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PART-I

Notifications, Orders and Declarations by Haryana Government

HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 4th March, 2024

No. 12/02/2022-1IB-II.— In pursuance to the Programme to Accelerate Development for MSME Advancement (PADMA) notified in Gazette *vide* Notification No. 12/2/2022-1IB-II dated 29th November, 2022 and re-notified in Gazette *vide* No. 12/2/2022-1IB-II dated 17th August, 2023, the Governor of Haryana is pleased to notify “**PADMA Cluster Infrastructure Development Scheme**” (PCIDS) with an objective to provide financial assistance to Public and Private Implementing Agency (IA) for creation of Basic and PADMA enabling Infrastructure inside the PADMA clusters. The scheme will consist of following provisions:

1. Introduction

1.1 PADMA Programme

Micro, Small and Medium Enterprises (MSME) sector has been identified as an engine for socio-economic growth. MSMEs provide the largest share of employment after agriculture and hence the development of MSME sector can contribute enormously to the socio-economic development of the State. To enhance the contribution of MSMEs by creating an enabling environment for them, the State Government has launched Programme to Accelerate Development for MSME Advancement (PADMA). The PADMA initiative aims at designing and implementing development interventions focused on micro and small enterprises at block level, by leveraging cluster approach, to give a trust to sustainable employment and entrepreneurship opportunities as well as promote balanced regional growth.

The State Government has identified one indicative product in each block of the 22 districts (covering 143 blocks) in the state based on the locally available resources, existing micro enterprise ecosystem, demographic profile, key opportunities, sunrise sectors and growth potential. The state wishes to encourage private sector participation in the PADMA programme.

1.2 PADMA Cluster Infrastructure Development Scheme (PCIDS)

With a view to provide a conducive ecosystem for promoting growth and sustainability of MSMEs, the State Government has introduced “PADMA Cluster Infrastructure Development Scheme”. Through this scheme, the State Government will provide financial assistance to Public and Private Implementing Agency (IA) for creating state of the art PADMA clusters encompassing basic and PADMA enabling infrastructure at block level throughout the State.

2. Objectives of the Scheme

The major objectives of the scheme are:

- I. To create and strengthen industrial infrastructure for MSMEs at block level by leveraging cluster approach.
- II. To generate new employment opportunities in rural areas by encouraging the establishment and growth of rural MSMEs.
- III. To promote balanced regional development and a robust industrial ecosystem at block level.
- IV. To create affordable operating infrastructure for MSMEs to enhance their competitiveness.
- V. To empower the state's youth to set up new enterprises by providing them opportunities to grow and be a part of the formal economy.
- VI. To create State of the art enabling infrastructure including value chain enhancement of the identified products at block level for the growth of MSMEs.

3. Commencement and Applicability

The Scheme shall commence with effect from the date of re-notification of PADMA Policy i.e., 17.08.2023 and shall remain in operation for a period of 5 years up to 16.08.2028 or till the validity of the PADMA Policy.

4. Quantum of Assistance

Through this scheme, the government will provide financial assistance of 50% to 85%, maximum up to Rs. 35 Crore for upto 50 acres of land and maximum up to Rs. 45 Crore for more than 50 acres of land to Public and Private Implementing Agencies (IAs) for creation of Basic and PADMA enabling infrastructure inside PADMA clusters. The minimum requirement of land for 'B' and 'C' category blocks is 25 acres and for 'D' category blocks is 15 acres. The quantum of financial assistance for the development of PADMA cluster shall be decided based on the location of the project in the State:

S. No.	Block Category	Percentage of financial assistance (Max. up to Rs. 45 Crore)
1.	Block Category – B	50%
2.	Block Category – C	75%
3.	Block Category – D	85%

**The assistance to be provided in 'B' category blocks is capped at 20% of the total budget for the PCIDS.*

Funds will be released on the matching share basis. The eligible project cost will exclude cost of land, preliminary & pre-operative expenses, and margin money for working capital from the total project cost. The registered value of the land or lease deed registration charges would be taken as part of the total project cost and will be considered as promoter's contribution. The grant shall not be used for procurement/purchase of land.

5. Components of the Scheme

The Scheme will have following components:

5.1 Basic Infrastructure

The basic infrastructure will include site development including development of industrial plots, land filling, boundary wall, roads, sewerage network, sewerage treatment plant, Effluent Treatment Plant (ETP), storm water drainage network, water supply, electricity supply including power backup, street light works, parking bay, common office space, fire-fighting stations, water harvesting infrastructure, labour hostels, labour rest rooms, etc.

The cost of basic infrastructure not exceeding 60% of the eligible project cost would be eligible for grant purpose. The cost of any basic infrastructure outside the boundary wall will not be eligible for grant assistance.

5.2 PADMA enabling Infrastructure

Following PADMA enabling infrastructural facilities will have to mandatorily developed by Implementing Agency (IA) inside the PADMA cluster:

- **Plug & Play Facilities:** The IA shall have to develop 10 plug & play facilities in form of industrial sheds or flattered factories each of size at least 1000 square yards. The IA can only lease out these sheds/ plug & play facilities to MSMEs at reasonable rates.
- **Common Facility Centre (CFC):** The IA shall have to develop a state-of-the-art CFC with not less than expenditure of Rs. 1.00 Crores and maximum up to Rs. 5.00 Crore tailored around the identified product categories. This CFC shall have the facilities like Testing Facility, Design

Development Centre, Research & Development Centre, Product Development Centre, Common Production/Processing Centre, Marketing Display/Selling Centre, etc. or as approved by the SLSC-PADMA.

- **Business Development Centres (BDCs) and PADMA Facilitation centres:** Since facilitation is a very critical aspect of PADMA to accelerate entrepreneurship, it is essential to set up BDC and facilitation centres with not less than build-up area of 1500 sq. yards within PADMA clusters. The BDCs and PADMA facilitation centres will be like advisory helpdesks housing a range of experts having experience across the value chain of the identified products in each block. Through BDCs, the prospective entrepreneurs will be provided inputs on key areas like backward & forward linkages; legal & regulatory support, business & financial linkages; incentive advisory, technology adoption & process improvements; supply chain management etc.
- **Exhibition & Display Centres:** The exhibition, event & conference centres will address the requirement for exhibition, meeting, conference, trade fair, etc. to promote PADMA Products. The minimum area for this should not be less than 1000 sq. yard.

Following PADMA enabling infrastructural facilities **will be optional** and based on the needs and requirements of MSME units inside the PADMA clusters. However, any facilities mentioned below can be made mandatory by the SLSC-PADMA on basis of types of units proposed, location of cluster or any other reason:

- **Skill Development Centres:** The skill centre will aim at skill enhancement of workforce employed in MSMEs inside and nearby area of the PADMA cluster. This will cater the trained workforce requirement and increase the employability through imparting of wide range of skill sets.
- **ICT Infrastructure:** will include modern ICT infrastructure required for the day-to-day operations of the MSME units inside the PADMA cluster.
- **Common Cold Storage:** will provide the common storage facility for perishable products manufactured by MSME units inside the PADMA cluster.
- **Common Packaging Unit:** will provide a common packaging facility to all the MSME units inside the PADMA cluster.
- **Zero Liquid Discharge (ZLD):** will provide the common inhouse facility for treatment and reuse of wastewater discharged by the MSME units inside the PADMA cluster.
- **Common Boiler Facility:** will cater the requirement of steam by the MSME units inside the PADMA cluster.
- **Common Warehouse/Raw Material Depot:** will cater the storage requirement of MSME units inside the PADMA cluster for their raw material as well as finished products.
- **Bank Branch/NBFC:** This will be the branch of the bank/NBFC (preferred SME) inside the PADMA cluster which can cater the financial needs of MSMEs and also will help them in obtaining benefits declared by government from time to time.
- **Other Infrastructure:** Any other physical infrastructure recommended and approved by the SLSC-PADMA.

The standards or cost norms already defined and being followed by relevant Departments of State and Centre Government (like HSIIDC, PWD, National Horticulture Board, MoFPI, etc.) will be followed for the evaluation of cases under this scheme.

Any modification in the basic, PADMA enabling infrastructure after approval of the proposal will only be approved by the State Level Steering Committee for PADMA (SLSC-PADMA)

IA cannot sell PADMA enabling infrastructure and IA shall have to make sure that all facilities developed are to be restricted for the use of units situated inside the PADMA cluster only.

6. Salient features of the scheme

- I. The applicant shall be called as the implementing agency (IA). The IA can be individual promoters in the form of Public or Private Sector Company/ Joint Ventures/ Partnerships/ Cooperatives/ Farmer Producer Organizations (FPOs)/ Trusts/ Societies/ Limited Liability Partnerships/ Government Agencies.
- II. Large units as Anchor units will also be encouraged to set up PADMA Cluster along with ancillary base around a particular product.

- III. IA shall have to ensure setting up of 20 manufacturing MSMEs (having FCI of at least INR 25 Crore in total) in the PADMA Cluster. The PADMA cluster shall be set up on minimum 25 acres of land for 'B' and 'C' category blocks and 15 acres of land for 'D' category blocks or as amended by Government of Haryana from time to time. If the land area is more than 25 acres, then criteria for minimum manufacturing MSMEs and FCI shall be increased proportionately and decreased proportionately for 'D' category blocks where the minimum land requirement is 15 acres. These units can also be set up by IA or other entrepreneurs. The investment in these units by the IA will not be eligible for grant-in-aid under this scheme.
- IV. The criteria for selection of eligible projects in a block shall be decided by the State Level Steering Committee (SLSC-PADMA) in case multiple projects of same sector received from same district. In one district, only one PADMA cluster will be assisted under PCIDS around one product category/sector. Second proposal around the same product category/sector can be considered after completion of first project.
- V. The IA can choose to develop the cluster around any product category as per the market demand and a suitable justification for this will have to be provided.
- VI. The standards or cost norms followed for construction shall be the norms followed by HSIIDC/PWD B&R for developing its own infrastructure, an indicative detail is mentioned at Annexure-I. If certain items are not available in the HSIIDC/PWD B&R norms, then the IA can refer to the market rates and submit the quotation for the same along with the project report.
- VII. Any deviation in means of finance/project cost after the approval of the project will be approved by SLSC-PADMA.
- VIII. The IA shall complete the project within 3 years from the date of sanction of the project. Extension of further 2 years may be provided in 2 stages of 1 year each by SLSC-PADMA with the reason to be recorded.
- IX. The IA shall submit the progress reports to the Directorate of MSME mentioning the project progress and expenditure as and when required.
- X. Regular monitoring of the project will be done by Directorate and the IA shall be liable to allow inspection at the premises as and when desired.
- XI. Preference will be given to Women/SC led Implementing Agency (IA).
- XII. IA shall obtain all statutory approvals/clearances including environmental clearances, which are prerequisite for commencement and operationalisation of the project before applying for 1st grant-in-aid.
- XIII. The CLU/NOC/Industrial License as applicable obtained by IA for the said PADMA cluster shall be applicable for all the units inside the PADMA cluster.
- XIV. The IA shall not be eligible to apply for grant-in-aid for same components under other similar schemes of Government of Haryana.
- XV. The scheme will be reviewed basis the experiences and knowledge gathered in implementing first 15 clusters.
- XVI. The scheme is available for both Public and Private Implementing Agency.

7. Eligibility

7.1 Implementing Agency

Under this scheme, funds for the approved projects shall be sanctioned to Implementing Agency (IA). The IA can be Public or Private Sector Company/ Joint Ventures/ Partnerships/ Limited Liability Partnership/ Societies/ Trust/ Cooperatives/ Farmer Producer Organizations (FPOs)/Government Agencies as per terms and conditions mentioned below:

- I. IA would be required to bring in at least 10% of the total project cost as equity/contribution.
- II. IA to bring in term loan from the any Bank/NBFC/Financial Institution as approved and registered with GoI/ GoH/ RBI, for an amount not less than 5% of the total or eligible project cost. Bank term loan minimum limit should be adhered to at all times.
- III. IA's net worth should be at least 1.5 times of the grant sought. The combined net worth of promoters and firm will be considered.
- IV. IA/promoters of IA should not be categorized as Willful Defaulter as per RBI guidelines or should not be barred from any of the Government Agency/Department/State or Central Government.

- V. The IA shall formulate the Detailed Project Report (DPR) and execute the project in an efficient and timely manner.
- VI. IA shall have to comply with all the applicable norms and regulation of Directorate of Town & Country Planning, Haryana and other related departments.
- VII. The product should belong to one sector in that block and as per the products mentioned in the PADMA Scheme guidelines. However, the IA can also choose its own product as per PADMA notification.
- VIII. IA shall maintain proper accounts of the project.
- IX. The IA shall be responsible for implementation and maintenance of the Basic and PADMA enabling infrastructure after commissioning of the project for minimum a period of 5 years. Thereafter it is the responsibility of IA to ensure formation of clusterwelfare association (CWA) for further maintenance of clusterfacilities.
- X. IA has to submit Bank Guarantee of an amount equals to 0.10% of the total approved grant-in-aid per acre (0.10%*grant-in-aid amount* area of PADMA cluster in acres).The BG is to be submitted as an assurance for the maintenance of all components of PADMA Clusterbefore release of 3rd Instalment of grant-in-aid. The BG should be valid for a period of 5 years.
- XI. IA may sell/ lease industrial plots to MSMEs engaged in manufacturing & allied activities of PADMA approved products across the entire value chain of one sector or any activity approved by SLSC-PADMA with the reason to be recorded.
- XII. IA will publish the user charges/ hiring rates for common facilities and lease rental rates/ sale price for industrial plots on their website for wider information of the prospective investors.
- XIII. The IA shall complete the project within 3 years from the date of sanction of the project. Extension of further 2 years may be provided in 2 stages of 1 year each by SLSC-PADMA with the reason to be recorded.
- XIV. The IA shall be exclusively responsible for the day-to-day running of the PADMA enabling infrastructural facilities. The aim of running the facility shall be to provide common services to the enterprises at affordable cost as well as to generate enough income to meet all its running expenditure, depreciation, and provision for replacement/ expansion of capital assets. However, any shortfall or excess of income over expenses shall be borne by the IA only.
- XV. The IA can engage a Project Management Consultant (PMC), which might, inter-alia, assist the IA in technical, financial, institutional and implementation aspects regarding the projects. However, the expenditure involved for engaging the PMC shall be borne by the IA.

7.2 Land

- I. The land for the project shall be arranged by the IA either by purchase or on registered lease for at least 30 years. The minimum land requirement for the project in 'B' and 'C' category blocks is 25 acres and in 'D' category blocks is 15 acres or as amended by Government of Haryana from time to time.
- II. Common land chunks falling in multiple blocks/multiple districts may be considered for the project.
- III. Block with the maximum land chunk will be considered as the primary block for purpose of calculation of grant-in-aid. For example, for a project if 15 acres of land falls in block 'C' and 10 acres of land falls in block 'D', then the block for consolidated land will be 'C' for calculation of grant-in-aid.
- IV. Land for the project should be in one chunk or interconnected. Land chunk only divided by a road may also be considered, on the approval of SLSC-PADMA.
- V. In case of land is on lease, then affidavits from both lessor and lessee will be obtained stating that the lease deed will not be terminated before completion of the duration as per scheme guidelines. If termination happens before said duration, then the liability to refund the grant will lie on both the parties.

8. Process for Application and Approval

- I. The IA shall first submit the Concept Note (as prescribed in Annexure -II) to the Directorate of MSME for development of PADMA cluster through online mode on the portal. The Directorate will conduct due diligence and financial viability of the project and if found feasible, recommend the same to the State Level Steering Committee (SLSC) constituted as per the notification of PADMA guidelines for in-principle approval.

- II. The SLSC shall evaluate the project and provide in-principal approval of the Concept Note to the IA.
- III. The IA shall subsequently after in-principle approval, submit a detailed project report (DPR) covering technical, financial and implementation aspects based on diagnostic studies undertaken. The format for the DPR is mentioned at Annexure-III.
- IV. The State Level Steering Committee for PADMA (SLSC-PADMA) shall evaluate and provide final approval on the project.

9. Sanctioning and Disbursal Authority

9.1 Sanctioning Authority

The State Level Steering Committee as notified under PADMA Policy *vide* notification No. 12/2/2022-1IB1-II dated 17th August, 2023 for PADMA (SLSC-PADMA) under the chairmanship of Administrative Secretary, Industries & Commerce Department, Haryana would evaluate and approve/sanction the subsidy. The members of the committee shall be as under:

S. No.	Name & Designation of Officer	Position
1	Administrative Secretary, Industries & Commerce Department	Chairman
2	Director General, Industries & Commerce	Member
3	Managing Director, HSIIDC	Member
4	Representative of Finance Department	Member
5	Director, MSME Development & Facilitation Office, Karnal	Member
6	GM, SIDBI, Chandigarh	Member
7	Representative of Punjab National Bank	Member
8	Director General, Micro, Small and Medium Enterprises	Member Secretary

Note: Any other member in addition to above can also be co-opted by the chairman keeping in view the requirement(s) of the proposal. The meeting shall be convened once in two months (at least 6 meetings in a year). Meeting can, however, be called at any other time at the discretion of the Chairman of the committee.

9.2 Disbursal Authority

The Head of the Department (HOD) of Directorate of MSME, Haryana shall be competent to disburse the grant after compliance of requisite formalities.

10. Release of Funds

The grant-in-aid will be released to the implementing agency (IA) in three instalments as below:

10.1 First Installment of Grant-in-Aid

First installment of 35% of the total approved grant will be released to the IA in the designated Bank account after incurring an expenditure of 35% of the bank term loan and 35% of its own contribution/equity on the eligible project cost and submission of following documents. IA should apply for first installment within 10 months from the date of approval letter.

- I. Opening of dedicated bank account in a nationalized bank.
- II. CA certificate for actual expenditure on the components of the basic enabling infrastructure of the project duly certified by the IA indicating utilization of at least 35% of term loan & 35% of IA contribution/equity.
- III. Certificate from Chartered Engineer (Civil) for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the IA.
- IV. Certificate from Chartered Engineer (Mechanical) for plant and machinery (if applicable) indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the IA.
- V. Certificate from the concerned bank/ financial institution which has sanctioned and disbursed term loan for the project certifying that:

- a. It has disbursed 35% of the total sanctioned term loan and the same being used on the approved components.
- VI. Surety Bond to be executed by the IA on a non-Judicial stamp paper of not less than Rs.100, duly notarized and signed by two independent witnesses (other than promoters) along with Board resolution/ certificate from Board of Directors/promoters/ developers (as applicable) authorizing one of the directors/partners as authorized signatory of documents.
- VII. "Consent to Establish (if possible)" for the project from State PCB.
- VIII. All requisite documents mentioned in the approval letter.
- IX. Bank Account Statement and Term Loan Statement showing payment made to suppliers/vendors.
- X. Copy of invoices/receipts from the suppliers/vendors.
- XI. Compliance of conditions imposed in the approval letter of the grant-in-aid, if any.
- XII. Physical Site inspection report by joint inspection committee under the chairmanship of Additional Director, MSME.
- XIII. Any other condition which may be specified from time-to-time.

10.2 Second Installment Grant-in-Aid

Second installment of 40% of the total approved grant will be released to the IA in the designated Bank account after incurring an expenditure of 75% of the bank term loan and 75% of IA contribution/equity on eligible project cost, 100% of utilization of 1st grant-in-aid and submission of the following documents. IA should apply for second installment within 18 months from the date of approval letter.

- I. Statement indicating 100% utilization of first instalment of grant duly signed by IA and countersigned by the CA.
- II. CA certificate for actual expenditure on each of the components of the project indicating utilization of 75% of term loan and 75% of IA contribution/equity.
- III. Statement of Bank account / Financial Institution relating to the project.
- IV. Certificate from Chartered Engineer (Civil) for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the IA.
- V. Certificate from Chartered Engineer (Mechanical) for plant and machinery (if applicable) indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the IA.
- VI. Certificate from the concerned bank/ financial institution which has sanctioned and disbursed term loan for the project certifying that:
 - (a) It has disbursed 75% of the total sanctioned term loan and the same being used on the approved components.
- VII. Bank Account Statement and Term Loan Statement showing payment made to suppliers/vendors.
- VIII. Copy of invoices/receipts from the suppliers/vendors.
- IX. Compliance of conditions imposed in the approval letter of the grant-in-aid, if any.
- X. Physical Site inspection report by joint inspection committee under the chairmanship of Additional Director, MSME.
- XI. Any other condition which may be specified from time-to-time.

10.3 Third Installment of Grant-in-Aid

Third & final instalment of 25% of the approved grant will be released to IA in the designated Bank account on submission of following documents and after completion of 100% of Basic Infrastructure and at least 50% of PADMA enabling Infrastructure. The IA should apply for third installment within 30 months from the date of approval letter.

- I. Statement indicating 100% utilization of Second instalment of grant duly signed by the IA and countersigned by the CA.

- II. CA certificate for actual expenditure on each of the components of the project indicating utilization of 100% of term loan and 100% of IA contribution/equity.
- III. Certificate from Chartered Engineer (Civil) for technical civil works indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by the IA.
- IV. Certificate from Chartered Engineer (Mechanical) for plant and machinery indicating item wise progress on approved components, cost, quantity, manufacturers/suppliers and comment on quality and status of implementation duly countersigned by IA.
- V. Certificate from the concerned bank/ financial institution which has sanctioned and disbursed term loan for the project certifying that:
 - a. It has disbursed 100% of the total sanctioned term loan and the same being used on the approved components; and
- VI. Bank Account Statement and Term Loan Statement showing payment made to suppliers/vendors.
- VII. Copy of invoices/receipts from the suppliers/vendors.
- VIII. Compliance of conditions imposed in the approval letter of the grant-in-aid, if any.
- IX. 100% of total plots shall be allotted and out of which minimum 10% of the unit shall be operational at the time of application for third grant-in-aid.
- X. IA shall at its own cost, insure and keep insured the components of Basic and PADMA enabling Infrastructure every year for minimum period of 5 years and the proof of the same needs to be submitted by IA.
- XI. Physical Site inspection report by joint inspection committee under the chairmanship of Additional Director, MSME.
- XII. Any other condition which may be specified from time-to-time.

11. Time Schedule

- I. The time schedule for completion and operationalization of project will be 36 months from the date of approval. Extension of further 2 years may be provided in 2 stages of 1 year each by SLSC-PADMA with the reason to be recorded.
- II. The IA shall make all possible efforts to complete the project as per the stipulated timelines committed to while seeking approval for the project. In case of non-adherence to stipulated timeline, except in case of force majeure or reasons beyond the control of IA, the SLSC-PADMA may consider imposing appropriate penalty in terms of reducing the grant amount, on case-to-case basis.
- III. In case of non-adherence of timelines, a penalty of 1% of the quantum of instalment amount due for release for that instalment, will be imposed for each month's delay beyond the stipulated timeline. The maximum amount of penalty, however, shall not exceed 10% of the instalment to be released to IA.
- IV. In the event of IA withdrawing from executing the project and the project not being completed by the IA for any reason, the grant-in-aid amount released will be returned by the IA along with interest @ 12% p.a. accrued thereon to the department within 30 days of communication of the order for refund of such grant.

12. Project Monitoring & Evaluation

- I. The Directorate of MSME will periodically review the progress of the projects under the Scheme.
- II. Pre and post inspection would also be undertaken by MSME officials and State Level Steering Committee for PADMA (SLSC-PADMA) to find out the physical, financial and operational progress as and when required.
- III. The decision of the SLSC-PADMA shall be final and binding on all concerned parties on the interpretation of the provisions of these guidelines and the matters related/ incidental thereto.

13. Penal Action

In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government.

14. Interpretation/Clarification

The Administrative Secretary, Industries & Commerce, Haryana Shall be competent to make interpretation/ clarification and removal of difficulties in provision of this scheme and amendments in operational guidelines of the scheme.

15. Court's Jurisdiction

Any dispute arising out of selection of proposals and implementation of approved project under this scheme guideline will be subject to Courts/ Tribunals having jurisdiction over Panchkula.

Chandigarh:
The 1st March, 2024.

ANAND MOHAN SHARAN,
Additional Chief Secretary to Govt. Haryana,
Industries & Commerce Department.

Annexure I – Infrastructure norms issued by HSIIDC vide order No. HSIIDC:Engg.:GK:2022:513-14 dated 21.04.2022.

Construction norms/specifications of HSIIDC for development of infrastructure

Haryana State Industrial & Infrastructure Development Corporation (HSIIDC) is in the business of developing Industrial Model Townships/Industrial Estates in the State of Haryana. HSIIDC has provided infrastructure facilities like roads, water supply, drainage, sewerage, electrification, CETP, WTP, re-circulation network etc. in its IEs/IMTs that is providing an ideal environment with necessary infrastructure to the potential investors, willing to set up their industrial units in the State.

The construction norms/specifications and design parameters in brief being adopted by HSIIDC for development of infrastructure at various IEs/IMTs are as under:

Road Specification:

- Flexible roads are to be designed as per IRC:37-2012 (or latest edition) and MORT&H specifications (latest edition). The design of rigid pavement should be as per IRC-58-2015 (or latest edition)/IRC SP 62 (or latest edition) and MORT&H specifications (latest edition).
- The main roads of Industrial Area be design for traffic load of minimum 20 MSA and service road for minimum 10 MSA. The road shall be designed for minimum 15 years.
- Roads have to be designed at minimum CBR value as 8%.
- Camber of 2% will be provided on all the roads.
- Road work include preparation of Sub-grade, Granular Sub-Base (GSB), Wet Mix Macadam (WMM), Priming Coat, Tack Coat, Dense Bituminous Macadam (DBM) & Bituminous Concrete (BC) are as per the requirement of PWD specification and MoRT&H (5th revision). For rigid pavement, M-40 design mix concrete should be used as per the requirement of PWD specification and MoRT&H (5th revision).
- Footpath with Interlocking paver blocks of minimum 60mm thick to be laid over the shoulders.
- Provision of construction of kerb (size 375mm x 150mm) & channel (300mm x 150mm) as per PWD specification.
- The project cost is framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.
- The work shall be executed as per the Govt. of Haryana PWD Specifications/ MORT&H specifications (latest edition).

Water Supply Distribution Network System:

- Water supply for the Industrial area is to be designed based on the norms laid in Manual for Water Supply published by Central Public Health and Environmental Engineering Organisation (CPHEEO), Ministry of Housing & Urban Affairs, Govt. of India.
- Ductile Iron (DI) K-7 pipes be used for distribution network. DI K-9 pipes be considered in rising main.
- Wherever required sluice valve, scour valves, fire hydrant, air valves and non-return valves have to be proposed in the project.
- The work shall be executed as per the Govt. of Haryana PWD Specifications/relevant codal provisions.
- The project cost is framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.

Sewerage System:

- Waste water collection system has been designed as per guidelines laid in Manual of Central Public Health and Environmental Engineering Organisation (CPHEEO) for Waste Water, Ministry of Housing & Urban Affairs, Govt. of India.
- It is assumed that 80% of water supplied excluding horticulture demand will find its way into sewerage system and peak flow in the sewer will be 3 times the average flow.
- All sewer lines shall be covered with concrete cradle as per standard cross section.

- HDPE pipes or RCC NP-3 sulphate resistant pipes have to be used for sewerage network. RCC NP-4 is to be considered for road crossing.
- The velocity of flow to be kept in the non-silting and non-scouring regime of flow.
- Manholes @ 30M c/c and vent shaft be considered as per guidelines.
- The work shall be executed as per the Govt. of Haryana PWD Specifications/relevant codal provisions.
- The project cost is to be framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.

Storm Water Drainage System:

- Storm Water system has been designed as per guidelines laid in Manual of Central Public Health and Environmental Engineering Organization (CPHEEO) for drainage, Ministry of Housing & Urban Affairs, Govt. of India.
- Minimum rain fall intensity is considered 5mm per hour or actual as per data whichever is higher.
- RCC NP-3 class pipes be considered in drainage network and RCC NP-4 in road crossing.
- The velocity of flow to be kept in the non-silting and non-scouring regime of flow.
- The sizes and slope of the proposed drains have to be kept so as to minimize the depth of drainage system for better maintenance.
- The work shall be executed as per the Govt. of Haryana PWD Specifications/relevant codal provisions.
- The project cost is to be framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.

Boundary Wall:

- The work shall be executed as per the Govt. of Haryana PWD Specifications/relevant codal provisions.
- The project cost is to be framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.

Building works:

- The work shall be executed as per the Govt. of Haryana PWD Specifications/relevant codal provisions.
- The project cost is to be framed on the basis of Haryana Schedule of Rates (HSR), 2021. Wherever, the HSR rates are not available, the prevailing DSR or market rate(s) have to be considered for the estimation purpose.

Electrification and street lighting specification:

- The electrification scheme is to be designed on the basis of latest UHBVN/HVPN/DHBVN norms.
- The specification of electrical equipment/items should be taken as per latest UHBVN/DHBVN/HVPN guidelines. Also, the make of respective items should be as per approved vendor/ OEM/ make of DISCOMS.
- The rate of the items in the estimate are based on the latest rate list of UHBVN/DHBVN/HVPN or HSR 2021.
- The rate of NS items (Non schedule) *i.e.*, the rate of respective item not given in UHBVN/DHBVN/HVPN or HSR 2021, must be taken on the basis of quotation of latest rates as per market price. Also, the rate analysis of NS items should be prepared by considering GST, worker welfare cess, contractor profit etc.
- The Schematic diagram/ layout plan for the complete scheme should be enclosed along with the estimate.
- For street lighting work the rates of LED fixtures should be finalized w.r.t. the rate analysis prepared on the basis of latest market rates taken from atleast two reputed manufacturers.
- The specifications of all major items for street lighting work (*i.e.*, High Mast, Octagonal poles, LED fixtures etc.) should be as per HSR 2021 complete in all respect including foundation.

Tentative Cost of various infrastructure components

S. No.	Component	Unit	Approx. in Rs.	Remarks
1.	Roads (bituminous)	Sqm	2400/-	The cost is including earthwork filling in embankment and subgrade with 1 M depth, 200mm GSB, 250mm WMM, 50mm DBM, 30mm BC, Kerb & channel and 1.5 m wide 60mm paver footpath and thermoplastic paint.
2.	Roads (Cement Concrete)	Sqm	2900/-	The cost is including earthwork filling in embankment and subgrade with 1 M, 200mm GSB, 100mm DLC, 250mm M-40 PQC, Kerb & channel and 1.5 m wide 60mm paver footpath and thermoplastic paint.
3.	Water Supply Network	Metre	2700/-	Cost of only network with class K-7 DI pipes average dia of 250mm.
4.	Sewerage Network	Metre	1900/-	Cost of only network with SW pipes of average 300mm dia
5.	Storm Water Drainage Network	Metre	3400/-	Cost of only network with RCC NP-3 pipes of average 400mm dia.
6.	Recirculation Network	Metre	2700/-	Cost of only network with class K-7 DI pipes average dia of 250 mm.
7.	Boundary Wall	Metre	5500/-	Boundary wall of 1.8M height above plinth level with RCC column at 30 M interval.
8.	Building Works	Sqm	16000/- (Avg.)	As per PWD (B&R) plinth area rate-2021.
9.	Electrification & Street Light Work	Acres	8,00,000/-	The cost is based on infrastructure required for approx. 100 acres comprising of 33/11 KV sub-station, 11 KV distribution and streetlights.
10.	Utility Duct	Metre	7000/-	Cost of duct by considering RCC NP-4 pipes of 600mm dia with Chambers.

Note: The above cost has been worked out on the basis of estimate finalized by HSIIDC for Sector-37, IE Karnal having area of about 200 acres. The said costing is for the specifications of work mentioned in the remarks column above. The costing has been worked out based on latest HSR-2021 and prevailing market rate for the items which are not available in the HSR.

Annexure II – Template for Concept Note

Sr. No.	Particulars	Details
1.	Name of IA with complete contact details / address, Tel/Fax No., Mobile No., E-mail	
2.	Legal status of IA (Private Sector Company/ Joint Ventures/ Partnerships/ Limited Liability Partnership (LLP)/ Societies/ Trust/ Cooperatives/ Farmer Producer Organizations (FPOs), etc.)	
3.	Registered office address	
4.	Details of Director(s)/ Promoter(s)/ Partner(s) of IA (Name, address, Contact details, Aadhaar No., PAN, shareholding pattern, net worth, etc.)	
5.	Details of promoters and their experience	
6.	Name of block in which the PADMA cluster is located and category of block i.e., B/C/D	
7.	Registration No. /CIN	
8.	PAN / TIN /TAN/ GST	
9.	Udyam Registration Certificate (URC)/ Industrial Entrepreneur Memorandum (IEM) No. & Date and Haryana Udhyam Memorandum (HUM)	
10.	Details of location/land: (a) Proposed location of land (Name/ Village/ District) (b) Area of Land (in acres) (c) Status of possession (owned/leased) (d) Status of land use conversion (CLU/NOC) (if applicable) (e) Proof of water and electricity connection (f) Availability of approach road (g) Connectivity Details. Distance (in Kms.) from: National Highway; State Highway; Freight corridor, Golden Quadrilateral, nearest industrial clusters (h) Coordinate Details (Longitude & Latitude)	
11.	Details of product/units inside the PADMA cluster: (a) Nature of activity and product of the Cluster (b) Product value chain (c) Types of MSME units coming inside the PADMA cluster (d) Market & Export potential of product	

12. Details of proposed Basic Infrastructure

S. No.	Type of Infrastructure	No.	Build up Area/ Capacity	Estimated Investment (in Rs.)	Remarks

13. Details of proposed PADMA enabling Infrastructure

S. No.	Type of Infrastructure	No.	Build up Area/ Capacity	Estimated Investment (in Rs.)	Remarks

14. Details of utilities requirement inside the proposed PADMA Cluster

S. No.	Utility	Units	Requirement
1.	Power (maximum demand)	KW	
2.	Water – Industrial	Kilo Litres/ Day	
3.	Water – Portable	Kilo Litres/ Day	
4.	Gas	Cubic Meters/ Day	
5.	Telephone	No. of lines	
6.	Waste Disposal Requirement (Solid)	Kg/ Day	
7.	Waste Disposal Requirement (Effluents)	Kilo Litres/ Day	

15. Estimated Project Cost Details

S. No.	Component	Amount (in Rs. Lakh)
1.	Land	
2.	Basic Infrastructure	
3.	PADMA Enabling Infrastructure	
4.	Other Pre-operative expenses	
5.	Margin money for working capital	
6.	Contingencies/ pre-operative expenses	
	Total	

16. Estimated Means of Finance

Source	Amount (in Rs. Lakh)
IA Contribution/Equity including unsecured loan	
Bank Loan	
Grant-in-aid from Govt. of Haryana	
Total	

17. No. of units expected to be a part of PADMA cluster:

18. Employment Generation projections:

- (i) Direct Employment:
- (ii) Indirect Employment:

19. Other information:

Signature of Authorized Representative of IA

Date:

Place:

Note: Self-attested copies of documents to be attached with the concept note.

- (i) Copy of latest Udyam Registration Certificate (URC)/ Industrial Entrepreneur Memorandum (IEM) and Haryana Udhyam Memorandum (HUM).
- (ii) Proof for legal status of IA.
- (iii) Land title documents *i.e.*, sale deed or lease deed.
- (iv) Change in Land Use (CLU)/ NOC permission for the project for said land from Competent Authority.
- (v) Board Resolution/ Power of Attorney.
- (vi) CA Certificate regarding investment in plant & machinery.
- (vii) Copy of GST Return/ Audited Balance Sheet for last financial year (if applicable).

Annexure III – Template for Detailed Project Report (DPR)

1. Name of the IA with details of registration no. along with names of the directors/promoters in the prescribed format:

Sr. No.	Particulars	Details
i.	Name of IA	
ii.	Legal Status of IA	
iii.	Registration No. of IA/CIN	
iv.	PAN of IA	

2. Contact details of the Promoter(s)/Partner(s) including addresses, telephone, mobile, fax, e-mail, website, PAN etc.

Sr. No.	Name of promoter(s)/partner(s)	Address	Telephone No.	Mobile No.	PAN No.	E-Mail ID	Any other details

3. Experience of the lead Promoter(s)/Partner(s)/IA (Pl enclose documentary evidence regarding experience and turnover)

Sr. No.	Name of Lead Promoter(s)/Partner(s) of IA	Details of Experience	Details of Turnover (Year-wise)	Supporting Document attached, if any (Yes/No)

4. **Land Details.**

- I. **Proposed Locations of Land for all project facilities and status of their acquisition along with longitude and latitude coordinates.**

Location of Land	Area (Sqm)	Status of Possession (Owned/Leased**) Document Submitted (YES/No)	In case of lease (Period of Lease in years**) Documents Submitted (Yes/No)	Status of Land Use Conversion (CLU) Documents Submitted (Yes/No)	Connectivity Details. Distance from: a. National Highway b. State Highway c. Freight Corridor d. Golden Quad.	Distance from Catchment Area.	Coordinate Details
Land 1							
Land 2							

*DPR should have a detailed chapter on proposed land, raw material production and supply statistics for the catchment area.

**In case of leased land, period of lease should not be less than 30 years.

5. Proposed Components

Basic Infrastructure

Sr. No.	Type of Infrastructure	No.	Build up Area/ Capacity	Estimated Investment (in Rs.)	Remarks

PADMA Enabling Infrastructure

Sr. No.	Type of Infrastructure	No.	Build up Area/ Capacity	Estimated Investment (in Rs.)	Remarks

6. Details of upcoming units inside the proposed PADMA Cluster

Type of Units	No. of Units	Land to be allotted	Product Mix	Estimated Investment (in Rs.)	Estimated Turnover (in Rs.)	Estimated Employees	
						Direct	Indirect

Commitment Letter from units requiring support from minimum 50% of the total proposed units.

7. Details of Utilities requirement

Sr. No.	Utility	Units	Requirement
1.	Power (maximum demand)	KW	
2.	Water – Industrial	Kilo Litres/ Day	
3.	Water – Portable	Kilo Litres/ Day	
4.	Gas	Cubic Meters/ Day	
5.	Telephone	No. of lines	
6.	Waste Disposal Requirement (Solid)	Kg./ Day	
7.	Waste Disposal Requirement (Effluents)	Kilo Litres/ Day	

8. Proposed Project Financials

I. Estimated Project cost details:

S. No.	Component	Amount (in Rs. Lakh)
1.	Land	
2.	Basic Infrastructure	
3.	PADMA Enabling Infrastructure	
4.	Other Pre-operative expenses	
5.	Margin money for working capital	
6.	Contingencies/ pre-operative expenses	
	Total	

The component wise cost breakup of technical and other civil work should be provided in the Chartered Engineer (Civil) certificate.

The component wise cost breakup of P&M should be provided in the Chartered Engineer (Mechanical) certificate.

The cost of common utilities may be provided in Chartered Engineer (civil) and Chartered Engineer (Mechanical) certificate wherever applicable.

II. Means of Finance

Source	Amount (in Rs. Lakh)
IA Contribution/Equity including unsecured loan	
Bank Loan	
Grant-in-aid from Govt. of Haryana	
Total	

III. Basic Revenue Projections

Item	Year 1	Year 2	Year 3	Year 4	Year 5
Turnover					
Cost of Operations					
Gross Profit					
Earnings Before Interest, Tax, Depreciation and Amortization (EBITDA)					
Profit before Taxation					
Profit after Taxation					

IV. Financial Parameters (as per Bank Appraisal Notes)

Sr. No.	Parameters	Details (Ratio%)	Ref Page No in DPR
1	Internal Rate of Return (IRR) [(a) With and (b) without grant]		
2	Avg. Debt Service Coverage Ratio (DSCR)		
3	Break Even Point (BEP)		
4	Debt-Equity Ratio		
5	Return on Investment (RoI)		

* To be provided for section under the bank appraisal note highlighting the aforementioned detail.

8. Availability of Raw Material in the Catchment Area – provide details such as Adequate Volume, Wider Mix of Raw Material, Days of Operation in a Year along with supporting data.

9. Employment Generation Projections

- a) Direct Employment:
- b) Contractual Employment with no. of days:
- c) Indirect Employment (specify):

10. Details of Renewable/ alternate energy sources including solar energy, if any, proposed to be used for operating the project including the inter alia, details of power generation.

11. Details of adoption of modern technology:

Sr. No.	Name of technology/ item	Basic cost (Excluding taxes etc.)	How the technology will help the MSME units inside the PADMA cluster to increase their operational efficiency

12. Detailed Quotation of Plant & Machinery installed

Date:

Signature of Applicant/Lead Promoter.

Place:

Annexure IV –CA Certificate**Letter Head of CA**

CA Certificate (with membership No. and Firm Registration No. of CA) in the following format

Date:

I. Project Cost

Sr. No.	Name of the Component/ Item	Proposed Project Cost	Actual Cost as on date
1			
2			
3			
4			
5			
	Total		

II. Means of Finance

Sr. No.	Name of the Component/ Item	Proposed Project Cost	Actual Cost as on date
1	Promoter's Contribution		
2	Term Loan		
3	Grant-in-aid		
	Total		

Signature and Seal of C.A. (Statutory Auditor in case of company)

Annexure V – CE (Civil) Certificate Format for Technical Civil Works**(Letter Head of the CE)****CE certificate in the following format:****Date:** _____**Name of Project:****Location with address:****Date of site Visit by Chartered Engineer:****Project Progress:**

S. No.	Name of Component	Proposed Area (sq. m)	Rate/ Unit (Rs/Sq. m)	Proposed Cost (Lakh Rs.)	Actual Cost (if applicable)
A. Basic Infrastructure					
Sub Total (A)					
B. PADMA Enabling Infrastructure					
Sub Total (B)					
Total (A+B)					

Signature and Seal of C.E.

Annexure VI – CE (Mechanical) Certificate Format for Plant & Machinery**(Letter Head of the CE)****CE Certificate in the following format****Date:** _____**Name of project:****Location with address:****Date of Visit by Chartered Engineer:****Project Progress:**

Sr. No.	Name of Component	Proposed Quantity	Proposed Capacity	Proposed Cost
	Total			

Sr. No.	Name of Component	Actual Quantity	Actual Capacity	Actual Cost
	Total			

Signature and Seal of C.E.

Annexure VII**(Letter Head of the Bank)****Certificate**

1. Certified that this Bank has appraised the Project of M/s _____ (Name and address of company) for Grant-in-Aid as per guidelines of the State Government and also sanctioned term loan of Rs. _____ lakh (if applicable).
2. It is further certified that we have released Rs. _____ lakh (_____ of sanctioned term loan) to M/s _____ (Name and address of the company).

Signature

Name

Branch Manager with

seal of Bank

Annexure VIII – Surety Bond**(On Stamp Papers not less than Rs. 100/-)**

KNOW ALL MEN BY THESE PRESENTS that we, M/s _____, a _____ (Type of organization) incorporated / registered under the _____ (Name of the Act) and having its registered office at _____ (hereinafter called the “Obligors”) are held fully and firmly bound to the Governor of Haryana (hereinafter called the “Government”) for the sum of Rs. _____ (Rupees _____ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the _____ day of _____ in the year Two Thousand _____.

WHEREAS on the Obligors’ request, the State Government as per Sanction Order No. _____ Dated _____ (hereinafter referred to as the “Letter of Sanction”) which forms an integral part of these presents, and a copy whereof is annexed hereto and agreed to make in favor of the Obligors grants-in-aid of Rs. _____ (Rupees _____ only) for the purpose of _____ (description of the project) at _____ out of which the sum of Rs. _____ (Rupees _____ only) have been paid to the Obligors’ (the receipt of which the Obligors’ do hereby admit and acknowledge) on condition of the Obligors’ executing a bond in the terms and manner contained hereinafter which the Obligors’ have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors’ will abide by the terms & conditions of the grants-in-aid by the target dates, if any specified therein. THAT the Obligors’ shall not divert the grants-in-aids and entrust execution of the Scheme or work concerned to another institution(s) or organization(s). THAT the Obligors’ shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors’ individually and jointly will be liable to refund to the Governor of Haryana, the entire amount of the grants-in-aid with interest of 12% per annum thereon. If a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @12% per annum shall be charged up to the date of its refund to the Haryana Government, unless it is agreed to be carried over.

The Obligors agree and undertake to surrender / pay the Haryana Government the monetary value of all such pecuniary or other benefits which it may receive or derive / have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created / acquired constructed largely from out of the grants-in-aid sanctioned by Directorate of MSME. As regards the monetary value aforementioned to be surrendered/ paid to the Haryana Government, the decision of the Haryana Government will be final and binding on the Obligors’. AND THESE PRESENTS ALSO.

WITNESS THAT the decision of the Administrative Secretary, Industries & Commerce Department, Government of Haryana on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors’ and IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors’

Signature of the AUTHORISED SIGNATORY

Signed for and on behalf of

(Name of the Obligor in block letters)

(Seal / Stamp of Organization)

1. Signature of Witness

Name & Address

2. Signature of Witness

Name & Address

TO BE FILLED UP BY DIRECTORATE OF MSME (ACCEPTED)

For and on behalf of the Administrative Secretary, Industries & Commerce Department, Haryana

Name: _____

Designation: _____

Dated: _____

Notary Seal & Signature

Annexure IX – Utilization Certificate**(Letter Head of the CA)**

Sr. No.	Letter No. & Date	Amount

Certified that Rs. _____ of 1st/ 2nd/ 3rd instalment of grant-in-aid sanctioned/released in favour of _____ under the Directorate of MEME, the same has been utilized for the purpose _____ for which it was sanctioned/released.

Certified that I have satisfied myself that conditions on which the grant-in-aid was sanctioned have been dully fulfilled/ are being fulfilled and that I have exercised the checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Signature (CA) _____

Designation _____

Date _____

Counter signature of promoter of company with Seal.

Annexure X**Undertaking/ Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First-Class Magistrate):**

I, do hereby solemnly state that I am proprietor/ partner/director/ of M/s located at which is engaged in the manufacture of and I have been authorized to file the claim of PADMA Cluster Infrastructure Development Scheme (PCIDS) with the Directorate of MSME, Haryana.

I have gone through all the conditions/criteria mentioned in the scheme and the same have been duly complied with.

I do hereby affirm that the particulars given in the application are correct and further that:

- (a) The unit will be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.
- (b) In case, any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I, do hereby undertake to refund the entire amount of assistance of INR _____ (Rupees) granted to unit at the compound rate of interest @12% per annum, which shall also be recoverable arrears of land revenue, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Signature of the applicant (with seal)

Date: _____