OFFICE OF THE SENIOR MUNICIPAL MAGISTRATE COURT, CALCUTTA

15N, Nellie Sengupta Sarani, HUDCO Building, 5th Floor, Kolkata - 700087

ORDER

No - 98 **Dated -** 09-04-2026

NOTICE INVITING QUOTATION

Sealed quotation is hereby invited from the bonafide vehicle owners for hiring of one Diesel Commercial Non-AC(Non-Operational)Vehicle of BS-IV / BS-VI standard for the use of Senior Municipal Magistrate, Calcutta as per format below enclosing copy of up-to-date Registration Certificate, Permit, Tax Token, Pollution Certificate and Insurance.

Quotation should submit quotation with the following particulars :-

1) Name & Address of Vehicle Owner :

2) Model of the Vehicle with Registration No. & Mass Emission :

3) Insurance, Sales Tax, Clerance Certificate, Commercial Permit and Other relevant papers :

4) Rate of hiring per month (excluding fuel) Rate must be at par or below the ceiling rate :

Sealed quotations are to be submitted between 11 a.m. to 4 p.m. on weekdays before the Office of the Senior Municipal Magistrate, Calcutta from **16.04.2026 to 30.04.2026.**

Notice be published in the office notice board of this establishment and copy of this notice be sent to the Office of the Chief Judge, City Sessions Court, Calcutta with a prayer for publishing the same in the official website and office of the Chief Metropolitan Magistrate, Calcutta is requested to publish the same in the notice board.

Contd .....

Date of Opening Tender : 04.05.2026 at 4:30 p.m.

SCHEDULE OF CEILING OF RATES OF HIRING OF MOTORS CABS

[As specified in the Notification No - 3564/WT/3M-81/98 dated 24-11-2008 of Transport Department, Government of West Bengal]

Sl No	Mass Emission Standard	Category of Vehicles	Casual Hiring (in Rs.)		Monthly Hiring Rate (Per day)	Remarks
			Per KM	Per Hour		
1.	**Bharat Stage IV** purchased on or after **01-04-2017** with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard Non-Air Conditioned)	Rs. 12.00	Rs. 70.00	Rs. 465.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 km in case of Motor Cab, Maruti Omni and 1 litre for 10 km in case of Maxi-Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 km run. 2) Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non-Air Conditioned)	Rs. 12.00	Rs. 70.00	Rs. 490.00	
2.	**Bharat Stage IV** purchased on or after **01-04-2020** with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard Non-Air Conditioned)	Rs. 13.00	Rs. 75.00	Rs. 475.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 km in case of Motor Cab, Maruti Omni and 1 litre for 10 km in case of Maxi-Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 km run. 2) Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non-Air Conditioned)	Rs. 13.00	Rs. 75.00	Rs. 490.00	
3.	Other vehicle (not included under Sl. No. 1 & 2) with Diesel/LPG/CNG Engine	Motor Cab and Maruti Omni (Standard Non-Air Conditioned)	Rs. 10.00	Rs. 65.00	Rs. 445.00	1) Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 litre for 12 km in case of Motor Cab, Maruti Omni and 1 litre for 10 km in case of Maxi-Cab other than Maruti Omni. Mobil oil @ 5 litres per 2500 km run. 2) Rate for casual hiring is inclusive of fuel and all other charges. Minimum rate of hiring charges. Minimum rate of hiring will be the rate for 4 hours.
		Maxi Cab (Non-Air Conditioned)	Rs. 10.00	Rs. 65.00	Rs. 460.00	

Contd.....

Terms & Conditions

1) Registratiom of vehicle must be done as per commercial norms of West Bengal Motor Vehicles Registration rule.
2) Maintenance of vehicle will be borne by the vehicle owner.
3) Vehicle along with driver will remain under disposal of the undersigned.
4) Allowances of Driver will be borne by the vehicle owner.
5) In case of break down or non-availability of the vehicle the owner will be bound to place susbtitute vehicle.
6) During opening of the Quotations, quotations may remain present.
7) The owner of the vehicle required to enter into formal contract with the Office of the Senior Municipal Magistrate, Calcutta.
8) The undersigned has reserved right to reject the quotation with reason thereof.
9) The hiring charge of the vehicle will be settled in terms of Transport Department's order no - 3564/WT/3M-81/98 dated 24-11-2008.
10) The bider will be responsible to ensure the availability of vehicle on all working days on which the vehicle is asked to report for duty including Saturdays or other holidays if need be, which is to be supported by special order of the Senior Municipal Magistrate, Calcutta.

Senior Municipal Magistrate
Calcutta