SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment, Govt. of India)
Department of Empowerment of Persons with Disabilities,(Divyangjan)
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Ref-AD-5/OPEN/Auction/Equipment/Scrap/26-27

Date-27.10.26

GENERAL INSTRUCTIONS AND TERMS & CONDITIONS OF TENDER DOCUMENT

Following documents will be submitted by the bidder in the technical bid along with EMD.

Sl	Name of documents
1	Pan Card
2	Aadhar card
3	Experience certificate.
4	Annexure I & II.

Annexure-I (Technical bid details format).

Sl.	Information required	Information to be provided by the bidder
1	Name of the firm/ organization	
2	Whether the organization is proprietorship/ partnership/ Pvt. Ltd.,/ Ltd. Company	
3	Local/present Address,	
4	Mob. No. & What's up No. and E-mail. Id of the proprietor/firm/contact person..	

Adm officer Dy Accounts D. D. P&A-Obs D. D. Tech-Obs.

27/10/26 Director 28.10.26

Annexure-II (DECLARATION FORMAT)

I/we ..... having my/our office at ..... do hereby declare that I/we have carefully read all the terms & conditions of Auction Tender of the SVNIRTAR, Olatpur, Bairoi, Dist-Cuttack, Odisha-754010. It is stated that I will abide by all terms and conditions set forth in the tender paper for the period of agreement.

Signature of Bidder

A. Terms & Conditions
Terms and Conditions of Auction.

1. SV: The successful bidder of the-auction or tender will deposit auction value within two days of declaration. After that he will take the materials as per contract order to be issued. If any buyer is unable to deposit the sale value within stipulated period mentioned in the contract order, his contract will be cancelled and EMD amount will be forfeited. After that either 2nd highest (H-2) bidder may be ordered to take the materials as per order issued.
2. **Terms & conditions of disposal of auction materials**.

'As-**is-where-is' basis**

The disposal of auction materials is on 'as-is-where-is' basis only and the principle of caveat emptor (let the buyer be aware) will apply. As is where is means that the description/ quality/quantity indicated are approximate and the seller does not give any assurance or guarantee that the material will strictly adhere to the bid document. All items shall be taken from the site by the successful bidders, with its faults and errors in description, if any. Neither can the sale be invalidated nor the bidder make any claim/ compensation, whatsoever, on account of any defect in description or deficiency in the quantity and quality. No plea of misunderstanding or ignorance of conditions put forth subsequent to a confirmation of sale shall be accepted.

3 -**Right to reject all bids**

The seller reserves the right to accept/reject and cancel any bid, amend the quantity under any lot or withdraw any lot at any stage before or after acceptance of bid/issue of acceptance letter/sale order/delivery order/deposit of the full sale value by the bidder, without assigning any reason thereof and the value of such material, if paid for, shall be refundable. The seller shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale.

. **Excise duty and Taxes**

Any statutory variations in the rate of taxes/duties are to be borne by the purchaser. Taxes as applicable will be paid extra by the buyer in addition to the purchase price.

4. Special conditions-

Bidder should quote for all items. The bid of the highest acceptable responsive bidder for total items above reserve price should normally be accepted and an acceptance/sale order is issued. However, authority reserves the right to item-wise evaluation of the price bid and contract order will be issued as per H-1 items of the individual bidder. Financial bid will be opened only those bid is qualified in the technical bid evaluation.

5. Delivery of sold material -Free delivery Time and Ground rent

Delivery has to be taken within 10 (Ten) calendar days from the date of the acceptance letter/sale order (excluding the date of issue of acceptance letter/ sale order). The delivery of material will be given only after realization of the demand draft/ pay order of auction amount. Buyer can deposit auction amount in the cash counter of the Institute of by on-line method.

6. All risks to the buyer

The items shall remain, in every aspect, at the risk of the buyer from the time of acceptance of his offer. The seller will not undertake any liability whatsoever for the safe custody, protection or preservation after the sale has been confirmed. Lots are put up for sale, subject to change by nature's wear and tear. No complaint regarding the quality or description of the materials sold will be entertained once the bid has been accepted.

7. Terms of delivery.

No picking, choosing, sorting, welding, cutting or breaking of goods or materials sold will be permitted unless otherwise specified. In used/waste oil, separation of oil and water, and so on, shall not be allowed at the site. If these actions are allowed, there is possibility of leakages. In mixed lots, the buyer may take undue advantage by leaving cheaper components behind. If whole machinery is sold and cutting and breaking is allowed, it would be difficult to ensure that the purchaser is taking out only his own cut material and no other unsold material or from other scrap lots. If any foreign materials are found to be mixed in the lot, other than the items included in the auction catalogue and acceptance letter/sale order, the seller reserves the right to remove them at the time of delivery. The buyer shall not be entitled to re-sell an item, lot or part of a lot while the goods are still lying within the premises of the seller and any such sale or assignment of the buyer's right to the material sold in an auction will not be recognized. All documents for releasing materials will be made out in the name of the buyer only. The material will be delivered only to the successful bidder or his authorized representatives against the presentation of the buyer's identity proof. If the successful bidder desires to authorize a representative or an agent to accept delivery, the bidder shall produce a suitable power of attorney or authorization letter for each lot separately, duly attested, by a notary public authorizing his representative or agent to lift the material from the seller.

8. Default by seller.

The seller will not be, in any way, responsible for failure to deliver the material due to causes beyond his control such as a strike, lockout, cessation of work by labourers, shortened hours, act of God or other causes or other contingencies whatsoever. The buyer shall not be entitled to cancel the contract and the period of delivery shall automatically be extended proportionately.

9. Default by buyer.

Materials sold but not removed within the specified date will become the property of the seller and it will have the right to dispose of such goods in any manner as he deems fit without any notice.

10. Witnessing delivery.

All materials sold shall be weighed or counted before delivery, this being supervised by the:

i) Stock-holder's representative;

ii) Accounts representative

iii) Representative of the security force

iv)

11. Deliveries of scrap.

At the time of delivery of scrap material to the purchaser, the weighment is to be done in the presence of the stockholder's representative. The stockholder's representative and accounts representative will

sign a joint statement indicating the type of scrap, name of the party to who scrap is delivered and quantity as per the weighment slip. The stock-holder should arrange for the deliveries to be affected according to the agreement and terms and conditions of sale. He should take every possible step to expedite delivery of the auctioned materials. The stock verifier should count, measure or weigh each lot or part of a lot after comparison of the description and quantity shown in the sold lot to ensure that only such kinds and quantities of materials as have been shown in the sold lot are being issued; he should sign the gate passes and issue notes in token of such a check. In giving delivery of scrap of non-ferrous items, the material should be weighed on electronic weighing scales and the weight of each consignment should be recorded in detail by the stock verifier in his field book. All deliveries should be done through Electronic Weigh machine. The issue note and gate pass should be countersigned by the stock verifier. The loading of the sold materials should be done under the supervision of the stock-holder and be witnessed by other representatives. The stock-holder will be responsible for realizing the loading charges, if any, from the purchaser.

12. Variation in available Quantity.

At the time of delivery, the actual quantity may vary from the quantity mentioned in the delivery order. In case of excess available material, the seller reserves the right to retain material in excess of quantity in the lot at its discretion. **The purchaser may be allowed to lift the additional quantity after making the requisite additional payment to the seller**. If the quantity in a lot on actual weighment or count is less than the announced quantity, the seller will not make good the deficiency under any circumstances. The purchaser thereof will be entitled to obtain a refund for the undelivered quantity at the quoted rate. No interest will be paid on the amount of short delivered quantity. The reasons for shortfall should be recorded by the stock-holder and the Head of Office should also record his opinion. Any refund in this regard will be made with the Head of Office's recommendation, the Associated/integrated Finance's concurrence and CA' approval. Copies of the weighment slip will be the base for determining the refund amount. It may be necessary to look into the ledgers for the total quantity held by the stock-holder and particularly so in the case of non-ferrous scrap; the item concerned may have to be processed for special stock verification. In case of a short delivery of the material, the refund of taxes will be the responsibility of the successful bidder only.

13. Conclusion of delivery.

The seller's responsibility ends after the consignment has been loaded and handed over to the representative of the purchasers. The seller will be no party to any dispute that may arise after the loading has been completed.

Details description of Auction materials.List attached.

EMD: - Total EMD amount of the bid is Rs. 30,000.00

Director

NOTICE FOR PUBLIC AUCTION OF SCRAP/ASSET ITEMS ON SEALED TENDER BASIS

Ref-AD-5/OPEN/Auction/Equipment/Scrap/26-27

Date-27.10.26

SVNIRTAR is going to conduct public auction of different scrap items as per details given below. Interested persons/participants are requested to participate as per following auction details and terms & conditions.

Sl	Particulars	Details	Remarks
1	Place of auction	In front of Central General store adjacent to Guest House, SVNIRTAR, Olatpur, P.O-Bairoi, Cuttack, Odisha-754010 Auction will be done in this place but materials are available in other place. Auction place may be changed/shifted depending upon weather and instruction of authority.	
2	Date and Time schedule	Tender document will be collected latest on 03.11.26, by 10.30 am to 10.45 am in the sealed envelope. Separate envelope of technical and financial bid document will be kept & sealed in one covering envelope mentioning name of the bidder, date and bid name. Technical and Financial bid evaluation will be done on 03.11.26 Date and Time may extend/change depending on the circumstances or weather after approval of the authority.	
3	Scrap Items	List attached.	Successful bidders/buyer will collect materials from the stock sight after weighing and deposit auction amount. Materials will be collected as-in-where basis.
4	Delivery of materials	29.07.2024 from 1.30 pm to4.305 pm.	Successful bidder/purchaser will be given written permission for weighing and collecting materials. After completing auction procedure, weigh and depositing auction amount, purchaser will be issued written permission/gate pass for taking the materials.
5	Participants	Any person except employees of the Institute (permanent/contractual/outsourcing)	Participants will deposit EMD amount of Rs.30000.00 in the form of DD in favor of Director, SVNIRTAR, payable at Olatpur, Bairoi, Cuttack or they can deposit cash in the cash counter of Accounts and deposit money receipt.

6	EMD	• EMD of H1 bidder/purchaser/participants may be adjusted in the auction amount. If auction amount is more than EMD, bidder will deposit the rest amount either in cash at accounts section or in DD or can pay in UPI. If EMD amount is more than the auction value, extra amount will be refunded to the bidder after delivery of materials either same day by cash or it will be transferred to his account. • EMD DD of un-successful bidder/purchaser/participants will be returned after completion of auction process without any interest. • EMD DD of H1 bidder will be forfeited if he will not have deposited rest auction amount without delivery of materials or un-willing to collect materials. • If H1 bidder/purchaser fails, next bidder (H2) may be allowed to collect materials by depositing full auction amount deducting EMD amount if authority approves.	
7	Weighing	• Weighing/delivery of auction materials will be started after approval of authority and deposit of auction amount on the basis of written permission.	
8	General T&c	• Successful bidder/purchaser will deposit amount as per weight of items within schedule time and collect/delivery of materials as per permission/gate pass. • Purchaser will arrange the manpower and machinery for weighing and transporting the materials from various sites inside of the Institute. • Quantity of scrap materials depends upon weigh on the spot. Specific quantity is not available. • During weighing and transporting, Institute property should not be damaged and area to be cleaned by the purchaser.	
9	Conclusion	• **Decision of the authority is final. He has power to cancel/reject the auction either before starting or during the auction process without assigning any reason.**	

Director

AUCTION MATERIALS LIST

Asset

SL NO.	NAME OF THE ITEMS	A/U	Qty	Quoted value
1	COMPUTER SET	No	4	
2	CPU	No	1	
3	MONITOR	No	9	
4	PRINTER	No	10	
5	SCANNER	No	2	
6	UPS	No	12	
7	PROJECTOR	No	4	
8	BIOMETRIC DEVICE	No	10	
9	LAPTOP	No	1	
10	ELECTRIC MOTOR	No	2	
11	Air Conditioner	No	5	
12	HOT AIR OVEN	No	2	
13	BENCH GRINDER	No	1	
14	FIRE ESTINGUISHER	No	6	
15	CEILING FAN	No	4	
16	DISEL BARREL PUMP	No	1	
17	WEIGHT MACHINE	No	1	
18	WALL FAN	No	2	
19	KENT PERK WATER COOLER	No	1	
20	PEDESTAL FAN	No	6	
21	ALMIRAH STEEL	No	5	
22	REVOLVING CHAIR	No	4	
23	S TYPE CHAIR	No	27	
24	Plastic Chair	No	7	
25	RACK 6 SELVE	No	6	
26	RACK 3 SELVE	No	2	
27	COMPUTER CHAIR	No	2	
28	STEEL RACK 6 SELVE	No	4	
29	STELL RACK 3 SELVE	No	2	
30	COMPRESSOR	No	2	
31	SUCTION TABLE	No	1	
32	GUN GRINDER	No	1	
33	3 POINT HOLDER VICE	No	1	
34	FILE CABINET IRON	No	6	
35	THREE SEATER CHAIR	No	6	
36	WOODEN ALMIRAH	No	1	
37	LAMINATION SUCTION SYSTEM	No	1	
38	BENCH GRINDER	No	1	
39	BENCH DRILL MACHINE	No	1	

40	METAL GRINDER	No	1	
41	BENCH VICE	No	2	
42	SHEAR CUTTER	No	1	
43	SUCTION MACHINE	No	1	
44	Iron Bed	No	13	
45	BED SIDELOCKER	No	45	
46	PLASTIC STOOL	No	13	
47	WOODEN STOOL	No	1	
48	WOODEN SHELF	No	3	
49	COMPUTER TABLE	No	2	
50	WOODEN TABLE	No	2	
51	CUPBOARD	No	1	
52	VERTEBRA CUTTING SAW	No	1	
53	DYNAMIC AXIAL FIXATOR	No	7	
54	SPINAL PUNCH	No	1	
55	VERTEBRA NIBBLER	No	1	
56	PLAIN NIBBLER	No	1	
57	SPONGE HOLDER	No	1	
58	NEEDLE HOLDER	No	1	
59	THR COBRA RETRACTOR	No	3	
60	BIG WIRE CUTTER	No	1	
61	FACIALATA STIPPER	No	2	
62	MAGILLS FORCEP	No	1	
63	PULSE OXYMETER	No	1	
64	BONE CURETTE	No	2	
65	DOUBLE SKIN HOOK	No	1	
66	PLASTER CUTTING SPREADER	No	1	
67	PLASTER CUTTING SHEER	No	2	
68	SPINAL SURGERY SET	No	1	
69	PELVIC CLAMP SIMSUTERINE SOUND	No	1	
70	SCREW DRIVER SOLID(3-5)	No	2	
71	BP APPARATUS & STAND	No	1	
72	SCREW HOLDING FORCEP	No	1	
73	DENTAL INSTRUMENTS	No	35	
74	CRASH CART	No	1	
75	BONE PUNCH VERTEBRA	No	2	
76	NERVER HOOK	No	2	
77	NEEDLE HOLDER	No	5	
78	SPONGE HOLDER	No	3	
79	CURVE ARTEXY	No	1	
80	CHITTLE FORCEP	No	3	
81	STRAIGHT ARTEXY FORCEP	No	13	
82	ALLIS FORCEPS	No	2	

83	CURVE SCISSOR	No	3	
84	PEROESTEAL ELEVATOR	No	2	
85	DEPTH GAUZE(3.5)	No	1	
86	SKIN HOOK	No	2	
87	BONE CHISEL	No	1	
88	SP NAIL STARTER	No	2	
89	TOY CHAIR	No	2	
90	BED SIDE BAR	No	4	
91	HP SCANJET 4070 (NEGATIVE SCANNING	No	2	
92	PHYSIO SHOULDER WHEEL DIGITAL	No	2	
93	BASELINE HAND EVALUATION SET (7 PCS) CAT- 43054	No	1	
94	BASELINE HAND EVALUATION SET (7 PCS) CAT-43054	No	1	
95	BIO FEED BACK SYSTEM MYOMED	No	1	
96	HIGH POWER LESER TECHNOLOGY WAVLENGTH	No	1	
97	SPORTS WHEEL CHAIR	No	6	
98	ADULT ERGO CYCLE (MOTOMED MUVI)	No	1	
99	PHYSIO ARM- CHEST EXERCISER WALL MOUNTED	No	1	
100	GRIP EXERCISER IMI-2850	No	1	
101	COUNTING & COLOUR SORTING BEDS SET IMI-1446	No	2	
102	FOOT EXERCISER IMI-2932	No	1	
103	ELECTRICAL STIMULATOR DT	No	1	
104	CHESS CLOCK	No	2	
105	JAVELIN,	No	2	
106	STERILIZER MACHINE(SMALL)	No	1	
107	TRACTION SET	No	5	
108	MACHINE	No	1	
109	BP APPARATUS & STAND	No	1	

SCRAP				
1	KEY BOARD	**No**	**8**	
2	CATRIDGE	**No**	**57**	
3	CALCULATER	**No**	**3**	
4	TELEPHONE RECEIVER	**No**	**2**	
5	UPS BATTERY	**No**	**29**	
6	AC PCB	**No**	**3**	
7	TUBELIGHT FITTING SET	**A/U**	**7**	
8	COPPER CABLE	**Mtr**	**70**	
9	ALUMINIUM CABLE	**Mtr**	**20**	
10	TELEPHONE CABLE	**Mtr**	**90**	
11	CAPACITOR	**No**	**53**	
12	CONROLLER	**No**	**2**	
13	SOLONOID VALVE	**No**	**2**	
14	ENERGY METER	**No**	**20**	
15	STRATER	**No**	**1**	
16	PUMP SENSOR	**No**	**1**	
17	HKAFO S-1	**No**	**1**	
18	ELBOW CRUTCH-Allmn	**No**	**1**	
19	SCREEN PRINT KITS	**No**	**15**	
20	20 CTR JAR	**No**	**3**	
21	50 CTR JAR	**No**	**1**	