

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE, CACHAR, SILCHAR**

**SHORT NOTICE INVITING QUOTATION**

**DATED 23/09/2024**

Sealed quotations are hereby invited affixing Court Fee of Rs. 8.25 (Non-refundable) from the intending local Regd. Firms/Press for supply/service of the following registers to the office of the undersigned.

Sl. No.	Particulars of the Register	Quantity	Unit Price	Total Price
1.	Printing and Binding Court Diary 1/4 DFC size, conquest paper with page numbering and hard board binding, 350 pages.	15 Nos.		
2.	Register (Blank) 1/4 DFC size, conquest paper and soft binding full shalu cloth, 250 pages.	10 Nos.		
3.	Register (Blank) 1/4 DFC size, white paper and soft binding full shalu cloth, 250 pages.	15 Nos.		
4.	Printing and Binding Peon Book 1/8 DFC size, white paper and hard board binding, 200 pages.	30 Nos.		
5.	Printing and Binding Court fee register Form No.(R)11, 1/4 DFC size, conquest paper and soft binding full shalu cloth, 250 pages.	10 Nos.		
6.	Printing and Binding Court fee register Form No.(R)12, 1/4 DFC size, conquest paper and soft binding full shalu cloth, 250 pages.	10 Nos.		

**General Terms and Conditions:-**

1. The quotations are to reach the undersigned on or before **27.09.2024** during office hours.
2. The sealed envelope containing quotation shall be marked as "**Quotation for supply of printing Registers**" and the Up-to-date tax clearance certificate should be furnished by the firm concerned along with the quotation.
3. Rate should be quoted inclusive of all taxes (including GST).
4. The undersigned is not bound to accept the lowest tender.
5. The undersigned reserves the right to accept or reject any or all the quotation without showing any reason thereof.
6. Payment shall be made only subject to availability of the fund/budget.
7. The decision of the undersigned in all respect shall be final and binding in all.

**Sd/-**


District & Sessions Judge,  
Cachar, Silchar.

Memo No. JCD.I/Quotation/2024/ 5381-83

Date:- 23/09/2024.

Copy to:

1. The Systems Officer, O/o- District and Sessions Judge, Cachar, Silchar to upload in the official website of this office.
2. Notice Board.
3. Office file.

  
District & Sessions Judge,  
Cachar, Silchar.

  
23.9.24