OFFICE OF THE PRINCIPAL DISTRICT AND SESSIONS JUDGE WANAPARTHY

-: TENDER NOTIFICATION :-

Dis.No. 191/2026 **Date:** 05/02/2026

Sealed tenders are invited for award of Annual Maintenance Contracts for House Keeping Service (cleaning) of the entire Court buildings and premises including the open area, Garden and parking area, residential quarters of Judicial Officers, at **1.** Wanaparthy Court Complex (including the Prl.JCJ, I & II JCJ Court, Prl.SCJ, Addl.SCJ Court Wanaparthy ,POCSO Court), **2.**Atmakur Court Complex, of Wanaparthy Unit for the period from 01.04.2026 to 31.03.2027 **subject to approval by the Hon'ble High Court for the State of Telangana.**

The intending bidders shall submit their quotations (after inspection of premises) from the registered services/firms in a sealed cover with entire track record, if any, to the undersigned on or before 20.02.2026 by 5.00 P.M. The quotations received after 5.00 pm will not be entertained. The intended bidders can inspect the buildings in the premises of the above Court Complexes on any working day between 11.00 am to 5.00 p.m.

-: TERMS & CONDITIONS :-

1. The above Annual Maintenance Contract will come into effect from 01.07.2023
2. Cleaning of all the buildings of the respective Courts mentioned above including Garden,Open areas and parking area. Sweeping and water mopping of all the floors of the buildings,Toilets by using phenyl and other cleaning material, regularly **(twice in a day)**.
3. Cleaning of sajjas/attic and balconies in all the buildings every week. The agency should be well equipped in attending to the said work. If necessary, the agency has to hire the necessary equipment for the said purpose.
4. Sweeping of terraces in all the buildings once in every **fortnight**.
5. Cleaning of all the attached toilets of all the chambers of Presiding Officers,General toilets(ladies and gents) using phenyl and cleaning material like disinfection materials such as bleaching scented phenyl , Acids and naphthalene balls regularly (daily).
6. Clearing of spider nest (Cob webs) in the Court Halls, Chambers and in all the Sections and record rooms and cleaning of windows and corridors every week.
7. Cleaning of pan stains near the toilets, corners and other places in all the buildings, every day.
8. The staff of the contractor shall also attend to any other work as entrusted by the Chief Ministerial Officer / Nazarath Section from time to time.

9 The Agency personnel have to remove the unwanted plants etc., in the courts premises once in a week, without fail, and for this, the Agency has to procure necessary equipment, if necessary.

10 Cleaning of window panes, grills etc., in the court premises every day.

11 Cleaning of all the benches provide outside the court Halls for use of Advocates, clients etc.,

12 **REQUIRED STRENGTH:-**

1)Wanaparthy Court Complex : 1 Supervisor, 5Housemen &5Housemaid (out of which,one must be having the knowledge of plumbing work).

2)Atmakur Court Complex : 1 Supervisor, 2Housemen &3Housemaid (out of which,one must be having the knowledge of plumbing work).

Note:- The strength mentioned above may be subject to change.

13 **The agency shall wages to the workers as per the provisions of minimum wages act 1948 as per G.O.Ms No.85 LET &F (Lab.II) Dept.,dt. 22-09-2007 and the minimum wages stepulated in circular No. J2/7846/20212, Dt. 23-03-2022 of labour department and comply with provisions of all other applicable statutes. The agency also has to pay EPF and ESI contributions for all the workers as per rules. The agency shall submit proof of payment of wages, EPF and ESI including Variable Dearness Allowance (VDA) every month before 10th without fail.**

14 The agency personnel shall invariably wear the apron with its logo before entering the Court premises and shall also keep the identity cards with term. Whenever the authorities insist, the agency personnel shall produce their Identity Cards.

15 The attendance of the employees shall be taken by the Contractor of their representative and submit to the Central Nazir/Deputy Nazir/the person responsible for the buildings of the respective Court Complexes as and when it is required.

16 The agency has to submit a report every month with regard to the maintenance of the premises of Court Complex.

17 **The Principal District and Sessions Judge, Wanaparthy reserves the right to terminate the contract, without assigning any reason.**

18 The Principal District and Sessions Judge, Wanaparthy, may impose penalty of deducting certain percentage of amount from the bill, if any person absents to duty or if no substitute is provided or if the work is found to be unsatisfactory or any damage is caused to the Court property.

19 The agency shall not sub-lease/entrust the work of maintenance to any other agency.

20 **The successful tendered has to execute an agreement abiding to the said terms &conditions on a non-judicial stamp paper worth Rs. 100/- within one week of receipt of the communication.**

21 If the agency intends to withdraw from the contract, it shall give at least two month's advance notice, as otherwise, the Principal District Court reserves the right to claim damages from the Agency.

22 The intending bidders shall furnish their E-mail Ids, mobile numbers, full address and mention the purpose as "**Quotation for Housekeeping**" on the sealed covers.

23 The contractor shall not engage persons aged less than 18 years and shall not contravene any of the provisions of Child Labor Regulations Act.

24 If quality of work is not satisfied the sanctioned order will be canceled at any point of time without any notice.

25 The allotment of work will be for a period of one year, if not satisfied may be terminated at any point of time.

26 The Principal District and Sessions Judge, Wanaparthy, reserves the right to accept or reject any of the quotations or all the quotations without assigning any reason thereto.

Prl.District and Sessions Judge
Wanaparthy

Copy Submitted to:

The Hon'ble Registar (Infrastructure) High Court for the state of Telangana, Hyderabad for the favour of Information

To:-

1) All the concerned Judicial Officers with a request to instruct the concerned to display the copy of Tender notice on the notice Boards of respective courts and other places viz., o/o. collectorate/municipal corporation/revenue office etc..
2) Notice Board of Prl. District and Sessions Court, Wanaparthy.
3) Notice Boards of the offices of District Collector, Municipal Commissioner and other main places.
4) The R.T.C. Bus Stand,Wanaparthy
5) The J.C.J Court Atmakur.
6) Official District Court, Wanaparthy website
https://districts.ecourts.gov.in/wanaparthy