

(J. H. C. Sch. 1-7)

Through- Speed Post/Email

Seen
Circulate (soft copy) to
all courts for needful.



Bal Krishan Tiwari,
Registrar(Judicial),
High Court of Jharkhand,
Ranchi.



Mob: 9431101469
Phone: 2480307/2481308
Extension: 3117
Fax No. 2481116/2480488

Mr.
R.D.J.
7/7/26

Letter No. 3155-A
Dated, Ranchi 06/7/2026

To,

All the Principal District & Sessions Judges of the State of Jharkhand,
Including the Judicial Commissioner, Ranchi.

Subject - Regarding format of Mutual Legal Assistance of Republic of Singapore,
Nepal and Hong Kong SAR Government.

Sir,

I am directed to forward herewith a Photocopy of the format of Mutual
Legal Assistance of Republic of Singapore, Nepal and Hong Kong SAR
Government received from the Ministry of Home Affairs, Government of India
for your kind information and needful.

Seen

Put up before
(d. R.D.J.)

Encl: As above

J/c

7-7-26

Yours sincerely,

Registrar (Judicial)

TO: The Central Authority of the Republic of Singapore.

FROM: The Central Authority of the [Requesting Party]

REQUEST FOR MUTUAL LEGAL ASSISTANCE
IN A CRIMINAL MATTER

CERTIFICATE ON BEHALF OF THE [REQUESTING PARTY]

I, [name, appointment/ position of person certifying], on behalf of [name of Central Authority], who is responsible for [state area of responsibility e.g. criminal prosecutions, investigations] in the [Requesting Party] and who is also authorised to make requests for mutual legal assistance in criminal matters, certify that the Government of the [Requesting Party] respectfully requests the assistance of the Government of the Republic of Singapore in a [criminal matter].

REQUEST

This request is made by the Government of the [Requesting Party] for assistance to be extended under the Mutual Assistance in Criminal Matters Act (Chapter 190A, Statutes of the Republic of Singapore).

NATURE OF REQUEST

This request relates to [describe subject of criminal matter]. The authority having the conduct of the criminal matter is [describe authority concerned with the criminal matter].

CRIMINAL OFFENCES / APPLICABLE LEGISLATION / PENALTIES

[Set out the offences alleged to have been contravened in relation to the criminal proceedings as well as the maximum penalties for these offences and attach copies of applicable legislative provisions. State identity of suspect/ accused person, if known].

State whether it is an investigation, prosecution or an ancillary criminal matter. An "ancillary criminal matter" as defined in section 2 of Singapore's Mutual Assistance in Criminal Matters Act (Cap 190A), means the restraining of or dealing with or the seizure, forfeiture or confiscation of property in connection with a foreign offence. An electronic version of this Act is available at <http://statutes.agc.gov.sg/>.

(Describe the material facts of the criminal matter including, in particular, the nature of the process that has been issued, the issuing authority and how the person who is to be served is connected to the criminal matter (e.g. whether that person is being summoned to appear as a witness in the Requesting Party). Information to show that the person to be served is believed to be in Singapore must be included, as well as details of the consequences of a failure to comply with the process to be served, following such service.)

PURPOSE OF THE REQUEST

By this request it is intended to [state purpose which is intended to be achieved by the assistance sought, e.g. to secure admissible evidence to be used in the trial of].

ASSISTANCE REQUESTED

The Government of the Republic of Singapore is requested to take such steps as are necessary to effect service of process on the following person(s):

[List the name(s) and particulars of the person(s) to be served with the process]

[Enclose the original or certified copy of the process to be served]

MANDATORY ASSURANCES & UNDERTAKINGS

It is confirmed that this request:

- (a) does not relate to the investigation, prosecution or punishment of a person for a criminal offence that is, or is by reason of the circumstances, in which it is alleged to have been committed or was committed, an offence of a political character;
- (b) is not made for the purposes of investigating, prosecuting, punishing or otherwise causing prejudice to a person on account of that person's race, religion, sex, ethnic origin, nationality or political opinions;
- (c) does not relate to the investigation, prosecution or punishment of a person for an offence in a case where the person has been convicted, acquitted, or pardoned by a competent court or other authority of the [Requesting Party] or has undergone the punishment provided by the laws of the [Requesting Party], in respect of that offence or of another offence constituted by the same act or omission as that offence.

The Central Authority of the [Requesting Party] undertakes that the person(s) to be served with the summons will not be subject to any penalty or liability, or be otherwise prejudiced in law by reason only of that person's refusal or failure to accept or comply with the summons, notwithstanding any contrary statement in the summons.

EXECUTION OF REQUEST

Confidentiality

[State confidentiality requirements of the Requesting Party, if any, and also specify whether the Requesting Party has any objections to disclosure of the Request to the Court and / or other parties to any legal proceedings that may be instituted pursuant to the Mutual Assistance in Criminal Matters Act pursuant to the Request.]

Procedure to be followed

It is requested that the following procedures be observed in the execution of the request:

[State any specific procedures that the Requesting Party may wish to have followed, e.g. the endorsements, if any, that must be made on the process or how service must be proved, and the manner of such proof if necessary.]

Period of Execution

It is requested that the request be executed within [state period giving reasons, e.g. specify likely trial or hearing dates or any other dates/reasons relevant to execution of request].

RECIPROcity UNDERTAKING

The Government of [Requesting Party] undertakes that it will comply with a future request by the Government of the Republic of Singapore for similar assistance in a criminal matter involving an offence that corresponds to the foreign offence for which assistance is sought.

LIAISON OFFICER

The case officer in the enforcement agency or authority in the Requesting Party who has knowledge of this matter is [name of officer].

² This undertaking may be omitted if the process to be served pursuant to this Request is not a summons to appear as a witness in the Requesting Party.

the officer in this Central Authority of the Requesting Party who is in charge of this matter is (name of officer), and he / she can be contacted at (provide details of address, telephone number, email etc.)³

PRIOR CONTACT / USE OF OTHER CHANNELS⁴

There has been previous contact between (state the relevant authority of the Requesting Party, e.g., Interpol) and (state the relevant authority of the Requested Party) on this matter.

This Request is also being sent to (the Requested Party) by (state the other channel through which the Request is being sent, e.g., diplomatic channel).

[Signature]

Name:

Office:

Date:

³ Upon receipt of this request, an acknowledgment will be sent to this officer by the Attorney-General's Chambers of the Republic of Singapore.

⁴ This paragraph may be omitted if inapplicable.

Fwd: Regarding Service of Summon.. regarding Mahesh Singh Pandit Chhetri.

ParveenSingh legal@mha.gov.in

<us-

28/4/2026

7/4/26

Raveesh Prasad Singh <cons.kathmandu@mea.gov.in>

Tue, 31 Mar 2026 7:48:42 PM +0530

To "Parveen Singh"<us-legal@mha.gov.in>

===== Forwarded message =====

From: ANIL KUMAR GIRI <consularcons.kathmandu@mea.gov.in>

To: "Ayushman Shukla"<fscons.kathmandu@mea.gov.in>, "Raveesh Prasad Singh" <cons.kathmandu@mea.gov.in>

Date: Mon, 30 Mar 2026 18:38:42 +0545

Subject: Fwd: Regarding Service of Summon.. regarding Mahesh Singh Pandit Chhetri.

===== Forwarded message =====

===== Forwarded message =====

From: Ambassador, Kathmandu <amb.kathmandu@mea.gov.in>

To: "ANIL KUMAR GIRI"<consularcons.kathmandu@mea.gov.in>, "Ayushman Shukla" <fscons.kathmandu@mea.gov.in>, "Raveesh Prasad Singh" <cons.kathmandu@mea.gov.in>

Cc: "Rakesh Pandey"<dcn.kathmandu@mea.gov.in>

Date: Thu, 26 Mar 2026 14:55:01 +0545

Subject: Fwd: Regarding Service of Summon.. regarding Mahesh Singh Pandit Chhetri.

===== Forwarded message =====

Amir Sir

===== Forwarded message =====

From : CONSULAR SERVICE MOFA<legal@mofa.gov.np>

To : <amb.kathmandu@mea.gov.in>

Cc : <sa@moga.gov.np>

Date : Thu, 26 Mar 2026 11:23:32 +0545

Subject : Regarding Service of Summon.. regarding Mahesh Singh Pandit Chhetri.

===== Forwarded message =====

Dear sir/ma'am

Please find the attached documents for your perusal.

Legal Section
Department of Consular Services
Ministry of Foreign Affairs,
Tripureshwor, Kathmandu.
Phone Number-015360121
Email-legal@mofa.gov.np

Thank You.

1 Attachment(s)

maresh.pdf
1.4 MB



Government of Nepal
Ministry of Foreign Affairs
Department of Consular Services
Kathmandu

Ref.No. CSCLE8212125

The Department of Consular Services, Ministry of Foreign Affairs, Government of Nepal, presents its compliments to the Embassy of India in Kathmandu and has the honor to refer to the Embassy's Diplomatic Note No. KAT/CONS/415/1/2026-16 (dated 22 January 2026) regarding the service of Summons.

The Department wishes to inform the Embassy that the request concerning the case of State vs. Mahesh Singh Pandit pending before the Patiala House Courts, New Delhi, involving the following individual, has been reviewed by the central authority, Ministry of Law, Justice, and Parliamentary Affairs:

1. Mr. Mahesh Singh Pandit Chhetri, S/O Sh. Sudan Chhetri, R/O Gokarneshwar 2, Kathmandu (Nepal).

The Department has further honor to state that, as the date 23 September 2025, fixed for the appearance of the concerned party in the aforementioned matter has already lapsed, the request cannot be acted upon at this stage. Should the request remain relevant, the Department would appreciate its resubmission with a new anticipated date or deadline. Furthermore, to facilitate smoother proceeding of such requests, the embassy is requested to provide the necessary details in the format prescribed in Schedule 4 of the Mutual Legal Assistance Regulation, 2079. (Format is attached herewith for the reference of the Embassy). Upon receipt of a revised date, the Government of Nepal will proceed with the necessary actions for the service of the summons in accordance with the Mutual Legal Assistance Act and Regulations.

The Department of Consular Services, Ministry of Foreign Affairs, Government of Nepal avails itself of this opportunity to renew to the Embassy of India in Kathmandu, the assurances of its highest consideration.



Embassy of India

Kathmandu

CC. Ministry of Foreign Affairs

South-Asia Division

Schedule - 4
(Relating to sub-rule (6) of Rule 4)

Format of Mutual Legal Assistance Request to be made by a foreign state to the Government of Nepal

1. Name of requesting foreign state:
2. Name and address of the court or body of foreign state;
3. Contact address:
 - a. Phone number:
 - b. Fax number:
 - c. E-mail:
 - d. Website:
4. Name of the court or body of Nepal related to the mutual legal assistance requested for:
5. Case:
6. Case registration number:
7. Names, surnames and addresses of the parties of the case:
8. Matter in which mutual legal assistance is requested:
 - a.
 - b.
 - c.
 - d.
9. Date within which mutual legal assistance must be obtained:
10. If the Mutual Legal Assistance Request is to be obtained within a specified time period, reason for the same:
11. Whether or not the matter of the requested Mutual Legal Assistance is to be kept confidential, Yes ☐ No ☐
If it is to be kept confidential, reason for that:
12. Other necessary description:

Official making request on behalf of the concerned state:

Name:

Designation:

Signature:

Date:

(a) Documents and details to be submitted to the Central Authority when a foreign state requests mutual legal assistance:

S.N.	Documents or Details
1.	Pursuant to Section 3 of the Act: (a) Whether there is a bilateral treaty with a foreign state regarding mutual legal assistance Pursuant to Sub-section (1) of Section 3 of the Act ☐ Yes/No ☐ (b) If there is no bilateral treaty, if mutual legal assistance is requested from Nepal in a judicial proceeding of the same nature Pursuant to Sub-section (2) of Section 3 of the Act, whether the foreign state has also expressed an assurance to provide legal assistance on the basis of reciprocity ☐ expressed/not expressed
2.	Pursuant to Section 4 of the Act: (a) Judicial proceedings involving a civil matter involving an amount exceeding one hundred thousand rupees ☐ Yes/No ☐ (b) Offenses of a criminal nature punishable with imprisonment for one year or more or a fine of fifty thousand rupees or more. ☐ Yes/No ☐
3.	Pursuant to Sub-section (1) of Section 19 of the Act:

(a) The court requesting legal assistance, a summary of the judicial proceedings and the relevant law are mentioned	☐ Yes/No ☐
(b) The subject of the mutual legal assistance requested is related to the provision of seeking documents, evidence, information or objects, the search of places or objects or the seizure of any objects	☐ Yes/No ☐
4. Pursuant to Section 20, the person must be produced or the place where the person is located must be found or the person must be identified	☐ Yes/No ☐
5. Pursuant to Section 21: (1) If a summons or judicial document is to be served, the full name of the person to be served is mentioned	☐ Yes/No ☐
(2) Pursuant to the Point No. (1) of this Section, The country of residence of the person referred to in point (1), the details of the passport or national identity card number, the identity and nationality and other necessary details for identification, and as far as possible, the information regarding the place of current residence has been set out	☐ Yes/No ☐
(3) If the address of the person referred to in point (2) of this Section cannot be served with a summons or judicial document, the country and address of the establishment where he works or conducts business has been set out	☐ Yes/No ☐

6.	Pursuant to Section 22:	☐ Yes/ ☐ No
(1) If it is for the Request for examining witness or taking evidence then the details of that court or authority identified for producing the evidence	☐ Yes/ ☐ No	
(2) Details of other judicial work to be taken or to be done have been set out	☐ Yes/ ☐ No	
(3) If a witness has to be examined, the name, surname, place of birth and details of the passport or national identity card of such witness that can exhibit his/her identity have been mentioned	☐ Yes/ ☐ No	
(4) regarding the service of written interrogations whether the details of the questions to be asked to witness has been set out	☐ Yes/ ☐ No	
(5) Details of whether or not any oath is required to be taken when taking evidence have been mentioned	☐ Yes/ ☐ No	
(6) Details of any document, movable or immovable property that needs to be inspected, measured, surveyed or tested have been mentioned	☐ Yes/ ☐ No	
7. Pursuant to Section 23:	☐ Yes/ ☐ No	
(1) In the event that property located in Nepal is to be frozen or confiscated, details have been received that a case related to such property is pending, has been filed or has not been decided	☐ Yes/ ☐ No	

	(2) Details regarding whether the seizing of the assets is substantially related to the judicial proceedings have been received	☐ Yes/No ☐
	(3) Details regarding whether an order for seizure has been made and that there is no appeal against it have been received	☐ Yes/No ☐
	(4) Details whether the payment of amount under the seizure order is outstanding have been received	☐ Yes/No ☐
	(5) In condition where the person affected by the seizure order has not appeared in the court - details regarding the fact that adequate notice had been served to him/her for his/her representation [at the court] have been received	☐ Yes/No ☐
8.	Pursuant to Section 24:	
	(1) If the judgment is to be sent for execution, a certified copy of the court judgment has been attached	☐ Yes/No ☐
	(2) Evidence that there is no possibility of appeal against the decision has been attached.	☐ Yes/No ☐
9.	Pursuant to Sub-rule (3) of Rule 4 of the Rules, the relevant details, documents and evidence have been attached along with the recommendation of the Ministry of Foreign Affairs	☐ Yes/No ☐
10.	A request letter in the format Pursuant to Schedule-4 of the Rules has been attached	☐ Yes/No ☐

11.	An authentic copy of the law related to the subject of mutual legal assistance requested has been attached	☐ Yes/No ☐
12.	The request letter requesting mutual legal assistance has been received in Nepali language Pursuant to Section 40 of the Act (However, if there is difficulty in translating it into Nepali, an official copy translated into English may also be attached, stating the reason for the same)	☐ Yes/No ☐
13.	In addition to the details mentioned in the various cases above, the following other details or documents to be disclosed pursuant to Section 14 of the Act:	
	(1) If the judicial proceedings are of a criminal nature, the maximum punishment that can be imposed in such proceedings and if they are of a civil nature, the maximum amount claimed has been stated	☐ Yes/No ☐
	(2) The location and nature of the documents, evidence, information, objects or property related to the judicial proceedings have been stated	☐ Yes/No ☐
	(3) If a search is to be conducted, the details of such objects and the full address of such place have been stated	☐ Yes/No ☐
	(4) In relation to the person who can assist in the judicial proceedings, his/her name, identity and nationality, including the number of his/her passport or national	☐ Yes/No ☐

identity card, if any, and other necessary details and information regarding the place of current residence, as far as possible, have been stated	
(5) It has been confirmed that the requested document, evidence, information, objects or persons are materially related to the judicial proceedings	☐ Yes/No ☐
(6) If a original copy of the relevant documentary evidence is required, it has been certified and if it has to be returned, an assurance has been given that it will be returned	☐ Yes/No ☐
(7) The name and address of the relevant official of the foreign country requesting mutual legal assistance is mentioned	☐ Yes/No ☐
(8) The period within which mutual legal assistance is to be provided is mentioned	☐ Yes/No ☐
(9) If a request is made to search or seize any item, the basis for confirming that the person owning such item has committed an offense in Nepal or that the property has been increased by such offense is mentioned	☐ Yes/No ☐

Note:

1. If a request for mutual legal assistance is received from a foreign state, the Ministry of Foreign Affairs shall check whether the documents mentioned above are attached or the details requested are specified in addition to the Act and Regulations.

2. If it is deemed necessary to attach or specify any document as mentioned above, the relevant foreign state shall be requested to attach or specify the same and only after receiving such details, a request for mutual legal assistance shall be sent to the central authority.

Standard form of Request to Hong Kong SAR
for Assistance in a Criminal Matter

TO : Secretary for Justice
Hong Kong Special Administrative Region ("Hong Kong SAR")
of the People's Republic of China

FROM : [name of appropriate authority/Central Authority of requesting place][†]

REQUEST FOR MUTUAL LEGAL ASSISTANCE
IN A CRIMINAL MATTER

INTRODUCTION

EITHER : I/The office of (name of designated authority under an operative bilateral agreement with Hong Kong SAR for mutual legal assistance), being the Central Authority designated by Article (number of the relevant Article) of the Agreement for Mutual Legal Assistance between (name of requesting place) and Hong Kong SAR to make requests for mutual legal assistance in criminal matters on behalf of (name of requesting place), and, being empowered by (state relevant provisions of empowering legislation of requesting place) to make requests for mutual legal assistance, present this request to the Central Authority of Hong Kong SAR.[‡]

OR : I/The office of (describe appropriate authority, either person or office), being an appropriate authority by virtue of (state relevant provisions of empowering legislation of requesting place) to make requests for mutual legal assistance in criminal matters on behalf of (name of requesting place), present this request to the Secretary for Justice, Department of Justice, Hong Kong SAR.[§]

REQUEST

EITHER : This request is made under the Agreement between (name of requesting place) and Hong Kong SAR for Mutual Legal Assistance in Criminal Matters.[¶]

OR : (Name of requesting place) makes this request for assistance to be extended under the Mutual Legal Assistance in Criminal Matters Ordinance, Chapter 525, Laws of Hong Kong SAR.^{¶¶}

- [†] Please insert the name of Central Authority if the request is made pursuant to an operative bilateral agreement with Hong Kong SAR, which requires requests to be made by a designated Central Authority. In other cases, please insert the name of appropriate authority.
- [‡] This version may be used by a place having an operative bilateral agreement for mutual legal assistance with Hong Kong SAR.
- [§] This version may be used by a place without any operative bilateral agreement for mutual legal assistance with Hong Kong SAR.
- [¶] This version may be used by a place having an operative bilateral agreement for mutual legal assistance with Hong Kong SAR.
- ^{¶¶} This version may be used by a place without any operative bilateral agreement for mutual legal assistance with Hong Kong SAR.

The above witness to be orally examined on oath or affirmation on the following matters for the purpose of identifying and proving the documents produced:

• (state relevant particulars.)

3. Search of person or premises for things.

(e.g.) The premises of ABC Co. Ltd.
(address)

to be searched under a search warrant for the seizure of the following from the company:

• (provide details of the things sought to be searched and seized.)

• (support any request for originals of items seized with reasons.)

4. Production of material (documents, books etc.) through production orders.

(e.g.) Manager
ABC Bank Ltd.
(address)

to be required to produce copies of the following documents under a production order:

• (describe particulars of material required to be produced and where located.)

• (state grounds for believing that material sought is likely to be of substantial value to criminal matter in requesting place.)

• (support any request for production of originals with reasons.)

5. Travel of prisoner/person from Hong Kong SAR to assist in a criminal matter.

(e.g.) Arrangements to be made for Mr. X
(address)

to travel to (name of requesting place) to give assistance in a [criminal matter] by rendering the following assistance:

• (specify the assistance sought.)

• (provide the undertakings required by the law of Hong Kong SAR.)

• (provide details of allowances to which the person will be entitled, and of the arrangements for accommodation for the person, while the person is in the place pursuant to the request.)

6. Enforcement of Confiscation Order/ Restraint from dealing in property.

State whether it is an investigation or prosecution of an offence in the requesting place or an ancillary criminal matter.

⊙ (state particulars of external confiscation order to be registered and enforced, or property to be restrained and present state of proceedings.)

⊙ (If an external confiscation order has already been obtained, provide details to show the order is in force and not subject to appeal, and that the persons in respect of whom or in relation to whose property the order was made received notice of the proceedings and had the opportunity of defending the proceedings.)

⊙ (If a restraint order is sought, provide details to show that proceedings have been or are to be instituted in the place outside Hong Kong SAR, and an external confiscation order may be made in those proceedings. If proceedings have not yet been instituted, state the basis upon which they are to be instituted)

7. Service of Process.

(e.g.) Mr. X (address)
to be served with documents as follows:

- ⊙ (describe documents to be served.)
- ⊙ (specify manner of service and period within which to be served.)
- ⊙ (specify required proof of service.)

EXECUTION OF REQUEST

Confidentiality

[It is requested that the fact that this request has been made/execution of the request be kept entirely confidential as (state reasons e.g. likelihood of interference with and/or destruction of evidence etc.)]^{†††}

[It is also requested that the evidence of the witness be taken *in camera* as there exist reasonable grounds for believing that it is in the interests of the witness to give evidence *in camera* because (state reasons) and the criminal matter would be substantially prejudiced if the examination was conducted in open court because (state reasons).]^{†††}

Procedure to be followed

It is requested that the following procedures be observed in the execution of the request:

⊙ (state details of manner and form in which evidence is to be taken and transmitted to requesting place, if relevant.)

⊙ (state any special requirements as to certification/ authentication of documents.)

⊙ (state if attendance by representative of appropriate authority at examination of witnesses/execution of request is required and, if so, the title of the post held by the proposed

^{†††} Necessary if confidentiality is requested.

^{†††} Applicable if the request relates to the taking of evidence before a magistrate in court for the purposes of an investigation in the requesting place.

representative)

Period of Execution¹⁵⁵

It is requested that the request be executed within (state period giving reasons i.e. specify likely trial or hearing dates or any other dates/reasons relevant to execution of request).

RECIPROCITY UNDERTAKING

The Government of (name of requesting place) undertakes that it will, subject to its law, comply with a future request by Hong Kong SAR to it for similar assistance, by providing assistance having a comparable effect to that requested from Hong Kong SAR in this case.

Signed by

Name: _____

Office: _____

Date: _____

¹⁵⁵ The MLA Ordinance prescribes a period of 7 days for production of documents and things under a court order. Where large quantities of documents are involved, a longer period may be required.
Applicable if the request is made by a place without any operative bilateral agreement with Hong Kong SAR. The undertaking should be given by the appropriate authority who is authorized to give such undertaking on behalf of the requesting place.

Raveesh Prasad Singh <cons.kathmandu@mea.gov.in>

Wed, 04 Feb 2026 7:58:13 PM +0530

To "Mahesh Chahar" <us-legal@mha.gov.in>

Cc "Ayushman Shukla" <fscons.kathmandu@mea.gov.in>, "ANIL KUMAR GIRI" <consularcons.kathmandu@mea.gov.in>

Dear Sir,

May please see the attachment on the above subject for execution by Nepal Government. Details are as follows:

(i) Service of Summons upon the witness namely Anil @ Talwar Pahari and Raju Sarki received vide letter No. 25012/07/2022-Legal Cell (Pt. II) (29-30) dated 17 Sept. 2025
(ii) Service of Summons upon the witness namely Vishnu received vide letter No. 25012/11/2024-Legal Cell (Pt. III) (06-07) dated 7 Oct 2025 (iii) Reminder regarding Service of Summons upon the witness namely Dhan Singh received vide letter No. 25012/17/2023-Legal Cell (Pt. III) (17) dated 7 Aug 2025 (iv) Reminder regarding execution of proclamation issued against Shaku Shayad vide letter No. 25012/07/2022-Legal Cell (Pt. I) (40) dated 2 Sept. 2025 (v) Reminder regarding Service of Summons upon the witness namely Anil @ Talwar Pahari and Raju Sarki received vide letter No. 25012/07/2022-Legal Cell (Pt. II) (29-30) dated 1 Aug 2025 (vi) Service of Summons upon the witness namely Narender Raj Sijapati, received vide letter No. S. No. RS2500797 dated 09 Sept. 2025 (vii) Service of Summons upon the accused namely Mahesh Singh Pandit Chhetri received vide letter No. 25012/20/2025-Legal Cell (Pt. IV) (9) dated 7 Aug 2025.

2. None of the Summons are in the format provided by Ministry of Foreign Affairs (MoFA), Government of Nepal. The format was shared with you earlier, again attaching the format. Once, the Mission gets the summons in the prescribed format, then Mission can exert pressure on MoFA for execution of summons at an early date.

2 Attachment(s)

NV related to court Summons, ...
6.6 MB

Format of Mutual Legal Assista...
4.3 MB



Government of Nepal
Ministry of Foreign Affairs
Department of Consular Services
Kathmandu

Ref. No. CSCLE82300511

The Department of Consular Services, Ministry of Foreign Affairs, Government of Nepal presents its compliments to the Embassy of the Republic of India in Kathmandu and, with reference to esteemed Embassy's note verbale No. KAT/CONS/415/1/2025-98, regarding the summon to witness for service upon State Vs. Parbhat Malhotra @ Pappi, regrets to inform that the Government of Nepal is unable to execute the request of Mutual Legal Assistance (MLA) as it does not include the detailed description and Assurance of Reciprocity related to that case and has also lapsed the stipulated date for the appearance of the party as reported by the concerned authorities of Nepal.

The Department further has the honor to request the esteemed Embassy to make Mutual Legal Assistance request in the attached format in order to facilitate execution of the request along with including the detailed description and assurance of reciprocity.

The Department of Consular Services, Ministry of Foreign Affairs, Government of Nepal avails itself of this opportunity to renew to the Embassy of the Republic of India in Kathmandu, the assurances of its highest consideration.



Kathmandu, 15 September 2025

Embassy of India,
Kathmandu.

Phone No.: 5360108, 5360121, Fax: 00977-1-5360114

Schedule - 4
(Relating to sub-rule (6) of Rule 4)
Format of Mutual Legal Assistance Request to be made by a foreign state to the Government of Nepal.

1. Name of requesting foreign state:
2. Name and address of the court or body of foreign state;
3. Contact address:
 - a. Phone number:
 - b. Fax number:
 - c. E-mail:
 - d. Website:
4. Name of the court or body of Nepal related to the mutual legal assistance requested for:
5. Case:
6. Case registration number:
7. Names, surnames and addresses of the parties of the case:
8. Matter in which mutual legal assistance is requested:
 - a.
 - b.
 - c.
 - d.
9. Date within which mutual legal assistance must be obtained:
10. If the Mutual Legal Assistance Request is to be obtained within a specified time period, reason for the same:
11. Whether or not the matter of the requested Mutual Legal Assistance is to be kept confidential, Yes ☐ No ☐
If it is to be kept confidential, reason for that:
12. Other necessary description:

Official making request on behalf of the concerned state:

Name:

Designation:

Signature:

Date:

(a) Documents and details to be submitted to the Central Authority when a foreign state requests mutual legal assistance:

S.N.	Documents or Details	
1.	Pursuant to Section 3 of the Act:	
	(a) Whether there is a bilateral treaty with a foreign state regarding mutual legal assistance Pursuant to Sub-section (1) of Section 3 of the Act	☐ Yes/No ☐
	(b) If there is no bilateral treaty, if mutual legal assistance is requested from Nepal in a judicial proceeding of the same nature Pursuant to Sub-section (2) of Section 3 of the Act, whether the foreign state has also expressed an assurance to provide legal assistance on the basis of reciprocity	☐ expressed/not expressed
2.	Pursuant to Section 4 of the Act:	
	(a) Judicial proceedings involving a civil matter involving an amount exceeding one hundred thousand rupees	☐ Yes/No ☐
	(b) Offences of a criminal nature punishable with imprisonment for one year or more or a fine of fifty thousand rupees or more.	☐ Yes/No ☐
3.	Pursuant to Sub-section (1) of Section 19 of the Act:	

	(a) The court requesting legal assistance, a summary of the judicial proceedings and the relevant law are mentioned	☐ Yes/No ☐
	(b) The subject of the mutual legal assistance requested is related to the provision of seeking documents, evidence, information or objects, the search of places or objects or the seizure of any objects	☐ Yes/No ☐
4.	Pursuant to Section 20, the person must be produced or the place where the person is located must be found or the person must be identified	☐ Yes/No ☐
5.	Pursuant to Section 21:	
	(1) If a summons or judicial document is to be served, the full name of the person to be served is mentioned	☐ Yes/No ☐
	(2) Pursuant to the Point No. (1) of this Section, The country of residence of the person referred to in point (1), the details of the passport or national identity card number, the identity and nationality, and other necessary details for identification, and as far as possible, the information regarding the place of current residence has been set out	☐ Yes/No ☐
	(3) If the address of the person referred to in point (2) of this Section cannot be served with a summons or judicial document, the country and address of the establishment where he works or conducts business has been set out	☐ Yes/No ☐

6.	Pursuant to Section 22:	
	(1) If it is for the Request for examining witness or taking evidence then the details of that court or authority identified for producing the evidence	☐ Yes/No ☐
	(2) Details of other judicial work to be taken or to be done have been set out	☐ Yes/No ☐
	(3) If a witness has to be examined, the name, surname, place of birth and details of the passport or national identity card of such witness that can exhibit his/her identity have been mentioned	☐ Yes/No ☐
	(4) regarding the service of written interrogations whether the details of the questions to be asked to witness has been set out	☐ Yes/No ☐
	(5) Details of whether or not any oath is required to be taken when taking evidence have been mentioned	☐ Yes/No ☐
	(6) Details of any document, movable or immovable property that needs to be inspected, measured, surveyed or tested have been mentioned	☐ Yes/No ☐
7.	Pursuant to Section 23:	
	(1) In the event that property located in Nepal is to be frozen or confiscated, details have been received that a case related to such property is pending, has been filed or has not been decided	☐ Yes/No ☐

	(2) Details regarding whether the seizing of the assets is substantially related to the judicial proceedings have been received	☐ Yes/No ☐
	(3) Details regarding whether an order for seizure has been made and that there is no appeal against it have been received	☐ Yes/No ☐
	(4) Details whether the payment of amount under the seizure order is outstanding have been received	☐ Yes/No ☐
	(5) In condition where the person affected by the seizure order has not appeared in the court – details regarding the fact that adequate notice had been served to him/her for his/her representation [at the court] have been received	☐ Yes/No ☐
8.	Pursuant to Section 24:	
	(1) If the judgment is to be sent for execution, a certified copy of the court judgment has been attached	☐ Yes/No ☐
	(2) Evidence that there is no possibility of appeal against the decision has been attached.	☐ Yes/No ☐
9.	Pursuant to Sub-rule (3) of Rule 4 of the Rules, the relevant details, documents and evidence have been attached along with the recommendation of the Ministry of Foreign Affairs	☐ Yes/No ☐
10.	A request letter in the format Pursuant to Schedule-4 of the Rules has been attached	☐ Yes/No ☐

11.	An authentic copy of the law related to the subject of mutual legal assistance requested has been attached	☐ Yes/No ☐
12.	The request letter requesting mutual legal assistance has been received in Nepali language Pursuant to Section 40 of the Act (However, if there is difficulty in translating it into Nepali, an official copy translated into English may also be attached, stating the reason for the same)	☐ Yes/No ☐
13.	In addition to the details mentioned in the various cases above, the following other details or documents to be disclosed pursuant to Section 14 of the Act:	
	(1) If the judicial proceedings are of a criminal nature, the maximum punishment that can be imposed in such proceedings and if they are of a civil nature, the maximum amount claimed has been stated	☐ Yes/No ☐
	(2) The location and nature of the documents, evidence, information, objects or property related to the judicial proceedings have been stated	☐ Yes/No ☐
	(3) If a search is to be conducted, the details of such objects and the full address of such place have been stated	☐ Yes/No ☐
	(4) In relation to the person who can assist in the judicial proceedings, his/her name, identity and nationality, including the number of his/her passport or national	☐ Yes/No ☐

	identity card, if any, and other necessary details and information regarding the place of current residence, as far as possible, have been stated	
(5)	It has been confirmed that the requested document, evidence, information, objects or persons are materially related to the judicial proceedings	☐ Yes/ ☐ No
(6)	If a original copy of the relevant documentary evidence is required, it has been certified and if it has to be returned, an assurance has been given that it will be returned	☐ Yes/ ☐ No
(7)	The name and address of the relevant official of the foreign country requesting mutual legal assistance is mentioned	☐ Yes/ ☐ No
(8)	The period within which mutual legal assistance is to be provided is mentioned	☐ Yes/ ☐ No
(9)	If a request is made to search or seize any item, the basis for confirming that the person owning such item has committed an offense in Nepal or that the property has been increased by such offense is mentioned	☐ Yes/ ☐ No

Note:

1. If a request for mutual legal assistance is received from a foreign state, the Ministry of Foreign Affairs shall check whether the documents mentioned above are attached or the details requested are specified in addition to the Act and Regulations.

2. If it is deemed necessary to attach or specify any document as mentioned above, the relevant foreign state shall be requested to attach or specify the same and only after receiving such details, a request for mutual legal assistance shall be sent to the central authority.

भारत, आपका साथ हमारे साथ