

**N-1304/2/2020-NI**  
Government of India  
Ministry of Social Justice & Empowerment  
Department of Empowerment of Persons with Disabilities (Divyangjan)  
(NI Section)  
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Pt. Deendayal Antyodaya Bhawan  
CGO Complex, New Delhi-110003  
Dated: 01/12/2022

To,  
Director (Offg.),  
SVNIRTAR, Cuttack

**Subject: - Minutes of 121st EC meeting of SVNIRTAR, Cuttack held on 11/11/2022 – reg.**

Sir,

I am directed to forward herewith a copy of approved Minutes of 121st EC meeting of SVNIRTAR, Cuttack held on 11/11/2022 at 12:00 Noon through virtual mode for necessary action at your end.

Yours faithfully,

Encl:- As Above

  
(Navin Kumar)  
Under Secretary (NIs)

**MINUTES OF 121<sup>ST</sup> EXECUTIVE COUNCIL MEETING OF**  
**SVNIRTAR HELD ON 11<sup>TH</sup> NOVEMBER 2022 AT 12:00 NOON**  
**THROUGH VIDEO CONFERENCING**

**Members present:**

- |    |   |   |                  |
|----|---|---|------------------|
| 1. | Shri Rajeev Sharma<br>Joint Secretary (DEPwD)<br>Govt. of India.              | - | Chairman         |
| 2. | Shri Sanjay Pandey<br>Joint Secy. & FA<br>MoSJ&E, Govt. of India.             | - | Member           |
| 3. | Shri Kshitij Mohan<br>Director (IFD)<br>MoSJ&E, Govt. of India                | - | Spl. Invitee     |
| 4. | Shri Vineet Singhal<br>Director (NI)<br>DEPwD, Govt. of India                 | - | Member           |
| 5. | Shri Navin Kumar<br>Under Secretary<br>DEPwD. Govt. of India                  | - | Spl. Invitee     |
| 6. | Dr. Dinabandhu Panda<br>Deptt of Health and Family Welfare<br>Govt. of Odisha | - | Member           |
| 7. | Dr. Veda Prakash Gowda<br>Hyderabad.  | - | Member           |
| 8. | Dr. P. P. Mohanty<br>Director(Offg.)  | - | Member Secretary |

The Chairman, Executive Council welcomed all the participants to the meeting and asked Director, SVNIRTAR to present Agenda points in seriatim.

*P. P. Mohanty*

**Item No.121.1: Confirmation of Minutes of the 117<sup>th</sup>, 118<sup>th</sup>, 119<sup>th</sup> and 120<sup>th</sup> Executive Council meeting held on 23.05.2022, 15.07.2022, 16.08.2022 and 12.09.2022 respectively:**

The Executive Council confirmed the Minutes of 117<sup>th</sup>, 118<sup>th</sup>, 119<sup>th</sup> and 120<sup>th</sup> Executive Council meetings held on 23.05.2022, 15.07.2022, 16.08.2022 and 12.09.2022 respectively considering no objection/ comments after circulation of the Minutes.

**Item No.121.2: Action Taken Report (Follow-up Action):**

The Executive Council noted the action taken on the Minutes of 117<sup>th</sup>, 118<sup>th</sup>, 119<sup>th</sup> and 120<sup>th</sup> Executive Council meetings held on 23.05.2022, 15.07.2022, 16.08.2022 and 12.09.2022 respectively. A clarification was sought on item no. 117.0 of the ATN which was not provided by NI division.

**Item No.121.3: Annual Report 2021-22:**

The Executive Council considered and approved the Annual Report 2021-22 for placing before the General Council with following modifications:

Chapter-1- "SVNIRTAR at a Glance" will be replaced by Chapter-5- About the Institute and SVNIRTAR at a Glance will be placed as Chapter-5.

**Item No.121.4: Annual Action Plan for the year 2023-24:**

(i). The Executive Council approved the Annual Action Plan for the year FY – 2023-24 for an amount of Rs.9,777.11 lakh under Capital & Revenue Head as detailed before for ongoing activities of the Institute, subject to availability of fund:

Sl. No.	Heads of Grant	Amount
01	General	2,615.37
02	Capital	1,425.58
03	Salary	4,006.20
04	North East	100.00
05	SC General	55.48
06	SC Capital	760.00
07	ST General	55.48
08	ST Capital	760.00
	<b>Total</b>	<b>9,777.11</b>

*P. Sanyal*



(ii). The Executive Council approved the Annual Action Plan for SIPDA and ADIP for the financial year 2023-24 for a proposed budget of Rs.2,003.23 lakh and Rs.750.00 lakh respectively subject to availability of fund and allocation of grants by the Ministry.

(iii). Grants released under North East Activities to the Institute will be effectively coordinating through CRCSRE, Guwahati and CRCSRE, Imphal.

(iv). The Executive Council considered and approved the proposed budget of Rs.670.54 lakh of CRCSRE, Guwahati for the financial year 2023-24 subject to availability of fund and allocation of grants by the Ministry.

(v). The Executive Council considered and approved the proposed budget of Rs.339.98 lakh of CRCSRE, Balangir for the financial year 2023-24 subject to availability of fund and allocation of grants by the Ministry.

(vi). The Executive Council considered and approved the proposed budget of Rs.399.90 lakh of CRCSRE, Ranchi for the financial year 2023-24 subject to availability of fund and allocation of grants by the Ministry.

(vii). The Executive Council considered and approved the proposed budget of Rs.209.81 lakh of CRCSRE, Imphal for the financial year 2023-24 subject to availability of fund and allocation of grants by the Ministry.

**ItemNo.121.5: Audited Accounts for the year 2021-22:**

The Executive Council approved subject to the compliance of statutory auditors observations the Audited Accounts for the financial year 2021-22 as per the Separate Audit Report on the accounts of SVNIRTAR for the year ended 31.03.2022 issued by Office of the Director General of Audit (Central), Hyderabad at Bhubaneswar Vide Letter No. PDA(C)/BO-Odisha/ SAR-2021-22/ SVNIRTAR-OLATPUR/2022-23, dated 27.10.2022 for placing before the General Council

**Item No.121.6: Revised Budget Estimate for the Financial Year 2022-23 and proposed Budget Estimate for the Financial Year 2023-24:**

- i. The Executive Council approved the Revised Budget Estimate for the financial year 2022-23 and proposed budget estimate for the financial year 2023-24 of SVNIRTAR subject to availability of fund and allocation of grants by the Ministry. The Expenditure of General and Salary Head in excess of Grants-in-aid will be made from the Institute's Own Generation Fund. The details of Revised Estimate for the financial year 2022-23 and proposed budget estimate for financial the year 2023-24 are indicated below:

*P. Acharya*



Particulars	General	SC General	SC Capital	ST General	ST Capital	Salary	Capital	NE	Total
Budget for the FY 2022-23	1,899.45	50.00	10.00	50.00	10.00	2,700.00	896.23	100.00	5,715.68
Notional Allocation for the FY 2022-23	1,230.00	50.00	30.00	50.00	10.00	2580.00	400.00	110.00	4,460.00
Revised Budget for the FY 2022-23	1,353.00	50.00	10.00	50.00	10.00	2,880.00	0.00	110.00	4,863.00
Proposed Budget for the FY 2023-24	2,615.37	55.48	760.00	55.48	760.00	4,006.20	1,425.58	100.00	9,777.11

- ii. The Executive Council approved the Revised Budget Estimate for the financial year 2022-23 and proposed budget estimate for the financial year 2023-24 of CRCSRE Guwahati, Balangir, Ranchi & Imphal subject to availability of fund and allocation of grants by the Ministry. The Expenditure of General and Salary Head in excess of Grants-in-aid will be made from the Institute's Own Generation Fund. The details of Revised Estimate for the financial year 2022-23 and proposed budget estimate for financial the year 2023-24 are indicated below:

CRCSRE, Guwahati					
Particulars	General	Salary	Capital	CDEIC	Total
Actual Budget for the FY 2022-23	159.16	160.00	159.00	NIL	478.16
National Allocation for the FY 2022-23	60.00	200.00	150.00	NIL	410.00
Revised Budget for the FY 2022-23	80.00	200.00	150.00	NIL	430.00
Proposed Budget for the FY 2023-24	158.00	250.00	168.91	93.63	670.54

  

CRCSRE, Balangir					
Particulars	General	Salary	Capital	CDEIC	Total
Actual Budget for the FY 2022-23	93.00	98.19	27.50	NIL	218.69
National Allocation for the FY 2022-23	12.00	45.00	25.00	NIL	82.00
Revised Budget for the FY 2022-23	40.00	55.00	25.00	NIL	120.00

*P. Anand*

Proposed Budget for the FY 2023-24	108.50	103.96	50.75	76.77	339.98
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CRCSRE, Ranchi					
Particulars	General	Salary	Capital	CDEIC	Total
Actual Budget for the FY 2022-23	105.20	96.87	51.00	NIL	253.07
National Allocation for the FY 2022-23	35.00	60.00	50.00	NIL	145.00
Revised Budget for the FY 2022-23	55.00	60.00	50.00	NIL	165.00
Proposed Budget for the FY 2023-24	142.75	107.86	71.96	77.33	399.90

CRCSRE, Imphal					
Particulars	General	Salary	Capital	Total	
Actual Budget for the FY 2022-23	107.00	110.04	35.00	252.04	
National Allocation for the FY 2022-23	25.00	40.00	35.00	100.00	
Revised Budget for the FY 2022-23	48.00	80.00	35.00	163.00	
Proposed Budget for the FY 2023-24	61.60	110.04	38.17	209.81	

**Item No.121.7: AMC for CAD-CAM equipment:**

The Executive Council did not approve for AMC for CAD-CAM equipment. It was observed by IFD that reply provided by Director, NI was not complete. IFD requests complete comparative proposal with options again. Secondly EC minutes should not be left open to interpretation by not mentioning amount and details.

**Item No.121.8: Re-development of Institute Website and its Security Audit:**

The Executive Council considered and approved the proposal of Re-Development of Institute Website and its security audit at an estimated cost of Rs.6.60 lakhs.

**Item No.121.9: Enhancement of Administrative and Financial Powers of Director, SVNIRTAR:**

The Executive Council considered and approved the proposal of Administrative and Financial Powers of Director, SVNIRTAR with the direction to send this proposal for vetting of IFD before implementation. The details are furnished below:

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**SCHEDULE OF DELEGATION OF FINANCIAL POWERS TO THE  
DIRECTOR, SVNIRTAR, CUTTACK FOR REGULAR FUNCTIONING OF THE  
INSTITUTE AND CRCSREs UNDER ITS CONTROL**

SL. NO.	PARTICULARS	POWERS
01	Sanction of TA/DA Advance & Final Bill	Full Power as per norms
02	Sanction of LTC Advance & Final Bill	Full Power as per norms
03	Sanction of Leave Encashment during LTC	Full Power as per norms
04	Sanction of Staff Advance	Full Power as per norms
05	Sanction of TA on Transfer & Retirement	Full Power as per norms
06	Sanction of House Building Advance and such other advances as per compendium of Advances	Full Power as per norms
07	Payments of Salary Arrears and other dues	Full Power as per norms
08	Sanction of Conveyance Charges/Advances and hiring of Conveyance	Full Power as per norms
09	Sanction of Medical Advance to Staff	Full Power as per norms
10	Sanction of Medical Reimbursements Bills of the staff	Full Power as per CGHS Rates
11	Sanction of Hospitalization Bills	Full Power as per CGHS Rates
12	Sanction of Staff Claims viz, Children Education Allowance, Telephone Bills Reimbursement, News Paper Bills and others.	Full Power as per norms
13	Approval of Statutory payments viz Electricity, Telephone, Insurance Charges, Telegrams, Taxes, LPG Gas, Postage etc	Full Power as per norms
14	Payment of Patient Diet	Full Power as per norms
15	Payment of Municipal Corporation Taxes, Water Bills	Full Power as per norms
16	Audit Fees	Full Power as per norms
17	Sanction of the Legal Expenditure, Lawyers Fees etc	Full Power as per norms
18	Sanction of Subsistence Allowances	Full Power as per norms
19	Sanction of pay related matters including fixation of pay annual increment, special increment, advance increment special pay deputation duty allowances, other allowances etc.	Full Power as per norms
20	Sanction and determining security deposit payable/receivable for/from contracts.	Full Power as per norms
21	Sponsoring academic activities in the area of rehabilitation and programs for Persons with Disabilities	Up to Rs.50,000/- beyond Rs.50,000/- on approval of the EC
22	Payment of Stipends to the students	Full Power as per the rates approved by the EC
23	Payment of Honorarium to the guest faculty	Full Power as per rates approved by the EC.

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24	Payment of TA/DA to the Non-Official Members for different meetings	Full Power as per the rules of the Gol.
25	Payment of Honorarium to the Non-Official Members for different meetings	Full Power as per rates approved by the EC.
26	Sanction of Contingent/Miscellaneous Expenditure	Up to Rs.25,000/- following GFR
27	Procurement of Printing, Building, Stationery, Stores & Consumable and other recurring expenditure	Up to Rs.2,50,000/- following GFR Beyond Rs.2,50,000/- on approval of the EC.
28	Procurement of Capital Assets/Goods	Up to Rs.5,00,000/- following GFR. Beyond Rs.5,00,000/- on approval of the EC
29	Engagement of Works contract	Up to Rs.2,50,000/- following GFR. Beyond Rs.2,50,000/- on approval of the EC
30	Hiring of Services including AMCs	Up to Rs.5,00,000/- following GFR. Beyond Rs.5,00,000/- on approval of the EC
31	Procurement of ADIP materials	Full Power as per norms
32	Sanction of Contract for engagement of Security. Housekeeping & Manpower Services Agencies and release of periodic payments thereon.	Full power following GFR. Subject to reporting to the next consecutive EC.
33	Sanction of Provident funds dues at the time of retirement	Full Power as per norms
34	Sanction of Retirement Benefits viz, Gratuity Leave encashment, Commutation of Pension etc.	Full Power as per norms
35	Sanction of Advance /Final withdrawal from Provident funds	Full Power as per norms
36	Sanction of Civil & Electrical Works	Up to Rs.5,00,000/- Beyond Rs.5,00,000/- on approval of the EC
37	Repairs and Maintenance works/Contracts	Up to Rs.5,00,000/- Beyond Rs.5,00,000/- on approval of the EC
38	Expenditure on Skill Development works	Full Powers as per the guidelines of the Ministry
39	Conduct of different programs delegated by the Ministry	Full Powers subject to approval of the budget by the Ministry
40	Sale of scrap/obsolete items etc	Full Power
41	Re-appropriation of expenditure within sanctioned budget	Full Power
42	Any emergency expenditure	Full Power up to Rs.2,50,000/- annually, subject to reporting in the next consecutive EC.

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**Item No.121.10: Proposal for enhancement of stipend of BPT, BOT & BPO Interns and MPT, MOT and MPO Students:**

The Executive Council considered and approved the proposal for enhancement of stipend of BPT, BOT & BPO Interns and MPT, MOT and MPO Students as tabled below:

Particulars	Existing rate per month	Proposed revised rate per month	Maximum Duration of Payment
UG Interns (In-station)	7,700.00	9,250/-	06 Months
UG Interns (Out-station)	8,250.00	10,000/-	
PG Students 1 <sup>st</sup> Year	11,000.00	11,500/-	01 Year
PG Students 2 <sup>nd</sup> Year	11,000.00	12,000/-	01 Year

1. Academic fees would be increased from next Academic Session 2023-24.
2. Uniformity may be maintained among the NIs regarding fees and stipend.

**ItemNo.121.11: Enhancement Service Charges:**

The Executive Council considered and approved for enhancement of service charge w.e.f. 01<sup>st</sup> December 2022. The details are furnished below:

**1. Physical Medicine and Rehabilitation:**

Sl. No.	Name of the service	Present rate (Rs.)	Proposed rate (Rs.)
A	<b>OUT PATIENTS</b>		
1	OPD ticket -new	10/-	10/-
2	OPD ticket –renewal	5/-	5/-
B	<b>INPATIENTS</b>		
1	Cabin-A (double bed) per day	700/-	1000/-
2	Cabin-B (single bed) per day	400/-	500/-
3	Cabin-C (Special Cabin)	-	1200/-
4	Bed charges in ward (Subsidized Category)	15/- per day	25/- per day
5	Bed charges in ward (General Category)	70/- per day	100/- per day
C	<b>SURGERY (Subsidized Category)</b>		
1	Soft tissue	400/-	700/-
2	Bony	500/-	1000/-
3	Illizarov	600/-	1000/-
	<b>SURGERY (General Category)</b>		

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1	Soft tissue	3000/-	5000/-
2	Bony	3700/-	6000/-
3	Illizarov	4200/-	7000/-
D	<b>X RAY</b>		
1	Ward patients (Subsidized Category)	40/- per film	70/- per film
2	For OPD & Inpatients (Plain x-ray)	90/- per film	120/- per film
3	(Digital X-ray-(10"x8"))	300/- per film	300/- per film
F	<b>Minor OT</b>		
1	Minor surgery without GA	250/-	500/-
2	Lower Limb Without GA	300/-	500/-
3	Upper Limb Without GA	260/-	400/-
4	Intervention With GA	-	1000/-
5	Plaster Curset	440/-	600/-
6	Temporary Slab	-	200/-
7	Dressing charges for out-patients (1-10 days)	50/-	100/-
8	Inj. Botox, per vial (100)	1000/-	2000/-
G	<b>Pathological investigation</b>		
1	Routine investigation for OPD/Cabin/income above 8000/-	30/- per test	50/- per test
2	Special investigation for OPD/Cabin/income above 8000/-	60/- per test	100/- per test
3	Routine investigation for Ward (income up to 8000/-)	20/- per test	30/- per test
4	Special investigation for Ward (income up to 8000/-)	25/- per test	40/- per test
H	<b>Ambulance charges for patients to Cuttack/Bhubaneswar</b>	350/-	500/-
I	<b>Certificate charges</b>	120/-	200/-

## 2. Physiotherapy Charges for 10 sittings:

Sl. No	Description	Existing Charges	Revised Charge
1	Supervised Exercise Therapy program	Rs. 300	Rs.400
2	Advanced physical therapy approaches: - Neurological approaches. (NDT/MRP/PNF etc) - Manual therapy approaches. (Maitland, Mekenzie, Cyriax, Soft tissue release etc.) - Hydrotherapy.	Rs.800	Rs.1000
3	Basic Electrotherapy modalities. (E.S , U.S SWD, Heat modalities etc )	Rs.600	Rs.700
4	Advanced electrotherapy modalities. ( Shock Wave, Tecar, combinations, High tone,	Rs.700	Rs.1000

*P. Anand*



	Laser, magneto therapy, Repetitive magnetic therapy, etc.)		
5	Combination of any two (from Sl.No. 1- 4)	Rs.1000	Rs.1200
6	Combination of any three (from Sl.No. 1- 4)	-	Rs.1500

### 3. Occupational Therapy service charges:

Sl. No.	Name of the services	Existing	Revised
1.	GOT+ADL+Hand (Neuro Rehabilitation)	1000/-	1500/-
2.	Pediatric + SI Therapy (Developmental Disability)	1000/-	1500/-
3.	Intellectual Disability	800/-	1300/-
4.	Hand Therapy + ADL (Hand Rehabilitation)	800/-	1300/-
5.	GOT+ ADL (Rehabilitation)	800/-	1300/-

**Note: All services to the Persons with Disabilities below poverty line are free.**

The Executive Council further recommended utilizing the amount collected from the service charges towards AMC of medical/therapeutic equipment. JS&FA suggested that accruals from user charges may be accounted and maintained in a separate bank account which may be used for improving hospital equipment and services.

#### **Item No.121.12: Construction of Vocational Training Building under SIPDA Scheme:**

After detailed discussion the Executive Council considered and approved the proposal for Construction of Vocational Training Building under SIPDA Scheme at revised cost of Rs.21.50 crores. Further the EC directed to submit a report from the Project Monitoring Committee stating the reasons for increase in plinth area from 3800 Sqmt. to 4734 Sqmt. FA suggested that accruals from user charges may be accounted and maintained in a separate bank account which may be used for improving hospital equipment and services.

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**ItemNo.121.13: Post facto approval for engagement of Contractual personnel at SVNIRTAR and its CRCSREs:**

The Executive Council considered and approved the proposal for engagement of Contractual personnel at SVNIRTAR and its CRCSREs. The details are as follows:

Sl. No	Name	Designation	Duration of contract
1	Ms. Manorama Chaulia	Occupational Therapy (Consultant)	28.12.2021 to 27.06.2022
2	Ms. Ranjita Panda	Occupational Therapy (Consultant)	28.12.2021 to 27.06.2022
3	Sri Pratap Kumar Parida	Prosthetist & Orthotist (Consultant)	04.03.2022 to 03.09.2022
4	Sri Biswaranjan Jena	Prosthetist & Orthotist (Consultant)	22.03.2022 to 21.09.2022
5	Ms. Supriti Mohakud	Prosthetist & Orthotist (Consultant)	22.03.2022 to 21.09.2022
6	Sri Raj Kishore Sahoo	Prosthetist & Orthotist (Consultant)	25.03.2022 to 24.09.2022
7	Smt. Supriya Pradhan	Prosthetist & Orthotist (Consultant)	18.05.2022 to 17.11.2022
8	Ms. Diptirani Pradhan	Prosthetist & Orthotist (Consultant)	30.05.2022 to 29.11.2022
9	Dr. Abhisek Sanyal	PMR (Consultant)	08.07.2022 to 07.01.2023
10	Sri Biswajit Satapathy	Physiotherapy (Consultant)	10.08.2022 to 09.02.2023

**ItemNo.121.14: Procurement of Physical Medicine and Rehabilitation, Physiotherapy, Occupational Therapy and Prosthetics & Orthotics Equipment:**

Not discussed in the meeting.

**ItemNo.121.15: Partnership for Establishment and Operations of Integrated Disability Rehabilitation Centre (IDRC) at Keonjhar, Odisha funded by DME, Keonjhar:**

Not discussed in the meeting.

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**ItemNo.121.16: Purchase of Fire Fighting Equipment:**

Not discussed in the meeting.

**ItemNo.121.17: Internship for outside BPO students:**

Not discussed in the meeting.

**ItemNo.121.18: Opening Sales Centre of ALIMCO products at SVNIRTAR:**

Not discussed in the meeting.

**ItemNo.121.19: Engagement of Doctors for new 100 Bedded Hospital on Contractual basis:**

Not discussed in the meeting.

**ItemNo.121.20: Proposal of Recruitment Rules for the Post of Director of National Institutes:**

Not discussed in the meeting.

The meeting ended with vote of thanks to the Chair.

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*P. S. Rao*