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OFFICE OF THE DISTRICT & SESSIONS JUDGE
DIMA HASAO , HAFLONG

NOTIFICATION No. 14

Date : 04.07.2026

Calling for Options from Eligible Grade-IV Employees for Promotion to 02 (Two) Vacant Posts of Junior Administrative Assistant (JAA) in the Establishment of the District & Sessions Judge, Dima Hasao.

Applications in the prescribed Standard Form are invited from eligible Grade-IV employees of the establishment of the District & Sessions Judge, Dima Hasao, for promotion to 02 (two) vacant posts of Junior Administrative Assistant (JAA) in the pay scale indicated below:-

Name of the Post	No of Vacancy	Scale of Pay	Requisite criteria as per provision of Rule 6 (5) (c) of the Govt. of Assam (Judicial Department), the Assam District & Sessions Judges Establishment (Ministerial) Service Rules 1987.
Junior Administrative Assistant (JAA)	02 Nos (UR)	PB-2, 14000-70000/-, GP-6200/- per month plus other allowances as admissible under the rules.	1. Must be a Grade IV employee in the establishment of the District & Sessions Judge, Dima Hasao. 2. Must have completed at least 07 years of continuous service in the establishment of the District & Sessions Judge, Dima Hasao as on 01.01.2026. 3. Must have passed H.S.L.C or equivalent Examination

Terms and conditions :

1. The application in the prescribed format, duly filled in, must be accompanied by self-attested copies of all relevant testimonials, including educational qualification certificates, along with one recent passport-size photograph.
2. The duly completed application shall be addressed to **the District & Sessions Judge, Dima Hasao, Haflong**. The application, enclosed in a sealed envelope, must be submitted by dropping it into the Drop Box kept in the office room (1st Floor) of the Court Building, Jatinga, Dima Hasao.

3. **The last date for submission of applications is 10.07.2026 by 5 PM.**
Applications received after the stipulated closing date shall not be entertained under any circumstances.
4. Eligible candidates shall be required to appear for a Personal Interview/Viva-Voce to be conducted by the Selection Board.
5. The Selection Board reserves the right to amend, modify, cancel, or withdraw this notification, either wholly or partly, at any stage, without assigning any reason and without prior notice.

e-signed/-
District & Sessions Judge
Dima Hasao, Haflong.

Memo No. DJ/DH/I-1/2026/ *1763-1766* /Estt.

Date: 04.07.2026

Copy for information to :

1. *The Ld.Civil Judge (Sr. Div), Dima Hasao, Haflong.*
2. *The Ld.Civil Judge (Jr.Div) No.1, Dima Hasao, Haflong.*
3. *The Ld.Civil Judge (Jr.Div) No.2, Dima Hasao, Haflong.*
4. *The Systems Assistant , Dima Hasao District Judiciary for uploading the same in the official website.*
5. *Notice Board/Office file.*

Digitally signed by
DIPANKAR BORA
Date: 2026.07.04
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District & Sessions Judge
Dima Hasao, Haflong

14.7.26