executing a bond in the terms and manner contained hereinafter which the Obligors' have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors' will abide by the terms &conditions of the grants-in-aid by the target dates, if any specified therein.

THAT the Obligors' shall not divert the grants-in-aids and entrust execution of the Scheme or work concerned to another institution(s) or organization(s).

THAT the Obligors' shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors' individually and jointly will be liable to refund to the Governor of Haryana, the entire amount of the grants-in-aid with interest of 12% per annum thereon. If a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @12% per annum shall be charged up to the date of its refund by the Haryana Government, unless it is agreed to be carried over.

The Obligors agree and undertake to surrender/pay the Haryana Government the monetary value of all such pecuniary or other benefits which it may receive or derive/have received or derived through/upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created / acquired constructed largely from out of the grants-in-aid sanctioned by Directorate of MSME. As regards the monetary value aforementioned to be surrendered/ paid to the Haryana Government, the decision of the Haryana Government will be final and binding on the Obligors'.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Administrative Secretary, Industries & Commerce Department, Government of Haryana on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors' and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors'

Signature of the AUTHORISEDSIGNATORY

Signed for and on behalf of

(Name of the Obligor in block letters)

(Seal / Stamp of Organization)

1. Signature of Witness

Name & Address

2. Signature of Witness

Name & Address

TO BE FILLED UP BY DIRECTORATE OF MSME (ACCEPTED)

For and on behalf of the Administrative Secretary, Industries & Commerce Department, Haryana

Name: _____

Designation: _____

Dated: _____

Notary Seal & Signature

(*Counter Signature of Authorised Representative of applicant entity with seal*)

Annexure – VI

DECLARATION OF GUARANTEE

[*to be submitted on non-judicial stamp paper of Rs. 100/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First-Class Magistrate*]

I/We, _____, authorised signatory of M/s _____, having its unit at _____, for claiming the incentive of _____ under the Haryana Research & Development Centre Scheme of Haryana Progressive MSME & Export Promotion Policy 2026, do hereby solemnly affirm and declare as under:

1. That I/we am/are duly authorised to submit this application, annexures, certificates, schedules and supporting documents and that the information furnished therein is true, complete and correct to the best of my/our knowledge and belief.
2. That the expenditure, asset-wise investment details, invoices, proof of payment, books of accounts, fixed asset register and other supporting records submitted or relied upon are true, correct and relate to the approved project at the approved project location, and that the assets forming part thereof have been acquired, installed, commissioned and put to productive use, wherever applicable.
3. That the actual expenditure component-wise shall remain subject to verification and final recognition by the Competent Authority under the scheme, and no right to incentive shall arise merely upon submission of this application.
4. That all applicable statutory approvals, registrations and compliances required for establishment and operation of the project have been obtained and continue to remain valid, except to the extent specifically disclosed.
5. That no duplicate claim has been made or shall be made in respect of the same project, assets, expenditure under any other scheme or policy of the Government of Haryana, except where expressly permitted under the Haryana Progressive MSME & Export Promotion Policy 2026, and that all fiscal incentives, subsidies, grants, reimbursements or financial assistance received, sanctioned or applied for from the Government of India, Government of Haryana or any other Government agency have been fully disclosed.
6. That I/we authorise the Competent Authority or any agency authorised by it to inspect the project site, verify books of accounts, statutory records, fixed asset register, employment records and supporting documents, and to obtain or verify information from any other Government department or financial institution or agency, as may be considered necessary.
7. That I/we have carefully read and understood the provisions of the Haryana Progressive MSME & Export Promotion Policy 2026, the applicable scheme, and all applicable terms and conditions governing the incentives claimed by the eligible applicant, and I/we undertake to comply with the same.
8. I/we understand and acknowledge that any fraud, forgery, fabrication or manipulation of records, submission of false or misleading information or certificates, concealment or suppression of material facts, submission of false declarations, or claiming incentives on the basis of fictitious or ineligible expenditure, assets or employees, may result in rejection of the application, withdrawal and recovery of incentives along with applicable interest, and may also attract action under the applicable laws, without prejudice to any other action that may be taken by the Competent Authority.
9. That any material change affecting the eligibility of the project or the admissibility of the subsidy, including any change in investment, project category, ownership, constitution, GSTIN, project location, commencement or operation status, employment strength, merger, demerger, transfer of business, closure of the unit or any other matter having a bearing on eligibility under the policy or the scheme, shall be promptly intimated to the Competent Authority during the project period.
10. That I/we shall comply with all continuing obligations prescribed under the Haryana Progressive MSME & Export Promotion Policy 2026 and the applicable scheme throughout the period during which any incentive is claimed or received, and this undertaking shall remain binding upon the eligible unit notwithstanding the release of any incentive.

Date:

Signature of Authorised Representative of applicant entity with seal

12959—C.S.—H.G.P., Pkl.