

Details of the information available to, or held by it, reduced in an electronic form.

Details in respect of the information relating to :-

- (a) *The rates at which stationery stores including paper items are procured from the firms by inviting Open General Tender.*
- (b) *The rates at which stationery stores including paper items are sold to the indentors under Govt. of India across the country including Govt. of India Undertakings.*
- (c) *Administrative matters which include Recruitments, Staff Strength, Promotion methods, Recruitment Rules, Purchase Rates for items required for running the Department etc. etc. under contingent expenditure head.*