



Commissioner, Health Services and  
Mission Director, National Health Mission  
Public Health Department, Govt. of Maharashtra



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St. George Hospital Compound,  
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NHM/Proc./ 986228 /2026.

Date: 05/03/2026.

To,

**Sub: Invitation of quotations for "Purchase development and implementation of an online medical officer Post Management system software for Administration Department, DHS, Arogya Bhavan, Mumbai."**

Dear Sir/Madam,

We are here with inviting to submit your most competitive quotations for following software system for time bound settlement.

Sr. No	Description	Qty.	Rate per pcs. In Rs.	GST	Amount	Destination
1.	Development and implementation of an online medical officer Post Management system software  Scope of work attach with inquiry letter.	1 No.				Administration Department, DHS, Arogya Bhavan, Mumbai.
<b>Total Amount with GST -</b>						

**1. Bid Price:**

- All duties, and other levies payable by the contractor under the contract shall be included in the total price and tax should be mention further.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to the adjustment on any account.

2. Each bidder shall submit only one quotation. Bidder has to write following matter on sealed envelope "**Purchase development and implementation of an online medical officer Post Management system software.**"

**3. Validity of Quotation:**

Quotation shall remain valid for a period of not less than 30 days after the deadline date specified for submission.

**4. Evaluation of Quotations:**

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- are properly signed.
- Copy of GST, Pan card, registration certificate etc. relevant documents
- Conform to the terms and conditions and specifications.

**5. Award of Contract:**

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. The total amount quoted by the bidder will be on the basis for evaluation.

5.1) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

5.2) The bidder whose quotation is accepted will be notified about the award of contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

**6. Liquidated Damages:**

Liquidity damages at the rate of 0.5% per week for the delay in services subject to maximum of 10% computed on the value of goods supplied delayed.

7. Payment will be made after acknowledgement receipt of material in good condition along with the bill.

8. You are requested to provide your offer latest by **2.00 pm hours on 12/03/26**

9. Quotations will be open in the presence of the committee at 3.30 PM on **12/03/26.....**  
in the office of the Arogya Bhavan, 1<sup>st</sup> floor, St. George Hospital Compound, P.D'mello Road, Mumbai-400 001.

10. We look forward to receiving your quotations for your interest in this project.



**Joint Director,**

**National Health Mission, Mumbai**

## **Scope of Work: Medical Officer Post Management System**

**Project Title: Development and Implementation of an Online Medical Officer Post Management System**

**Department: Public Health Department, Maharashtra**

**Technology: ASP.NET, MS SQL Server, Angular**

### **1. System Objectives**

The primary goal is to create a centralized database to track Medical Officer (MO) postings across different "Societies" (administrative categories), ensuring real-time visibility of vacancies and automated approvals.

### **2. Core Functional Modules**

#### **A. User Roles & Access Control**

- **Civil Surgeon (CS) / District Health Officer (DHO):** Data entry and updates for their respective districts.
- **Deputy Director (DD):** Review and verification/approval authority.
- **Director / Commissioner:** View-only access to high-level dashboards and analytics.
- **System Admin:** User management and master data configuration.

#### **B. Information Management (The Input)**

The CS and DHO will feed detailed profiles of Medical Officers, including:

- **Society Categorization:** Categorizing officers based on specific health societies (e.g., NHM, State Health Services, etc.).
- **Posting Details:** Facility name, designation, date of joining, and "Form" specific attributes.
- **Status Tracking:** Active, On Leave, Deputation, or Resigned.

#### **C. Approval Workflow**

1. **Submission:** CS/DHO submits a new entry or update.
2. **Validation:** The system flags any missing fields or logic errors.
3. **Approval:** The Deputy Director receives a notification to "Approve" or "Reject with Comments." Data only reflects in official reports once approved.

### 3. Reporting & Analytics

The system will generate automated reports with multi-layer filtering (by District, Society, or Form type):

Report Type	Target Audience	Key Metrics
Vacancy Matrix	Director / Commissioner	Sanctioned vs. Filled vs. Vacant posts.
Attrition Report	Deputy Director	Resignations or transfers within a specific period.
Society-wise Census	System Admin	Distribution of manpower across different funding societies.
Custom Filters	All Levels	Filter by specialization, seniority, or specific "Form" criteria.

### 4. Notification & Alert System

To ensure the hierarchy stays informed without manual follow-ups:

- **Auto-Notifications:** Triggered for the **Director and Commissioner** levels when vacancy thresholds are reached (e.g., "District X is at 40% vacancy").
- **Action Alerts:** SMS or Email alerts to the **Deputy Director** when a new entry is pending approval for more than 48 hours.
- **Submission Confirmations:** Alerts to the CS/DHO once their data has been successfully approved.

### 5. Technical Requirements (Non-Functional)

- **Security:** Role-based access control (RBAC) and audit trails (logging who changed what and when).
- **Scalability:** Ability to add more "Forms" or "Societies" as health policies evolve.
- **Interface:** A simple, mobile-responsive web dashboard for busy officers in the field.