OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SIWAN

NOTICE

[NOTICE INVITING APPLICATIONS FOR ENGAGEMENT OF SUPPORT STAFF IN THE EVENING COURT]

Applications are hereby invited from eligible retired employees of the Civil Courts for engagement of support staff in the Evening Court, Siwan, purely on a contractual basis, against the following categories of posts:

SI. No.	Name of Post	Number of Post
1	Stenographer	01
2	Clerk	01
3	Peon/ Orderly	01

1. Eligibility Criteria :-

1. The applicant must be a retired employee of the Civil Courts;

2. Only those retired court employees who have retired within the three years, prior to the date of publication of this notice.

3. The applicant must be physically and mentally fit to discharge the duties assigned to the respective post;

4. The applicant must possess satisfactory service records and should not have been subjected to any major disciplinary punishment during service;

5. For the post of Stenographer, the applicant must have the requisite experience and proficiency in shorthand and typing;

6. For the post of Clerk, the applicant must have adequate knowledge and experience of clerical and judicial office work as well as working knowledge of computer.

7. For the post of Peon/Orderly, the applicant must be capable of performing the duties attached to the post.

2. Terms and Conditions:-

1. The engagement shall be purely contractual in nature for the Evening Court;

2. Remuneration/ salary of Court Staff (Retired Stenographer and Retired Clerk /Peon and other conditions shall be governed by the applicable rules, guidelines and orders of the competent authority;

3. The engagement shall not confer any right to claim regular appointment or continuation in service;

4. The staff shall work for a minimum of 5 hours on each working day.

5. The competent authority reserves the right to cancel or modify the advertisement or the selection process without assigning any reason;

6. The decision of the competent authority regarding selection and engagement shall be final, subject to applicable rules and directions.

Application Form must reach the Office of the Principal District & Sessions Judge, Siwan, on or before 09-12-2026, in physical mode only.

Two self addressed envelops affixed with registered postal stamp must be attached with the application form.

Circulate to all Judgeships of Bihar and also upload to the website of this Judgeship.

Principal District & Sessions Judge,
Siwan
20-11-2026

APPLICATION FORM FOR ENGAGEMENT OF SUPPORTING STAFF IN THE EVENING COURT CIVIL COURT, SIWAN, BIHAR

To

The Principal District and Sessions Judge,
Siwan

Recent Passport size Photograph (self attested)

1. NAME OF CANDIDATE (in Block Letters) : _____

2. FATHER'S / HUSBAND'S NAME_____

3. MOTHER'S NAME_____

4. DATE OF BIRTH (As per Matriculation)_____

5. AGE AS ON (20-11-2026) _____

6. SEX (MALE /FEMALE) _____

7. MARITAL STATUS _____

8. NATIONALITY_____

9. AADHAR NO. (Mandatory) _____

10. DATE OF RETIREMENT _____

11. RETIRED FROM THE POST OF _____

12. Applied for the Post of
(Please √ in relevant box)

Stenographer		Clerk		Peon/ Orderly	

13. MEDICAL FITNESS CERTIFICATE ISSUED BY CIVIL SURGEON

14. Whether any F.I.R./ Criminal Case was/ *is registered/* pending against you with the police or any Court (if yes status of the same be attached with the application) _____

15. Whether any departmental proceeding
was conducted, yes /no, if yes mention its outcome-

16. PERMANENT ADDRESS :- _____
with Mobile No.
_____
_____

17. CORRESPONDENCE ADDRESS :- _____
with Mobile No.
_____
_____
_____

18. List of documents attached _____

Undertaking

I do hereby undertake that I have read all the terms and conditions of **Advertisement published** on the official website of the Siwan Judgeship. I further undertake that I am eligible for the above said post, particulars, above filled up by me, are hereby correct and true to the best of my knowledge and nothing have been concealed therein and in the case found false, my candidature will be liable to be rejected. I also undertake that I will visit the website to seek latest information regarding process of recruitment on my own.

Place_____

Date _____

Signature of the applicant

Note : Last date of filing of application : 09-12-2026
Mode of Application – Form should be submitted in physical mode in the office of Principal District and Sessions Judge, Siwan