

**SWAMI VIVEKANANDA NATIONAL INSTITUTE OF  
REHABILITATION TRAINING AND RESEARCH**

(Ministry Of Social Justice And Empowerment, Govt. Of India

**Olatpur, P.O. Bairoi, Dist.- Cuttack Odisha, Pin- 754010**

\*\*\*\*\*

Ref: AD 2B 92 (A)

Dated 17.03.2025

To,

.....  
.....  
.....

**TENDER NOTICE**

Sub: Quotation call for AMC for LPG gas servicing and maintenance including servicing of accessories.

Sealed quotations are invited from the parties dealing with LPG gas line servicing and maintenance, for taking up Annual Maintenance Contract for LPG gas line servicing and maintenance in the DR-1 Kitchen, Patients Mess, Guest House, Boy's Hostel, Girl's Hostel and Vocational Training Building kitchen (not yet functional) of the Institute.

Sl. No.	Description of the items	Servicing charges per month including all taxes (₹.)	Total Annual charges (inclusive of all taxes) (₹.)
1.	Annual maintenance contract and servicing of LPG pipe line system installed in kitchens of following places of the Institute : 1. DR – 1 Kitchen - <b>2 Burners</b> 2. Patients Mess- <b>3+1=4 Burners</b> 3. Guest House – <b>2 Burners</b> 4. Boys' Hostel- <b>3+1=4 Burners</b> 5. Girls' Hostel – <b>3+1= 4 Burners</b> 6. Vocational Training Building Kitchen 7. Other accessories of fitting items as and when required		

S/d  
Administrative Section I/c

**SWAMI VIVEKANANDA NATIONAL INSTITUTE OF  
REHABILITATION TRAINING AND RESEARCH**

(Ministry Of Social Justice And Empowerment, Govt. Of India

**Olatpur, P.O. Bairoi, Dist.- Cuttack Odisha, Pin- 754010**

\*\*\*\*\*

**General Terms and Conditions**

1. Bidder has to visit this Institute and make her/himself aware of the conditions of various gas line installations and cooking arrangements before quoting rates for AMC.
2. Bidder has to submit Oil Company authorised contract certificate along with this tender documents.
3. MSME/Udyam registration certificates may be submitted along with submission of tender documents.
4. District Industrial certificate issued by the Authority for work in Odisha should also be submitted along with tender documents.
5. PF & ESI Registration certificate to be provided along with this tender.
6. Copies of work order from State/Central Govt. Organisation /Public Sector Undertaking / State Govt. to be submitted as stand on experience in the similar field.
7. Bidder has to sign and put date and seal of Organization on all pages of his/ her quotations/ tender documents submitted.
8. Selected agency/ Service provider has to carry out repeated checking, servicing and maintenance of the Gas lines installed at DR-1 Kitchen, Patients Mess, Guest House Kitchen, Boy's Hostel canteen, Girl's Hostel canteen and Vocational Training Building Canteen.
9. In case of any breakdown or any problem arising in any of the above Gas line systems of the Institute, the service provider shall be intimated over telephone or by post and on receipt of this intimation from the office, the service provider has to depute Technicians immediately to this Institute for rectification of the defects and servicing, without any extra charge.
10. The agency has to execute due insurance for its men and materials and any accidents arising out of repair/maintenance works of the LPG lines at his/ her sole responsibility.
11. The Annual maintenance contract will be for a period of one year. On satisfactory performance during the initial one year contract period, the contract may be extended by SVNIRTAR for a further period of one year at the same rates, terms and conditions. SVNIRTAR reserves the right to extend the contract for further period as per the same rates, terms, and conditions of the contract.
12. However, if the performance of the Service provider is not found to be satisfactory during the contract period, SVNIRTAR reserves the right to terminate the contract without assigning any reason thereof at anytime.
13. The bidder has also to quote his servicing and maintenance charges of the LPG gas stoves and pipe lines installed at the different places of the Institute, separately as per format enclosed at Annexure-A. Such works, if assigned from time to time, depending upon requirements, will be job contracts and rates as quoted in Annexure-A will be valid for a period of one year from the date of the issuance of the work order.

14. The service Engineer/Technician will visit once in a week for carrying out routine checkup and servicing of all the kitchen/canteen setups. But during emergency, the agency has to depute Service technicians immediately upon receipt of call from SVNIRTAR on any day.
15. The service provider has to complete the entire work in all respect with proper care, accuracy.
16. All differences and disputes between the parties arising out of the contract will be decided by the Director of the Institute.
17. Earning Money Deposit (EMD) ₹ 5,000/- (**Rupees five thousand only**) will be deposited at the time of submission of Tender documents in the form of Demand Draft (DD) and no interest will be paid on EMD deposited.
18. EMDs of unsuccessful bidders will be returned back.
19. Security Deposit – The security deposit @ 5% will be deposited by the Contractor /Agency after award of contract within 7 days of receipt of work order/contract.
20. Income Tax, GST & other taxes as applicable at the time of payment shall be deducted at source unless contractor/agencies are exempted by concern tax authorities. Contractor shall not change any portion of the contract without the prior approval of SVNIRTAR.
21. The contractor/ service provider is entirely responsible for the smooth execution of contract in all respect in accordance with the terms and conditions as specified in the contract.
22. Failure to execute of the work in accordance with the terms and conditions of the contract will be liable for penalty. Decision of the Director regarding the quantum of penalty to be recovered and binding on the contract.
23. **SETTLEMENT OF DISPUTES AND ARBITRATION.**  
All the disputes if any will be Jurisdiction of Odisha High Court, Cuttack only.
24. The quotation should be submitted in the Administration Section with sealed cover envelop on or before **26.03.2025 2025 at 1400 hrs. Tenders shall be opened on the same day at 1430hrs.**

S/d

**Administrative Section I/c**

**Annexure 'A'**

**LIST OF SPARE PARTS**

Bidder has to quote rates for the parts mentioned below:			
Sl. No.	Description	Unit	Amount (₹.) (Approx. rate per unit)
1.	M.S. Pipe Tata Make	1 ft.	
2.	Manifold (10 x 2 size)	1 Set	
3.	Manifold (5 x 2 size)	1 set	
4.	Manifold Valve	1 No.	
5.	Cylinder Pigtail	1 No.	
6.	Cylinder Adopter	1 No.	
7.	Burner Pigtail	1 No.	
8.	15 PSI Regulator	1 No.	
9.	D.B.C	1 No.	
10.	N.C. Valve	1 No.	
11.	N.C. Valve Washer	1 No.	
12.	Coupline	1 No.	
13.	Jet	1 No.	
14.	Washer	1 No.	
15.	T-Joint	1 No.	
16.	Elbow	1 No.	
17.	Socket	1 No.	
18.	Union	1 No.	
19.	T-35 Burner	1 No.	
20.	M-50 Burner	1 No.	
21.	T-65 Burner	1 No.	
22.	Clamp	1 No.	
23.	Rubber Tube	1 No.	
24.	Wall Fitting Clamp	1 No.	
25.	M-35 Burner	1 No.	
		Total (₹.)	

**Signature of the bidder**