

F. No. N-1304/2/2020-NI

भारत सरकार / Government of India

सामाजिक न्याय एवं अधिकारिता मंत्रालय / Ministry of Social Justice & Empowerment
दिव्यांगजन सशक्तिकरण विभाग / Department of Empowerment of Persons with
Disabilities

5 वीं मंजिल, पंडित दीनदयाल अंत्योदय भवन, सी.जी.ओ. कॉम्प्लेक्स,
5th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex,
लोधी रोड, नई दिल्ली - 110003 / Lodhi Road, New Delhi - 110003.

दिनांक /Dated: 14/06/2024

To,

Director,
SVNIRTAR, Cuttack.

Subject:- Draft minutes of 130th Executive Council meeting of SVNIRTAR,
Cuttack held on 29/05/2024.

Sir,

I am directed to refer to your email dated 31/05/2024 on the above mentioned subject and to say that the Minutes of 130th meeting of Executive Council of SVNIRTAR, Cuttack held on 29/05/2024 have been approved by Joint Secretary, DEPwD & Chairperson of Executive Council, SVNIRTAR, Cuttack. The approved minutes are attached herewith.

2. You are requested to circulate the approved minutes to all members of Executive Council with your signature on each page.

भवदीय / Yours faithfully,

Encl.:- As above



(अनुपम शुक्ला) / (Anupam Shukla)
अवर सचिव / Under Secretary

MINUTES OF 130TH EXECUTIVE COUNCIL MEETING OF
SVNIRTAR HELD ON 29TH MAY 2024 AT 03:00
PM THROUGH HYBRID MODE AT SVNIRTAR, OLATPUR, PO:
BAIROI, CUTTACK

Members present:

- | | | | |
|-----|---|---|---------------------|
| 1. | Shri Rajeev Sharma
Joint Secretary (DEPwD)
Govt. of India. | - | Chairman |
| 2. | Ms. Debolina Thakur
Joint Secretary & FA
MoSJ&E, Govt. of India. | - | Member |
| 3. | Shri Vineet Singhal
Director (NI)
DEPwD, Govt. of India | - | Member |
| 4. | Dr. Dinabandhu Panda
Deptt of Health & Family Welfare
Govt. of Odisha. | - | Member |
| 5. | Shri Saroj Kumar Sahoo
Keonjhar. | - | Member |
| 6. | Dr. Jitendra Sharma
Director, PDUNIPPD, Delhi. | - | Spl. Invitee |
| 7. | Dr. Aameed Equebal
I/c Director, NILD, Kolkata. | - | Spl. Invitee |
| 8. | OIC, CRCSRE, Guwahati. | - | Spl. Invitee |
| 9. | Director(C), CRCSRE, Balangir. | - | Spl. Invitee |
| 10. | Director(C), CRCSRE, Ranchi. | - | Spl. Invitee |
| 11. | Director(C), CRCSRE, Imphal. | - | Spl. Invitee |
| 12. | Director(C), CRCSRE, Shillong | - | Spl. Invitee |

13. Dr. P. P. Mohanty
Director.

- **Member Secretary**

The Chairman, Executive Council, welcomed all the participants to the meeting and asked Director, SVNIRTAR to present Agenda points in seriatim.

Item No.130.1: Confirmation of Minutes of 128th Executive Council held on 24th January 2024 at SVNIRTAR and 129th Executive Council Meeting held on 10th April 2024 by Circulation.

The Executive Council confirmed the Minutes of 128th Executive Council held on 24th January 2024 at SVNIRTAR and 129th Executive Council Meeting held on 10th April 2024 by Circulation, considering no objection/ comments after circulation of the Minutes.

Item No.130.2: Action Taken Report (Follow-up Action):

The Executive Council noted the action on the Minutes of 128th Executive Council held on 24th January 2024 at SVNIRTAR and 129th Executive Council Meeting held on 10th April 2024 by Circulation.

Item No.130.3: Registration of SVNIRTAR Incubation Centre Under Section 8 of Companies Act-2013:

The Executive Council considered and approved the proposal of change of name from "SVNIRTAR Innovation & Incubation Centre" to "SVNIRTAR Foundation for Innovation & Incubation Centre".

The sitting Director, Dr. P.P. Mohanty and Deputy Director (P&A) (Offg.), Shri Satyajit Patnaik will be the first Directors of the Centre and hold shares in the proportion as tabled below:

Name of the Subscriber	No. of Shares taken by each Subscriber
Dr. P.P. Mohanty, Director	9999 Equity Shares of Rs.10/- each.
Shri Satyajit Patnaik, DD (P&A) (Offg.)	1 Equity Share of Rs.10/- each.

The equivalent amount to be transferred to the new bank account of the Centre from the Internal Accruals of SVNIRTAR.

The Executive Council did not agree to the proposal of opening a separate Bank Account for “SVNIRTAR Foundation for Innovation & Incubation Centre” with Punjab National Bank, Kantapada Branch and directed to open the same at Indian Bank, Olatpur Branch.

The Director shall be authorized to all such acts, deeds, things and execute all such documents and undertakings as may be necessary for giving effect to fillings and operation of newly incorporated Centre.

Item No.130.4: Opening of Ten (10) Nos. of Zero Balance Subsidiary Accounts for SVNIRTAR and CRCSREs functioning under the Administrative Control of SVNIRTAR:

A. ADIP Scheme:

The Executive Council considered and approved for Opening of Four (04) Nos. of Zero Balance Subsidiary Accounts at State Bank of India, Link Road Branch, Cuttack for undertaking the transactions under ADIP Scheme for following CRCSREs functioning under the administrative control of SVNIRTAR:

Name of the CRCSREs	Name of the Bank A/c
CRCSRE, Guwahati	CRCSRE, Guwahati – ADIP A/c
CRCSRE, Bolangir	CRCSRE, Bolangir – ADIP A/c
CRCSRE, Ranchi	CRCSRE, Ranchi – ADIP A/c
CRCSRE, Imphal	CRCSRE, Imphal – ADIP A/c

B. SIPDA Scheme:

The Executive Council considered and approved for Opening of Six (06) Nos. of Zero Balance Subsidiary Accounts at State Bank of India, Link Road Branch, Cuttack for undertaking the transactions for imparting Skill Training under the SIPDA Scheme for SVNIRTAR & CRCSREs functioning under the administrative control of SVNIRTAR.

Name of the NI/CRCSREs	Name of the Bank A/c
SVNIRTAR, Cuttack	SVNIRTAR – Skill Training A/c SIPDA
CRCSRE, Guwahati	CRCSRE Guwahati – Skill Training A/c SIPDA

CRCSRE, Bolangir	CRCSRE Bolangir – Skill Training A/c SIPDA
CRCSRE, Ranchi	CRCSRE Ranchi – Skill Training A/c SIPDA
CRCSRE, Imphal	CRCSRE Imphal – Skill Training A/c SIPDA
CRCSRE, Shillong	CRCSRE Shillong – Skill Training A/c SIPDA

Item No.130.5: Engagement of Research Officer on Contractual Basis:

The Executive Council considered and approved for engagement of Research Officer on contractual basis at SVNIRTAR with following guidelines and directed to meet the remuneration from CSR grants received through SVNIRTAR Foundation for Innovation & Incubation Centre.

Essential Educational Qualification:	Bachelor in Mechanical/Electrical with Bio-Engineering Qualification/Master in Physiotherapy/Occupational Therapy/Prosthetics & Orthotics.
Desirable Qualification:	Master in Mechanical/Electrical with Bio-Engineering Qualification/Ph.D in Physiotherapy/Occupational Therapy/Prosthetics & Orthotics.
Experience:	2 to 3 years' experience in the field of Rehabilitation in a recognized Institute / College/ University / Hospital.
Age limit:	Below 45 years
Consolidated Salary:	Rs.60,000/- per month.

The Executive Council further directed that the Research Officer should not be considered as employee of SVNIRTAR, Cuttack.

ItemNo.130.6: Ratification of appointments:

The Executive Council ratified the following appointments made at SVNIRTAR and CRCSRE, Guwahati:

Sl. No.	Name	Designation	Gr.	Pay Matrix Level	Date of joining
1	Shri Bapina Kumar Rout	P&O Grade-I	B	Level-6	30.11.23
2	Dr. Santosh Pariyarath	GDMO	A	Level-10	19.02.24
3	Dr. Vinoj V	GDMO	A	Level-10	04.03.24
4	Shri Suvendu Koley	Vocational Inst. CRCSRE,Guwahati.	B	Level-6	01.03.24

Item No.130.7: Engagement of Medical Professionals for CRCsREs at Guwahati, Ranchi, Balangir, Imphal and Shillong under Administrative control of SVNIRTAR, Cuttack:

The Executive Council considered and approved for engagement of Medical Professionals for CRCsREs at Guwahati, Ranchi, Balangir, Imphal and Shillong under Administrative control of SVNIRTAR, Cuttack depending on the patient foot fall with following Recruitment Rules:

Name of the Post	Qualification	Remuneration	Duty Period
Medical Officer (Ortho/PMR/Medicine/Paediatric/ENT/Dental) (Part time on rotatory basis)	MBBS with Post Graduate Degree/Diploma (full time course) from MCI recognized Institute / University in the concerned field with valid MCI registration number.	Rs.2,500/- (per visit)	Not more than 2 visits per week by a particular specialist.
Age:	Upto 70 years		
Walk-in-interview:	Selection board will be constituted as per Minutes of 119 th EC held on 16.08.2022.		

Item No.130.8: Enhancement of service charges of Departments of PMR and Speech & Hearing:

The Executive Council considered and approved for enhancement of service charges of Departments of PMR and Speech & Hearing as detailed below:

SINo.	Name of the Services	Existing Rate	Approved Rate
01	TSH	-	200/-
02	T3	-	100/-
03	T4	-	100/-
04	VITAMIN 'D'	-	350/-
05	HBA1C	-	200/-
06	Digital X-Ray	300/-	250/-
MINOR OT CHARGES			
07	DRESSING	100/-	100/-
08	INJECTION STEROID	100/-	200/-
09	MINOR PRODUCER WITHOUT G.A	100/-	200/-
PLASTER CASTING CHARGES			
10	SYNTHETIC CAST	700/-	750/-
11	POST OPERATIVE SINGLE CAST (After Discharge)	500/-	500/-
12	POST OPERATIVE DOUBLE CAST (After Discharge)	1000/-	1000/-
13	Serial Casting CTEV upto 5 cast (Single limb)	500/-	700/-
14	Serial Casting CTEV upto 5 cast (Both limb)	1000/-	1250/-
DEPARTMENT OF SPEECH & HEARING			

1	Speech & Language therapeutic service charges for children and adult with various developmental and acquired communication disorder.	200/-	350/-
2	Auditory brainstem response (ABR)	-	Rs.500/-
3	O OAE (Otoacoustic Emissions)	-	Rs.300/-
4	Impedance Audiometry/Tympanometry	-	Rs.250/-
5	Puretone Audiometry/Speech Audiometry/Behavioral hearing tests	-	Rs.100/-

Item No.130.9: Electro Physiology Laboratory for the Department of Physical Medicine and Rehabilitation:

The Executive Council considered and approved for procurement of following machine/equipment for Electro Physiology Laboratory for the Department of Physical Medicine and Rehabilitation at an estimated cost of Rs.15.00 lakh in compliance with GFR.

- i) 32 Channel EEG Machine.
- ii) 2 Channel EMG/NCS Machine.
- iii) PC / Laptop.

Item No.130.10: Treadmill for Robotic Gait Training for the Department of Physiotherapy:

The Executive Council considered and approved for procurement of Treadmill for Robotic Gait Training for the Department of Physiotherapy at an estimated cost of Rs.10.00 lakh in compliance with GFR.

Item No.130.11: Anti-gravity Treadmill for the Department of Physiotherapy:

The Executive Council did not agree to the proposal and directed the same should not be purchased through CSR Grants.

Item No.130.12: Summer Internship Training programme in the Department of Physiotherapy:

The Executive Council considered and approved the proposal of Summer Internship Training programme at SVNIRTAR and its CRCSREs with following fee structure:

Fee - Rs.1000/- per month
 Caution money - Rs.500/-

Item No.130.13: Modernization of Occupational Therapy Department:

The Executive Council considered and approved for modernization of Occupational Therapy Department with following equipments in compliance with GFR:

Sl. No	Description of the Item	UOM	Qty	Rate in Rupees	Amount in Rupees
01	Smart board for seminar room	No.	01	1,50,000	1,50,000
02	Printer with xerox and scanner for office use	No.	01	50,000	50,000
03	Tilt table: high, low tilt table with remote control activity tray, straps individually for each leg	No.	01	60,000	60,000
04	Pediatric Tilt table, electric	No.	01	60,000	60,000
05	Finger exerciser: Soft, Medium, Firm elastic bands	Set.	05	1,000	5,000
06	Forearm exerciser: Wrist band with resistive rubber bands for all five fingers.	No.	05	6,000	30,000
07	Finger exerciser with table: Resistive hand exercisers attached to the table.	No.	01	20,000	20,000
08	Horizontal sanding Frame: Sanding frame with, three different types of sanding blocks.	No.	02	40,000	80,000
Sl. No	Description of the Item	UOM	Qty	Rate in Rupees	Amount in Rupees
09	Hand Function combined trainer: Combined training for patient's eye hand function, improve finger function, enhance hand co-ordination & mobility	Set.	01	18,000	18,000
10	Wrist rotation exerciser: Improves range of motion & power of wrist	No.	02	20,000	40,000
11	Digital Board (Arc): Used to prevent & correct flexor spasm or prevent and reduce contracture of fingers	No.	05	10,000	50,000
12	Manual ergometer Hand & Foot: Used for strengthening arms & legs, improves circulation & improves stamina.	No.	02	15,000	30,000

13	Shoulder Wheel 3 in 1: improvement in circulation, range of motion, muscle strength, adjustable height, handle bar radius, resistance of the unit, height of the unit movement - 2 direction movement with LCD computer display.	No.	01	45,000	45,000
14	Theraband professional exercise station: combines strength, balance & flexibility exercises. Includes resistance tubing of different resistance, padded exercise bar, straps and poster of 24 exercises and safety instructions stability trainer, exercise ball.	No.	01	80,000/-	80,000
15	Hand trainer: complete finger, hand wrist and forearm rehab intro kit includes trainer & refill sheets (tan, yellow, red, green, blue, black)	Set.	02	20,000	40,000
16	Digi flex	No.	05	4,000	20,000
17	Upper limb harmony exerciser	No.	02	1,500	3000
18	Cylinder Ladder	No.	04	7,000	28,000
19	Geometry Ladder	No.	04	3,000	12,000
20	Screw Board	No.	03	5,000	15,000
21	Peg Board	No.	05	12,000	60,000
22	Finger ladder	No.	02	2,000	4,000
Total:					9,00,000

Item No.130.14: Upper Limb Functional Occupational Training System:

The Executive Council considered and approved for procurement of following equipments for Upper Limb Functional of Occupational Training System in compliance with GFR:

SI No	Description of the Item	UOM	Qty	Amount (Rs.)
1.	Upper Limb Functional Occupational Training system.	No	01	40,00,000
	Total			40,00,000

Item No.130.15: Development of Smart Lecture Theatre with accessories for the Department of Occupational Therapy:

The Executive Council considered and approved for development of Smart Lecture Theatre with accessories for the Department of Occupational Therapy at an estimated cost of Rs.30.00 lakh in compliance with GFR.

Item No.130.16: Procurement of Speech & Language Assessment Tools for Speech & Hearing Department:

The Executive Council considered and approved for procurement of following Speech & Language Assessment Tools for Speech & Hearing Department at an estimated cost of Rs.1.50 lakh in compliance with GFR:

SINo.	Name of the Tools
1	Receptive-Expressive Emergent Language Test-Fourth Edition (REEL-4)
2	3-Dimensional Language Assessment Test (3DLAT)
3	Communication DEALL Developmental Checklist (CDDC)
4	The Consensus Auditory-Perceptual Evaluation of Voice (CAPE – V)
5	5Linguistic Profile Test (LPT)
6	Dysphonia Severity Index (DSI)
7	Western Aphasic Battery (WAB)
8	Linguistic Profile Test (LPT)
9	Frenchay Dysarthria Assessment-Second Edition (FDA-2)

Item No.130.17: Engagement of Hardware and Networking Assistant for looking after day-to-day maintenance of Computer Hardware and Networking.

The Executive Council considered and approved for engagement of Hardware and Networking Assistant for looking after day-to-day maintenance of Computer Hardware and Networking with following norms:

Post Name:	Hardware & Networking Assistant
Essential Qualification:	B.Sc. (Computer Science) / B.Sc. (IT) / Diploma in Computer Hardware & Networking or equivalent.
Essential Work Experience:	3 years (for BSc or equivalent) / 5 years (for Diploma or equivalent) in maintenance of Computer Hardware & Networking in a setup having a minimum of 30 computers on LAN.
Maximum age limit:	35 years
Consolidated salary:	₹ 35,000/- per month

Item No.130.18: Establishment of Visual Impaired (VI) Unit at SVNIRTAR:

The Executive Council considered and approved for establishment of Visual Impaired (VI) Unit at SVNIRTAR with following manpower and equipments:

Sl. No.	Name of the Post	Educational Qualification	No. of post	Remuneration per month
1	Optometrist	Diploma in Optometry	01	Rs.30,000/-
2	Technical Assistant	-	01	Rs.25,000/-

Sl.No.	Name of the equipment	Quantity	Approximate cost
1	Low vision chat (distance & Near) non-LED	01	Rs.1,500/-
2	Vision chat LED	01	Rs.5,000/-
3	Trial Box and Trial Frame	01	Rs.6,000/-
4	Retinoscope	01	Rs.30,000/-
5	Auto Refractometer	01	Rs.2,00,000/-
6	Slit Lamp	01	Rs.10,000/-
7	Torch (Steel)	02	Rs.500/-
8	Low Vision aids and devices	01 (Set of	Rs.2,00,000/-
9	Computer	10 @ Rs.50,000/-	Rs.5,00,000/-
10	Furniture		Rs.2,00,000/-
	Total		Rs.11,53,000/-

The Executive Council further directed to follow SOP guidelines.

Item No.130.19: Engagement of one emergency Driver (Skilled) for Ambulance on outsourced basis:

The Executive Council considered and approved for engagement of one emergency Driver on outsourced basis (Skilled) as per Minimum Wages Act.

Item No.130.20: Construction of Lift Well and SITC of Lift for G+2 Hostel Building of CRCSRE, Guwahati:

The Executive Council considered and accorded post facto approval for construction of Lift Well and SITC of Lift for G+2 Hostel Building of CRCSRE, Guwahati at an estimated cost of Rs.40,22,629/-out of the balance amount deposited for construction of Hostel Building.

Item No.130.21: Revision of Speech & Hearing Therapeutic and Clinical Psychology service charges of CRCSRE, Guwahati:

The Executive Council revised following Speech & Hearing Therapeutic services charges at par with SVNIRTAR and Clinical Psychology service charges of CRCSRE, Guwahati:

Sl No.	Speech & Hearing Therapy Service	Existing Charges	Revised Charges
1	Puretone Audiometry(PTA) charges	40/-	100/-
2	Impedance Audiometry	50/-	250/-
3	OAE(New Born Hearing Screening) Charges (Under process of Procurement by HQ,SVNIRTAR as approved by EC)	--	300/-
4	Speech Evaluation/Assessment Charges	10/-	50/-
5	Speech Therapeutic per Session Charges	20/-	50/-
6	Behavioural Observation Audiometre	20/-	100/-
7	Auditory brainstem Response Audiometry (ABR/BERA)	100/-	500/-
8	Clinical Psychology service charges		
9	Clinical Psychology Psycho Diagnostic (Including IQ/DQ/BA)	100/-	250/-
10	Developmental Diagnostic VASMS	--	150/-
11	Behavioral Modification	--	100/-

Item No.130.22: Engagement of three Nos. of Security Guards for CRCSRE, Guwahati Hostel:

The Executive Council considered and approved for engagement of three (03) numbers of Security Guards including one (01) Lady Security Guard for CRCSRE, Guwahati Hostel as perexisting norms of Minimum Wages Act/Assam Home Guard.

Item No.130.23: Procurement of one Laptop (HP) for running BASLP Course at CRCSRE, Guwahati:

The Executive Council considered and approved for procurement of one Laptop (HP) for running BASLP Course at CRCSRE, Guwahati at an estimated cost of Rs.70,000/- in compliance with GFR.

Item No.130.24: Renovation of CRCSRE, Guwahati Building:

The Executive Council considered and approved the proposal for renovation of CRCSRE, Guwahati Building at an estimated cost of Rs.65.15 lakh for Civil Works and Rs.25.92 lakh for Electrical works through CPWD.

Item No.130.25: Construction of boundary wall of CRCSRE, Guwahati:

The Executive Council considered and accorded post facto approval for construction of boundary wall of CRCSRE, Guwahati at an estimated cost of Rs.29.12 lakh through CPWD.

Item No.130.26: Procurement of Video Conferencing System for CRCSRE, Guwahati:

The Executive Council did not agree to the proposal.

Item No.130.27: Any other points:

1. Creation of Boold Disorder Unit at SVNIRTAR, Cuttack:

The Executive Council considered and approved for creation of Blood Disorder Unit at SVNIRTAR, Cuttack with following Manpower:

Name of the post	Remuneration	Duty period
Haematologist (Part time)	Rs.2,500/- (Per Hour)	Weekly once Not more than 02 Hours per day.
Other Terms and Conditions:		
1. Maximum Age Limit : 70 years		
2. Through mode of Expression of Interest.		

2. Revise of Recruitment Rules for the post of Cook:

The Executive Council considered and approved the proposal of revision of Recruitment Rules for the post of Cook:

REVISED RECRUITMENT RULES

01.	Name of the Post:	COOK
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02.	No. of Post:	02
03.	Classification of Post/Service	Group 'C'
04.	Pay in Pay Band with Grade Pay:	Pay Matrix Level-1 (7 th CPC) (Rs.18,000-56,900/-)
05.	Whether selection post or Non-selection post:	Selection
06.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules.1972:	Not applicable
07.	Age limit for direct recruitment.	Below 27 years and relaxable as per Govt. of India Rules.
08.	Educational and other qualifications required for direct recruits:	Essential:- <ol style="list-style-type: none"> 10th Class pass from a recognized Board or Institute with Certificate Course in Catering from a recognized Institute. A Trade Skill Test for Cooking shall be conducted to assess suitability. Desirable Experience: One year experience in Catering in a Government Department/ Undertaking.
09.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotes:	Not applicable
10.	Period of probation, if any:	02 years extendable by one year
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation absorption and percentage of the vacancies to be filled by various methods:	Direct Recruitment
12.	In case of recruitment by promotion/ deputation / absorption grades from which promotion/ deputation/absorption to be made:	Not applicable
13.	If DPC exists, what is its composition:	Not applicable
14.	Circumstances in which UPSC is to be consulted in making Recruitment:	Not applicable
14.a	Duties attached:	As per duties and responsibilities of SVNIRTAR
14.b	Agency for Selection:	<ol style="list-style-type: none"> 1. Director, 2. Dy. Director (Tech.) 3. Dy. Director (P&A) 4. One Expert Member in the field. 5. One Nominated Member for SC/ST

14.c	Designation of appointing authority:	Director, SVNIRTAR
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3. **Remuneration of faculties to take classes of SVNIRTAR Students at CTTC & CIPET, Bhubaneswar:**

The Executive Council considered and approved the proposal of payment of remuneration to outside faculties @Rs.600/- per hour for both theory and practical classes for all the Post-Graduate and Under-Graduate Courses at SVNIRTAR.
