OFFICE OF THE DISTRICT & SESSIONS JUDGE
DIMA HASAO, HAFLONG

ORDER NO. 501
Date : 12.10.2026

In pursuant to the Hon'ble Gauhati High Court's Notification No. 62 Dated Guwahati, the 3rd October 2026 and on the strength of the calendars for the Sub-ordinate Civil Courts (Long vacation w.e.f 17.10.2026 till 31.10.2026) and Criminal Courts (Long vacation w.e.f 17.10.2026 till 25.10.2026) of Assam, roster duties of the Judicial Officers and Staff under the establishment of the District & Sessions Judge, Dima Hasao, Haflong have been allotted in two Parts i.e., the first part of working days will be 26th,27th and 28th October,2026 and the second part of working days will be 29th,30th and 31st October,2026.

The Officers and Staff of the establishment of the District & Sessions Judge, Dima Hasao, Haflong will attend the office under Roster arrangement i.e., 50 % of the Officers and Staff will work in the 1st Part of the Roster Duty arrangement and the remaining 50 % will work in the 2nd Part of the Roster Duty arrangement.

The Roster arrangement is given below:

Working days during 1st part of the Roster Duty:- **26th,27th and 28th October,2026**	Working days during 2nd part of the Roster Duty :- **29th, 30th and 31st October,2026**
Shri Nikunja Boro, Civil Judge (Sr.Div)	Smti Prity Daimari, Civil Judge (Jr.Div) No.1
Shri Dipankar Paul, Stenographer Gr-I	Shri Haulungmuan Zasel, CAO(i/c)/HAO
Shri Henminlal Lienthang, AO	Shri Champak Das, JAO
Shri Rajib Chetri, SAA	Smti Ripi Kemprai, SAA
Shri C.Paolalsanga, SAA	Shri Purusuttam Kumar, SAA
Smti Chandni Thapa, SAA	Shri Ramu Thapa, JAA
Smti Sandzy Jidung, SAA	Shri Y.Manglem Singha, JAA
Shri Kazi Ziaul Islam, JAA	Shri Moon Kachari, JAA
Shri Mrigen Das, JAA	Shri Mriganka Chakraborty, JAA
Shri Suraj Sharma, JAA	Smti Eirene L. Darnei, JAA

Shri Ashish Nath, JAA	Shri Karnadeep Choudhury, JAA
Smti Sangita Singh, JAA	Shri Lwihwr Boro, Systems Assistant
Shri Tapash Sarkar, JAA	Shri Bishnu Jyoti Deka, Bailiff
Shri Suman Dey, PS	Shri Lakhan Hasnu, JAA
Smti Sarah R. Chhakchhuak, PS	Shri Nazmul Islam Barbhuiya, PS
Shri Kankan Paul, PS	Smti Sarita Devi Joishi, PS
Shri Joel Haolai, PS	Shri Utpal Das, PS
Shri Utpal Das, PS	Smti Sabitri Das, Office Peon
Shri Dipankar Dey, PS	Smti Ramu Pradhan, Office Peon
Shri Ajit Paul, Duftry	Shri Pagin Chongloi, Office Peon
Shri Amit Kr. Nath, Court Peon	Shri Bishno Kemprai, Peon Attached
Shri Gaurav Sunar, Peon Attached	Shri Atonjoy Kemprai, Court Peon
Shri Rahul Barman, Office Peon	Smti Sabita Baratha, Court Peon
Smti Januka Sai, Office Peon	Smti Anjali Lafthai, Office Peon
Smti Depali Das, Office Peon	Shri Khagendra Das, Court Peon
Shri Vikram Bh. Chetri, Office Peon	Shri Abhijit Gaonkhowa, Bungalow Peon
Shri Anjan Das, Peon Attached	Shri Debanon Thaosen, Chowkidar
Shri Lamkhopao Simte, Office Peon	Shri Biswajit Dey, Driver
Shri Ramu Joishi, Chowkidar	-

In place of Shri Haulungmuan Zasel, Head Administrative Officer, O/o the District & Sessions Judge, Shri Henminlal Lienthang, Administrative Officer will be in charge as Head Administrative Officer/Chief Administrative Officer (i/c) in addition to his own duties in the working days during 1st part of the Roster Duty arrangement.

In place of Shri Champak Das, Junior Administrative Officer, O/o the District & Sessions Judge, Shri C.Paolalsanga, Senior Administrative Assistant will be in charge as Junior Administrative Officer as well as Nazir in the working days during 1st part of the Roster Duty arrangement.

In place of Smti Sandzy Jidung, Senior Administrative Assistant/ Bench Assistant, Court of the District & Sessions Judge, Shri Ramu Thapa, Junior Administrative Assistant will be in charge of the Bench, Court of the District & Sessions Judge in the working days during 2nd part of the Roster Duty arrangement.

In place of Shri Rajib Chetri, Senior Administrative Assistant/ Bench Assistant,

Court of the Civil Judge (Sr.Div), Shri Y. Manglem Singha, Junior Administrative Assistant will be in charge of the Bench, Court of the Civil Judge (Sr.Div) in the working days during the 2nd part of the Roster Duty arrangement.

In place of Shri Purusuttam Kumar, Senior Administrative Assistant /Statement Asstt., Shri Mrigen Das, Junior Administrative Assistant will be in charge of all matters relating to establishment related works in addition to his own duties in the working days during 1st part of the Roster Duty arrangement. Shri Mrigen Das is also directed to render duties of Civil Assistant in lieu of Smti Ripi Kemprai, Senior Administrative Assistant/Civil Assistant as and when required.

In place of Shri Moon Kachari, Junior Administrative Assistant/Sessions Assistant, Shri Kazi Ziaul Islam, Junior Administrative Assistant will be in charge of all matters relating to Sessions cases related works in the working days during the 1st part of the Roster Duty arrangement.

In place of Shri Lwihwr Boro, Systems Assistant, Shri Suraj Sharma, Junior Administrative Assistant will be in charge of all matters relating to ICT in the working days during 1st part of the Roster Duty arrangement along with his own duties. Shri Dipankar Dey and Shri Joel Haolai, both Process Servers are directed to assist Shri Suraj Sharma, JAA as and when required. Further, Shri Bishno Kemprai, Peon attached is directed to assist Shri Lwihwr Boro, Systems Assistant in the 2nd Half of the Roster Duty arrangement.

This is for strict information that if any staff are found to be absent for 1(One) or more days in their respective Roster Duty dates, the said staff (s) will have to furnish an Earned Leave application for the entire Roster Period i.e., w.e.f 26.10.2026 to 31.10.2026. There will be no leniency in this matter and if any staff are found not adhering to this direction, strict action will be taken against him/her. The AO and the JAO are directed to strictly monitor the attendance registers of both the Court Buildings at Haflong and Jatinga in their Respective Roster Duty dates and report the same to the CAO (i/c) for doing the needful. Further, it is for information to all the staff that in case of any Emergency / Protocol duties that may arise in either part of the Roster Duty arrangement, the on-duty staff will have to render their duties for the same.

The Ld. Chief Judicial Magistrate, Dima Hasao Haflong is directed to depute Grade IV staff from her establishment to perform the duties of Shri Debanon

Thaosen, Chowkidar in the Additional Court Building at Jatinga in the 1st Half of the vacation i.e., **26th, 27th and 28th October, 2026** and Shri Ramu Joishi, Chowkidar in the District Court Building at Jatinga in the 2nd Half i.e., **29th , 30th and 31st and October,2026.**

Inform all concerned.

e-signed/-
District & Sessions Judge
Dima Hasao, Haflong

Memo No. DJ/DH/I-1/2026/ 2962- 2969 /Estt. Date : 12.10.2026

Copy for information to :

1. *The Ld. Civil Judge (Sr.Div),Dima Hasao, Haflong.*
2. *The Ld. Chief Judicial Magistrate, Dima Hasao, Haflong. She is requested to do the needful in this regard.*
3. *The Ld. Secretary, DLSA, Dima Hasao, Haflong.*
4. *The Ld. Addl. Chief Judicial Magistrate, Dima Hasao, Haflong.*
5. *The Ld. Judicial Magistrate First Class, Dima Hasao, Haflong.*
6. *The Ld. Civil Judge (Jr.Div) No.1-cum-JMFC, Dima Hasao, Haflong.*
7. *The Systems Assistant, O/o The District & Sessions Judge, Dima Hasao, Haflong. He is directed to upload this Order in the official website.*
8. *All concerned.*
9. *Order Book / Office file.*

Digitally signed by
DIPANKAR BORA
Date: 2026.10.12
11:25:55 +05'30'

District & Sessions Judge
Dima Hasao, Haflong

12-10-26