



**SWAMI VIVEKANAND NATIONAL INSTITUTE OF
REHABILITATION TRAINING AND RESEARCH**

(Ministry of Social Justice & Empowerment,
Department of Empowerment of Persons with Disabilities, Govt. of India)
OLATPUR, P.O: BAIROI, DIST: CUTTACK (ODISHA) Pin: 754010.
Website: www.svnirtar.nic.in, E-mail: nirtar@nic.in & svnirtar@gmail.com

Ref.: SVNIRTAR/DA/ANNUAL FUNCTION

Date: 07.02.2025

NOTICE INVITING TENDER

For providing tent / shed on rental basis for the Foundation Day / Students' Annual Day Function at SVNIRTAR, Olatpur scheduled during 21st / 22nd February 2025.

Name of work	Last Date and time of submission of Tender	Date and time of opening of Technical Bid
Providing German hanger on rental basis during the Foundation Day / Students' Annual Day Function at SVNIRTAR, Olatpur scheduled during 21 st / 22 nd February 2025	14.02.2025 12:00 hrs	14.02.2025 12:30 hrs

Quotations are invited from Service providers/ Tent house providers possessing valid GST registration, for execution of the above work so as to complete the same within specified time period.

The tender papers are available at Office of the Department of Academics. Interested parties may send/ submit their Tender Papers super-scribing as "Tender for providing tent / shed" addressed to The Director, SVNIRTAR, through Speed Post/Registered Post/Courier/Drop Box only on or before the last date and time for submission of tender. Bidders may also download the Tender paper from the Institute website and send their quotation through email to svnirtar@gmail.com so as to reach on or before the last date and time mentioned above.

The undersigned reserves the right to reject any or all the tender without assigning any reason thereof.

Sd/-
Director
SVNIRTAR, Olatpur



SWAMI VIVEKANAND NATIONAL INSTITUTE OF REHABILITATION TRAINING AND RESEARCH

(Ministry of Social Justice & Empowerment,
Department of Empowerment of Persons with Disabilities, Govt. of India)
OLATPUR, P.O: BAIROI, DIST: CUTTACK (ODISHA) Pin: 754010.
Website: www.svnirtar.nic.in, E-mail: nirtar@nic.in & svnirtar@gmail.com

GENERAL INSTRUCTIONS AND TERMS AND CONDITIONS

1. Price to be filled up in the prescribed format at **Schedule-A** clearly both in figures as well as in words (wherever asked so). Any ambiguity in quoting the rates shall disqualify the bidder.
2. Bidders are requested to visit the sites, check the present conditions, and understand the requirements properly before quoting the rates.
3. The rates are to be quoted in Indian currency only. The rates and taxes etc. will remain unchanged throughout the contract period.
4. Quotation must accompany the following documents:
 - a) Copy of valid GSTIN
 - b) Proof of experience for meetings/ conferences/ tent house and related activities
5. All the items mentioned in the BOQ are to be supplied/ fabricated/ arranged by the Service provider on rental basis, for using them during the event. After the event all the materials shall be taken back by the Service provider.
6. SVNIRTAR would award the contract either for all the items or some of the items mentioned in the BOQ. The requirements/ quantities may be altered by SVNIRTAR, as and when required depending upon the situation.
7. No residential accommodation can be provided to the Service provider or his team of workers during execution of work.
8. The standards, specifications and safety norms are to be maintained by the Service provider, as per respective Government rules/ notifications.
9. The Service provider shall use own tools, equipments etc. as required for the execution of work.
10. The Service provider is responsible for due compliance of laws/ norms relating to safety during execution of work. The entire risk and responsibility pertaining to this contract regarding the safety & security of men, materials & machine shall rest on the Service provider.
11. The contract shall be covered by Contract Labour (Regulation and abolition) Act 1970 and Contract Labour (Regulation and abolition) Central Rule 1971 with all amendments.
12. In case of breach of any laws, acts, rules mentioned above or any terms of contract mentioned herein, the contract shall be cancelled automatically.
13. The Service provider must have sufficient & competent work force to do the repair and maintenance works promptly.
14. The Service provider shall execute the contract through own work force. Sub-contracting will not be allowed.
15. All works shall be executed in consultation with and as per instructions of Officers-in-charge. All equipments/ materials/ design/ quality/ performance etc. shall be got approved by Officers-in-charge before using them during the event.
16. Officer-in-charge shall have the right to stop the execution of work at any stage or time, if the quality of work is found inferior, if the progress of work slower or if the work is not executed as per specifications / instructions of Officer-in-charge.
17. The Service provider shall not cause any damage to the work, nor shall hinder other Service providers' works. The cost of any damage done by the Service provider to the existing

infrastructure of the Institute or other Service providers' works shall be borne by the defaulter with additional penalty as decided by the Director, SVNIRTAR.

18. Upon award of contract the Service provider shall submit designs and execution plan and get all of them approved by the Officer-in-charge before going for fabrication and erection. If needed, the Service provider shall submit multiple options for design of stage and other arrangements etc.
 19. During the event, scattered cables shall be avoided. Cables shall be laid in bunches and covered properly so that movement of persons with disability, wheelchair bound patients and guests is not hindered.
 20. All arrangements have to be completed by 06:30 pm one day before the event date(s), so that rehearsal/ mock-up practice can be conducted before the actual function.
 21. On the event date(s), meetings and cultural programmes shall be held at the venue in multiple sessions throughout the day (from 9:30 am till 11:00 pm).
 22. The bidder has to quote rates separately in the BOQ for the 1st day and the 2nd day of the event. In case the event is limited to one day, payment shall be released as per rates quoted for the 1st day only.
 23. In case the date of event is modified, the same shall be intimated well in advance.
 24. The quantities mentioned in the BOQ are approximate figures. The bidder has to visit site and make his own assessment of the requirement/ positioning of posts/ supports etc. and plan for erection of hanger fulfilling our requirements.
 25. Execution of works including fabrication, installation, connections, setup and testing etc. (as per work order) is the entire responsibility of the Service provider. No extension of time shall be allowed for the completion of work. Penalty of 2% of value of contract shall be levied for every hour or part thereof towards delay in completion of work, subject to a maximum deduction of 50% of value of contract.
 26. Payment shall be released approximately within 15 days after satisfactory execution of work, as per terms of contract and submission of bill. Taxes/ duties, as applicable, shall be deducted at source.
 27. The quantities of items mentioned in BOQ are approximate quantities. The quantities actually required at site may vary. Payment shall be made as per actual quantities of items/ works executed at site.
 28. In case the Service provider commits any breach of contract, the Institute may at any time by Notice in writing summarily terminate the contract without compensation to the Service provider for any reason.
23. DISPUTES & ARBITRATION:
- a) All the disputes relating to the meaning and instructions under this contract hereinbefore mentioned shall be referred to the High Court of Odisha, Cuttack and any decision in this regard would be final for both the parties.
 - b) Director of Swami Vivekanand National Institute of Rehabilitation Training & Research (SVNIRTAR) reserves the right to cancel or reject any one or all the offers without assigning any reason thereof.

Sd/-
Director

The bidder has to sign below as a token of acceptance of the above terms and conditions.

Authorized signatory with seal and date :

Name of bidder/ firm with complete postal address :

SCHEDULE – A : BOQ : (To be filled up by the bidder)

Sl.no	Particulars	Unit	Qty.	Amount (₹) for the 1 st day	Amount (₹) for the 2 nd day	Total (₹) for 2 days
1	Tent using German hanger: <ul style="list-style-type: none">• German hanger tent using Aluminium structure to be provided for the meeting area and the stage area, so that there are no internal supporting columns creating hindrance in viewing the stage.• Covering material on top and full side covering shall be of rain proof and sun proof material.• The entire German hanger setup to be fixed on ground using ground anchors, weight plates and expandable bolts etc. so as to withstand all loads including wind load up to 60 kmph.• German hanger tent to cover the stage area too.	sqft	10,000 (approx.)			
2	Good quality clean green carpeting for the audience to be provided at required locations and stitched together so as to avoid any hindrance for movement of audience.	sqft	8,000 (approx.)			
3	Providing ceiling fan/ stand fan for the audience including electrical wiring, as necessary	Nos.	30			
TOTAL :						
GST						
Total amount including GST : (Rupees)						

Bidder's signature with date :