

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, GODDA

Order No. 121 / Godda, dated the 20th day of August, 2025

In continuation to my earlier Order No. 106 dated 01-08-2025 to adhere with the directions as contained in the Letter No. 51/R.G dated 31-07-2025 of the Hon'ble High Court of Jharkhand, Ranchi with regard to maintain the cleanliness and hygienic condition of the Court, Offices, toilet/washrooms etc. of the Godda Judgeship, following directions are hereby given:-

1. All the Judicial Officers & all 3rd Grade/ 4th Grade Staffs on the 3rd Floor of the New 15 Court building will look after the cleanliness & hygienic condition of the Court/Offices/chambers/inner & outer passage/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of District & Additional Sessions Judge-IV, Godda & Sri Raj Kalyan, J.M. 1st Class, Godda and it will be a combined responsibility of all to maintain the sanctity of that particular floor.

2. All the Judicial Officers & all 3rd Grade/ 4th Grade Staffs on the 02nd Floor of the New 15 Court building will look after the cleanliness & hygienic condition of the Court/Offices/chambers/inner & outer passage/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of District & Additional Sessions Judge-V, Godda & Sri Mukti Bhagat, P.M. J.J.B.-cum-J.M. 1st Class, Godda and it will be a combined responsibility of all to maintain the sanctity of that particular floor.

3. All the Judicial Officers & all 3rd Grade/ 4th Grade Staffs on the 1st Floor of the New 15 Court building will look after the cleanliness & hygienic condition of the Court/Offices/chambers/inner & outer passage/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of District & Additional Sessions Judge-I, Godda & the A.C.J.M. Godda and it will be a combined responsibility of all to maintain the sanctity of that particular floor.

4. The District & Additional Sessions Judge-II, Godda & the Judge-in-Charge, Godda alongwith all 3rd Grade/ 4th Grade Staffs on the Ground Floor of the New 15 Court building will look after the cleanliness & hygienic condition of the Offices including Record Room/Copying Department/ Library/ Dispensary/ Vulnerable Witness Deposition Center/passage to lift/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of the District & Additional Sessions Judge-II, Godda & the Judge-in-Charge, Godda and it will be a combined responsibility of all to maintain the sanctity of that particular floor.

5. The C.J.M. Godda & the Secretary, D.L.S.A. Godda alongwith all 3rd Grade/ 4th Grade Staffs on the Ground Floor of the New 04 Court building will look after the cleanliness & hygienic condition of the Offices including e-filing center/e-Sewa Kendra/Mediation Center/C.J.M. Office/ GR Office/Court Manager Office/Sheristedar

Office/Solar system battery room/both side passage/passagge to upstairs/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of the C.J.M. Godda & the Secretary, D.L.S.A., Godda and it will be a combined responsibility of all to maintain the sanctity of that particular floor. Also the Secretary, D.L.S.A. Godda will look after the cleanliness & hygienic condition of the L.A.D.C. Office, Godda with the help of staffs in the L.A.D.C. Office.

6. The Secretary, D.L.S.A. Godda & the Judge-in-Charge, Godda & all 3rd Grade/ 4th Grade Staffs on the 1st & 2nd Floor of the New 04 Court building will look after the cleanliness & hygienic condition of the Courts/Offices/chambers/Server room/both side passage/passagge to upstairs/ toilets/washrooms etc. on that particular floor under the supervision/monitoring of the Secretary, D.L.S.A. Godda & the Judge-in-Charge, Godda and it will be a combined responsibility of all to maintain the sanctity of both floors.

7. Sri Amit Bansal, J.M. 1st Class, Godda & all 3rd Grade/ 4th Grade Staffs including Guards deputed in the Family Court building premises will look after the cleanliness & hygienic condition of the Courts/Offices including/ Forms & Stationary/ PLA/ Malkhana/both side passage/outer premises/ toilets/washrooms etc. on that particular building under the supervision/monitoring of the Principal Judge, Family Court, Godda and it will be a combined responsibility of all to maintain the sanctity of that particular premises.

Furthermore, the Judge-in-Charge, Godda, Sri Khalid Rasheed Ali Ahmad, J.M. 1st Class, Godda & the Nazir/Naib Nazir, Civil Court, Godda with the help of contractual staffs & Nagar Parishad, Godda will look after & ensure the cleanliness & hygienic condition of the ground premises/toilet/washrooms/old record room/Porta cabins/ parking sheds etc. along with the roof of both buildings & the old 4 Court building of Civil Court Godda.

This order will come into force with immediate effect.
Inform all concerned.

Sd/-
(Ramesh Kumar)
Principal District & Sessions Judge
Godda

Memo No. 1740 – 1770 / Godda, dated the 20th day of August, 2025

Copy forwarded to the Judge-in-Charge (Administration/Accounts/Nazarat), Civil Court, Godda alongwith all the Courts and Offices of Civil Court, Godda for information and needful.

For Principal District & Sessions Judge
Godda