



# Haryana Government Gazette

## EXTRAORDINARY

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HARYANA GOVERNMENT  
INDUSTRIES AND COMMERCE DEPARTMENT

### Notification

The 8th June, 2021

**No. 25/05/2020-4IB-I.**— In pursuance to the provision under Chapter 14 of Haryana Enterprises & Employment Policy-2020 notified in Gazette *vide* No.25/05/2020-4IB-I dated 29.12.2020, the Governor of Haryana is pleased to notify the “Water Conservation Scheme” for Micro, Small & Medium Enterprises located anywhere in the State. The scheme will consist of the following provisions:

**1. Objective**

The objective of the scheme is to encourage the conservation of water in industrial units and encourage harvesting of water in the unit. It involves measuring the actual water consumption of various water consumption gadgets used in the premises of the enterprise, comparing it with an estimate of the minimum water required to undertake the process and establishing technically and economically feasible means to achieve the same & suggest best ways to optimize the water consumption leading to water saving and cutting down water consumption bills.

**2. Quantum of Assistance**

75% reimbursement of cost of Water audit subject to maximum of INR 1 lakh. Also, subsidy up to 50% or maximum of INR 20 lakhs on the cost of capital equipment required for Water Conservation/ Harvesting System. No subsidy for water audit shall be provided in case audit recommendations are not implemented.

**3. Definitions**

- (i) Medium Enterprise: Investment in Plant and Machinery or Equipment does not exceed INR 50 crore and turnover does not exceed INR 250 crore or as amended by GoI under the MSMED Act, 2006 time to time.
- (ii) Small Enterprise: Investment in Plant and Machinery or Equipment does not exceed INR 10 crore and turnover does not exceed INR 50 crore or as amended by GoI under the MSMED Act, 2006 time to time.
- (iii) Micro Enterprise: Investment in Plant and Machinery or Equipment does not exceed INR 1 crore and turnover does not exceed INR 5 crores or as amended by GoI under the MSMED Act, 2006 time to time.

**4. Commencement and Applicability**

The Scheme shall commence with effect from 01.01.2021 and shall remain in operation for a period of 5 years. MSMEs which have undertaken water audit and purchased equipment on or after 01.01.2021 and before 31.12.2025 shall be eligible under this scheme.

**5. Eligibility Criteria**

All MSMEs existing units anywhere in the state shall be provided financial assistance provided the water audit has been conducted by an ISO certified agency.

The detailed scope of Water audit is mentioned at Annexure-I. The Industrial Units must comply for the following conditions at the time of application:

- (i) The unit should have filed Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) on the portal for the statistical purpose, at any stage.
- (ii) The item of manufacture should not fall in the restrictive list as notified by the State Government from time to time.
- (iii) The assistance on cost of capital equipment will be eligible only if there has been at least 25% reduction in the water consumption of average monthly consumption of previous 12 months before conducting of audit.
- (iv) Even after taking all steps as mentioned above for efficient use of water, if consumption is increasing due to increase in production then such claim will be examined separately by a committee to be constituted by the Director/ Director General, Micro, Small and Medium Enterprises.
- (v) Investments in new plant, machinery and equipment focused towards enhancing water conservation shall only be eligible for subsidy under this scheme.
- (vi) The unit should have obtained NOC/CLU from competent authority, if applicable.
- (vii) The unit should be in commercial production.
- (viii) The unit should be in regular production at the time of disbursement and the assistance shall not be released to a closed unit.

**6. Procedure**

- a. Application on prescribed Form (Annexure-II) for the reimbursement of expenses incurred in conducting water audit & purchase of capital equipment along with listed documents would be submitted to the Director/ Director General, Micro, Small and Medium Enterprises, on the web portal of the department within three months from the date of completion of water audit/ purchase of capitalequipment or from the date of notification of the scheme, whichever is later.
- b. The application would be processed and examined by the Joint Director/Deputy Director, District MSME Centre. He will be responsible for scrutiny and shall clearly recommend for approval/rejection of the claim after conducting inspection of the unit. The deficiencies, if any, would be communicated to the applicant in writing within a period of 7 days and the applicant would be given a time period of 10 days to rectify the deficiencies so pointed out.
- c. In case the deficiencies are not removed within prescribed period, the claim may be filed by the Competent Authority, under intimation to the applicant through an e-mail. The enterprise shall not be required to submit any additional document other than specified under Annexure-II unless required for establishing genuineness of the claim.

**7. Time Limit**

An enterprise shall forfeit its entitlement for the reimbursement of the expenses incurred in conducting the water audit/purchase of capital equipment, if it does not submit its claim, complete in all respects within 03 months from the date of completion of water audit/ purchase of capital equipment or from the date of notification of the scheme, whichever is later.

**8. Competent Authority for sanction**

The Director/ Director General, Micro, Small and Medium Enterprises shall be competent authority for sanction of assistance.

**9. Interpretation/ Clarification**

The Administrative Secretary, Industries & Commerce, Haryana shall be competent to make interpretation/ clarification of any provision of this scheme.

**10. Appeal**

An appeal against an order passed by the Competent Authority shall lie with the Administrative Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of communication of orders appealed against. The orders passed by the Administrative Secretary, Industries & Commerce, Haryana in appeal shall be final.

**11. Power to condone delay in submission of application & appeal:**

- (a) The Director/ Director General, Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (b) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

**12. Penal Action**

At any time if it is found that assistance from government has been availed on the basis of any false information, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

**13. Service Delivery Timeline**

S. No.	Tasks	Time limit (working days)
1	Letter of Approval	30 days
2	Letter of Sanction	07 days
3	Disbursement	07 days

VIJAYENDRA KUMAR,  
Principal Secretary to Government Haryana,  
Industries and Commerce Department.

## Scope of Water Audit

S.No	Description
<b>A</b>	<b>Applicable standards</b>
1	Central Pollution Control Board, Ministry of Environment and Forest Guidelines
2	ISO-14001-Environment Management system
3	Water (Prevention and control of Pollution) Act.
4	National Building Code-2005
<b>B</b>	<b>Scope :</b>
1	Preparation & Study of Water balance chart identification of water wastage and potential reduction of use of water in organization.
2	Evaluation of requirement of ETP/STP specific to industry
3	Comparison of water usage against requirement.
4	Whether Industry disposal limit is adhered to if applicable.
5	Determination of opportunity for water use reduction.
6	Checking and calculation of ideal water requirement,
7	Study of Historical data for utility bills for water
8	Checking efficiency of bore wells of water
9	Study of water use SLD
10	Study of Energy use for water pumping and capacity of pumps used. Specific Energy for water use.
11	Study of water usage for external requirement.
12	Study of adequacy and accuracy of installed meters.
13	Measurement of TDS of water at site.
14	Audit of existing water quality test reports and study of quality criteria per CPCB guidelines.
15	Study of records of previous tests for water used for drinking purpose.
16	Study of rainwater harvesting system if installed and suitable recommendation as per applicability.
17	Any other aspect related to water usage and optimization thereof.
18	Identification of leakages.

## Annexure-II

## Application Form for Detailed Water Conservation

S.No.	Description	Details
1	Name of the Applicant (Authorized person of the unit)	
2	Name & factory address of the unit with telephone no. and e-mail	
3	Registered Office address	
4	Category of unit (Micro/ Small/ Medium)	
5	Udyam Registration Certificate (URC) and Haryana Udhyan Memorandum (HUM)No. & Date	
6	Date of commencement of commercial production	
7	Item of manufacture	
8	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., PublicLtd., LLP (Limited Liability Partnership)] and Co-operative society	
9	Sector/ type of Industry	
10	Name of the Water Audit Agency	
11	Total amount & details of expenditure incurred for conducting Water audit.	
12	Total reimbursement claimed against Water Audit.	
13	Details of water using processes and capital equipment installed for water conservation/ harvesting system including Cooling Tower etc.	
14	Amount of water bills of last 12 Months, wherever applicable.	
15	Whether any effluents are generated in industry	
16	Detailed description of effluents if generated.	
17	Whether Sewerage connection is in place, If not what is the method of disposal of Sewerage	
18	Total cost of the equipmentinstalled for water conservation (in Rs.)	
19	Amount of subsidy claimed @50% of the total cost of water conservation equipment	
20	Amount of assistance obtained from Government of India, if any	

21. Self-attested copies of documents to be attached with the application:
- Copy of Udyam Registration Certificate (URC) and Haryana Udhyan Memorandum (HUM).
  - Certificate of Incorporation/ Partnershipdeed/Partnership registration/ Co-operative society registration.
  - Board resolution/ Power of attorney
  - Change of Land Use (CLU)/ NOC from competent authority, if applicable.
  - Copy of Water audit certification.
  - CA certificate of Expenditure giving the details (**Annexure-III**)
  - Copy of the bills raised by certifying agency and proof of payment thereof.
  - Copy of GST return/Audited Balance Sheet for last financial year.

Signature of the applicant  
(with seal)

Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notaries Stamp; and with Notary Seal & Notary Registration Number) or First-Class Magistrate):

I, \_\_\_\_\_ do hereby solemnly state that I am proprietor/ partner/director/ \_\_\_\_\_ of M/s \_\_\_\_\_ located \_\_\_\_\_ which is engaged in the manufacture of \_\_\_\_\_ and I have been authorized to file the claim of Water Audit & subsidy on purchase of capital equipment for water conservation/ harvesting system with the Department of Industries and Commerce/ MSMEs Haryana.

2. The unit will be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

3. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance of Rs. \_\_\_ (Rupees \_\_\_\_\_) granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the Proprietor/Partner/  
Managing Director/Director  
(with seal)

**Annexure-III**

Certificate from Chartered Accountant in respect of Proof of Expenditure incurred for conducting Water audit and about investment in plant & machinery and turnover (on CA letter head)

To whom it may concern

The document & records of M/s..... with their regd. Office at ..... and factory located at ..... and Udyam Registration Certificate (URC) and Haryana Udhya Memorandum (HUM)no.....dated ..... ) in respect of the expenditure incurred in conducting water audit (or its equivalent) have been verified, and it is certified that the said company have incurred a total expenditure of Rs. (Rupees.....) towards, Application fee, assessment/ audit fee, annual fee/ license fee, training, calibration and technical consultancy etc. (excluding hotel & travel expenses & surveillance charges) in conducting water audit from the certification agency namely..... as per the following details of payments.

Details of payments (Name of certification agency/ org.) amount paid (in rupees)

- (a) Application fee paid to .....
  - (b) Assessment/audit fee paid to .....
  - (c) Annual fee/ license fee paid to .....
  - (d) Calibration charges paid to .....
  - (e) Technical consultancy charges paid to .....
  - (f) Training expenses paid to .....
- Total.....

AND

Verified from the books of accounts & records of above firm that the cost of capital equipment installed for energy conservation isRs.....

AND

Verified from the books of accounts of above firm that the total investment in plant and machinery (original purchase value) of the unit as on date..... stands asRs.....(Rupees-----) and turnover of last financial year Rs.----- (Rupees-----)

Name & signature of the Chartered Accountant with  
stamps & CA membership Number

Date-----

UDIN No.-----

Payment at (a), (b) & (c) above should be supported by copies of receipts of payments made to the certification agency duly attested. The payment receipts must indicate the purpose for which the payments have been made to the certification agency.