OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT, CACHAR AT SILCHAR

No. F.C. /SIL/34/2025/ — Dated Silchar, **11th, November, 2025.**

NOTICE INVITING TENDER

Pursuant to the notification **No. HC.VIII-76(pt.)/2019/4643-44/AC dated 31st October, 2025; No. HC.VIII-76/2019/2939/AC dated 7th May, 2021 & No. HC.VIII-76 (pt.)/2019/2833/AC dated 8th October, 2024**, the Family Court, Cachar, Silchar invites sealed quotations affixing non-refundable court fee of Rs. 8.25/- in the given format from all intending Govt. registered firms in the Gem Portal / registered firms/travel agencies/ /individuals who are interested in the business of outsourcing vehicles. **The outsourcing vehicle (one in number) in excellent condition, preferably a new vehicle on monthly rental basis is required for the official use of the Principal Judge, Family Court, Cachar, Silchar.**

The intended parties willing to comply with the terms and conditions as mentioned below may submit their quotation on or before **27.11.2025** by working hours in the office of the undersigned either by hand or by post. ***No quotation will be entertained beyond the schedule date and time.***

The details of the tender notice can be collected/downloaded from the official website of the Cachar Judiciary i.e. **www.cacharjudiciary.gov.in.**

The tender/quotation shall be submitted in a sealed envelope marked as **"Tender for outsourcing of vehicle for the Principal Judge, Family Court, Cachar, Silchar".**

The tender/quotation to be received within the schedule date and time shall be opened on **29th November, 2025 at 4.30 P.M.** in the office of the undersigned and decision will be taken by the members of the Purchase Committee of this office in this regards.

SPECIFICATION OF THE VEHICLE TO BE HIRED

Sl.No.	Category/Brand of Vehicle	Number of vehicle required	Fuel Type	Color of Vehicle
1.	**Hyundai Verna (top Model)** **Or** **Honda City (top Model)** **Or** **Maruti-Suzuki XL-6 (top Model)** **Or** **Maruti Suzuki Ertiga (top Model)** **Or** **Toyota Urban Cruiser** **Or** **Maruti Grand Vitara** **Or** **Maruti Suzuki Victoris** **Or** **Similar Vehicle** **Or** **Scorpio Classic**	**1 (one)**	**Petrol**	**White/ Black**

GENERAL TERMS AND CONDITIONS :-

1. The contract period will be initially for 1 (one) year which may be extended (if necessary) or till new vehicle is provided by the Hon'ble Gauhati High Court.
2. The maintenance of the vehicle shall be done by the outsourcing vendor (except fuel & remuneration of driver).
3. The interested parties (vendors) must have **Savings Bank Account in SBI & GST Registration No., PAN Card No. etc.** are to be provided for online payment of bill.

4. The monthly payment of the outsourced vehicle shall be made subject to availability of fund through online mode in the bank account of the selected parties after submission of bill. The bill must be submitted in the first week of the succeeding month.
5. The parties/Vendors should assure that the vehicle is in excellent running condition, preferably not older than 1 (one) year from the date of purchase and equipped with air bags and other requisite accessories and the total running should be less than 10,000 K.M.
6. The fuel of the vehicle and its driver will be arranged from the end of the user and thus the party/vendor is not required to provide driver and fuel.
7. Engine Oil, Lubricants, Coolants etc. shall be provided by the successful tenderer as and when necessary.
8. The vehicle should be comprehensively insured and should carry necessary permits, clearance from the transport authority, or any other concerned authority and having Pollution under Control (PUC) Certificate.
9. The vehicle will remain with the undersigned during the subsistence of the contract period.
10. The outsourced vehicle should be free from any source of claim, encumbrances, mortgage etc.
11. The tenderer individual/Firm must not be an entire blacklisted by any Government Department/P.S.U.
12. The insurance cost, road tax etc. due on such vehicle and regular maintenance shall be the liability of the vehicle owner.
13. In case of mechanical breakdown, the supplier shall make available a replacement vehicle of the same nature during the non-availability period.
14. In case of any mechanical breakdown during journey within Cachar District, the service provider shall pick up the vehicle at his own cost by providing an alternative vehicle; else the user will hire a vehicle at the cost of the supplier.
15. The undersigned reserves the right to cancel the present tender process without assigning any reason in case any untoward situation arises.
16. The undersigned shall have the right to cancel the contract of the selected vendor at any point of time without assigning any reason thereof.

17. The undersigned reserves the right to counter offer price against price quoted by the bidder.
18. The purchase committee shall be the final authority in selecting the vehicle. As a general rule, the party/vendor quoting the lowest bid price shall be awarded the contract.
19. After selection of the lowest and competent bidder, the vendor shall deliver the vehicle within 1 (one) month from the date of intimation of his selection.
20. The GST Payment shall be borne and paid by the owner of the vehicle. The service provider must ensures compliance with all relevant GST provisions and submit valid GST registration details along with the quotations.

-Sd-
Principal Judge,
Family Court,
Cachar, Silchar

Memo No. F.C./SIL/34/2025/802-804 Dated.11.11.2025

Copy to :-.

1. The System Officer, Cachar District Judiciary, Cachar. He is asked to upload the Tender Notice in the Cachar District Judiciary website.
2. Notice Board.
3. Office Copy.

Principal Judge
Family Court
Cachar, Silchar

Principal Judge
Family Court
Cachar, Silchar
11/11/25