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HARYANA GOVERNMENT

INDUSTRIES AND COMMERCE DEPARTMENT

Notification

The 4th October 2021

No. 25/05/2020-4IB-I.— In pursuance to the provision under Chapter 7 and Annexure – 4, clause 13.3 of the Haryana Enterprises & Employment Policy-2020 notified in Gazette *vide* No. 25/05/2020-4IB-I dated 29.12.2020, the Governor of Haryana is pleased to notify the Scheme of “Assistance under Export Credit guarantee Corporation Scheme”. The scheme will consist of the following provisions:

1. Objective:

To provide range of credit risk insurance covers to exporters against loss in export of goods, failure of buyers and also other unforeseen losses operating Micro and Small enterprises in the State.

2. Quantum of Assistance:

Reimbursement @50% of premium paid on insurance, maximum up to INR 1.5 lakh per annum per unit for new Micro and Small Enterprises for a period of 5 years having ZED (Zero Defect Zero Effect) certification.

3. Definitions:

- (i) **Small Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 10 crore and turnover does not exceed INR 50 crore or as amended by GoI under the MSMED Act, 2006 from time to time.
- (ii) **Micro Enterprise:** Investment in Plant and Machinery or Equipment does not exceed INR 1 crore and turnover does not exceed INR 5 crores or as amended by GoI under the MSMED Act, 2006 from time to time.
- (iii) **Lending institution(s):** means a commercial bank for the time being included in the second Schedule to the Reserve Bank of India Act, 1934, Regional Rural Banks, NBFCs and Small Finance Banks as may be specified by the Trust from time to time, or any other institution(s) as may be directed by the Govt. of India from time to time.
- (iv) **New Enterprise:** The enterprise which has gone into commercial production on or after date of notification of the Policy i.e. 01.01.2021.

4. Commencement and Applicability:

The Scheme shall commence with effect from 01.01.2021 and shall remain in operation for a period of 5 years. The assistance shall be admissible on the export credit availed on or after 01.01.2021 and before 31.12.2025.

5. Eligibility:

New Micro and Small enterprises operating anywhere in the State shall only be provided financial support by way of reimbursement of premium paid.

The restrictive list of the industries notified under HEEP-2020 shall not be applicable for this assistance. The eligible units shall also comply with the following conditions:

- i. The unit shall file Udyam Registration Certificate (URC) and Haryana Udyam Memorandum (HUM) on the portal for the statistical purpose,
- ii. The unit should have obtained NOC/CLU from Competent Authority, if applicable.
- iii. The unit should be in commercial production.
- iv. The unit should be in regular production at the time of disbursement and the subsidy shall not be released to a closed unit.
- v. The unit should have Zero Defect Zero Effect (ZED) certification.

6. Procedure:

Application on prescribed Form (Annexure-I) for the grant of assistance, along with listed documents would be submitted to the Director/ Director General, Micro, Small and Medium Enterprises, Haryana on the web portal of the department within 06 months from the date of closing of the Financial Year or within 06 months from the date of notification of the scheme, whichever is later.

- 6.1 The application would be processed and examined by the Joint Director/Deputy Director, District MSME Centre. He will be responsible for scrutiny and shall clearly recommend for approval/rejection after conducting inspection of the unit. The deficiencies, if any, would be communicated to the applicant in writing within a period of 7 working days and the applicant would be given a time of 15 working days to rectify the deficiencies so pointed out. An enterprise shall not be required to submit any additional document other than specified under Annexure-I unless required for establishing genuineness of the claim.
- 6.3 In case the deficiencies are not removed within the prescribed period, the claim shall be filed by the Competent Authority, under intimation to the applicant through an e-mail.

7. Time Limit:

The applicant shall forfeit its entitlement for the assistance under Export Credit Guarantee Scheme, if it does not submit its claim, complete in all respects within 06 months from the date of closing of the Financial Year or within 06 months from the date of notification of the scheme, whichever is later.

8. Competent Authority for sanction:

The Director/ Director General, Micro, Small and Medium Enterprises, Haryana shall be competent authority for sanction of the subsidy.

9. Interpretation/ Clarification:

The Administrative Secretary Industries and Commerce, Haryana shall be competent to make interpretation/ clarification of provisions of this scheme.

10. Appeal:

An appeal against an order passed by the Competent Authority shall lie with the Administrative Secretary, Industries & Commerce, Haryana within a period of 30 days from the date of communication of orders appealed against. The orders passed by the Administrative Secretary, Industries & Commerce, Haryana in appeal shall be final.

11. Power to condone delay in submission of application& appeal:

- (a) The Director/ Director General, Micro, Small and Medium Enterprises, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (b) The Administrative Secretary, Industries & Commerce, Haryana shall be competent to condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

12. Penal Action:

In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum and facing legal action, will be debarred from grant of any incentives/assistance from the State Government. If the applicant fails to refund the subsidy amount with interest, then the amount shall be recovered as arrear of land revenue. The applicant shall be debarred from public procurement as a result of mismatch in facts and figures.

13. Service Delivery Timeline

S. No.	Tasks	Time limit (working days)
1	Letter of Approval	30 days
2	Letter of Sanction	07 days
3	Disbursement	07 days

VIJAYENDRA KUMAR,
Principal Secretary to Government of Haryana,
Industries and Commerce Department.

Annexure-I**Application format for claiming Assistance for Export Credit Guarantee Corporation Scheme**

Sr.No.	Particular	Details
1.	Name of the applicant (Authorized person of the unit)	
2.	Name & Address of the unit with telephone no. and e-mail	
3.	Registered office address	
4.	Udyam Registration Certificate (URC) and Haryana Udhyan Memorandum (HUM) No. with date.	
5.	Item of manufacture/processing	
6.	Category of the unit (Micro/Small)	
7.	Type of Exports	
8.	Amount of premium paid to the lending institution	

9. Self-attested copies of documents to be attached with the application:
- i. Copy of Udyam Registration Certificate (URC) and Haryana Udhyan Memorandum (HUM).
 - ii. Certificate of Incorporation/ Partnership deed/Partnership registration/ Co- operative society registration.
 - iii. Board resolution/ Power of attorney.
 - iv. Change of Land Use (CLU)/ NOC from competent authority, if applicable.
 - v. Copy of GST return/Audited Balance Sheet for last financial year.
 - vi. Declaration by the applicant (as per Annexure II) on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public or First-Class Magistrate.
 - vii. Documentary evidence towards premium paid towards Export Credit Insurance.

Signature of the applicant
(with seal)

Annexure – II

Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number or First-Class Magistrate):

1. I, _____ do hereby solemnly state that I am proprietor/partner/director/ _____ of M/s _____ located _____ which is engaged in the manufacture / export of _____ and I have been authorized to file the assistance for Export Credit Guarantee with the Department of MSME, Haryana.

2. The unit will be liable to refund excess subsidy/assistance, if any, released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

3. I do hereby further affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading or violation of the eligibility criteria/conditions, I do hereby undertake to refund the entire amount of assistance

of INR _____ (INR _____)

granted to me at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the applicant

(with seal)