



F.No.13-26/2019-NI

भारत सरकार / Govt. of India

दिव्यांगजन सशक्तिकरण विभाग/Department of Empowerment of Persons with Disabilities
सामाजिक न्याय और अधिकारिता मंत्रालय/Ministry of Social Justice & Empowerment
5th Floor, Pt. Deen Dayal Antyodaya Bhawan, CGO Complex, New Delhi-110003

Dated: /12/2019

To,

Dr. S.P. Das

Director

Swami Vivekanand National Institute of Rehabilitation Training and
Research (SVNIRTAR),

Olatpur, P.O : Bairoi, Dist: Cuttack, Odisha, PIN – 754010.

Sub: Minutes of 106th Executive Council meeting of SVNIRTAR held on 13^h
December, 2019 reg.

Sir,

I am directed to refer to your email dated 17/12/2019 forwarding therewith minutes of the above mentioned meeting and to say that the Minutes of 106th Meeting of Executive Committee Council of SVNIRTAR held on 13.12.2019 have been approved by JS & Chairperson of Executive Council. The approved minutes are enclosed with this letter.

2. You are requested to circulate the approved minutes to all members of Executive Council with your signature on each page.

Yours faithfully,

(Navin Kumar)

Under Secretary (NI)

**MINUTES OF 106TH EXECUTIVE COUNCIL MEETING OF
SVNIRTAR HELD ON 13TH DECEMBER 2019 AT 11:00 HRS. AT THE
CONFERENCE ROOM OF DEPwD, CGO COMPLEX,
PT. DEENDAYAL ANTYODAYA BHAWAN, NEW DELHI**

Members present:

- | | | | |
|----|--|---|------------------|
| 1. | Dr. Prabodh Seth
Joint Secretary (DEPwD)
Govt. of India. | - | Chairman |
| 2. | Shri Sanjay Pandey
Joint Secy. & FA
MoSJ&E, Govt. of India. | - | Member |
| 3. | Shri B.K. Jain
Fraser Road, Patna | - | Member |
| 4. | Shri Mrityunjay Jha,
Deputy Secretary (NI)
DEPwD, Govt. of India | - | Spl. Invitee |
| 5. | Dr. S.P. Das
Director | - | Member Secretary |

The Chairman Executive Council welcomed all the participants to the meeting and asked Director, SVNIRTAR to present agenda points in seriatim.

Item No.106.1: Confirmation of Minutes of 105th Executive Council meeting held on 04th October 2019:

The Executive Council confirmed the Minutes of 105th Executive Council meeting held on 04th October 2019 in SVNIRTAR with the observations that page 4 of the minutes was not signed by the Director, SVNIRTAR and therefore duly signed minutes be recirculated to members.

Item No.106.2: Action Taken Report (Follow-up Action):

The Executive Council noted the action taken on the Minutes of 105th Executive Council meeting held on 04th October 2019 with the following observations:

- a) In respect of Item No. 105.2, it was observed that all the works should be completed by December 2019 except the implementation of E-store management which needs to be implemented by March, 2020 without any further delay.
- b) In respect of Item No. 105.7, it was observed that the process of engagement of Chief Security Officer should be completed by December 2019.

Item No.106.3: Annual Report 2018-19:

The Executive Council approved the Annual Report 2018-19 alongwith Audited Accounts 2018-19 for placing before the General Council with the following observations raised by Financial Advisor:

- (i) The observations reflected in the Special Audit Report (SAR) for the year 2018-19 in the sub-paras A, B and C, i.e. General, Grants-in-Aid and Management letter need to be complied with and be placed in the General Council Meeting

Item No.106.4: Annual Action Plan for the year 2020-21.

- (i) Observing that both physical and financial targets for 2020-21 may be reviewed, the Executive Council approved the Annual Action Plan for the year 2020-21 for an amount of Rs 4451.59 lakh under Capital & Revenue Head as detailed below for ongoing activities of the Institute, subject to fund availability:

GIA	General	SC+ SC. Cap	ST+ ST. Cap	Salaries	Nort h- east	Capital	Grand Total (Rupees in Lakh)
HRD	396.56	0.00	0.00	0.00	0.00	0.00	396.56
Rehab Serv.	319.00	0.00	0.00	0.00	0.00	0.00	319.00
Outreach	13.31	0.00	0.00	0.00	0.00	0.00	13.31
NE Activity	0.00	0.00	0.00	0.00	85.0 0	0.00	85.00
SC	0.00	48.43	0.00	0.00	0.00	0.00	48.43
SC Capital	0.00	13.25	0.00	0.00	0.00	0.00	13.25
ST	0.00	0.00	48.43	0.00	0.00	0.00	48.43

ST Capital	0.00	0.00	13.25	0.00	0.00	0.00	13.25
GIA CAPITAL	0.00	0.00	0.00	0.00	0.00	798.36	798.36
R&D	66.00	0.00	0.00	0.00	0.00	0.00	66.00
Salary	0.00	0.00	0.00	2650.00	0.00	0.00	2650.00
Total	794.87	61.68	61.68	2650.00	85.00	798.36	4451.59
Notional Allocation 2019-20	700.00	50.00 (SC-50 + SC Cap 0)	43.00 (ST-43 + ST Cap 0.00)	1750.00	70.00	400.00	3013.00
Projected Income of the Institute for 2020-21 (projected taking the receipt figure for 2019-20 till 30 th Nov 2019 with proportionate estimation)							830.00

- (ii) The Executive Council approved the Annual Action Plan for the year 2020-21 **of Rs. 217.30 lakh for CRC, Bolangir and Rs.265.17 lakh for CRC, Ranchi**
- (iii) The Executive Council approved the Annual Action Plan for SIPDA for the year 2020-21 with proposed budget of Rs.613.34 lakh for the construction of Vocational Training Building and Skill Development Programmes for PwDs subject to fund availability under SIPDA.
- (iv) The Executive Council approved the Annual Action Plan under ADIP Scheme for the year 2020-21 for a proposed budget of Rs.880.00 lakh. The Action Plan under ADIP Scheme is approved subject to availability of fund under the scheme.
- (v). Executive Council further instructed to concentrate on Research Programmes which emphasis on ensuring completion of Research Activities within the stipulated time frame. The outcome analysis must be made in respect of each research work with regard to its applicability and feasibility of implementation in the field of rehabilitation.
- (vi). Grant released for North East activities to the Institute will be effectively coordinated through CRC, Guwahati.
- (vii). The Executive Council instructed the Director of the Institute to prioritize the new activities proposed, considering the immediate need. The New Activities will be carried out subject to availability of funds. After prioritizing the items in accordance with the priority assigned, the new activities proposed will be reflected in

the revised budget estimate as per Notional allocation of budget for the year 2020-21.

ItemNo.106.5: Revised Budget Estimate for the year 2019-20 and Budget Estimate for the year 2020-21.

The Executive Council approved the Revised Budget Estimate for the year 2019-20 and proposed Budget for the Year 2020-21 with the observation that the details of additional fund of Rs.1424.00 lakh for 2019-20 may be sent with proper justification to the Ministry for consideration.

The details of Budget Estimate, Revised Estimate for the year 2019-20 and the proposed Budget for the year 2020-21 are indicated below:

* (Rupees in lakh)

Particulars	Gen	SC	SC-Cap	ST	ST-Cap	Salary	Capital	NE	Total
Budget estimate for 2019-20	700.00	50.00	0.00	43.00	0.00	1750.00	400.00	70.00	3013
Revised budget estimate for 2019-20	1160.00	102.00	40.00	63.00	50.00	2545.00	400.00	77.00	4437
Proposed budget estimate for 2020-21	794.87	48.43	13.25	48.43	13.25	2650.00	798.36	85.00	4451.59

Item No.106.6: Audited Accounts for the year 2018-19:

The Executive Council approved the Audited Accounts for the year 2018-19 as per Separate Audit Report on the accounts of SVNIRTAR for the year ended 31.03.2019, issued by Office of the Director General of Audit(Central) vide letter No. PDA(C)/BO-Odisha/CRA-V/SAR.2018-19/ SVNIRTAR/CTC/2019-20/673, dated 29.10.2019 for placing before the General Council.

Item No.106.7: Establishment of Early Identification Intervention Unit and Preparatory School:

The Executive Council considered and approved the proposal alongwith the total budgetary provision of Rs.34,77,000/- (which includes manpower, equipments and Furniture) to start a full-fledged Early Identification Intervention Clinic and Preparatory School at SVNIRTAR.

ItemNo.106.8: Requirement of ratification of appointment of Director, SVNIRTAR by Executive Council of the Institute:

The Executive Council considered and ratified the appointment of Dr. S.P. Das as Director, SVNIRTAR.

ItemNo.106.9: Recruitment Rules for the post of Director, Composite Regional Centres (CRCs):

The Executive Council considered and approved the recruitment rules for the post of Director, Composite Regional Centres (CRCs) as per suggested RRs circulated by the DEPwD, vide letter No. 22-5/2016-NI dated 11/11/2019. The details of Recruitment Rules for the post of Director, CRC are at **Annexure-I**

ItemNo.106.10: Installation of Roof top rain water harvesting system inside the main campus of the Institute:

The Executive Council considered and approved for installation of roof-top rain water harvesting system inside the main campus of the Institute for an approximate cost of Rs.14,33,432/- through CPWD.

ItemNo.106.11: Establishment of Gopabandhu Institute of Medical Science and Research (GIMSAR) SVNIRTAR Rehabilitation Centre at Madhabpur, PO: Mahakalabasta, Athgarh, Cuttack, Odisha:

The Executive Council deferred the proposal with observation that a Draft MoUs between SVNIRTAR and Gopabandhu Institute of Medical Science and Research (GIMSAR) alongwith the financial implication be firmed up before further consideration of the proposal.

ItemNo.106.12: Construction of boundary wall fallen during cyclone "Fani":

The Executive Council considered and approved the proposal for construction of boundary wall of the Institute

damaged by cyclone Fani through CPWD at an estimated cost of Rs.24,55,954/-.

ItemNo.106.13: Any other points:

(i) Engagement of Caretaker (Consultant) for Maintenance of Guest House

The Executive Council considered and approved the proposal to engage one Caretaker (Consultant) at a consolidated remuneration of Rs.10,000/- per month with the following criteria:

- a) Any retired MTS(Admin) from the Institute.
- b) Minimum and Maximum age limit should be between 60 to 65 years old.
- c) Initial appointment will be for a period of six months and will be renewed further on satisfactory performance maximum upto three years.
- d) The engagement will be through the Outsourced Agency for providing manpower to the Institute.

(ii) Purchase of Equipments for CRC, Ranchi

The Executive Council considered and approved the proposal to procure the items for Prosthetic and Orthotic Department of CRC, Ranchi as per the E-tender Value of Rs. 6.63 Lakh as against the initial approved cost of Rs.3.30 lakh.

RECRUITMENT RULES FOR THE POST OF DIRECTOR,**CRCs**

1	Name of the post	Director, CRC
2	Number of post	01 (One)
3	Classification	Group- 'A'
4	Level in the Pay Matrix	Level 12 in the Pay Matrix (Rs.78800-209200)
5	Whether selection post or non-selection post	Selection
6	Age limit for direct recruits	Post is to be filled up on Deputation/Short Term Contract. Hence, Not Applicable.
7	Educational and other qualifications required for direct recruits	Not Applicable as above.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	Not Applicable.
9	Period of probation, if any	Not Applicable.
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation of absorption and percentage of the vacancies to be filled by various method.	<p><u>On Deputation/ Short Term Contract</u></p> <p>(i) On deputation initially for a period of 2 years and thereafter extendable, after review of performance, on yearly basis as per rules of GoI governing deputation from time to time. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization of department shall not ordinarily exceed five years).</p> <p>(ii) On short Term Contract initially for a period of 2 years and thereafter extendable, after review of the performance, on yearly basis, upto 5 years.</p> <p>Age Limit: Maximum age limit will be 56 years (Age shall be reckoned as on closing date of receipt of application).</p>
11	In case of recruitment by promotion/deputation, level in the pay matrix from which promotion/ deputation to be made (Essential & Desirable)	<p><u>For Deputation:</u></p> <p>(A) Officers under Central/State Government/ Universities/Recognized Research Institutes/ Public Sector Undertaking/ Semi Government/ Autonomous/ Statutory Organization/ Public Sector Undertaking.</p> <p>(i). Holding Analogous posts on regular basis in the field of rehabilitation of Persons with Disabilities (Divyangjan).</p> <p style="text-align: center;">OR</p> <p>(ii). Holding posts in Level 11 in the Pay Matrix</p>

		<p>with five years regular service, in the field of rehabilitation of Persons with Disabilities (Divyangjan).</p> <p>OR</p> <p>(iii).Holding post in Level 10 in the Pay Matrix with eight years regular service, in the field of rehabilitation of Persons with Disabilities (Divyangjan), and</p> <p>(B) Possessing the following qualifications:</p> <p>(1). Essential Educational Qualification:</p> <p>(i) Post Graduate Degree (Full time course) in any discipline of Rehabilitation (recognized by RCI/MCI) with minimum 55% marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>OR</p> <p>ii. Recognized Post Graduate Degree (Full time Course) in Physiotherapy or Occupational Therapy with minimum 55% marks or an equivalent grade in a point scale wherever grading system is followed.</p> <p>(2). Desirable Qualification/Experience:</p> <p>(i). Ph.D in the field of rehabilitation of Persons with Disabilities (Divyangjan).</p> <p>(ii). Experience of research in the field of rehabilitation work and published papers.</p> <p>(iii). Minimum 2 years experience in administration.</p> <p>For Short Term Contract: Essential Educational and Desirable Qualifications and experience will be the same as prescribed for deputation and as mentioned under (B) (1) and (2) above with 10 years working experience in the field of Rehabilitation of Persons with Disabilities (Divyangjan) .</p>
12	If a D.P.C. exists what is its composition.	<p>No DPC Exists.</p> <p>However, the composition of the Selection Committee would be as under:</p> <p>(i). Chairman, Executive Council of the concerned National Institute – Chairperson.</p> <p>(ii) Two experts in the field to be nominated by the Chairman, Executive Council.</p> <p>(iii) Director of the concerned National Institute – Member Secretary.</p>
13	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable.

Agenda relating to Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Guwahati considered in 106th EC meeting of SVNIRTAR, Cuttack held on 13th December, 2019 at CGO Complex, New Delhi

106.II.1 Action taken report on minutes of 105th EC meeting:

Action taken report was taken note of.

106.II.2 ANNUAL ACTION PLAN FOR THE FINANCIAL YEAR 2020-2021:

EC considered and approved the Annual Action Plan for the FY 2020-2021 (subject to fund availability) as per approved programmes/activities. EC further observed that proposal to engage new faculty/staff/guest faculty on contract/through outsourcing may separately be brought for consideration of EC.

106.II.3. Revised Annual budget for the Financial Year 2019-20.

EC considered and approved the revised annual budget for the Financial Year 2019-20 subject to fund availability.

Revised Budget Estimate for FY 2019-20

Category	Amount(fig. in Rs.Lakh)
Non Recurring	75.00
Salary	140.00
Other than Salary	95.00
Total	310.00

106. II.4. Approval of 5% increment to Outsourcing employees of CRCSRE,

Guwahati as implemented to contractual employees of NIs and CRCs

EC did not approve the proposal of 5% increment to Outsourcing employees of CRCSRE, Guwahati.

106. II.5. Engagement of 1 (one) legal consultant on contract basis

The Executive Council considered and approved to engage one Administrative Officer (Consultant) against the sanctioned strength of Administrative Officer (Group A) at CRC, Guwahati with the following eligibility criteria:

- (i) Graduate from a recognized University or Institution
- (ii) Minimum five years experience in the field of administration, establishment, legal etc. having computer knowledge
- (iii) A retired employee of State Government/Central Government or Central Autonomous Bodies
- (iv) Rs. 40,000/- pm (Consolidated)
- (v) Period of engagement – 06 monthly basis maximum upto 03 years

Shri Bimal Kumar Jain, EC Member suggested to hold the next EC meeting at CRC, Guwahati, which has been agreed 'in principle' by the Council. Shri Jain, EC Member further asked for a complete report on the 14th Annual Conference of Indian Academy of Cerebral Palsy held in Guwahati. EC directed to provide him the copy of the report and also to place the same in next EC meeting.

Agenda relating to Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Rajnandgaon considered in 106th EC meeting of SVNIRTAR, Cuttack held on 13th December, 2019 at CGO Complex, New Delhi

106.III.1: Requesting to approve the establishment of Early Identification and Intervention center along with Preparatory School

Executive council considered and approved the proposal 'in principle' to establish Early Identification and Intervention center along with Preparatory School to achieve effective rehabilitation of persons with disabilities at CRC, Rajnandgaon with estimated financial implication of Rs. 61.58 Lakh for the 1st year in respect of human resources, infrastructure, equipment, furniture etc.

106.III.2. Requesting to approve to hike the rent of class room Building for academic activities of CRC, Rajnandgaon.

Executive council approved to hike the rent of classroom Building by 5% on existing rent i.e. Rs.31,500/- per Month for renewal of rent agreement for smooth functioning of Academic & training activities at CRC, Rajnandgaon.

106.III.3: ANNUAL ACTION PLAN FOR FINANCIAL YEAR 2020-21:

Executive council approved the proposed annual action plan & budget for FY: 2020-21 with total projected expenditure of Rs.202.68 Lakh which includes Non-Recurring Head of Rs.17.08 Lakh, Recurring other than salary Head of Rs.73.00 Lakh, and Salary Head of Rs.112.60 Lakh.

106.III.4: ACTION taken Report on 105th EC of SVNIRTAR in respect of CRC, Rajanandgaon:

Action taken were noted.

The meeting ended with a vote of thanks to the Chair.
