



N-1304/2/2020-NI
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)
(NI Section)

Pt. Deendayal Antyodaya Bhawan
CGO Complex, New Delhi-110003
Dated: 15/09/2023

To

Director,
SVNIRTAR, Cuttack

Subject: - Minutes of 126th EC meeting of SVNIRTAR held on 30/08/2023 through VC.


Sir,

I am directed to refer to your E-mail dated 31/08/2023 on the above mentioned subject and to forward herewith a copy of minutes of 126th EC meeting of SVNIRTAR held on 30/08/2023 through VC duly approved by Joint Secretary, DEPwD & Chairperson of Executive Council, SVNIRTAR, Cuttack.

2. You are requested to circulate the approved minutes to all members of Executive Council with your signature on each page.

Yours faithfully,

Encl:- As Above


(Amit Rath)
Section Officer (NI)

MINUTES OF 126TH EXECUTIVE COUNCIL MEETING OF SVNIRTAR
HELD ON 30TH AUGUST 2023 AT 03:30 PM
THROUGH VIRTUAL MODE

Members present:

- | | | |
|-------------------------------------------------------------------------------------------------------|---|------------------|
| 1. Shri Rajeev Sharma
Joint Secretary (DEPwD)
Govt. of India. | - | Chairman |
| 2. Shri Sanjay Pandey
Joint Secretary & F.A.
MoSJ&E, Govt. of India. | - | Member |
| 3. Shri Vineet Singhal
Director (NI), DEPwD
Govt. of India | - | Member |
| 4. Shri Anupam Shukla
Under Secretary (DEPwD)
Govt. of India. | - | Spl. Invitee |
| 5. Dr. Dinabandhu Panda
Special Secretary
Deptt. of Health & Family Welfare
Govt. of Odisha. | - | Member |
| 6. Shri Saroj Kumar Sahoo
Keonjhar, Odisha. | - | Member |
| 7. OIC, CRCSRE, Guwahati | - | Spl. Invitee |
| 8. Director, CRCSRE, Ranchi | - | Spl. Invitee |
| 9. OIC, CRCSRE, Balangir | - | Spl. Invitee |
| 10. Dr. P.P. Mohanty
Director | - | Member Secretary |

The Chairman, Executive Council welcomed all the participants to the meeting and asked Director, SVNIRTAR to present Agenda points in seriatim.


Director
S.V.NIRTAR

Item No.126.1: Confirmation of Minutes of the 125th Executive Council meeting held on 24th March 2023:

The Executive Council confirmed the Minutes of 125th Executive Council meeting held on 07th June 2023 considering no objection/ comments received after circulation of the Minutes.

Item No.126.2: Action Taken Report (Follow-up Action):

The Executive Council noted the action taken in the Minutes of 125th Executive Council meeting held on 07.06.2023.

Item No.126.3: Manpower of Vocational Training Building of SVNIRTAR:

After detailed discussion, the Executive Council considered and approved to undergo skill training in SVNIRTAR's New Vocational Training Building engaging following personnel through outsourcing agencies:

Sl. No.	Particulars of Expenses	No. of Manpower	Wages	VDA	Total per annum (in Rs.)
1	Sanitary Personnel (Unskilled)	05	350/-	144/-	Rs.494x5x30x12 = Rs.8,89,200/-
2	Security (Watch and Wards)	04	494/-	201/-	Rs.695x4x30x12 = Rs.10,00,800/- (As per minimum wages act)
3	MTS	02	350/-	144/-	Rs.494x2x30x12 = Rs.3,55,680/-
4	E-vehicle Driver (Skilled)	01	Rs.26,200/-PM x 12 = Rs.3,14,400/- (As per minimum wages act)		
5	Sr. Level Consultant (MSW)	01	@ Rs.50,000/-per month (Consolidated)		

The revised recruitment rule of Sr. Level Consultant (MSW) is as follows:

Master Degree in Social Science OR related field.

Minimum 15 years-experience as Consultant in Social Developmental activities and consultancy of National and International repute.

Below 65 years.


Director
S.V.NIRTAR

ItemNo.126.4: Approval for filling up of critical posts of SVNIRTAR, Cuttack:

The Executive Council directed to send the detailed proposal with proper justification of the essential posts for revalidation of lapsed posts to the Ministry.

ItemNo.126.5: Ratification of appointment of SVNIRTAR:

The Executive Council ratified the following permanent posts of SVNIRTAR and noted the appointment of Dr. Patitapaban Mohanty, Director, SVNIRTAR on deputation basis w.e.f. 04th August 2023. Further the Executive Council also noted the resignation of Shri K. Maruthi Krishna Goud, Assistant Professor (Speech & Hearing), CRCSRE, Guwahati and Shri Ravi Kumar joined as Assistant Professor (Speech & hearing) in CRCSRE, Guwahati.

Sl. No.	Name	Designation	Pay Matrix Level	Date of joining	Vacancy arises
1	Shri Durga Ram	Staff Nurse	Level-7	25.04.2022	Promotion
2	Smt. Nibedita Rout	Staff Nurse	Level-7	28.04.2022	Promotion
3	Ms. Srilekha Roul	Staff Nurse	Level-7	28.04.2022	Promotion
4	Smt. Itishree Samantaray	Staff Nurse	Level-7	05.05.2022	Retirement
5	Ms. Ashalata Jena	Staff Nurse	Level-7	01.06.2022	Promotion
6	Shri Gopi Chand Sahu	Warden (Male)	Level-6	18.07.2022	Retirement
7	Shri Sambit Kumar Lenka	Registration Clerk	Level-5	21.11.2022	Retirement
8	Shri Chintamani Swain	Cashier	Level-6	23.12.2022	Retirement
9	Shri Pintu Sabat	Accountant	Level-6	29.12.2022	Resignation
10	Shri Debadutta Mishra	Store Keeper	Level-4	04.01.2023	Termination
11	Shri Kranti Kumar Mallick	Junior Assistant	Level-4	27.02.2023	Retirement
12	Shri Anikesh Kumar Jha	Junior Assistant	Level-4	03.03.2023	Promotion
13	Smt. Itismita Biswal	Staff Nurse	Level-7	01.05.2023	Promotion
14	Shri Manish	Staff Nurse	Level-7	08.05.2023	Promotion

	Kumar Gupta				
15	Shri Sakti Prasad Dash	Junior Engineer (E&M)	Level-6	11.05.2023	Resignation
16	Shri Sidhartha Sankar Mahapatra	Junior Assistant	Level-4	17.05.2023	Expired
17	Shri Dinesh Kumar Meena	Junior Assistant	Level-4	22.05.2023	Promotion
18	Shri Ullas Chandra Sahoo	P&O Grade-II	Level-5	02.06.2023	Promotion
19	Shri Ashish Panda	Electrician-cum- Plant Operator	Level-4	22.06.2023	Retirement

ItemNo.126.6: Engagement of manpower for the Department of Physical Medicine and Rehabilitation:

The Executive Council considered and approved to engage 02 (two) numbers of Assistant Professor (Ortho/PMR) with the existing Recruitment Rule through consultancy basis to provide uninterrupted services to the PwDs as per existing Recruitment Rules of the Institute @ Rs.1,15,361/- per month till permanent posts is created/revalidated and filled up.

ItemNo.126.7: Revised Recruitment Rules for the post of General Medical Officer, Clinical Psychologist-cum-Jr. Lecturer, Demonstrator (P&O), Cook Gde-I and Cook:

After detailed discussion, the Executive Council revised the Recruitment Rules of the posts of Clinical Psychologist-cum-Jr. Lecturer (as per Gazette Notification, Ministry of Health & Family Welfare, dated 23.12.2022) Demonstrator (P&O), Cook Gde-I and Cook (as per DOPT Office Memorandum No.11/2/2020-Dir(C)/ dated 03.07.2021, except General Medical Officer:

REVISED RECRUITMENT RULES

01.	Name of the post	:	CLINICAL PSYCHOLOGIST-CUM-JUNIOR LECTURER
02.	No. of post	:	01
03.	Classification	of:	Group 'B'


Director
S.V.NIRTAR

	Post/Service	
04.	Pay in Pay Band with: Grade Pay	Pay Matrix Level-7 (7 th CPC) (Rs.44,900 – 1,42,400/-)
05.	Whether selection post or : Non-selection post	Selection
06.	Whether benefit of added: years of service admissible under Rule 30 of the CCS (Pension) Rules.1972	Not applicable
07.	Age limit for direct: recruitment.	Below 30 years and relaxable as per Govt. of India Rules.
08.	Educational and other: qualifications required for direct recruits	Essential:- Master Degree in Rehabilitation Psychology or Clinical Psychology from a recognized University or Institute. M.phil in Medical & Social Psychology OR Medical Psychology OR Medical Psychology (2 years course) from a recognized University or Institute. Two years' experience as Clinical Psychologist in a recognized Disability Institute / Organization. Registration with RCI is mandatory Desirable: Doctorate in Clinical Psychology from a recognized University or Institute.
09.	Whether age and: educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable. Direct Recruitment only
10.	Period of probation, if any :	02 Years extendable by one year
11.	Method of recruitment: whether by direct recruitment or by promotion or by deputation absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment
12.	In case of recruitment by: promotion/ deputation /	Not applicable

	absorption grades from which promotion/deputation/absorption to be made		
13.	If DPC exists, what is its composition	:	Not applicable
14.	Circumstances in which UPSC is to be consulted in making Recruitment.		Not applicable
14.a	Duties attached	:	As per duties and responsibilities of SVNIRTAR
14.b	Agency for Selection	:	Director, Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.c	Designation of appointing authority	:	Director, SVNIRTAR

REVISED RECRUITMENT RULES

01.	Name of the post	:	DEMONSTRATOR (PROSTHETICS & ORTHOTICS)
02.	No. of post	:	02
03.	Classification of Post/Service	:	Group 'B'
04.	Pay in Pay Band with Grade: Pay	:	Pay Matrix Level-6 (7 th CPC) (Rs.35,400 - 1,12,400/-)
05.	Whether selection post or Non-selection post	:	Non Selection
06.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules.1972	:	Not applicable
07.	Age limit for direct recruitment.	:	Age no bar for Promotion 40 years for Direct Recruitment and relaxable as per Govt. of India Rules.
08.	Educational and other qualifications required for direct recruits	:	Essential Educational Qualification:- Bachelor Degree/Diploma in Prosthetics & Orthotics (BPO) from a recognized University with RCI Registration Certificate. Experience:-

		3 years' experience in practical demonstration / teaching experience in the field of Prosthetic / Orthotics in a recognized Institution / College. Desirable Qualification:-Master in Prosthetics & Orthotics (MPO) from a recognized University / Institute.
09.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Age: For promotion no bar Educational Qualification: Yes
10.	Period of probation, if any	: 02 Years extendable by one year
11.	Method of recruitment: whether by direct recruitment or by promotion or by deputation absorption and percentage of the vacancies to be filled by various methods	By Promotion, failing which by Direct Recruitment
12.	In case of recruitment by: promotion/ deputation / absorption grades from which promotion/ deputation/absorption to be made	Analogous position 6 years' experience in the Pay Matrix Level-5 in the relevant field or Prosthetist & Orthotist Grade-II
13.	If DPC exists, what is its composition	: Director Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.	Circumstances in which UPSC is to be consulted in making Recruitment.	Not applicable
14.a	Duties attached	: As per duties and responsibilities of SVNIRTAR
14.b	Agency for Selection	: Director, Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.c	Designation of appointing authority	Director, SVNIRTAR

REVISED RECRUITMENT RULES

01.	Name of the post	:	COOK GRADE-I
02.	No. of post	:	01
03.	Classification of Post/Service	:	Group 'C'
04.	Pay in Pay Band with Grade: Pay	:	Pay Matrix Level-2 (7 th CPC) (Rs.19,900 - 63,200/-)
05.	Whether selection post or Non-selection post	:	Non Selection
06.	Whether benefit of added: years of service admissible under Rule 30 of the CCS (Pension) Rules.1972	:	Not applicable
07.	Age limit for direct: recruitment.	:	Below 30 years and relaxable as per Govt. of India Rules.
08.	Educational and other: qualifications required for direct recruits	:	Essential:- 10 th Class pass from a recognized Board or Institute with Certificate of Diploma in Catering from a recognized Institute. A Trade Skill Test for Cooking shall be conducted to assess suitability. Desirable: Two years' experience in Catering in a Government Department / Undertaking.
09.	Whether age and educational: qualifications prescribed for direct recruitment will apply in the case of promotes	:	Educational Qualification: As mentioned at Col. No. 12 Age: For promotion no bar
10.	Period of probation, if any	:	02 Years extendable by one year
11.	Method of recruitment: whether by direct recruitment or by promotion or by deputation absorption and percentage of the vacancies to be filled by various methods	:	By DPC failing which by Direct Recruitment

12.	In case of recruitment by: promotion/ deputation / absorption grades from which promotion/ deputation/absorption to be made	:	10 th Class pass from a recognized Board or Institute with Certificate of Diploma in Catering from a recognized Institute. 3 Years' Experience as Cook in this Institute.
13.	If DPC exists, what is its composition	:	Director, Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.	Circumstances in which UPSC is to be consulted in making Recruitment.	:	Not applicable
14.a	Duties attached	:	As per duties and responsibilities of SVNIRTAR
14.b	Agency for Selection	:	Director, Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.c	Designation of appointing authority	:	Director, SVNIRTAR

REVISED RECRUITMENT RULES

01.	Name of the post	:	COOK
02.	No. of post	:	02
03.	Classification of Post/Service	:	Group 'C'
04.	Pay in Pay Band with Grade: Pay	:	Pay Matrix Level-1 (7 th CPC) (Rs.18,000-56,900/-)
05.	Whether selection post or Non-selection post	:	Selection
06.	Whether benefit of added: years of service admissible under Rule 30 of the CCS (Pension) Rules.1972	:	Not applicable
07.	Age limit for direct recruitment.	:	Below 27 years and relaxable as per Govt. of India Rules.
08.	Educational and other: qualifications required for direct recruits	:	Essential:- 10 th Class pass from a recognized Board or Institute with Certificate

		Course in Catering from a recognized Institute. A Trade Skill Test for Cooking shall be conducted to assess suitability. Experience: Two years' experience in Catering in a Government Department / Undertaking.
09.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes	Not applicable
10.	Period of probation, if any	02 Years extendable by one year
11.	Method of recruitment: whether by direct recruitment or by promotion or by deputation absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment
12.	In case of recruitment by: promotion/ deputation / absorption grades from which promotion/ deputation/absorption to be made	Not applicable
13.	If DPC exists, what is its composition	Not applicable
14.	Circumstances in which UPSC: is to be consulted in making Recruitment.	Not applicable
14.a	Duties attached	As per duties and responsibilities of SVNIRTAR
14.b	Agency for Selection	Director, Dy. Director (Tech.) Dy. Director (P&A) One Expert Member in the field. One Nominated Member for SC/ST
14.c	Designation of appointing authority	Director, SVNIRTAR

ItemNo.126.8: Engagement of manpower for the Department of Prosthetics and Orthotics:

The Executive Council directed to place detailed workload with justification of Surgical Boot Maker of the Department in the forthcoming Executive Council meeting for consideration and approval.

ItemNo.126.9: Stipend to Post Basic Diploma in Orthopaedic Nursing students @ Rs.5,000/- per month:

The Executive Council did not approve the proposal and directed to stop the course.

ItemNo.126.10: AMC for Hospital Equipments:

The Executive Council considered and approved the following Annual Maintenance Contact (AMC) of Hospital equipments for smooth functioning of the patient's services:

Sl. No.	Name of the Equipment	Purchase (Cost in Rs.)	Date of Purchase/ Instalment	Last Warranty / expired	Proposed AMC Cost (in Rs.)
1	C-Arm Machine (OT)	14,43,234	31.03.2017	24.04.2018	47,200/-
2	Erba Mannheim Auto Biochemical Analyzer-EM200 (Lab)	8,00,000	07.03.2018	06.03.2020	95,262/-
3	Hitachi Ultrasounds Machine (PMRD)	15,10,280	17.06.2019	16.06.2020	47,200/-
4	Urodynamics Machine-Hermes (PMRD)	25,87,200	13.02.2018	29.02.2020	50,820/-

ItemNo.126.11: Engagement of Ear Mould Lab. Technician on contractual basis:

The Executive Council did not agree to the proposal and directed to study the requirement of Ear Mould Lab. with present technology of hearing aids.

ItemNo.126.12: Procurement of Research equipment, Lab. and Capital Equipments of Department of Occupational Therapy:

The Executive Council directed to solve the proposal within the financial power delegated to the Director, SVNIRTAR.

ItemNo.126.13: Repair/renovation of 3.00 lakh litres capacity over-head tank of SVNIRTAR:

The Executive Council considered and approved for repair/renovation of 3.00 lakh litres capacity over-head tank with an approximate cost of Rs.13,44,096/- through CPWD.

ItemNo.126.14: Replacement of lifts in Rehabilitation Service Building of SVNIRTAR:

The Executive referred the proposal to the next Executive Council.

ItemNo.126.15: Improvement in existing Leased Internet connection at SVNIRTAR:

The Executive Council considered and approved for improvement in existing Leased Internet connection to 200 Mbps. by selecting the service provider through a limited tender ensuring the best connectivity. The Service providers should demonstrate quality of service at site.

ItemNo.126.16: Establishment of Department of Speech and Hearing of SVNIRTAR:

The Executive referred the proposal to the next Executive Council.

ItemNo.126.17: Purchase of 250 KVA DG Set for SVNIRTAR:

The Executive Council directed to initiate the purchase procedure once again following general bid instead of BOQ for purchasing of a new 250 KVA silent DG set, auctioning old DG set.

ItemNo.126.18: Revision of price list for aids and appliances:

The Executive Council directed to send the proposal to the Ministry for consideration.

Item No.126.19: Opening of PG course "MD in Physical Medicine and Rehabilitation (PMR)" with intake capacity of 02 seats for the Academic Session 2024-25:

The Executive Council considered and approved for opening of PG course "MD in Physical Medicine and Rehabilitation (PMR)" with intake capacity of 02 seats and payment of accreditation fees of Rs.5.00 lakh for the Academic Session 2024-25.

13


Director
S.V.NIRTAR

ItemNo.126.20: Implementation of National Pension Scheme to the eligible employees of CRCSRE, Guwahati:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.21: Approval for renovation of existing CRC, Guwahati Building (G+1) by CPWD including internal external painting, electrical works and other miscellaneous works:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.22: Approval for budget estimate provided by National Informatics Centre for development of Website and other services of CRCSRE, Guwahati.

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.23: Engagement of Sanitary personnel at CRCSRE, Balangir:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.24: Starting Diploma in Special Education (VI) in CRCSRE, Balangir:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.25: Ratification of head wise income and expenditure of D.ED (SE-IDD) course at CRCSRE, Ranchi:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.26: To start D.H.L.S (01 year) course in CRCSRE, Ranchi:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.27: Renovation of CRCSRE, Ranchi Building:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.28: Opening of saving bank account at CRCSRE, Ranchi for credit the amount for imprest and other activities:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.29: Proposal for extension of BASLP course for the Academic year 2023-24 at CRCSRE, Guwahati:

The Executive Council referred the proposal to next Executive Council.

ItemNo.126.30: Any other points:

To fill up the Deputation vacancies:

The Executive Council referred the proposal to next Executive Council.

Cyber Security Audit, HTTPS Certification and Web application maintenance through NIC/NICSI:

The Executive Council referred the proposal to next Executive Council.


Director
S.V.NIRTAR