



# Haryana Government Gazette

## EXTRAORDINARY

Published by Authority

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No. 90-2021/Ext.] CHANDIGARH, TUESDAY, JUNE 8, 2021 (JYAISTHA 18, 1943 SAKA)

### HARYANA GOVERNMENT INDUSTRIES & COMMERCE DEPARTMENT

#### Notification

The 8th June, 2021

**No. 25/05/2020-4IB-I.**— In pursuance to the provision under Chapter 14 of the Haryana Enterprises & Employment Policy, 2020, notified in Gazette *vide* No. 25/05/2020-4IB-I dated 29.12.2020, the Governor of Haryana is pleased to notify the “Research and Development Center Scheme” applicable throughout the State with the provisions given hereunder:

**1. Objective**

The objective of the Financial Assistance for setting up Research and Development Center to promote and encourage Research & Development (R&D) activities such as development of new products/technology/improvement in products/design and quality. The activity improves function, performance, quality or reliability of a product, process, software, technique, formula or invention for sale, lease or license by the company or to carry out the companies trade or business.

**2. Quantum of Assistance**

Financial assistance @50% of project cost [cost of building subject to maximum of 25% of Project cost], machinery & equipment up to INR 5 crore to facilitate setting up of R&D Centres/Laboratories.

**3. Commencement and Applicability**

The Scheme shall commence with effect from 01.01.2021 for setting up Research & Development Center and shall remain in operation for a period of 5 years. The assistance shall be admissible for the R&D Centre set up on or after 01.01.2021 and before 31.12.2025 under this scheme.

**4. Eligibility Criteria**

Any category of enterprise may set up R&D center anywhere in state as standalone or within premises of existing or new Enterprise. The Industrial Units must comply for the following conditions at the time of application:

- (i) The R&D centre should be recognized by Department of Scientific and Industrial Research, Govt. of India and the Financial Assistance shall be released thereafter. Also the unit should have filed IEM/URC and HUM.
- (ii) The centre should have obtained NOC/CLU from competent Authority, if applicable.
- (iii) The centre shall be in operation at the time of disbursement and the subsidy shall not be released in case the activity is closed.

**5. Procedure**

- a. Application on prescribed Form (Annexure-I) for Financial Assistance for setting up Research and Development Center for all enterprises along with listed documents would be submitted to the Director/ Director General, Industries & Commerce/Micro, Small and Medium Enterprises, on the web portal of the department.
- b. The application would be processed and examined by the Joint Director/Deputy Director, District Industries Centre/ District MSME Centre. He will be responsible for scrutiny and shall clearly recommend for approval/rejection of the claim after conducting inspection of the unit. The deficiencies, if any, would be communicated to the applicant on-line within a period of 10 working days and the applicant would be given a time period of eight weeks to rectify the deficiencies so pointed out.
- c. In case the deficiencies are not removed within prescribed period, the claim shall be filed by the Competent Authority, under intimation to the party through e-mail. The enterprise shall not be required to submit any additional document other than specified under Annexure-I without approval of competent authority.

**6. TimeLimit**

An enterprise shall forfeit its entitlement for Financial Assistance for setting up Research and Development Center, if it does not submit its claim, complete in all respects within three months from the date of start of operation or from the date of notification of the scheme, whichever is later.

**7. Competent Authority forsanction**

The Director/ Director General, Industries & Commerce/Micro, Small and Medium Enterprises shall be competent authority for sanction of the subsidy within 30 days from the date of completion of the claim.

**8. Interpretation/ Clarification**

The Administrative Secretary Industries & Commerce, Haryana shall be competent to make interpretation/clarification of provisions of this scheme.

**9. Appeal**

Appeal against an order passed by the Competent Authority shall lie with the Administrative Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of communication of the order appealed against, the order passed by the Administrative Secretary in appeal shall be final.

**10. Power to condone delay in submission of application & appeal:**

- (a) The Director/ Director General, Industries & Commerce/Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (b) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

**11. PenalAction**

At any time if it is found that assistance from the State Government has been availed on the basis of any false information, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

**12. Service Delivery Timeline**

S. No.	Tasks	Time limit (working days)
1	Letter of Approval	45 days
2	Letter of Sanction	07 days
3	Disbursement	07 days

VIJAYENDRA KUMAR,  
Principal Secretary to Government Haryana,  
Industries & Commerce Department.

**Annexure-I****Application Form for Financial Assistance for setting up Research and Development Center for all enterprises.**

S. No.	Description		
1	Name of the Applicant (Authorized person of the unit)		
2	Name & factory address of the R&D centre with telephone no. and e-mail		
3	Registered Office address		
4	IEM/Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) No. & date		
5	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]		
6	Date of commencement of commercial Operations of R&D Centre.		
7	Details of R & D activities being carrying out by the unit		
8	Details of Fixed Capital Investment (INR lakhs)	INR lakhs	
	Land		
	Building		
	Plant & Machinery/ Equipments		
	Others		
	TOTAL		
10	Means of Finance	INR lakhs	Percentage
	Promoter's Contribution		
	Term Loan (Name of Fin. Inst.)		
	Internal Resources		
	Others		
	Total		
11	Amount of assistance obtained from Government of India, if any		
12	Amount of assistance claimed @50%		

## 13. Self-attested copies of documents to be attached with the application:

- i. Copy of IEM/Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM).
- ii. Certificate of Incorporation/ Partnership deed/Partnership registration.
- iii. Board resolution/ Power of attorney.
- iv. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
- v. Undertaking/Declaration on non-judicial stamp paper(Annexure-II).
- vi. CA Certificate in Annexure-III.

Signature of Applicant  
(with seal)

**Annexure-II**

Undertaking/Declaration (to be submitted on non-judicial stamp paper of INR 50/- (Min) duly sworn before a Notary Public (duly affixed with Notary Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

I, \_\_\_\_\_ do hereby solemnly state that I am proprietor/ partner/director/ \_\_\_\_\_ of M/s \_\_\_\_\_ located \_\_\_\_\_ which is engaged in the manufacture of \_\_\_\_\_ and I have been authorized to file the claim of assistance towards setting up of R&D center/ laboratory with the Department of Industries and Commerce/MSMEs, Haryana.

2. The unit will be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

3. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance of INR \_\_\_\_\_ (Rupees \_\_\_\_\_) granted to me alongwith compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at anystage.

Dated:

Signature of the Proprietor/Partner/  
Managing Director/Director  
(with seal)

**Annexure-III**

Certificate from Chartered Accountant in respect of Proof of Expenditure incurred in setting up Research and Development Center/ laboratory in Machinery & Equipment (on CA letter head)

To whom it may concern

The document & records of M/s.....with their regd. office at.....and located at.....and IEM/Udyam Registration Certificate and Haryana Udyam Memorandum No..... dated ..... in respect of the expenditure incurred in setting up Research and Development Center/Laboratory have been verified, and it is certified that the said company have incurred a total expenditure of INR..... (Rupees ..... ) towards setting up Research and Development Centeras per the following details of payments.

- a. Land-----
- b. Building-----
- Total -----
- c. Machinery & Equipments-----

Dated .....

Name & signature of the Chartered Accountant  
with stamp & CA membership Number  
UDIN No.-----