



**OFFICE OF THE SUB-DIVISIONAL JUDICIAL MAGISTRATE (M),**  
**::LAKHIPUR, CACHAR::**

**NOTICE INVITING QUOTATION**

(Dated, Lakhipur the 30<sup>th</sup> May'2026)

Sealed quotations affixing Court Fee Stamp of **Rs. 10/-** (Rupees Ten) only are hereby invited from the intending reputed registered local firms/institutions for supplying of different **"STATIONERY ITEMS/HOUSKEEPING, ELECTRICAL ITEMS, COMPUTER/XEROX & PRINTER PERIPHERALS, PRINTED BINDING REGISTERS & MISC. ARTICLES"** as mentioned in the enclosed list to the office of the Sub-Divisional Judicial Magistrate (M), Lakhipur, Cachar on or before **20<sup>th</sup> June'2026** till **04.00 P.M.** for the financial year **2026-2027**. **"NO QUOTATION WILL BE ENTERTAINED BEYOND THE SCHEDULED DATE AND TIME"**.

**TERMS & CONDITIONS**

1. The parties, at the time of submitting quotation, shall have to submit photocopy of registration certificate, trade license, GST registration certificate and PAN card etc. of the firm. The envelope containing the quotation should be super scribed as **"QUOTATION FOR STATIONERY ITEMS/ HOUSKEEPING, ELECTRICAL ITEMS, COMPUTER/XEROX & PRINTER PERIPHERALS, PRINTED BINDING REGISTERS & MISC. ARTICLES"** The rate should be quoted with GST of the articles they intend to quote in the enclosed format.
2. The parties shall have to submit their firm's current bank account number.
3. The rate quoted for each items/articles will be final and no hike of price will be considered during the contract period i.e. in the financial year **2026-2027**.

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4. Sample of the items/articles should be submitted, if and when necessary. The items/articles will be purchased as per requirement and same shall be delivered immediately and payment would be made subject to the availability of fund.
5. The quotation will be open on **20<sup>th</sup> June'2026** in the office chamber of the undersigned, by the undersigned or any authorized person, as may be directed (if any changes on the date of the opening of the sealed quotations occur owing to any unavoidable circumstances it would be intimated in the **Official Website or Notice Board, O/o the SDJM (M), Lakhipur, Cachar**, only).
6. The proprietors/representatives of the intending firms/institutions may be present at the scheduled date and time of opening of the quotation. Those who does not attend at the time of opening of the quotation shall have no right to any objection, later on, although their quotation also be opened and may be accepted if found suitable.
7. No further communication shall be made in this respect except the selecting firm/institutions.
8. The **Sub-Divisional Judicial Magistrate (M), Lakhipur, Cachar**, reserves the right to accept or reject any or quotations in part or full and shall not be bound to accept the lowest price.
9. In case of violation of terms and conditions of the quotation document or unsatisfactory supply of materials or poor quality, **Sub-Divisional Judicial Magistrate (M), Lakhipur, Cachar**, reserved the right to terminate the contract by giving intimation to the supplier.
10. The decision of the **Sub-Divisional Judicial Magistrate (M), Lakhipur, Cachar**, in all respect shall be final & binding.

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The seal quotation should reach the undersigned on or before 20.06.2026 till 04.00 PM & no quotation/tender will be received thereafter.

The tender shall be opened in the office of the Sub Divisional judicial magistrate (M), Lakhipur, Cachar on 21.06.2026 @ 3.00 PM.

Enclosed: - 1. List of Registers.

2. List of Stationery items/ Housekeeping & Misc. Articles.

3. List of (Electrical Items).

4. List of (Computer/Xerox & Printer Peripherals)

(Smti. Tanusree Dey)

Sub-Divisional Judicial Magistrate (M),  
Lakhipur, Cachar.

S.D.J.M. (M) Lakhipur  
Cachar  
30-05-26

**Memo No. SDJM(M)/LKP/239(A)-2376/2026**

**Dated Lakhipur, the 30<sup>th</sup> May'2026.**

Copy to:-

1. The System Officer, District Judiciary, Cachar, Silchar for uploading the above NIQ in the District Judiciary website immediately.
2. Notice Board of the office of the SDJM (M), Lakhipur, Cachar.
3. Concerning file.

(Smti. Tanusree Dey)

Sub-Divisional Judicial Magistrate (M),  
Lakhipur, Cachar.

S.D.J.M. (M) Lakhipur  
Cachar  
30-05-26



### **DESCRIPTION OF THE REGISTERS**

| <b>Sl. No.</b> | <b>Name of the Registers</b>                                       | <b>Size (inches)</b> | <b>Volume</b> | <b>Bid/Quoted price (Inclusive of Taxes) (In figures)</b> |
|----------------|--------------------------------------------------------------------|----------------------|---------------|-----------------------------------------------------------|
| 1.             | Register of application for Copies of document (Form No. (R ) (16) | 17" X 13"            | 200 pages     |                                                           |
| 2.             | Register of unimportant cases sent by the Police (Form No.(R )(II) | 17" X 13"            | 200 pages     |                                                           |
| 3.             | Register of Miscellaneous Cases (Form No.(R ) (2)(III)             | 17" X 13"            | 200 pages     |                                                           |
| 4.             | Register of Complaint Offences Form No.(R )(2)(I)                  | 17" X 13"            | 200 pages     |                                                           |
| 5.             | Register of Process Issued (Form No.12)                            | 17" X 13"            | 200 pages     |                                                           |
| 6.             | Register of Process Received (Form No.13)                          | 17" X 13"            | 200 pages     |                                                           |
| 7.             | Register of Attendance of Witnesses {Form No. (R ) III}            | 12" X 17"            | 200 pages     |                                                           |
| 8.             | Trial Register (Form No. (R ) (4)                                  | 7" x 14"             | 200 pages     |                                                           |
| 9.             | Trial Register of Petty Cases (Form No. (R) 6                      | 12" X 17"            | 200 pages     |                                                           |
| 10.            | Register of Warrant of Imprisonment (Form No. R (7)                | 12" X 17"            | 200 pages     |                                                           |
| 11.            | Court Fee Register (Form No. R (10)                                | 7" x 14"             | 100 pages     |                                                           |
| 12.            | Judgment Register (As per Assam police Manual) (Form No. R (11)    | 8" x 13"             | 200 pages     |                                                           |
| 13.            | G.R. Register {Form No. R (3)}                                     | 17" X 13"            | 200 pages     |                                                           |
| 14.            | Register for Petty Cases (R )(2)(II)                               | 17" X 13"            | 200 pages     |                                                           |
| 15.            | Court Diary (Form No. 43)                                          | 8" x 11"             | 400 pages     |                                                           |

## List of Stationery items/ Housekeeping & Misc. Articles

| Sl. No. | Stationery items/ Housekeeping & Misc. Articles | Quality                       | Quantity     | Bid/ Quoted Price (Inclusive of Taxes) |
|---------|-------------------------------------------------|-------------------------------|--------------|----------------------------------------|
|         |                                                 |                               |              | In figures                             |
| 1       | A4 Paper (GSM-67,70,75)                         | J.K. Max/J.K. Copier/ Kores   | Per Packet   |                                        |
| 2       | Alpin (Paper Pin)                               | Kores/Best Quality            | Per Box      |                                        |
| 3       | Anti Termite                                    | Best Quality                  | Each         |                                        |
| 4       | Ball Pen (Blue, Red, Black)                     | Linc/Flair/Hauser/ Equivalent | No.          |                                        |
| 5       | BasinTap Metal                                  | Best quality                  | Each         |                                        |
| 6       | BasinTap Plastic (PVC)                          | Best quality                  | Each         |                                        |
| 7       | Bathroom Freshener                              | Odonil                        | Pkt.         |                                        |
| 8       | Battery Water (Distilled Water)                 | Best quality                  | Per Bottle   |                                        |
| 9       | Binder Clip (15/32/51 mm)                       | Best Quality                  | Box          |                                        |
| 10      | Binding Register (Ruled/ Plain)                 | Absolute/ Equivalent          | Per No./Size |                                        |
| 11      | Bleaching Powder (1 Kg.)                        | Suraksha/Cross                | Per Packet   |                                        |
| 12      | Bleaching Powder (1/2 Kg.)                      | Suraksha/Cross                | Per Packet   |                                        |
| 13      | Bodkin (Bindhana)                               | Best Quality                  | No.          |                                        |
| 14      | Broomstick (Bamboo Zaroo)                       | Best quality                  | Each         |                                        |
| 15      | Broomstick (Phul Zaroo)                         | Best quality                  | Each         |                                        |
| 16      | Brown AdhesiveTape 1" (50 mtr)                  | Cello/Apollo                  | Per Roll     |                                        |
| 17      | Brown AdhesiveTape 1/2" (50 mtr)                | Cello/Apollo                  | Per Roll     |                                        |
| 18      | Brown AdhesiveTape 2" (50 mtr)                  | Cello/Apollo                  | Per Roll     |                                        |
| 19      | Brown Envelope Medium (4.5"x 10")               | Best Quality                  | Per No.      |                                        |
| 20      | Brown Envelope Medium (5"x 11")                 | Best Quality                  | Per No.      |                                        |
| 21      | Brown Envelope Small (4"x 9")                   | Best Quality                  | Per No.      |                                        |
| 22      | Calculator 12 Digit (Big)                       | Orpat/Casio/Flair             | Per No.      |                                        |
| 23      | Calculator 12 Digit (Medium)                    | Orpat/Casio/Flair             | Per No.      |                                        |
| 24      | Candle                                          | Best quality                  | Per Packet   |                                        |
| 25      | Car Freshener                                   | Best Quality                  | Per Bottle   |                                        |
| 26      | Carbon Paper (Blue/Black)                       | Kores                         | Per Packet   |                                        |
| 27      | CAV Envelope (A4 Size Plastic Coated)           | Best Quality                  | Per No       |                                        |
| 28      | CAV Envelope (File Size Plastic Coated)         | Best Quality                  | Per No       |                                        |
| 29      | Chair Cushion                                   | Dunlop/Kurl-on/Best quality   | Per No       |                                        |
| 30      | Chitranaala Oil (100 ml)                        | Best quality                  | Per Bottle   |                                        |
| 31      | Chitranaala Oil (200 ml)                        | Best quality                  | Per Bottle   |                                        |

|    |                                                                                 |                                    |             |  |
|----|---------------------------------------------------------------------------------|------------------------------------|-------------|--|
| 32 | Cistern Set                                                                     | Hindware/Equivalent                | Each        |  |
| 33 | Correcting Ink                                                                  | Kores/Camlin                       | Per Bottle  |  |
| 34 | Correction Pen (7 ml)                                                           | Flair/Cello/Equivalent             | No.         |  |
| 35 | Cotton Strap                                                                    | Best Quality                       | Roll        |  |
| 36 | Cotton Thread Ball                                                              | Best quality                       | Roll        |  |
| 37 | Cover File                                                                      | Credence/Diplomat                  | Per No      |  |
| 38 | Cover Paper (Blue)                                                              | Best Quality                       | Per Sheet   |  |
| 39 | Cover Paper (Brown/Khaki)                                                       | Best Quality                       | Per Sheet   |  |
| 40 | Cup Plate Set (06 piece)                                                        | Bone China/Fine China/Best quality | Each        |  |
| 41 | Curtain (Long/short)                                                            | Best Quality                       | Per No as   |  |
| 42 | Cutain Pipe Holder                                                              | Best quality                       | Each        |  |
| 43 | Damper with Lid/Water Sponge                                                    | Best quality                       | Per No.     |  |
| 44 | Decorative LED Light (10 mtr.)                                                  | Best quality                       | Each        |  |
| 45 | Dinner Set                                                                      | Best quality                       | No.         |  |
| 46 | Dishwash Bar Soap (100 gm/150 gm)                                               | Vim/Xpert                          | Each        |  |
| 47 | Disposable Paper Drinking Water Cup (1 pkt. of 100 pc)                          | Best quality                       | Pkt.        |  |
| 48 | Disposable Paper Plate (1 pkt. of 50 pc)                                        | Best quality                       | Pkt.        |  |
| 49 | Disposable Paper Qtr.Plate (1 pkt. of 50 pc)                                    | Best quality                       | Pkt.        |  |
| 50 | Disposable Paper Tea Cup (1 pkt. Of 100 pc)                                     | Best quality                       | Pkt.        |  |
| 51 | Door Stopper                                                                    | Godrej/ Equivalent                 | Each        |  |
| 52 | Doormat (Large/Small)                                                           | Best quality                       | As Per Size |  |
| 53 | Drinking Glass Set (06 piece)                                                   | Borosil/Milton/Best quality        | Each        |  |
| 54 | Dustbin (120 litres)                                                            | Neelkamal/Equivalent               | Pc.         |  |
| 55 | Dustbin (20 litres)                                                             | Neelkamal/Equivalent               | Pc.         |  |
| 56 | Dustbin (30 litres)                                                             | Neelkamal/Equivalent               | Pc.         |  |
| 57 | Dustbin (60 litres)                                                             | Neelkamal/Equivalent               | Pc.         |  |
| 58 | Executive Ball Pen (Both side) (Red & Blue)                                     | Linc/Woody/Equivalent              | No.         |  |
| 59 | Face Mask                                                                       | N95/Normal                         | Per Piece   |  |
| 60 | Fevicol Tube                                                                    | Fevicol                            | Per Bottle  |  |
| 61 | Feviquick (5 gm)                                                                | Pidilite                           | Per Tube    |  |
| 62 | Fevistick 15 m                                                                  | Kores/Equivalent                   | No.         |  |
| 63 | File Board                                                                      | Best Quality                       | Per No      |  |
| 64 | File Board, Extra Thick Cloth Binding (Red/Green/Blue) (Flap with corn 10"x14") | As per sample                      | No.         |  |
| 65 | File Cover (Khaki/Colour)                                                       | Diplomat/ Neelgagan                | Per No      |  |

|     |                                                  |                                           |             |  |
|-----|--------------------------------------------------|-------------------------------------------|-------------|--|
| 66  | Floor Moper                                      | Best quality                              | Each        |  |
| 67  | Flower Pot (Medium Size)                         | Best Quality                              | Each        |  |
| 68  | Foot Mat (4x2) ft.                               | Best quality                              | Per Sq. Ft. |  |
| 69  | Foot Mat (40x60) cm                              | Best quality                              | Per Cm.     |  |
| 70  | Gamusa                                           | Pure Silk/Normal                          | Per Piece   |  |
| 71  | Gel Pen (Blue, Red, Green & Black Colour)        | Add Gel/Linc/<br>Hauser/Flair/ Equivalent | No.         |  |
| 72  | Gel Pen Refill (Blue, Red, Green & Black Colour) | Add Gel/Linc/<br>Hauser/Flair/ Equivalent | No.         |  |
| 73  | Gems Clip (Plastic Coated)                       | Kores/Equivalent                          | Per Packet  |  |
| 74  | Glass Cleaner (500 ml)                           | Colin                                     | Per Bottle  |  |
| 75  | Glued Rat Trap                                   | Best Quality                              | Each        |  |
| 76  | Guard File/ Box File                             | Credence/Diplomat                         | Per No      |  |
| 77  | Gum Pot (750 ml)                                 | Kores/Equivalent                          | Bottle      |  |
| 78  | Hand Gloves (Single User/Reusable)               | Best Quality                              | Per Pair    |  |
| 79  | Hand Sanitizer (Alcohol based) (500 ml/250 ml)   | Dettol/Handuser-<br>C/Equivalent          | Each        |  |
| 80  | Hand Water Spray Set                             | Hindware/Equivalent                       | Each        |  |
| 81  | Highlighter (Colour)                             | Kores                                     | Per No.     |  |
| 82  | Indian Flag Stand                                | Best Quality                              | Per No      |  |
| 83  | Ink Bottle                                       | Parker/ Equivalent                        | Each        |  |
| 84  | Ink Pen                                          | Parker/ Equivalent                        | Each        |  |
| 85  | KENT RO Grand Plus (Filter Candle)               | KENT                                      | Each unit   |  |
| 86  | Knife                                            | Steel/Best quality                        | Each        |  |
| 87  | Laa                                              | Best quality                              | Per Packet  |  |
| 88  | Legal Paper (GSM-67,70,75)                       | J.K. Max/J.K. Copier/<br>Kores            | Per Packet  |  |
| 89  | Lever Arch File (A4)                             | Best quality                              | No          |  |
| 90  | Lever Arch File (FS)                             | Best quality                              | No          |  |
| 91  | Liquid Hand Wash (250 ml/500 ml)                 | Savlon/Dettol/Santoor                     | Bottle      |  |
| 92  | Liquid Hand Wash Refill Pack (250 ml/ 500 ml)    | Savlon/Dettol/Santoor                     | Per Pkt.    |  |
| 93  | Lock & Key (Large)                               | Linc/Godrej/Best Quality                  | Each        |  |
| 94  | Lock & Key (Medium)                              | Linc/Godrej/Best Quality                  | Each        |  |
| 95  | Lock & Key (Small)                               | Linc/Godrej/Best Quality                  | Each        |  |
| 96  | Markin Cloth                                     | Best quality                              | Per Mtr     |  |
| 97  | Mosquito Liquid Refill & Machine                 | Allout/Goodnight                          | Each        |  |
| 98  | Mosquito repellent dhup (Incense stick)          | Best quality                              | Per Packet  |  |
| 99  | Nephtalene                                       | Best Quality                              | Per Packet  |  |
| 100 | Page Marker /Sticky Notes 3/4/5 Strips           | Desmat/ Oddy/<br>Equivalent               | Pkt.        |  |

|     |                                                     |                              |            |  |
|-----|-----------------------------------------------------|------------------------------|------------|--|
| 101 | Paper (F.C.)                                        | J.K./Equivalent              | Ream       |  |
| 102 | Paper Puncher (One Hole)                            | Kangaroo/Best Quality        | Per No     |  |
| 103 | Paper Puncher (Two Hole)                            | Kangaroo/Best Quality        | Per No     |  |
| 104 | Paper Weight (Medium Size)                          | Best Quality                 | Per No     |  |
| 105 | Pen with Stand (for 2 Pens)                         | Best Quality                 | Per No     |  |
| 106 | Pen with Stand (for 4 Pens)                         | Best Quality                 | Per No     |  |
| 107 | Pencil Battery (AA)                                 | Eveready/Panasonic/Nip       | Per No     |  |
| 108 | Permanent Marker Pen (Colour)                       | Kores/Equivalent             | No         |  |
| 109 | Phenyl (Black) (500 ml)                             | Cross/Best Quality           | Per Bottle |  |
| 110 | Phenyl (White) (500 ml)                             | Cross/Best Quality           | Per Bottle |  |
| 111 | Photo Paper                                         | J.K./ Equivalent             | Per Packet |  |
| 112 | Pilot Pen-0.5                                       | Luxor                        | No.        |  |
| 113 | Pin Cushion                                         | Best quality                 | No.        |  |
| 114 | Plastic Bucket (18 litre)                           | Cello/Milton                 | Each       |  |
| 115 | Plastic Mug (1 litre)                               | Cello/Milton                 | Each       |  |
| 116 | Plastic Paper Tray                                  | Best Quality                 | Per No.    |  |
| 117 | Plastic Rope                                        | Best quality                 | Pkt.       |  |
| 118 | Plastic stick Files Transparent A4 size             | Best quality                 | Per No     |  |
| 119 | Plastic stick Files Transparent FS size             | Best quality                 | Per No     |  |
| 120 | Plastic Water Pipe (30 mtr.)                        | Best quality                 | Each       |  |
| 121 | Plate (Large)                                       | Bone China/Best Quality      | Per No     |  |
| 122 | Port folio Bag                                      | Best quality                 | Each       |  |
| 123 | Printed Brown Envelope (4"x10")                     | As per sample                | Piece      |  |
| 124 | Printed Brown Envelope (5"x11")                     | As per sample                | Piece      |  |
| 125 | Printed File Cover<br>(White/Blue/Green/Orange/Red) | As per sample                | No.        |  |
| 126 | Quarter Plate Set (06 piece)                        | Best Quality                 | Each       |  |
| 127 | Raincoat                                            | Zeal/Best Quality            | Per No.    |  |
| 128 | Red Hit                                             | Best Quality                 | Per Bottle |  |
| 129 | Refill Short/ General Size (Blue/Black)             | Best Quality                 | Pkt.       |  |
| 130 | Refill Short/ General Size (Red)                    | Best Quality                 | Pkt.       |  |
| 131 | Remote Battery (AAA)                                | Eveready/Panasonic<br>/Nippo | Per No     |  |
| 132 | Room Freshener                                      | Best Quality                 | Per Bottle |  |
| 133 | Rubber Band                                         | Best Quality                 | Per Packet |  |
| 134 | Rubber Stamp (Normal) (Per line)                    | Best Quality                 | Each       |  |
| 135 | Rubber Stamp (Round type) (Per line)                | Best Quality                 | Each       |  |
| 136 | Rubber Stamp with Date (Per line)                   | Best Quality                 | Each       |  |
| 137 | Sanitizer Dispenser (Stand)                         | Best Quality/Iron            | Per No     |  |

|     |                                          |                             |            |  |
|-----|------------------------------------------|-----------------------------|------------|--|
| 138 | Scale (Plastic) (12 inch)                | Best quality                | No.        |  |
| 139 | Scale (Steel) (12 inch)                  | Best quality                | No.        |  |
| 140 | Scented Incense Stick (Agarbatti)        | Best Quality                | Per Packet |  |
| 141 | Scissors (Large)                         | Kores/Equivalent            | Pc.        |  |
| 142 | Scissors (Medium)                        | Kores/Equivalent            | Pc.        |  |
| 143 | Sealing Wax                              | Gripex                      | No.        |  |
| 144 | Sketch Pen                               | Luxor/ Equivalent           | No.        |  |
| 145 | Soap (50/100 gm)                         | Lux, Dettol                 | Each       |  |
| 146 | Solvent                                  | Best quality                | Each       |  |
| 147 | Spiral Note Book (3"x5")(40 Pages)       | Neelgagan/Equivalent        | Each       |  |
| 148 | Spiral Note Book (4"x7")(40 Pages)       | Neelgagan/Equivalent        | Each       |  |
| 149 | Spoon Set /Fork Set (12 piece)           | Best quality                | Each       |  |
| 150 | Stainless Steel Scrub Pad                | Scotch Brite                | Each       |  |
| 151 | Stainless Steel Water Filter (20-26 Ltr) | Best Quality                | Each       |  |
| 152 | Stam Pad Ink 50ml                        | Kores/ Equivalent           | Bottle     |  |
| 153 | Stamp Pad (109 mm x 67 mm)               | Kores/GIL/Supreme           | Per No     |  |
| 154 | Stamp Pad (157 mm x 96 mm)               | Kores/GIL/Supreme           | Per No     |  |
| 155 | Stamp Pad (70 mm x 111 mm)               | Kores/GIL/Supreme           | Per No     |  |
| 156 | Stapler Machine No 10.                   | Kores/Kangaroo/Equivalent   | Per No     |  |
| 157 | Stapler Machine No 24/6                  | Kores/Kangaroo/Equivalent   | Per No     |  |
| 158 | Stapler Pin (No.10)                      | Kores/Kangaroo              | Per Box    |  |
| 159 | Stapler Pin (No.24/6)                    | Kores/Kangaroo              | Per Box    |  |
| 160 | Steel Trunk (Big Size)                   | Best quality                | Per No     |  |
| 161 | Steno Short hand Note Book               | Neelgagan/ Commander        | Per No.    |  |
| 162 | Stick Pad (3"x3")                        | Desmat/ Oddy/<br>Equivalent | Pkt.       |  |
| 163 | Surface Sanitizer                        | Savlon/Equivalent           | Each       |  |
| 164 | Sutlee                                   | Best quality                | Kg.        |  |
| 165 | Table Brush                              | Best quality                | Each       |  |
| 166 | Table Cloth                              | Best quality                | Per No     |  |
| 167 | Table Top Elevator                       | Best quality                | Each       |  |
| 168 | Taflon Tape                              | Best Quality                | Each       |  |
| 169 | Tag (Plastic/Nylon) 12"                  | Best Quality                | Per Packet |  |
| 170 | Tag Cotton 10"                           | Best Quality                | Per Packet |  |
| 171 | Tag Cotton 12"                           | Best Quality                | Per Packet |  |
| 172 | Tea Coaster (6 piece)                    | Best quality                | No.        |  |
| 173 | Tea Flask                                | Milton/Equivalent           | Each       |  |
| 174 | Thermo Flask (1 litre)                   | Milton/Eagle/Best quality   | Each       |  |

|     |                                                                 |                             |            |  |
|-----|-----------------------------------------------------------------|-----------------------------|------------|--|
| 175 | Thumb Pin                                                       | Best Quality                | Per No.    |  |
| 176 | Tissue Paper/ Napkins                                           | Best quality                | Per Packet |  |
| 177 | Toilet Brush                                                    | Best Quality                | Per No     |  |
| 178 | Toilet Cleaner (500 ml)                                         | Harpic/Best Quality         | Per Bottle |  |
| 179 | Towel (1'X1")                                                   | Bombay Dying/Best quality   | Each       |  |
| 180 | Towel (4'X2")                                                   | Bombay Dying/Best quality   | Each       |  |
| 181 | Transparent Adhesive Tape 1"                                    | Best Quality                | No         |  |
| 182 | Transparent Adhesive Tape 1/2"                                  | Best Quality                | No         |  |
| 183 | Transparent Adhesive Tape 2"                                    | Best Quality                | No         |  |
| 184 | Tray (Big)                                                      | Borosil/Milton/Best Quality | Each       |  |
| 185 | Umbrella                                                        | Best Quality                | No.        |  |
| 186 | Wall Clock                                                      | Ajanta/Orpat                | Each       |  |
| 187 | Water Filter Candle                                             | Best quality                | Per No     |  |
| 188 | Water Filter Tap                                                | Best quality                | Per No     |  |
| 189 | Water Tap Metal                                                 | Best quality                | Each       |  |
| 190 | Water Tap Plastic (PVC)                                         | Best Quality                | Each       |  |
| 191 | Waterproof Backpack Bags                                        | Best quality                | Each       |  |
| 192 | White Cement (1 kg)                                             | Best quality                | Packet     |  |
| 193 | White Ink Correction Combo (7 ml)                               | Flair/Cello/Equivalent      | No.        |  |
| 194 | White Towel (Big)                                               | Bombay Dying/Best quality   | Each       |  |
| 195 | Wooden Pencil HB/ Pencil both side Red & Blue, Eraser, Sharpner | Apsara/ Nataraj/ Camlin     | Per Dozen  |  |



## List No.-2 (Electrical Items)

| Sl. No. | Electrical Items                    | Brand / Specifications                     | Unit      | Bid/Quoted Price (Inclusive of Taxes) |
|---------|-------------------------------------|--------------------------------------------|-----------|---------------------------------------|
|         |                                     |                                            |           | In figures                            |
| 1       | Black Adhesive Tape 1"(50 mtr)      | Cello/Equivalent                           | Per Roll  |                                       |
| 2       | Black Adhesive Tape 1/2 "(50 mtr)   | Cello/Equivalent                           | Per Roll  |                                       |
| 3       | Black Adhesive Tape 2 "(50 mtr)     | Cello/Equivalent                           | Per Roll  |                                       |
| 4       | Black Tape/ Insulator               | Best Quality                               | Pc.       |                                       |
| 5       | Bulb (100 Watt)                     | Best Quality                               | Per No    |                                       |
| 6       | C.F.L. Bulb (15/20 Watt)            | Crompton                                   | Per No    |                                       |
| 7       | Calling Bell (Cordless)             | Best Quality                               | Per Pc.   |                                       |
| 8       | Calling Bell (Manual)               | Best Quality                               | Per Pc.   |                                       |
| 9       | Calling Bell Push (Electrical)      | Best Quality                               | Per Pc.   |                                       |
| 10      | Casing/Caping                       | Best Quality                               | Per No    |                                       |
| 11      | Ceiling Fan (1200 mm)               | Orient/Usha/Crompton Greaves/ Best Quality | Per No    |                                       |
| 12      | Condenser 3.0 MFD                   | Best Quality                               | Per No.   |                                       |
| 13      | Condenser for Ceiling Fan 2.5 mm    | Bajaj/Equivalent                           | Per No.   |                                       |
| 14      | Copper Wire (1.5 mm)                | Best Quality                               | Per Metre |                                       |
| 15      | Copper Wire (2.5 mm)                | Best Quality                               | Per Metre |                                       |
| 16      | Electric Kettle (1 litre/1.5 litre) | Prestige/Bajaj/Best                        | One Litre |                                       |
| 17      | Electronic Choke                    | Bajaj/Best Quality                         | Per No.   |                                       |
| 18      | Electronic Regulator- Ceiling Fan   | Best Quality                               | Per No    |                                       |
| 19      | Electric Wire Cable Clip            | Best Quality                               | Per Pkt.  |                                       |
| 20      | Emergency Light                     | Philips/Orpat/Syska                        | Per No    |                                       |
| 21      | Extension Chord 15 AMP X 4 Mtrs.    | Anchor                                     | Per No    |                                       |
| 22      | Extension Chord 5 AMP X 4 Mtrs.     | Anchor                                     | Per No    |                                       |
| 23      | Extension Chord Spike Buster 10     | Anchor                                     | Per No    |                                       |
| 24      | Extension Chord Spike Buster 15     | Anchor                                     | Per No    |                                       |
| 25      | Extension Chord Spike Buster 5 AMP  | Anchor                                     | Per No    |                                       |
| 26      | Filament (Room Heater)              | Best Quality                               | Per No.   |                                       |
| 27      | Inverter Battery Trolley            | Best Quality                               | Per No.   |                                       |
| 28      | L.E.D. Bulb (10/15/20 Watt)         | Bajaj/Syska/Crompton                       | Per No    |                                       |
| 29      | L.E.D. Tube Light (20w/40w)         | Bajaj/Syska/Crompton                       | Per No    |                                       |
| 30      | Multi Holder                        | Anchor                                     | Per No    |                                       |
| 31      | Multi Pin Plug 15 Amp               | Anchor                                     | Per No    |                                       |
| 32      | Remote Control Calling Bell         | Best Quality                               | Per Pc.   |                                       |
| 33      | Room Heater (Double Rod)            | Orient/Bajaj/Best                          | Per No.   |                                       |

|    |                          |                                           |         |  |
|----|--------------------------|-------------------------------------------|---------|--|
| 34 | Room Heater (Single Rod) | Orient/Bajaj/Best                         | Per No. |  |
| 35 | Room Heater (Triple Rod) | Orient/Bajaj/Best                         | Per No. |  |
| 36 | Socket 15 amp            | Anchor/ Best Quality                      | Pc.     |  |
| 37 | Socket 5 amp             | Anchor/ Best Quality                      | Pc.     |  |
| 38 | Square Box               | Best Quality                              | Pc.     |  |
| 39 | SS combine 16 amp        | Anchor/ Best Quality                      | Pc.     |  |
| 40 | SS combine 5 amp         | Anchor/ Best Quality                      | Pc.     |  |
| 41 | Stand Fan                | Orient/Usha/Crompton Greaves/Best Quality | Per No  |  |
| 42 | Switch 15 amp            | Anchor/ Best Quality                      | Pc.     |  |
| 43 | Switch 5 amp             | Anchor/ Best Quality                      | Pc.     |  |
| 44 | Table Fan                | Orient/Usha/Crompton Greaves/Best Quality | Per No  |  |
| 45 | Table Lamp               | Bajaj/Philips/Syska                       | Per No  |  |
| 46 | Torch Light              | Bajaj/Philips/Syska                       | Per No  |  |
| 47 | Tube Light (40 Watt)     | Bajaj/ Havells                            | Per No  |  |
| 48 | Tube Light Set           | Best Quality                              | Per No  |  |
| 49 | Wall Fan                 | Orient/Bajaj/Havells                      | Per No  |  |

## List No-3 (Computer/Xerox & Printer Peripherals)

| Sl. No. | Computer, Xerox & Printer Peripherals                  | Brand / Specifications                          | Unit | Bid/Quoted Price<br>(Inclusive of Taxes) |
|---------|--------------------------------------------------------|-------------------------------------------------|------|------------------------------------------|
|         |                                                        |                                                 |      | In figures                               |
| 1       | Antivirus Activation Key                               | Quick Heal/ K7 (Total Security)                 | each |                                          |
| 2       | Antivirus C.D (1year/2year/3year)                      | Quick Heal/ K7 (Total Security)                 | each |                                          |
| 3       | Blank D.V.D (4.7 GB)                                   | Moserbaer/Frontech/IKart                        | each |                                          |
| 4       | Computer UPS                                           | Original                                        | each |                                          |
| 5       | Crimping Tool                                          | Best Quality                                    | each |                                          |
| 6       | Drum & Blade for Canon iR 2002 N                       | Original                                        | each |                                          |
| 7       | Drum & Blade for Canon iR 2004 N                       | Original                                        | each |                                          |
| 8       | External Hard Disk                                     | Original                                        | each |                                          |
| 9       | I.O Box for LAN                                        | Best Quality                                    | each |                                          |
| 10      | Internal Hard Disk                                     | Original                                        | each |                                          |
| 11      | Key Board                                              | Best Quality                                    | each |                                          |
| 12      | LAN Tester                                             | Best Quality                                    | each |                                          |
| 13      | Mouse                                                  | Best Quality                                    | each |                                          |
| 14      | NIC(LAN) Card                                          | Best Quality                                    | each |                                          |
| 15      | Pen Drive (64 GB/128 GB)                               | Scandisk/HP etc.                                | each |                                          |
| 16      | Pen Drive (8 GB/16/32 GB)                              | Scandisk/HP etc.                                | each |                                          |
| 17      | Printer Cartridge (No. 337)                            | Compatible<br>Prodor/IKART/Black/Equ            | each |                                          |
| 18      | Printer Cartridge (No.110)                             | Compatible<br>Prodor/IKART/Black/Equ<br>ivalent | each |                                          |
| 19      | Printer Cartridge (Cannon image<br>CLASS MF 244dw)     | Compatible<br>Prodor/IKART/Black/Equ<br>ivalent | each |                                          |
| 20      | Printer Cartridge (Cannon image<br>CLASS MF 3010)      | Compatible<br>Prodor/IKART/Black/Equ<br>ivalent | each |                                          |
| 21      | Printer Cartridge ( Cannon iR 1643 II<br>Series UFR II | Compatible<br>Prodor/IKART/Black/Equ<br>ivalent | each |                                          |
| 22      | Printer Data Cable                                     | HP/Cannon/ Best Quality                         | each |                                          |
| 23      | RJ-45 Connector                                        | Best Quality                                    | each |                                          |
| 24      | Screw Driver Set                                       | Taparia                                         | each |                                          |
| 25      | SMPS                                                   | Original                                        | each |                                          |
| 26      | Teflon (For fixing unit of Xerox,                      | Original                                        | each |                                          |
| 27      | Thermal Paper Roll (For Fax                            | Original                                        | each |                                          |
| 28      | Xerox Tonner (Canon) NPG-51                            | Original                                        | each |                                          |
| 29      | Xerox Tonner (Canon) NPG-59                            | Original                                        | each |                                          |

\*\*\*N.B.:- Any other articles as and when required to be put up as per requirement.