



Govt. Of Maharashtra
National Cold Chain Resource Centre, Pune

Phone (Personal) (020)26058525	Office Phone & Fax No. (020) 26058373 (020) 26058378 (020) 26058912	Office of the Deputy Director of Health Services (Transport), 8 Kennedy Road, Naidu Hospital Compound, Pune - 411 001. Email: nccrcpune@gmail.com
NCCRC		
	No.DDHS/NCCRC/Quotation/A.C./CMC/ 18928 /2026, Date : 12 October 2026	

To,

.....
.....
.....

Subject: - Quotation offer for "Comprehensive Maintenance Contract for Voltas make VRF unit- 6x18HP = 108HP & 40 indoor unit with spare parts"

This office is inviting Quotation offer from eligible vendors for the "Comprehensive Maintenance Contract for Voltas make VRF unit- 6x18HP = 108HP & 40 indoor unit with spare parts" at National Cold Chain Resource Centre.

The details of particulars and quantity furnished are as below:

Sr. No.	Item	Particular	Job	Total Amount Rs. (inclusive of all taxes)
1	Comprehensive Maintenance Contract	Air Conditioner Make - Voltas, Schedule servicing between contract period – 12 Visits Duration - One year Scope of Work as Per Annexure -1	VRF unit- 6x18HP = 108HP & 40 indoor unit	

Vendors are requested to submit their Quotation in the sealed envelope clearly mentioning Quotation for **"Comprehensive Maintenance Contract for Voltas make VRF unit- 6x18HP = 108HP & 40 indoor unit with spare parts"**

Below is the schedule for Receiving & Opening the Quotations:-

Sr.No.	Particular	Period	
1	Period for submission of Quotation (As published on Notice board & Web site)	12/10/2026 (10AM) to 19/10/2026 (1.00 p.m.)	
2	Last Date for receipt of sealed Quotation at NCCRC, Pune	19/10/2026	1.00 p.m.
3	Date and Time of Quotation Opening	19/10/2026	3.00 p.m.
4	Place of Opening	NCCRC, Pune	

Quotations will be opened in the presence of vendors or their representatives who choose to attend at 15:00 Hrs. on at NCCRC Pune. Further details and the relevant documents are available in the office at NCCRC, Pune.

Instructions for submitting the quotations:

1. Over writing in the quotation is not allowed & if found, then such type of quotation will be rejected.
2. Quotation received after due date (last date of receipt) will not be accepted.
3. The quotation shall be submitted with attested copy of necessary documents like OEM/Authorized Dealer Certificate, GST registration, PAN Card, Shop Act Certificate, Bank Details etc.
4. Rate quoted should be inclusive of all applicable taxes.
5. Services to be purchased may vary as per the availability of grants.
6. The decision of the Deputy Director, Health Services (Transport) Pune, shall be final as regards the acceptability of tender and Deputy Director, Health Services (Transport) Pune, shall not be required to give any reason in writing or otherwise at any time for rejection of the quotation.

We look forward to receive your offer and thanks in advance for your interest in this project.



(Jayant Mulay)

Deputy Director, Health Services,
(Transport) & I/c National Cold
Chain Resource Centre, Pune

ANNEXURE - I

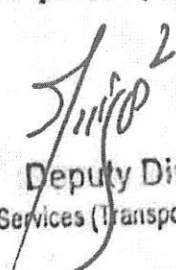
SCOPE OF WORK

A. Monthly Maintenance

1. Maintenance of all filters, fans, diffusers, cooling coils, refrigerant gas make-up, etc.
2. Examining indoor/outdoor units and operating linkage for smoothness.
3. To check the safety controls, mechanical, electrical/electronic systems and interlocking of the various equipment.
4. To check all piping, insulation, proper positioning and damage, and rectify the same wherever required.
5. Inspect/check the entire line for leakage and rectify any leakage, if any (i.e., drain water piping).
6. To check and lubricate (if required) the bearings of fans/motors and maintain proper records.
7. To check the foundation bolts of the units/motors and take necessary action, if required.
8. Check the quantity of airflow from various outlets in each room/area as per drawings and make adjustments as and when required.
9. Check the performance of the equipment of the VRF plant for proper functioning.
10. Checking of cooling efficiency.
11. Any other job required to be attended to during the course of checking, to keep the plant in perfectly working condition.

B. Quarterly Maintenance

1. Checking, setting and rectification of all safety and automatic controls.
2. Complete overhauling of indoor/outdoor units, FCU and fans.
3. Maintenance of Fresh Air and Exhaust Air Fans and their balancing, if required. Observe the operation of all dampers and make necessary adjustments in linkage and blade orientation for proper operation.
4. Functional checks of all switches, thermostats, humidistats and other instruments, and rectification of the same, if required.
5. Any other job required to be attended to during the course of checking, as per OEM recommendations, to keep the plant in perfectly working condition.


Deputy Director
Health Services (Transport), Pune - 411001