

GOVERNMENT OF MAHARASHTRA



**Price Rs. 500/-
(Non Refundable)**

**CIVIL SURGEON, GENERAL HOSPITAL
GADCHIROLI**

Medical Complex, Gadchiroli - 442605
E-mail – csghgadchiroli33@gmail.com

**Phone : 07132-222320
Fax : 0712-222644**

Quotation for supply of
Lab Reagents Kits & Material for Lab Department At DH Gadchiroli
Not Transferable

Quotation reference No: CSGH/Med. Store/Lab Reagents Kits & Material/Quotation/25-26

**CIVIL SURGEON, GENERAL HOSPITAL, GADCHIROLI
(MAHARASHTRA STATE)**

Quotation reference No: Quotation No.2 CSGH/Med. Store/ Lab Reagents Kits & Material /Quotation/25-26 Civil Surgeon, General Hospital, Gadchiroli invites QUOTATION in two envelope system from the Manufacturers/Sole Distributors and supplier for purchase of Lab Reagents Kits & Material.

Sr No	Name of Work	Amount Put to Quotation	Submitting Cost of Quotation Documents (Non Refundable)	Time Limit to Complete Work
1	2	3	4	5
Quotation No. 1	Lab Reagents Kits & Material	Not Indicated	500	30 Days

Interested eligible Suppliers may obtain further information of name of items Technical specifications, required quantities and other terms and conditions applicable for procurement of above items from MEDICAL STORE, CIVIL SURGEON, GENERAL HOSPITAL, GADCHIROLI.

QUOTATION SCHEDULE

All bid related activities (Process) like Quotation Document, Bid submission & other documents will be governed by the time schedule given under Key Dates below:

Sr. No.	Activity	Date & Time
1	Date of Release Quotation Documents	21-05-2025 to 28-05-2025 Time 11.00 am to 5.00 PM
2	Last date of submission of Technical (Envelope No.1) & Financial Proposals (Envelope No.2)	28-05-2025 Time 11.00 am to 5.00 PM
3	Date of opening of Technical Bid (Envelope No.1)	29-05-2025 Time 11.00 am to 2.00 PM
4	Date of opening of Financial Bid (Envelope No.2)	29-05-2025 Time 2.00 Pm to 5.00 Pm

Address for communication : Office of the Civil Surgeon
General Hospital, Gadchiroli
Medical Complex, Gadchiroli – 442605.

Civil Surgeon, General Hospital Gadchiroli reserves the right to increase or decrease the quantity to be purchased and also reserves the right to cancel or revise or any of the all the Quotations or part of Quotations without giving any reasons.

**Civil Surgeon
General Hospital, Gadchiroli**

TERMS AND CONDITIONS

4.1 Introduction :-

4.2 The Civil Surgeon, General Hospital, Gadchiroli. Here in after referred to as a “Purchaser “ invites two Envelope systems for supply of item specified in **Annexure-A Lab Reagents Kits & Material** Schedule of Requirements, for the use in Govt. health facilities in the State of Maharashtra.

4.3 **Interested eligible Supplier may obtain further information of technical specification, required quantities and other terms and conditions applicable for procurement of item.**

4.4 All Quotation related activities (Process) like Quotation Document, Quotation submission will be governed by the time schedule.

All activities of this Quotation are carried out **at CSGH Gadchiroli.**

Supplier are required to **submit the Quotation Document in Envelope No.1 and Financial Bid Annexure VI in Envelope no. 2** in this office.

As well as Quotation Fees submit in this office In Favour of ADMINISTRATIVE OFFICER GENERAL HOSPITAL GADCHIROLI as instructed in below table No-1.

Sr. No.	Bank Name	Branch	Account Number	IFSC Code
1	State Bank of India	Gadchiroli	11267741079	SBIN0000298

(Quotationer are required to submit *the* **Quotation form fee paid through NEFT/RTGS in Name of ADMINISTRATIVE OFFICER GENERAL HOSPITAL GADCHIROLI as instructed in above Table.)**

4.5 **The quantities mentioned in the Quotation are only approximate estimated quantities. The Civil Surgeon, General Hospital, Gadchiroli reserves the right to increase or decrease the quantities, to be purchased without assigning any reason thereof.**

6. If any Supplier wishes to lodge any complaint against the other Supplier regarding submission of false

documents, information etc. the Supplier has to deposit Rs.10,000/-Rupees (Ten Thousand Rupees only) in the form of Demand Draft drawn in favour of **Administrative Officer, General Hospital Gadchiroli**. Payable at Gadchiroli in terms of deposit. This issue will submit to Purchase Committee along with facts. The amount so deposited shall be refunded if after scrutiny the complaint is found to be true by the Purchase Committee. However, if the complaint found to be false and malaise the deposit will be forfeited. No interest shall be paid against this deposit.

7. Quotation shall have Submit Bids in two Parts:

A) Technical Bid (Envelope No.1)

B) Financial Bid (Envelope No.2) (Annexure-VI)

8. A) Technical Bid (Envelope No.1)

Technical offer must be submitted at CSGH GADCHIROLI. (Technical Bid) : Technical offer must be submitted along with following documents.

8.1 Attested photocopy of factory licence/ Manufacturing license / Distributor license/ shop establishment registration /Suppliers license issued by respective State Government for Quotation items.

8.2 Attached the copy of Quotation payment Fee slip.

8.3 Drug Licence

8.4 GST Registration certificate.

8.5 Attested photo copy of PAN Card is Compulsory.

8.6 Submission Letter of Quotation (**Annexure-I**)

8.7 Suppliers bank details to be Submitted on Original Letter Head/Pad (Details of Bank for RTGS/NEFT Payment) (**Annexure-III**) (**Mandate Form**)

8.8 Bidders Undertaking Letter (दरपत्रकधारकाचे हमीपत्र) (**Annexure-IV**)

8.9 Annexure -A (Schedule of Requirement)

8.10 Annexure - B (Technical Specification)

9. Envelope No. 2 (Price bid):- (Annexure-VI)

- a) All Commercial offers must be submitted in the Price Schedule Annexure- VI only.
- b) Supplier are strictly prohibited to change/alter specifications or unit size given in Schedule of requirements while quoting.

10. Clarification of Quotation document :-

A prospective Supplier requiring any clarification of the Quotation document shall contact the Purchaser **by letter, or email 05 days prior to last date & time of closing sale of Quotation.**

Email ID cshgachiroli33@gmail.com

11. Amendment of Quotation document:-

11.1 At any time prior to the deadline for Sale of Quotation, the Purchaser may amend the Quotation documents by issuing Addendum/Corrigendum.

11.2. Any addendum/corrigendum as well as clarification thus issued shall be a part of the Quotation documents and it will be assumed that the information contained in the amendment will have been taken into account by the Supplier in its Quotation.

11.3. To give prospective Supplier reasonable time in which to take the amendment into account in preparing their Quotations, the Purchaser shall extend, at its discretion, the deadline for submission of Quotations, in which case, the Purchaser will notify all Supplier on their Email

12. Submission of Quotations:-

(i)Quotation should be submitted in this office on or before last date of submission.

(ii) Quotation should be submitted through only in two envelopes i.e. Technical Document in envelop no.1 & Financial bid in Envelop no. 2. (Annexure-VI)

13. Late Quotation offers :-

Late Quotation on any count shall be rejected summarily. Delay due to Post or any other reason will not be condoned.

14. Deadline for submission of Quotations

14.1 For Submission of Quotation Supplier must complete the Quotation submission stage as per schedule of the Quotation.

14.2 The Purchaser may, at his discretion, extend the deadline for the submission of Quotations by amending the Quotation document in which case all rights and obligations of the Purchaser and Supplier previously subject to the deadline will thereafter be subject to the deadline as extended.

15. Opening of Quotation:

On the date and time specified in the Quotation notice following procedure will be adopted for opening of Quotation for which Supplier is free to attend himself or not or depute an authorized officer as his representative.

15.1 Opening of Envelope No.1 (Technical bid)

Envelope No.1 (Technical bid) of the Supplier will be opened in the presence of Quotation opening authority and in the presence of Supplier / their representatives through Two Bid procedure.

15.2 Opening of Envelope No.2

This envelope shall be opened as per Two Bid procedure after opening of Envelope No.1 (Technical bid) only if contents of envelope No.1 (Technical bid) and test samples are found to be in accordance with the Quotation conditions stipulated in the Quotation document. The date and time of opening of Envelope No. 2 as per Schedule N0.2.

16. Period of Validity of Quotations:

16.1 The Quotations shall remain **valid for a period of 12 Month** after the date of opening of Envelope No. 1 (Technical bid). And Envelop No. 2 (Financial Bid). A bid valid for a shorter period shall be rejected.

16.2 Prior to the expiration of the bid validity the Purchaser may request the Supplier to extend the bid validity for the period as required by the Purchaser.

17) Prices

- a. The prices quoted and accepted will be binding on the Supplier and valid for a period of one year from the date of signing the contract and any increase in price will not be entertained during the contract period.
- b. Rates should be quoted for each of the required item separately on door delivery basis according to the unit asked for strictly as per the format of price schedule (**Annexure-1**) Quotation for the supply of item quoted in the bid with conditions like '**AT CURRENT MARKET RATES**' shall not be accepted. The Purchaser shall not be responsible for damages, handling, clearing, transport charges etc. will not be paid. The deliveries should be made as stipulated in the purchase order placed with successful Supplier. **Conditional Quotations are not accepted and liable for rejection.**
- c. If at any time during the period of contract, the price of Quotationed items is reduced or brought down by any Law or Act of the Central or State Government or by the Supplier himself, the Supplier shall be morally and statutorily bound to inform the Purchaser immediately about such reduction in the contracted prices. The Purchaser is empowered to reduce the rates accordingly.
- d. To ensure sustained supply without any interruption the Purchaser reserves the right to split orders for supplying the requirements amongst more than one Supplier provided that, the rates and other conditions of supply are same.

18. Evaluation of Quotations:

After opening of Envelope No. 1 (Technical bid), on the scheduled date, time and venue, the Purchase committee shall examine the contents of the Quotations received along with all prescribed mandatory documents. The Purchase committee shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance and substantiation including post qualification criteria stipulated in Quotation document.

18.1 The Purchase committee shall also analyse that there is no collusive or fraudulent practice

18.2 Involved in the entire Quotationing process amongst all the Quotations received.

18.3 Any Quotation during the evaluation process do not meet the Quotation conditions laid down in the Quotation document will be declared as not acceptable and such Quotations shall not be considered for further evaluation. However, the Supplier can check their Quotation evaluation status at the Medicine Store GH Office, Gadchiroli.

19. Post Qualification:

19.1 The Purchaser will further evaluate the Supplier's financial, technical, and supply capabilities based on the documentary evidence and information submitted by the Supplier as well as other information the Purchaser deems necessary and appropriate.

- 19.2 An affirmative post-qualification determination of the Purchaser will be a prerequisite for acceptance of Technical Bid (Envelope No.1) A negative determination will result in rejection of the Supplier's Quotation, in which event the Purchaser will proceed to the next Quotation to make a similar determination of that Supplier's capabilities to perform satisfactorily.

20. Award of contract:

- a. The Purchaser will award the contract to the successful Supplier whose Quotation has been determined to be substantially responsive and has been determined as lowest evaluated Quotation, provided further that the Quotation is determined to be qualified to perform the contract satisfactorily . The Purchaser will place supply orders on staggered basis, if necessary, during the contract period to the lowest evaluated responsive Supplier and will be governed by all the terms and conditions stipulated in the Quotation document.
- b. **The Purchaser reserves the right to increase or decrease the quantity to be purchased and also reserves the right to cancel or revise or any of the all the Quotations or part of Quotations without giving any reasons thereto with no cost to the Purchaser.**

21. Delivery Period & Place of delivery :

The goods should be delivered within 10 days from the date of receipt of supply order to the consignee. The consignees may be Supply in Civil Surgeon, Gadchiroli or in the Circle as per quantity indicated in the supply order on door delivery basis as mentioned in Schedule of requirement.

22. Liquidated damages :

If the Supplier fails to deliver any or all of the goods within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the delivered price of the delayed goods for each week or part thereof of delay until actual delivery, up to a maximum deduction of 10%. Once the maximum is reached, the Purchaser may consider for termination of the Contract.

23. Default Clause / Cancellation on failure to supply:

If the supplier fails to commence delivery as scheduled or to deliver the quantities ordered to him within the delivery period stipulated in the contract, it shall be discretion of the purchaser either. (a) to extend the delivery period or (b) to cancel the contract in whole or in part for the unsupplied quantities without any show cause notice. In the event of extension, liquidated damages, will be applicable. If the purchaser decides to cancel the contract, the mode of repurchase will be at the discretion of the purchaser. The supplier shall be liable to pay any loss by way of extra expenditure or other incidental expenses, which the purchaser may sustain on account of such repurchase at the risk and cost of the supplier. In addition to action above, the purchaser may debar the defaulting supplier from future orders, for maximum period of 3 years.

24. The supplies will be deemed to be completed only upon receipt of the quality certificates from the laboratories wherever necessary.

25. The Purchaser shall be the final authority to reject full or any part of the supply, which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected stores. Rejected items must be removed by the Supplier within two weeks of the date of rejection at their own cost and replaced immediately. In case rejected items

are not removed it will be destroyed at the risk, responsibility & cost of Manufacturer/Sole Distributors/Supplier.

26. Warranty

- 26.1 The warranty shall remain valid for **24 months** from the date of supply at consignee destination. Expiry of goods is more than 2 years from the date of supply.
- 26.2 The Supplier should submit the written warranty that all goods supplied under the Contract are of the most recent or current models and that they incorporate all recent improvements in design and materials provided in the Contract.
- 26.3 The Purchaser shall have the right to make claims under the above warranty after the Goods have been delivered to the final destination indicated in the Contract. Upon receipt of a written notice from the Purchaser, the Supplier shall, within the period of 15 days replace the defective Goods without cost to the Purchaser. The Supplier will be entitled to remove, at his own risk and cost, the defective Goods once the replacement Goods have been delivered.
- 26.4 If in case F.D.A. declared the goods substandard the cost of complete consignment should be replaced or value of total consignment should be recovered.
- 26.5 If, after being notified that the defect has been confirmed pursuant to above clause, the Supplier fails to replace the defective Goods within the period of 15 days the Purchaser may proceed to take such remedial action as may be necessary, including removal and disposal, at the Supplier's risk and expense and without prejudice to any other rights that the Purchaser may have against the Supplier under the Contract. The Purchaser will also be entitled to claim for storage, in respect of the defective Goods for the period following notification and deduct the sum from payments due to the Supplier under this Contract.

27. Confidentiality

Information relating to the examination, clarification, evaluation, and comparison of Quotations, and recommendations for the award of a Contract shall not be disclosed to Supplier or any other persons not officially concerned with such process until the notification of Contract award is made.

- 27.1 Any effort by the Supplier to influence the Purchaser in the Purchaser's bid evaluation, bid comparison, or contract award decisions may result in the rejection of the Supplier's bid.

28. Payment

The Payment shall be made after completion of work and receiving material in good condition and submission of following documents:

- 28.1 3 copies of supplier's invoice with Revenue Stamp.
- 28.2 Suppliers should be submitted invoice in this office with order copy.
- 28.3 Goods Delivery challan.
- 28.4 On Door delivery basis.
- 28.5 Work Compliance certificate with signing authority**

Annexure-1

Submission Letter

Date : / / 2025

**To,
Civil Surgeon,
District Hospital Gadchiroli**

Dear Sir,

I / We examined the quotation document, the receipt of which is hereby acknowledged. I/ we, the undersigned, offer to supply and deliver the goods under the above-named contract in full conformity with the said quotation document and our financial offer in the price schedule submitted which is part of this quotation.

I/ we Undertake, if our quotation is accepted, I will deliver the goods in accordance with the delivery scheduled specified in the quotation document.

If our quotation is accepted, we undertake to supply and maintenance within the times specified as warranty and after if necessary.

I/we agree to abide by this quotation, for the quotation validity period specified in the quotation document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the final contract is prepared and executed between us, this quotation together with your written acceptance of the quotation shall constitute binding contract between us. I/we understand that, you are not bound to accept the lowest or any Qotaion you may receive.

Signature & Stamp of bidder

Note: This form must be duly signed & Stamped in original to be submitted to this office along with required technical document before closing of quotation.

Annexure III

MANDATE FORM

(On Quotationer's Letter head)

To,

The CIVIL SURGEON,
GENERAL HOSPITAL,
Medical Complex, Gadchiroli – 442605

Sub:- *Submission of Mandate form to dh Gadchiroli*

- | | |
|----|---|
| 01 | Company Name/Supplier Name |
| 02 | Postal Address of the company/ Firm
with Telephone No., Fax No. and Mail
I.D. |
| 03 | Name of the Managing Director/
Director/Manager / owner name
Mobile No./ Phone No.
E-mail I.D. |
| 04 | Name and designation of the
authorized company/supplier
official
Mobile No./ Phone No. |

Bank Details

- | | |
|----|--|
| 01 | Name of the Bank :-

Branch Name & Address:-

Branch Code No.

Branch Manager Mobile No.

Branch Telephone no.

Branch E-mail ID |
| 02 | 9 digit MICR code number of the bank and branch appearing on
the MICR cheque issued by the bank. |
| 03 | IFSC code of the Branch |
| 04 | Type of Account (Current/Savings) |
| 05 | Account Number (as appear in cheque book) |

(In lieu of the bank certificate to be obtained, please **attach the original cancelled cheque** issued by your bank for verification of the above particulars)

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I Would not hold Civil Surgeon District Hospital Gadchiroli responsible. I have read the conditions of Qotaion/ agreement entered and agree to discharge the responsibility expected of me/ from the company as a Qotaioner/successful Qotaioner

Date:

Company/Firm seal Signature

Place:

(Name of the person signing & designation)

CERTIFIED THAT THE PARTICULARS FURNISHED ABOVE BY THE COMPANY ARE CORRECT
AS PER OUR RECORDS

Bank Seal with address

Signature of the authorized

Official of the bank

Annexure No. IV
(On Quotationer's Letter head)

निविदाकाराचे हमीपत्र

महाराष्ट्र शासन, उद्योग उर्जा व कामगार विभाग,
शासन निर्णय क्र. भांखस-२०१४/प्र.क्र.८२/भाग III/उद्योग-४,
१ डिसेंबर २०१६,
नियम ४:२:५ नुसार

मी / आम्ही या हमीपत्राद्वारे
लिहून देण्यात येते की, खरेदी प्राधिकाऱ्यासोबत कोणत्याही प्रकारे हितसंबंधाबाबत संघर्ष नाही.
तसेच खरेदी प्राधिकाऱ्याकडे सादर करण्यात आलेले दरपत्रक हे एकल असून दुसऱ्या कोणत्याही
संस्थेसोबत संयुक्तरित्या किंवा संगणमताने साखळी करून दरपत्रक भरलेले नाही, असे आढळून
आल्यास दंडात्मक कार्यवाहीस पात्र राहू.

दिनांक :

ठिकाण :

दरपत्रक धारकाची स्वाक्षरी व शिक्का

ANNEXURE-VI
(PRICE BID FOR THE CURRENT QUOTATION)
(To be kept in Envelope No. 2)

To,

The CIVIL SURGEON,
GENERAL HOSPITAL,
Medical Complex, Gadchiroli – 442605

Sub:- PRICE BID FOR THE CURRENT QUOTAION NO. **01** in Envelope No. 2

Quotation No. 01

<i>Sr. No</i>	<i>Item Description</i>	<i>Unit</i>	<i>Quantity</i>	<i>Ex-factory cost per unit</i>	<i>GST applicable for Govt. Supply (In Rs.)</i>	<i>Other incidental charges (please specify) (In Rs.)</i>	<i>Total landed cost per unit (5+6+7) (In Rs.)</i>	<i>Total Cost Rs. (4x8)</i>
1	2	3	4	5	6	7	8	9
1		Each						
2		Each						
3		Each						
4		Each						
6		Each						
6		Each						

Total Quotaion price (in words.....)

The price should be quoted only in Indian currency Note:

In case of discrepancy between unit price and total price, the unit price shall prevail. Only total landed cost per unit considered for rate comparison.

Signature of the Quotationer

Name

Designation

Business address

A separate price schedule to be used for each item while quoting rates. Each price schedule to be sealed in separate envelope mentioning PRICE BID for Item _____. All such price schedule should be enclosed in envelop no. 2 which should be sealed.

ANNEXURE -A
(Attached in Technical Bid -1)

Quotation No. 03 CS/GAD/Store/25-26

Date: / /2025

Schedule of Requirements

Sr No	Name of Particular	Purchase Qnty.	Amount Put to Quotation	Quotation Form Cost (Non Refundable)	Time Limit to Complete Work
1	2		3		5
1	7 part CBC Machine (sysmex)	-	-	500	10 Days From The Date of Order Placed
I	Lyser Cell WDF (Cleaner)	-	-		
ii	DCL Cell Pack (Diluent)	-	-		
iii	Sulpholyser	-	-		
iv	Cell Cleaner	-	-		
v	Flurocell WDF	-	-		
2	5 Part CBC Machine (Erma)	-	-		
i	Autolyse ER	-	-		
ii	Autoclean ER	-	-		
iii	Autodil ER (Diluent)	-	-		
3	3 Part CBC Machine (Aspen)	-	-		
i	Diluent with Card	-	-		
ii	Lyse with Card	-	-		
iii	Probe Cleaner	-	-		
iv	EZ Cleaner 50 ml	-	-		
4	AGD Fully Automatic	-	-		
i	Urea	-	-		
5	Lab Material and Kits	-	-		
i	HBsAG Rapid	-	-		
ii	Dengue Rapid	-	-		
iii	Urine Analysis Multistrips	-	-		
iv	Deonised Distil Water Can (5ltr jar)	-	-		
v	EDTA Tubes K2	-	-		
vi	Clot Activator Tubes	-	-		

Delivery Schedule : To complete within 10 days from the Date of receipt of supply order

Delivery Terms : To the consignee destination on door delivery basis
With
Complete Installation as per Quotation conditions.

Consignee : The Consignee list is given below.

District Hospital Gadchiroli

Date:

Signature and seal of Quotationer

ANNEXURE –B
Technical Specification of Lab Reagents Kits & Material

Quotation No. 01 – CS/GAD/Store/25-26

Sr. No.	Particular	Technical Specification	Compliance on each parameter with detailed substantiation how the offered product meets the requirement. (Simply writing as YES/No/ Complied/ As per BIS/CE/ISO, terms is not allowed)	Remark
1	7 part CBC Machine (sysmex)			
I	Lyser Cell WDF (Cleaner)	Lyser Cell WDF (Cleaner)		
ii	DCL Cell Pack (Diluent)	DCL Cell Pack (Diluent)		
iii	Sulpholyser	Sulpholyser		
iv	Cell Cleaner	Cell Cleaner		
v	Flurocell WDF	Flurocell WDF		
2	5 Part CBC Machine (Erma)			
i	Autolyse ER	Autolyse ER		
ii	Autoclean ER	Autoclean ER		
iii	Autodil ER (Diluent)	Autodil ER (Diluent)		
3	3 Part CBC Machine (Aspen)			
i	Diluent with Card	Diluent with Card		
ii	Lyse with Card	Lyse with Card		
iii	Probe Cleaner	Probe Cleaner		
iv	EZ Cleaner 50 ml	EZ Cleaner 50 ml		
4	AGD Fully Automatic			
i	Urea	Urea		
5	Lab Material and Kits			
i	HBsAG Rapid	HBsAG Rapid		
ii	Dengue Rapid	Dengue Rapid		
iii	Urine Analysis Multistrips	Urine Analysis Multistrips		

iv	Deonised Distil Water Can (5ltr jar)	Deonised Distil Water Can (5ltr jar)		
v	EDTA Tubes K2	EDTA Tubes K2		
vi	Clot Activator Tubes	Clot Activator Tubes		

Signature of Quotationer with Stamp