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HARYANA GOVERNMENT INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 28th June, 2024

No. 2/2/2024-IIB-II.— In pursuance of Hon'ble Chief Minister budget announcement dated 23.02.2023 during Budget 2023-24, to promote post-harvest management, processing and branding of Bajra, Development of a market for Bajra the Governor of Haryana is pleased to notify “**Interest Subvention Scheme for Bajra processing Units**” with the following provisions.

1. Objective:

In order to promote post-harvest management, processing and branding of Bajra, Hon'ble Chief Minister of Haryana announced in Budget Speech 2023 that Bajra Processing Units of the State shall be provided Interest Subvention on the term loan availed by such units. This will enable development of a market for Bajra and help the Bajra farmers in increasing their incomes.

2. Quantum of Assistance:

A Financial Assistance shall be provided to Bajra Processing Units (New and Expansion/Diversification) by way of reimbursement of Interest @7% p.a. or actual rate of interest paid, whichever is less, upto maximum assistance of Rs. 25.00 lac per financial year on the Term Loan availed for Bajra Processing by MSMEs.

3. Definitions:

- (i) **Micro Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 1 crore and turnover does not exceed INR 5 crore or as amended by GoI under the Micro, Small and Medium Enterprises Development Act, 2006 from time to time.
- (ii) **Small Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 10 crore and turnover does not exceed INR 50 crore or as amended by GoI under the Micro, Small and Medium Enterprises Development Act, 2006 from time to time.
- (iii) **Medium Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 50 crore and turnover does not exceed INR 250 crore or as amended by GoI under the Micro, Small and Medium Enterprises Development Act, 2006 from time to time.
- (iv) **Existing Unit:** The unit, who had come into commercial production before coming into force of this scheme. The “Commercial Production” means and refers to the date of first sale bill issued by the industrial unit.
- (v) **New Industrial Enterprise:** The unit, who has come into commercial production on or after coming into force of this scheme.

- (vi) **Expansion/ Diversification:** The unit, which has made additional 50% investment in its existing Plant & Machinery/Equipment in one go and has commenced commercial production of said expansion/diversification, after coming into force of this scheme. "One Go" means and refers to the time-period of 03 months for additional investment in Plant & Machinery/Equipment from the 1st Purchase Invoice/Bill to the last Purchase Invoice/Bill.
- (vii) **Primary Processing of Bajra:** Primary processing activities for bajra involve the initial steps required to clean, sort, and prepare the harvested bajra grains for further processing. Primary processing activities for bajra are Threshing, Winnowing, Drying, cleaning, grading, polishing and packing of Bajra.
- (viii) **Secondary Processing of Bajra:** Secondary processing activities for bajra involve more advanced techniques and operations to transform the primary processed bajra grains into a variety of food products. Some common secondary processing activities for bajra are Milling, Baking, Extrusion, Flavouring and Seasoning, Value-Added Products. Few illustrative products for secondary processing are bajra flour, Bajra porridge, bajra chakli, bajra bread, biscuits or other baked goods, ready-to-eat snacks or breakfast cereals, value-added products, such as energy bars, health foods, and gluten-free products.

4. Commencement & Applicability:

The Scheme shall commence with effect from date of notification of scheme and shall remain in operation till 07 years or as extended by State Government from time to time. The said loan should have been sanctioned after date of notification of scheme and before expiry of the operative period of the scheme. The interest subvention shall be allowed for 07 consecutive financial years, from the date of notification of the said scheme or date of Loan Sanction, whichever is earlier.

5. Eligibility:

All Bajra Processing MSME units (New and Expansion/diversification) which are involved in the Bajra Processing activities including primary processing and secondary processing of bajra in the State of Haryana and which have availed term loan for Bajra Processing from Financial Institutions viz. Co-operative Banks/Sarva Haryana Kshetriya Gramin Bank/NABARD/SIDBI/ EXIM/Other Commercial Banks under the regulation/aegis of Reserve Bank of India, shall be eligible under the scheme. The units must comply with following conditions:

- (i) The unit should have filed Udyam Registration Certificate (URC) and Haryana Udhyam Memorandum (HUM).
- (ii) The unit should have Change in Land Use (CLU)/NOC permission for the project for said land from Competent Authority, if applicable.
- (iii) The unit should be in commercial production i.e. the benefit under the scheme may be availed only after commencement of commercial production. The trading units will not be eligible under the said scheme.
- (iv) The unit should be in regular commercial production at the time of disbursement and the subsidy shall not be released to the closed unit.
- (v) The Unit should have obtained FSSAI Certification for the Bajra processing.
- (vi) The unit may avail the benefit every year till 07 consecutive financial years, from the date of notification of the said scheme or date of Loan Sanction, whichever is earlier or as extended by State Government from time to time.
- (vii) The unit, who is availing/has availed benefits under Interest Subvention Scheme of Haryana Enterprises & Employment Policy, 2020 or Interest Subsidy Scheme of Haryana Logistics, Warehousing & Retail Policy, 2018, shall not be eligible under this scheme.
- (viii) The machinery/equipment to be installed should be new. No subsidy shall be admissible on second-hand machinery/ equipment.

6. Procedure:

- (i) Application on prescribed Form (**Annexure-I**) for the grant of Interest Subvention Scheme on the term loan, along with listed documents should be submitted to the Director General, Directorate of Micro, Small and Medium Enterprises, on the web portal of the department within three months of closing of concerned financial year for which incentive is being claimed or from the date of notification of the scheme, whichever is later.
- (ii) The application would be processed and examined by the Joint Director/Deputy Director, District MSME Centre. He will be responsible for scrutiny & verification of the documents and shall clearly recommend the application for approval/rejection of the claim after conducting physical inspection of

the unit. The deficiencies, if any, would be communicated to the applicant through web-portal within a period of 07 days and the applicant would be given a time-period of 10 days to rectify the deficiencies so pointed-out.

- (iii) In case the deficiencies are not removed within the prescribed period by the applicant, the claim shall be recommended for rejection by Joint Director/Deputy Director of concerned District MSME Centre MSME and subsequently the claim shall be filed by the Competent Authority, through web portal.

7. Time Limit:

An enterprise shall forfeit its entitlement for the interest subvention scheme on term loan, if it does not submit its claim, complete in all respects within three months of the closing of the financial year of which incentive is being claimed or from the date of notification of the scheme, whichever is later.

8. Competent Authority for Sanction:

The Director/Director General of the Directorate of MSME shall be competent authority for sanction the amount of assistance under the Scheme.

9. Interpretation/ Clarification:

The Administrative Secretary, Industries and Commerce, Haryana shall be competent to make interpretation/ clarification of provisions of this scheme.

10. Appeals:

Only an online appeal filed through web-portal, shall lie with the Administrative Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of orders passed by the Competent Authority. The orders passed by the Administrative Secretary, Industries & Commerce Department, Haryana shall be final.

11. Power to condone delay in submission of application:

- (i) The Director General, Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (ii) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/arguments presented by the applicant.

12. Penal Action:

In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts and the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentive/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

13. Service Delivery Timelines:

Sr. No.	Task	Time Limit (working days)
(i)	Letter of Approval	40 days
(ii)	Letter of Sanction	10 days
(iii)	Disbursement	14 days

ARUN GUPTA,
Additional Chief Secretary to Government Haryana,
Industries & Commerce Department.

The 25th June, 2024.

Application format for claiming Interest Subvention Scheme on Term Loan

Sr. No.	Particulars	Details
1.	Name of the applicant (Authorized person of the unit)	
2.	Name & Address of the unit with Telephone No. & E-mail	
3.	District	
4.	Registered office address	
5.	Category of the Unit (Micro/Small/Medium)	
6.	Block of the Unit ('A' / 'B' / 'C'/'D')	
7.	Udyam Registration Certificate (URC) No. with date	
8.	Haryana Udyam Memorandum (HUM) No. with date	
9.	Date of Commencement of Production (As per 1 st Sale Bill)	
10.	Date of Commencement of Expanded/Diversified Unit	
11.	Item of manufacture/processing	
12.	Constitution of the Unit [Proprietary / Partnership / Private Limited / Public Limited / LLP (Limited Liability Partnership) /Co-operative Society]	
13.	Name of Bank/Financial Institution from which term loan have availed.	
14.	Quantum of term loan sanctioned for the project	
15.	Date of Sanction of term loan	
16.	Actual Rate of interest on term loan	
17.	Quantum of interest subsidy admissible for the financial year ____ as per scheme applicable (Attach bank certificate as per prescribed Performa)	
18.	Details of interest subsidy claimed earlier year-wise.	
	1st Year (FY)	
	2nd Year (FY)	
	3rd Year (FY) etc.	

19. Self-attested copies of the latest documents to be attached with the application:

- i. Copy of latest Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) for manufacturing activities.
- ii. Certificate of Incorporation/ Partnership deed/Partnership Registration with Form 'A' & 'C'/ Co-operative Society Registration etc.
- iii. Board Resolution/Power of Attorney to be signed by the majority of the Directors / Partners along with their Name, Specimen of signature and Director Identification Number (as applicable).
- iv. Undertaking/Declaration on Non-Judicial stamp paper (**Annexure-II**)
- v. Change of Land Use (CLU)/ NOC permission for the project for said land from competent authority, if applicable.
- vi. FSSAI certification for Bajra Processing.

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- vii. Certification from Bank/Financial Institution concerned (**Annexure-III**)
 - viii. Land Proof i.e. Allotment Letter/Occupation Certificate/Sale Deed/ Transfer Deed/Conveyance Deed in favour of the Applicant Unit/Proprietor. Registered Lease Deed/Registered Rent Deed for a minimum period of 10 years in favour of the Applicant Unit/Proprietor, in case the unit is running on lease/rent.
 - ix. Chartered Accountant's certificate regarding investment in Plant & Machinery for new unit and expansion and diversification. (**Annexure-IV**)
 - x. Chartered Accountant (Mechanical/ Civil) certificate regarding commencement of Production (**Annexure-V**)
 - xi. Copy of Annual GST return and Audited Balance Sheet for last financial year, as applicable.
 - xii. Copy of first Sale bill/Copy of sale bill after expansion/diversification of the unit.
 - xiii. List of Plant & Machinery (**Annexure-VI**).
 - xiv. Any other document as required by the Directorate of MSME from time to time.

Dated:

Signature of the applicant
(with seal/stamp)

Annexure II**Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs.50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp and with Notary Seal & Notary Registration Number) or First-Class Magistrate):**

1. I _____do here by solemnly state that I am proprietor/ partner/ director/ _____of M/s_____which is engaged in the manufacture/processing of _____ and I have been authorized to file the claim under Interest Subvention Scheme with the Directorate of MSME, Haryana.
2. I have not been availing/have not availed benefits under Interest subvention scheme of Haryana enterprises & employment policy, 2000 or interest subsidy scheme of Haryana logistic, Warehousing & Retail Policy, 2018.
3. The unit shall be liable to refund the entire subsidy/assistance or excess subsidy/assistance, if released due to any kind of omission or discrepancies pointed-out by the Audit team of Principal Accountant General, Haryana at the time of verification/ checking or otherwise at any stage.
4. The unit has neither defaulted and nor declared NPA with any of the Banks/Financial Institutions.
5. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/information furnished in the application/ documents found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions at any stage or after disbursement of amount, I do hereby undertake to refund the entire amount of assistance of INR _____(Rupees _____) granted to me at the compound rate of interest @12% per annum, besides facing legal action, in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the Deponent
(With Seal/stamp)

Annexure-III**Certificate from Financial Institution/ Bank (on Letter Head)****To whom It May Concern**

1. This is to certify that M/s _____ has been sanctioned a Term Loan of INR _____ as on _____ for project located at _____ @ _____% interest towards acquisition of new Plant & Machinery/ equipment of Bajra Processing, out of which Rs. _____ has been disbursed till _____ (Date) for the following purposes (excluding land) only:

Sr. No.	Particulars	Amount
I	Building	
II	Plant & Machinery/ equipment	
Total		

The first installment of the term loan of INR _____ was disbursed on dated _____ for Rs. _____

2. The Unit has re-repaid the loan till date as per the details given below:

Sr. No.	Financial Year	Particulars	Amount (In INR)	Rate of Interest	Date of Payment
(i)		Interest Paid			
(ii)		Interest Paid			
(iii)		Interest Paid			
Total					

3. On the disbursement amount of term loan mentioned above till date, the interest amount from _____ to _____ (Dates) for the last FY _____ comes to INR _____ @ 7% p.a. or actual rate of interest (...%) whichever is less.
4. This is to further clarify that :
- The unit is presently regular in repayment of the term loan installment.
 - No penal interest has been charged.
 - The above interest has been charged/calculated on the original term loan disbursed to the unit.

Place:

Signature of Branch Manager

Date:

Name of Bank
(Seal of the Bank)

Annexure-IV

Certificate from Chartered Accountant (on CA letter head)

TO WHOM IT MAY CONCERN

1. The records of M/s with their Registered Office at and factory located at, in respect of investment in plant and machinery (original value) of the company have been verified. The unit has availed term loan of INR _____ up to _____ from _____ (Bank/FI) on _____, through which the unit has procured the following:

Sr. No.	Particulars	Amount
I	Building	
II	Plant & Machinery/ equipment	
Total		

2. The first installment of the term loan of INR _____ was paid on dated _____ to _____ (Name of Bank/ FI). The Unit has re-repaid the loan till date as per the details given below:

Sr. No.	Financial Year	Particulars	Amount (In INR)	Rate of Interest	Date of Payment
(i)		Interest Paid			
(ii)		Interest Paid			
(iii)		Interest Paid			
Total					

3. On the disbursed amount of term loan mentioned above till date, the interest amount from _____ to _____ (Period) for the Last FY _____ comes to INR _____ @ 7% p.a. or actual rate of interest (_____ %) whichever is less.
4. Verified from the books of accounts of above firm that the total investment in Plant & Machinery (original purchase value) of the company as on date stands as Rs (Original Purchase Value) and turnover of last financial year stands as INR..... (Rupees.....) as per following details:
- (i) Domestic Turnover = INR..... (Rupees.....), as applicable.
- (ii) Export Turnover = INR..... (Rupees.....), as applicable.

Name & signature of the Chartered Accountant
With stamps & CA Membership Number

Dated:

UDIN No.....

Annexure-V**Certificate from Chartered Engineer (Civil and Mechanical) regarding commencement of production (on CE letter head)**

1. The records of M/s _____ with their Registered Office at.....and factory located at....., in respect of commissioning/ operationalizing of building and plant and & Machinery/Equipment's of the company have been checked and verified.
2. The unit has availed term loan of INR _____ from _____ (Bank/FI) till _____, through which the unit has procured the following:

Sr. No.	Particulars	Amount
I	Building	
II	Plant & Machinery/ equipment	
Total		

3. It is also certified that all the Building and Plant & Machinery/ Equipment mentioned above have been commissioned and operationalized on _____ and none of machinery/equipment is left unutilized. The unit has issued the 1st Sale Bill bearing No. _____ dated _____ after commissioning of above said machinery/equipment.

Name & signature of the Chartered Engineer
With stamps & Membership Number

Dated:

Document Identification No.

Annexure-VI

Details of Plant and Machinery/Equipment of the unit i.e., M/s_____

Existing P & M

Sr. No.	Name of Machinery/ Equipment	Name of Vendor/Supplier from which acquired	Date of Purchase	Original Purchase Value (INR)
Total				

New Plant & Machinery (in case of New Unit or expansion/diversification)

Sr. No.	Name of Machinery/ Equipment	Name of Vendor/Supplier from which acquired	Date of Purchase	Original Purchase Value (INR)
Total				

Dated:

Signature of the applicant
(With seal)