

**GOVERNMENT OF HARYANA**  
**INDUSTRIES AND COMMERCE DEPARTMENT**

**NOTIFICATION**

The 12<sup>th</sup> June, 2019

No. 25/15/2019-4IB-I -In pursuance to the Haryana Agri Business and Food Policy notified vide no. 1/35/2017-41B-I dated 04.06.2018 Governor of Haryana is pleased to formulate Backward and Forward Linkages scheme for rural areas. It supersedes the earlier scheme for grant in aid for setting up of Primary Processing Center(PPCs)/Collection Centers (CCs) in the rural area of the State notified vide no. 49/43/2015-4I-B1 dated 18.4.2016. The Scheme will consist of the following provisions.

**1. Introduction**

- 1.1 The Government of Haryana has formulated Backward and Forward Linkages Scheme as a part of Haryana Agri-business and Food Processing policy 2018.
- 1.2 The support for Backward and Forward Linkages scheme shall be applicable only in rural areas of the State. Maximum of 20 projects shall be eligible to avail this incentive during the policy period i.e. 5 years from the date of notification of scheme.
- 1.3 Under the scheme, financial assistance is provided for setting up of primary processing centers/ collection centers at farm gate and distribution hub at the front end along with connectivity through insulated/ refrigerated transport.
- 1.4 The Scheme is applicable to perishable horticulture and non-horticulture produce such as fruits, vegetables, dairy products, meat, poultry, fish, Ready to Cook Food Products etc. The Scheme would enable linking of farmers to processors and the market for ensuring remunerative prices for agri produce.

**2. Objective**

The objective of the scheme is to provide effective and seamless backward and forward integration for processed food industry by plugging the gaps in supply chain in terms of availability of raw material and linkages with the market. The scheme will enable linking of farmers to processors and the market thereby ensuring remunerative prices for their produce.

### **3. Commencement and Applicability**

The Scheme shall commence with effect from 04.06.2018 and shall remain in operation for a period of 5 years.

### **4. Eligible Sectors**

Following food processing sectors are eligible to avail the assistance under the scheme:-

- a) Horticulture
- b) Milk & Milk products
- c) Meat, Poultry, Fishery
- d) Ready to Eat, Ready to Cook Food Products

### **5. Eligible Components**

Following are the eligible components and facilities linked to food processing;

#### **5.1 Backward linkage**

- i. Integrated Pack-house(s) (with mechanized sorting & grading line/ packing line/ waxing line/ staging cold rooms/cold storage, etc.)
- ii. Milk Chilling Centre(s) /Bulk Milk Cooler(s)
- iii. Pre Cooling Unit(s)/ Chillers
- iv. Reefer Vans
- v. Machinery & equipment for minimal processing and/or value addition such as cutting, dicing, slicing, pickling, drying, pulping, canning, waxing, etc.
- vi. Machinery & equipment for packing/ packaging

#### **5.2 Forward Linkage**

Distribution Hub associated with the retail chain of outlets with facilities like cold room/ cold storage/ ripening chamber.

5.3 Transport Refrigerated/ Insulated transport/ Reefer Vans in conjunction with components at (5.1) and /or (5.2) above.

5.4 The exact nature of infrastructure to be supported under the scheme will be decided on the basis of agriculture/horticulture produce in the catchment area of the project. Food Processing Industry is fast growing industry and several innovative storage, preservation and minimal processing technologies are being developed day by day which will also be considered

under this scheme with the recommendations of State level Food Processing Committee (SLC-FP)

- 5.5 To avail financial assistance under this scheme, the applicant may set up any one or more of the aforementioned facilities on a viable project basis. Standalone activities like temperature controlled transportation/ storage facilities etc. will not be considered under this scheme.
- 5.6 Any person availing the Government of India SAMPADA Yojana (Scheme for Agro-Marine Processing and Development of Agro-Processing Clusters) under similar head will not be applicable for availing this scheme.

## **6. Ineligible items**

The following items will be considered ineligible for grant purposes:

- i. Compound Wall
- ii. Approach Road
- iii. Cost of Land and site development
- iv. Administrative Office Building
- v. Canteen
- vi. Security/ Guard Room or enclosure
- vii. Consultancy fee, insurance etc.
- viii. Margin money, working capital and contingencies
- ix. Fuel, consumables, spares and stores
- x. Computers and allied office furniture
- xi. Transport vehicles other than the reefer trucks/vans/refrigerated carrier/insulated vans/milk tankers
- xii. Pre-operative expenses
- xiii. Second hand/ old/ refurbished/reconditioned machines
- xiv. All types of service charges etc.
- xv. Expenditure on painting of machinery
- xvi. Closed Circuit TV Camera and security system related equipment
- xvii. Stationery items
- xviii. Plant & machinery not directly related to the proposed project.

**Note:** The above list is only illustrative and not exhaustive.

## **7. Eligible Organization and Entities**

7.1 Following would be eligible for financial assistance under the scheme:

- i. Promoters of food processing units.
- ii. Entrepreneurs desirous of entering into food processing supply chain.
- iii. Groups of producers such as Co-operatives, Farmer Producer Organizations (FPOs), Farmer Producer Companies (FPCs), Self Help Groups (SHGs) etc. linked to food processing units or desirous of setting up minimal processing/ value addition centers.

7.2 The applicants in the above categories maybe organizations such as State PSUs / Joint Ventures /Farmer Producer Organization (FPOs)/ NGOs / Cooperatives /SHGs / Public & Private Companies I Limited Liability Partnerships, Corporate Entity / Proprietorship Firms /Partnership Firms, etc.

## **8. Eligible Project cost**

Includes the cost of Plant & Machinery and Technical Civil Work except for ineligible items as mentioned in Para 6 above.

## **9. Pattern of Assistance**

9.1 50% Capital Investment subsidy on project cost limited to INR 2.5 cr. for rural areas across State and 50% Capital Investment subsidy on project cost limited to INR 3.5 cr. in rural areas in “C” and “D” category blocks.

9.2 This support is for creating effective backward & forward linkages for perishable agri-horti produce through setting up of minimum processing facilities such as primary processing centers/collection centers at farm gate, distribution hub at the front end.

9.3 The support is applicable to both perishable horticulture and non-horticulture produce such as: fruits, vegetables, dairy products, meat, poultry and fish.

9.4 For refer vehicles and any other movable infrastructure, assistance of 50% of capital investment subsidy will be limited up to INR 50 lacs per project and up to 4 reefer vehicles/ movable infrastructure per project.

9.5 Special support to promote integrated packaging of horticulture produce i.e. Fruits and Vegetables grown across state:

Food especially fresh fruits and vegetables is perishable in nature and requires farm gate infrastructure to process/package and sell at the right time. In addition to 9.1, the State Government shall promote integrated Pack-house(s) for horticulture produce i.e. fresh fruits and vegetables. The State Government shall provide assistance of 50% capital investment up to the limit of INR 3.5 cr. for setting-up infrastructure in form of Integrated Pack-house(s) (washing, electronic and mechanized sorting & grading line/ packaging line/ waxing line/ staging cold rooms/cold storage, etc.) for fresh fruits and vegetables grown in the State. This support for setting-up infrastructure in form of Integrated Pack-house(s) shall be available across state.

9.6 Maximum of 20 projects will be eligible to avail this incentive under this scheme during the policy period. Any person availing the Government of India SAMPADA Yojana (Scheme for Agro-Marine Processing and Development of Agro-Processing Clusters) under similar head will not be applicable for availing this scheme.

## **10. Sanctioning and Disbursal Authority**

The Industries and commerce Department, Haryana shall introduce a system for online filing of applications on its website <https://haryanaindustries.gov.in/> as per Annexure 1 complete with all enclosures.

### 10.1 Sanctioning Authority:

The State Level Committee for Food Processing (SLC-FP) under the chairmanship of Administrative Secretary, Industries and Commerce Department, Haryana would evaluate and approve/sanction the proposals. The other members of the committee shall be as under:

Sr. No.	Name and Designation of Officer	Position
1	Administrative Secretary Industries and Commerce	Chairman
2	Managing Director HSIIDC	Member
3	Director Agriculture	Member
4	Director Horticulture	Member
5	Director Animal Husbandry	Member
6	Representative of Finance Department (not less than Deputy secretary's rank)	Member
7	Director Industries and Commerce	Member Secretary

The concerned department would be involved in the evaluation of project based on the requirement and type of proposal. Any other member in addition to above can also be co-opted by the chairman keeping in view the requirement of the proposal. The quorum of the committee shall be four.

**10.2 Disbursal Authority:** The Director of Industries and Commerce Haryana shall be competent to disburse the grant after compliance of the requisite formalities.

## 11. Release of Funds

The grant-in-aid will be released in two installments of 50% each as per following schedule:

### 11.1 Release of 1<sup>st</sup> Installment

- (i) **Duly notarized Surety Bond:** To be executed by the beneficiary company on Non-Judicial stamp paper of not less than Rs.100/- {Annexure 2}.
- (ii) **Duty notarized Affidavit:** To be executed by the beneficiary company on Non-Judicial stamp paper of not less than Rs.100/- {Annexure-3}.

- (iii) **Chartered Accountant Certificate:** Actual expenditure incurred on the project showing the means of finances and 50% utilization of Promoters contribution and 50% of Term loan {Annexure 4}
- (iv) **Bank Certificate** certifying that they have released 50% of term loan and have no objection on release of 1<sup>st</sup> installment of grant being provided by State/UTs {Annexure 5}
- (v) Certificate of C.E. (Civil) for technical civil works indicating item wise progress, cost quantity, manufacturer/supplier and comment on quality. {Annexure 6}
- (vi) Certificate of C.E. (Mechanical) for Plant & Machinery civil works indicating item wise progress, cost quantity, manufacturer/supplier and comment on quality. {Annexure 7}
- (vii) All requisite documents mentioned in the approval letter.
- (viii) Bank Statement showing payment made to suppliers/vendors.
- (ix) Invoices/receipts from the suppliers/vendors.
- (x) Compliance of conditions imposed in the approval letter of the grant-in-aid, if any.
- (xi) Site inspection to ascertain the physical progress of the project.

#### 11.2 Release of 2<sup>nd</sup> Installment

- (i) **Chartered Accountant Certificate:** Actual expenditure incurred on the project showing the means of finances and 100% utilization of Promoters contribution, 100% of Term loan and 1<sup>st</sup> installment of released grant. {Annexure 4}
- (ii) **Certificate of C.E.(Civil)** for technical civil works indicating item wise progress, cost quantity, manufacturer/supplier and comment on quality. {Annexure 6}
- (iii) **Certificate of C.E.(Mechanical)** for Plant & Machinery civil works indicating item wise progress, cost quantity, manufacturer/supplier and comment on quality. {Annexure 7}
- (iv) **Utilization Certificate:** Duly certified by C.A. and countersigned by the Bank and promoter of the beneficiary company. {Annexure 8}
- (v) **Bank Certificate** certifying that they have released 100% of term loan and have no objection on release of 1<sup>st</sup> installment of grant being provided by State/UTs. They have no objection in releasing 2<sup>nd</sup> installment of grant being released by States/UTs {Annexure 9}
- (vi) Bank Statement showing payment made to suppliers/vendors.
- (vii) Invoices/receipts from the suppliers/vendors.
- (viii) Compliance of conditions imposed in the approval letter of the grant-in-aid, if any.
- (ix) **Site inspection** to ascertain the physical progress of the project.

## **12. Time Schedule:**

- 12.1 The time schedule for completion and operationalization of project will be 24 months from the date of approval unless extended by State Government for the reasons to be recorded
- 12.2 The entity shall make all possible efforts to complete the project as per the stipulated timelines committed to while seeking approval for the project. In case of non-adherence to stipulated timeline, except in case of force de majeure or reasons beyond the control of promoter/developer, the state level committee may consider imposing appropriate penalty in terms of reducing the grant amount, on case to case basis.
- 12.3 In case of non-adherence of time lines, a penalty of 1% of the quantum of installment amount due for release for that installment, will be imposed for each month's delay beyond the stipulated timeline. The maximum amount of penalty, however, shall not exceed 10% of the installment to be released to promoter/developer.
- 12.4 In the event of the entity withdrawing from executing the project and the project not being completed by the promoter/developer for any reason, the grant-in-aid amount released will be returned by the promoter/developer along with interest @12% p.a accrued thereon to the industries department within 30 days of communication of the order for refund of such grant.
- 12.5 The units availing grant-in-aid under the scheme would have to remain in production for a period of 5 years from the date of commercial production. In case, the unit is closed before the stipulated period, grant-in-aid shall be recovered along with compound interest @ 12% per annum.
- 12.6 The State level Food Processing Committee SLC-FP shall have the final say regarding eligibility or otherwise of the proposals and selection of proposals for grant-in-aid.

## **13. Project Monitoring and Evaluation**

- 13.1 The industries department will periodically review the progress of the projects under the Scheme.



- 13.2 Pre and post inspection would also be undertaken by the Industry officials and State Level Committee for Food Processing (SLC-FP) to find out the physical, financial and operational progress as and when required.
- 13.3 The decision of the SLC-FP shall be final and binding on all concerned parties on the interpretation of the provisions of these guidelines and the matters related / incidental thereto.

#### **14. Basic Eligibility Criteria**

- 14.1 The grant will be restricted only to the plant & machinery and technical civil work created subsequent to the submission of the proposal.
- 14.2 Expansion projects would be considered for financial assistance provided separate technical civil work and plant & machinery are envisaged, distinct from the existing facility. Expansion cases would be considered only if the Promoter has invested atleast 50% of the cost of the original Project.
- 14.3 The Proposals for the project should be duly appraised by the Bank/ Financial Institutions.
- 14.4 The appraisal report should contain the project components for which grant are sought under the scheme.
- 14.5 Date of commercial operations should not be prior to the date of submission of application.
- 14.6 No second proposal from the same applicant/ organization shall be accepted.

#### **15. Documents required to be enclosed with application form**

The applicants eligible under the scheme and in production between 04.06.2018 and date of notification of the scheme can apply to Office of Directorate of Industries and Commerce within 3 months of the notification of the scheme. The other applicants shall apply on the prescribed performa alongwith complete documents before 2 month of going in to the commencement of production, Condonation of delay for submitting applications upto 60 days shall be decided by Director of Industries & Commerce keeping in view the merits of each case. The following documents

are required as per scheme to be uploaded online duly sign by the lead promoter/authorized signatory.

- i. Application in the prescribed format {Annexure-1}.
- ii. Detailed project report.
- iii. Final term loan sanction from the Bank/ Financial Institution for availing term loan for an amount not less than 20% of the project cost.
- iv. Appraisal report from Bank/Financial Institution.
- v. Certificate of incorporation/registration of the organization, Memorandum and Articles of Association and Bye laws of the society (If applicable)/ partnership deed etc.
- vi. **Bio-data/background/ experience of the project promoter(s)**
- vii. Annual reports and Audited Statement of Accounts of last three years, in case of existing establishment.
- viii. Blue print of the building Plan.
- ix. Land title documents i.e. sale deed or lease deed. Self-attested English/ Hindi version of land documents for the project in support of land title in the name of the applicant or land lease, duly registered with the competent authority for not less than the period of 15years.
- x. **Change in Land Use (CLU) permission for the project for the said land from the competent authority.**
- xi. Item wise and cost wise details of civil work envisaged duly certified by Chartered Engineer (Civil) {Annexure 6}
- xii. Item wise and cost wise details of plant & machinery envisaged duly certified by Chartered Engineer (Mechanical). {Annexure 7}
- xiii. Copy of SSI/EM/IEM.
- xiv. **Self- attested copy of a PAN card and aadhar card of applicant firm and promoters/Directors /Partners/Sole proprietor.**
- xv. A declaration to the effect:"that the organization has not obtained/applied for or will not obtain any grant/subsidy from any Ministry/Department of Central Govt./Gol organization/agencies for the same purpose/ activity/same components".

Dated Chandigarh.  
The 4<sup>th</sup> June, 2019

DEVENDER SINGH  
Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

**Application Form for Setting up of Backward and Forward linkages in the rural areas:**

Sr. No.	Particulars	Details
<b>A. Promoters</b>		
1.	Name and Address of the Promoter including telephone, fax, e-mail etc.	
2.	Type of organization like Govt. Institution/ organization, Industry Association, University, NGO, Co-operative, Entrepreneur, partnership firm, Company, etc.	
3.	Background/ credentials of applicant organization. Details of having experience in food processing or supply chain management, if any.	
4.	Financial Status	
5.	Existing Industry, if any	
<b>B. Project Description</b>		
6.	Name of the Project	
7.	Location/Area of the project	
8.	Products/By Products	
9.	Complete flow chart of the activities proposed to be undertaken	
10.	Technology (Indigenous/ imported )	
11.	Capacities of the various components of the PPC/CC	
12.	Commodities/ Products to be handled at PPC/CC	
<b>C. Project Cost (indicating proposed cost, appraised cost separately)</b>		
13.	Capital Investment (Fixed Capital):  1. Land Area Cost 2. Building 3. Civil Works 4. Technical Civil Works	
14.	Plant & Machinery (Indigenous) (Capacity/ Specifications/ Cost)	
15.	Imported Machinery (Capacity/Specifications/Cost)	
16.	Pre-operative expenses	
17.	Working Capital	
18.	Raw Material / Packaging (Source/Quantity/Cost) Labour (Quantity/Cost)	

19.	Effluent Disposal (Method/Machinery/Cost)	
<b>D. Means of Finance (indicating proposed &amp; appraised means of finance, separately)</b>		
20	Means of Financing:  1. Equity (Promoter/Foreign/Other) 2. Loan (Term/Working capital) 3. Assistance from other sources 4. Fund requirement Total:	
21.	Financial Benchmarks:  1. Cash Flow 2. Break Even Point 3. Internal Rate of Return 4. Debt Equity Ratio 5. Debt Service Coverage Ratio	
22.	Details of quality/ safety standards to be followed (if any)	
<b>E. Marketing</b>		
23.	Marketing:  1. Existing Market 2. Future Demand 3. Marketing Strategy 4. Linkage to farm/backward linkages 5. Forward market linkages	
<b>F. Implementation Schedule</b>		
24.	Item of work Date of implementation (Bar charts, Milestone charts or PERT/CPM may be enclosed)	
<b>G. Personnel</b>		
25	Details of technical & Managerial personnel (Operation Maintenance, managerial, finance, marketing etc.) required & available	
<b>H. Employment Generation- Direct/Indirect</b>		
26.	Direct (Male & Female Separately) b. Indirect (Male & Female Separately)	

Date:  
Place:

Signature  
Name and Designation  
Seal of the organization

**SURETY BOND**  
(Not less than Rs. 100/-)

KNOW ALL MEN BY THESE PRESENTS that we, M/s \_\_\_\_\_, a \_\_\_\_\_ (Type of organization) incorporated / registered under the \_\_\_\_\_ (Name of the Act) and having its registered office at \_\_\_\_\_ (hereinafter called the "Obligors'") are held fully and firmly bound to the Governor of State \_\_\_\_\_ (hereinafter called the "Government") for the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) well and truly to be paid to the Government on demand and without a demur for which payment we firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the \_\_\_\_\_ day of \_\_\_\_\_ in the year Two Thousand \_\_\_\_\_.

WHEREAS on the Obligors' request, the Government as per Sanction Order No. \_\_\_\_\_ Dated \_\_\_\_\_ (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in favor of the Obligors grants-in-aids-in-aid of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for the purpose of \_\_\_\_\_ (description of the project) at \_\_\_\_\_

\_\_\_\_\_ out of which the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) have been paid to the Obligors' (the receipt of which the Obligors' do hereby admit and acknowledge) on condition of the Obligors' executing a bond in the terms and manner contained hereinafter which the Obligors' have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and comply with all the conditions mentioned in the letter of sanction, the above written Bond or obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue. The Obligors' will abide by the terms & conditions of the grants-in-aid by the target dates, if any specified therein. THAT the Obligors' shall not divert the grants-in-aids and entrust execution of the Scheme or work concerned to another institution(s) or organization(s). THAT the Obligors' shall abide by any other conditions specified in this agreement and in the event of their failing to comply with the conditions or committing breach of the bond, the Obligors' individually and jointly will be liable to refund to the President of India, the entire amount of the grants-in-aid with interest of 10% per annum thereon. If a part of the grants-in-aid is left unspent after the expiry of the period within which it is required to be spent, interest @10% per annum shall be charged

up to the date of its refund to the Government, unless it is agreed to be carried over.

The Obligors agree and undertake to surrender / pay the Government the monetary value of all such pecuniary or other benefits which it may receive or derive / have received or derived through / upon unauthorized use of (such as letting out the premises on adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grants-in-aid was intended of the property) buildings created / acquired constructed largely from out of the grants-in-aid sanctioned by the State Government of\_\_\_\_\_, or the administrative Head of the Department concerned. As regards the monetary value aforementioned to be surrendered / paid to the Government, the decision of the Government will be final and binding on the Obligors'. AND THESE PRESENTS ALSO WITNESS THAT the decision of the Chief Secretary to the State Govt. of \_\_\_\_\_ on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligors' and IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligors' the day herein above written in pursuance of the Resolution No.\_\_\_\_\_ Dated\_\_\_\_\_ passed by the governing body of the Obligors', a copy whereof is annexed hereto as Annexure-II and by \_\_\_\_\_ for and on behalf of the Governor of State\_\_\_\_\_ on the date appearing below:-

Signature of the AUTHORISED  
SIGNATORY  
Signed for and on behalf of  
(Name of the Obligor in block  
letters)  
(Seal / Stamp of Organization)

1. Signature of Witness  
Name & Address

2. Signature of Witness  
Name & Address

TO BE FILLED UP BY DIRECTORATE OF INDUSTRIES & COMMERCE  
(ACCEPTED)

For and on behalf of the Governor of State \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Dated: \_\_\_\_\_

Notary Seal & Signature

**Declaration of the guarantee  
(Not less than Rs. 100/-)**

I ..... S/o ..... Resident of .....  
director / proprietor of M/s ..... do here by solemnly affirms  
and state as follows:

(a) That the organization has not obtained/applied for or will not obtain any grant/subsidy from any SAMPADA Yojana of Ministry of Food Processing Industries/ Ministry/Department of Central Government/GOI organization/agencies and State Government for the same purpose/activity /same components.

Authorized signatory



**CA Certificate Format  
(Letter Head of the CA)**

CA certificate (With membership No. and firm registration No. of CA) in the following format: -

Date:

**i. Project Cost:**

Sl. No.	Name of the Component/Item	Project Cost	Cost appraised by the Bank	Actual cost
1.	Land/development charges			
2.	Civil works — Technical civil works — Other civil works			
3.	Plant & Machinery			
4.	Misc. Fixed Assets			
5.	Others			
	<b>TOTAL</b>			

**ii. Means of Finance:**

Sl. No.	Name of the Component/Item	Project Cost	Cost appraised by the Bank	Actual cost
1.	Promoter's Equity			
2.	Term Loan			
3.	Unsecured loan			
4.	Grant from Industries Department Haryana			
5.	Others			
	<b>TOTAL</b>			

\*Details of unsecured loans along with PAN No. of lenders, if any, duly certified by CA.

**Signature and Seal of C.A (Statutory Auditor in case of company)**

(Letter Head of the Bank)

Certificate

1. Certified that this Bank has appraised the Project of M/s \_\_\_\_\_(Name and address of company) for Grant-in-Aid as per guidelines of the State Government and also sanctioned term loan of Rs. \_\_\_\_\_ lakh (if applicable)
2. It is further certified that we have released Rs. \_\_\_\_\_ lakh (50% of sanctioned term loan) to M/s \_\_\_\_\_(Name and address of the company)
3. The company has also raised 50% of the promoters contribution/capital shown in the Project Report.
4. We have no objection in releasing 1<sup>st</sup> installment of grant if sanctioned by the State Govt.

Signature  
Name  
Branch Manager with  
seal of Bank

Director, Industries & Commerce, Haryana

**CE Certificate (Civil) Format for Technical Civil  
Work:  
(Letter Head of the CE)**

CE certificate (With membership/registration No. of CE) in the following format:

**Date:**

**Name of Project:**

**Location with address:**

**Date of site Visit by Chartered Engineer:**

**Project Progress:** (If project has multiple locations, the location wise details should be submitted in below format for each location)

Sl. No.	Name of Component	Proposed Area/ Existing Area (in case of expansion) (sq. m)	Proposed Cost (Lakh Rs.)	Rate/ Unit(Rs/Sq.m)
	<b>Total</b>			

**Signature and Seal of C.E.**

Counter signature of promoter/ authorized signatory of company with Seal

**CE Certificate (Mechanical) Format for Plant &  
Machinery  
(Letter Head of the CE)**

CE Certificate (With membership/registration No. of CE) in the following format:-

**Date:**

**Name of project:**

**Location with address:**

**Date of Visit by Chartered Engineer:**

**Project Progress:** (If project has multiple locations, the location wise details should be submitted in below format for each location)

Sl. No.	Name of Component	Proposed/ Existing (in case of expansion projects) Quantity	Proposed Cost (Lakh Rs)		Supplier/ Manufacturer (Supported by quotations)
			Basic Cost	Taxes, Freight, installation, insurance	
	Component -1				
	Component -2				
	Component -3				
	<b>TOTAL</b>				

**Signature and Seal of C.E.**

Counter signature of promoter/ authorized signatory of company with Seal

**Utilization Certificate**  
(Letter Head of the CA)

Sr. No.	Letter No. & Date	Amount
1.		

Certified that out of Rs. ----- of grant-in-aid sanctioned during the year favor of ----- under this Ministry/ Department letter No. given in the margin and Rs.----- on account of unspent balance of the previous year, a sum of Rs. ----- has been utilized for the purpose of ----- for which it was sanctioned, that the balance of Rs. ----- remaining un-utilized at the end of the year ---- has been surrendered to Government (vide No. ----dated ----- ) will be adjusted towards the grants-in-aid payable during the next year -----

2. Certified that I have satisfied myself that conditions on which the grant-in-aid was sanctioned have been dully fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

- 1.
- 2.
- 3.

Signature (CA)\_\_\_\_\_

Designation\_\_\_\_\_

Date\_\_\_\_\_

Counter signature of promoter of company and Bank with Seal.
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(Letter Head of the Bank)

Certificate

1. Certified that this Bank has appraised the Project of M/s \_\_\_\_\_(Name and address of company) for Grant-in-Aid as per guidelines of the State Government and also sanctioned term loan of Rs. \_\_\_\_\_ lakh (if applicable)
2. It is further certified that we have released Rs. \_\_\_\_\_ lakh (100% of sanctioned term loan) to M/s \_\_\_\_\_(Name and address of the company)
3. The company has also raised 100% of the promoters contribution/capital shown in the Project Report.
4. We have no objection in releasing 1<sup>st</sup> installment of grant if sanctioned by the State Govt.

Signature  
Name  
Branch Manager with  
seal of Bank

Director, Industries & Commerce, Haryana

Endst. No. 25/15/2019-4IB-I

Dated: 12.06.2019

A copy is forwarded to the Principal Accountant General (Accounts & Entitlement/Audit) Haryana Chandigarh for information & necessary action.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

Endst. No. 25/15/2019-4IB-I

Dated: 12.06.2019

A copy is forwarded to the General Manager, Small Industrial Development Bank of India (SIDBI), SCO 145-146, 1<sup>st</sup> & 2<sup>nd</sup> Floor, Sector 17-C, Chandigarh for information and necessary action.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

Endst. No. 25/15/2019-4IB-I

Dated: 12.06.2019

A copy is forwarded to the Director General of Industries & Commerce, Haryana for information & necessary action. You are requested to upload the policy of the department site.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

Endst. No. 25/15/2019-4IB-I

Dated: 12.06.2019

A copy is forwarded to the Controller, Printing & Stationary Department, Sector-6, Panchkula for publication in Haryana Government Extra Ordinary Gazette. You are requested to supply 100 copies in English version to this office for record.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

Endst. No. 25/15/2019-4IB-I

Dated: 12.06.2019

A copy is forwarded to the Director, General Public Relations, Information and Cultural Affairs Haryana, Chandigarh for information and necessary action.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

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A copy is forwarded to the Additional Chief Secretary to Government of Haryana Finance Department (in FD-III Branch) w.r.t. their U.O.No.4/74/2013-ERAMU(FD) dated 08.03.2019 for information and necessary action.

Superintendent Industries-I  
for Additional Chief Secretary to Government of Haryana,  
Industries & Commerce Department.

To

The Additional Chief Secretary to Government of Haryana,  
Finance Department (in FD-III Branch)

U.O. No.25/15/2019-4IB-I

Dated: 12.06.2019