



# Haryana Government Gazette

## EXTRAORDINARY

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**HARYANA GOVERNMENT**  
INDUSTRIES AND COMMERCE DEPARTMENT

**Notification**

The 8th June, 2021

**No. 25/05/2020-4IB-I.**— In pursuance to the provision under Chapter 14 of Haryana Enterprises & Employment Policy-2020 notified in Gazette *vide* No. 25/05/2020-4IB-I dated 29.12.2020, the Governor of Haryana is pleased to notify the “Quality Certification Assistance Scheme” for the Micro, Small and Medium enterprises located anywhere in the State. The scheme will consist of the following provisions:

**1. Objective**

In the changed global scenario, one of the challenges is to increase the competitiveness of Micro, Small and Medium Enterprises in terms of quality of products and improved management system. Therefore, there is a need to support these enterprises to create awareness about the strengths and weaknesses of their existing operations and to provide them an opportunity to enhance their organizational strengths. With the objective of promoting Quality Management systems and for strengthening their products marketing & exports, State Govt. has made provision for Quality Certification assistance.

**2. Quantum of Assistance**

75% reimbursement of the total expenditure incurred for obtaining certification and logistics charges thereof subject to a maximum of INR 5 lakhs per certification for obtaining ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certifications and INR 10 lakhs per certification for other country specific certifications and would be in addition to the support being provided by Government of India, but shall not exceed total expenditure incurred by the enterprise.

**3. Definitions**

- (i) **Medium Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 50 crore and turnover does not exceed INR 250 crore or as amended by GoI under the MSMED Act, 2006 time to time.
- (ii) **Small Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 10 crore and turnover does not exceed INR 50 crore or as amended by GoI under the MSMED Act, 2006 time to time.
- (iii) **Micro Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 1 crore and turnover does not exceed INR 5 crore or as amended by GoI under the MSMED Act, 2006 time to time.

**4. Commencement and Applicability**

The Scheme shall commence with effect from 01.01.2021 and shall remain in operation for a period of 5 years. The assistance shall be admissible on obtaining ISO/ HACCP/ BIS/ WHO-GMP/ZED/TS/ Hallmark Certification/country specific certification on or after 01.01.2021 and before 31.12.2025.

**5. Eligibility**

The Industrial Units must comply for the following conditions at the time of application:

- i. The unit should have filed Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) on the portal for the statistical purpose, at any stage.
- ii. The unit should not fall in the restrictive list as notified by the State Government from time to time.
- iii. The unit should have obtained NOC/CLU from competent Authority if applicable.
- iv. The unit should be in commercial production.
- v. The unit should be in regular production at the time of disbursement and the subsidy shall not be released to the closed unit.

**6. Procedure**

- 6.1 Application on prescribed Form (Annexure-I) for reimbursement of the expenses incurred in acquiring ISO/ HACCP/ BIS/ WHO-GMP/ZED/TS/ Hallmark Certification/country specific certification along with listed documents would be submitted to the Director/ Director General, Micro, Small and Medium Enterprises, on the web portal of the department.
- 6.2 The application would be processed and examined by the Joint Director/Deputy Director, District MSME Centre. He will be responsible for scrutiny and shall clearly recommend for approval/rejection of the claim after conducting the inspection of the unit. The deficiencies, if any, would be communicated to the applicant on-line within a period of 7 days and the applicant would be given a time period of 10 days to rectify the deficiencies so pointed out.
- 6.3 In case the deficiencies are not removed within prescribed period, the claim may be filed by the Competent Authority, under intimation to the party through e-mail. The enterprise shall not be required to submit any additional document other than specified under Annexure-I.

**7. Competent Authority for Sanction**

The Additional Director shall be competent authority for sanction of Quality Certification Assistance.

**8. Time Limit**

The applicant shall forfeit its entitlement for the Quality Certification incentive, if it does not submit its claim, complete in all respects within three months of date of acquiring of ISO/ HACCP/ BSI/ WHO-GMP/ ZED/TS/Hallmark certification/country specific certification or from the date of notification of the scheme, whichever is later.

**9. Interpretation/ Clarification**

The Administrative Secretary, Industries & Commerce, Haryana shall be competent to make interpretation/ clarification of provisions of this scheme.

**10. Appeals**

An appeal against an order passed by the Competent Authority shall lie with the Director/ Director General, Micro, Small and Medium Enterprises within a period of 30 days from the date of communication of orders appealed against. The orders passed by the Director/ Director General, Micro, Small and Medium Enterprises, Haryana in appeal shall be final.

**11. Power to condone delay in submission of application & appeal:**

- (a) The Director/ Director General, Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (b) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

**12. Penal Action**

In case, it is found at any stage that the applicant has claimed Quality Certification Assistance on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

**13. Service Delivery Timeline**

| <b>S. No.</b> | <b>Tasks</b>       | <b>Time limit (working days)</b> |
|---------------|--------------------|----------------------------------|
| 1             | Letter of Approval | <b>30 days</b>                   |
| 2             | Letter of Sanction | <b>07 days</b>                   |
| 3             | Disbursement       | <b>07 days</b>                   |

VIJAYENDRA KUMAR,  
Principal Secretary to Government Haryana,  
Industries and Commerce Department.

**Annexure-I****Application format for claiming reimbursement of expenses incurred in acquiring ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certification/country specific certification.**

| Sr.No. | Particular   |  |
|--------|--|--|
| 1      | Name of applicant (Authorized person of the unit)  |  |
| 2      | Name & Address of the unit with telephone no. and e-mail.  |  |
| 3      | Registered office address  |  |
| 4      | Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) No. and Date.  |  |
| 5      | Category of the unit (Micro/Small/Medium)  |  |
| 6      | Date of commencement of commercial production (as per first sale bill)   |  |
| 7      | Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited LiabilityPartnership)] and Co-operative society   |  |
| 8      | Item of manufacture/processing.  |  |
| 9      | Name and address of certification agency.  |  |
| 10     | Details of expenditure incurred in acquiring ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certification/country specific certification (excluding hotel & travel expenses & surveillance charges). |  |
| 11     | Amounts and details of reimbursement/subsidy already received from Govt. of India for acquiring ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certification/country specific certification, if any. |  |
| 12     | Amount of reimbursement claimed.   |  |

14. Self-attested copies of documents to be attached with the application:
- i. Copy of Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM)".
  - ii. Certificate of Incorporation/ Partnership deed/Partnership registration/ Co-operative society registration.
  - iii. Board resolution/ Power of attorney.
  - iv. ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark Certification/country specific certification.
  - v. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
  - vi. Undertaking/Declaration on non-judicial stamp paper(Annexure-II).
  - vii. CA certificate of details of Expenditure incurred and investment in Plant and Machinery (original value and turnover)(Annexure-III).
  - viii. Copy of GST return/Audited Balance Sheet for last financial year.

Signature of the applicant  
(with seal)

Undertaking/Declaration (to be submitted on non-judicial stamp paper of INR 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First-Class Magistrate):

I, \_\_\_\_\_ do hereby solemnly state that I am proprietor/partner/director/ \_\_\_\_\_ of M/s located \_\_\_\_\_ which is engaged in the manufacture of \_\_\_\_\_ and I have been authorized to file the quality certification assistance claim with the Department of Industries and Commerce/MSMEs, Haryana.

2. The unit will be liable to refund excess subsidy/assistance, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

3. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance of INR \_\_\_\_\_ Rupees \_\_\_\_\_) granted to me along with compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/checking or otherwise at any stage.

Dated:

Signature of the applicant  
(with seal)

**Annexure-III**

Certificate from Chartered Accountant in respect of Proof of Expenditure incurred for acquiring ISO/ HACCP/ BIS/ WHO-GMP/ZED/TS/Hallmark Certification/country specific certification and about investment in plant & machinery and turnover (on CA letter head)

To whom it may concern

The documents & records of M/s ..... with their regd. office and factory located at ..... in respect of the expenditure incurred for acquiring ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certification/country specific certification have been verified, and it is certified that the said industrial unit have incurred a total expenditure of INR.....(Rupees.....)towards, Application fee, assessment/ audit fee, annual fee/ license fee, training, calibration and technical consultancy etc. (excluding hotel & travel expenses & surveillance charges) in obtaining ISO/ HACCP/ BIS/ WHO-GMP/ ZED/TS/ Hallmark certification/country specific certification from the certification agency namely.....as per the following details of payments.

Details of payments (Name of certification agency/ org.) amount paid (in rupees)

- (a) Application fee paid to.....
  - (b) Assessment/audit fee paid to.....
  - (c) Annual fee/ license fee paid to.....
  - (d) Calibration charges paid to.....
  - (e) Technical consultancy charges paid to.....
  - (f) Training expenses paid to.....
- Total .....

AND

Verified from the books of accounts of above firm the total investment in plant and machinery (original purchase value) of the company as on date.....stands as INR(Rupees.....) and turnover of last financial year INR..... (Rupees.....)

Name & signature of the Chartered Accountant with  
stamps & CA membership Number

Date.....

UDIN No.....

Payment at (a) to (f) above should be supported by copies of bills/ receipts of payments made to the certification agency duly attested. The payment receipts must indicate the purpose for which the payments have been made to the certification agency.