**OFFICE OF THE DISTRICT & SESSIONS JUDGE**
**DIMA HASAO : ASSAM**

**NOTIFICATION No.** 10

Dated : 03.06.2026

It is for information of all the employees of the office of the undersigned that the Draft Gradation List for the year 2026 (after necessary correction and inclusion), prepared on the basis of available service records as per the provisions of Rule 9 of the Assam District & Sessions Judges & Establishment (Ministerial) service Rule 1987 has been published in the notice board of the office of the undersigned and in the official website of Dima Hasao District Judiciary, along with this notification.

Therefore, the employees are directed to verify their respective details and intimate the undersigned regarding any correction/clarification/addition/objection etc., (if any) in writing within Seven (07) days from the date of publication of this notice in order to enable the undersigned to publish the Final Gradation List for the year 2026.

Inform all concerned.

e-signed
**District & Sessions Judge,**
**Dima Hasao, Haflong.**

Memo No.DJ/DH/I-1/2026/ 1446-1447 /Estt Dated :- 03.06.2026

Copy to :-

1. *The Systems Assistant, Dima Hasao District Judiciary. He is directed to upload the Notification in the official website, immediately, under the caption "Notification dated 3rd June , 2026 regarding Draft Gradation List for the year 2026 of staff of the office of the District & Sessions Judge, Dima Hasao".*
2. *Notice Board*
3. *Office File.*

Digitally signed
by DIPANKAR
BORA
Date: 2026.06.03
16:30:10 +05'30'

**District & Sessions Judge,**
**Dima Hasao, Haflong.**

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, DIMA HASAO, HAFLONG**

**DRAFT GRADATION LIST OF THE EMPLOYEES OF THE ESTABLISHMENT OF DISTRICT & SESSIONS JUDGE, DIMA HSAAO**

**Date :- 3rd June, 2026**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Categ-ory | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| **List of Head Administrative Assistant PB-4, 30000-110000, GP:-13900** | | | | | | | | | |
| 1 | Sri Haulungmuan Zasel | Head Administrative Officer | 14.03.1988 | 18.03.2014 | Joined as LDA in the establishment of District & Sessions Judge , Nalbari on 18.03.2014 , transferred and joined as LDA in the establishment of District & Sessions Judge , Cachar, Silsar on 10.09.2014. On 29.06.2017 joined as LDA in the Establishment of the District & Sessions Judge, Dima Hasao (on deputation) and on 07.02.2018, joined as UDA (SAA) in the Establishment of the District & Sessions Judge, Dima Hasao. On 06.01.2021, after promotion ,joined as Administrative Officer in the same establishment. On 06.10.2023 after promotion, joined as Head Administrative Officer. | 06.10.2024 | B.Sc | ST (H) | 31.03.2048 |

| List of Stenographer<br>PB-4, 30000-110000, GP:-13300 | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Sl.** | **Name of the incumbent** | **Designation** | **Date of Birth** | **Date of Joining** | **Initial Appointment & Brief Account of Service** | **Date of confirmation in the present post** | **Qualifica-tion** | **Catego-ry** | **Date of Retirement** |
| 1 | Sri Dipankar Paul | Stenographer Grade-I | 26.01.1989 | 24.08.2016 | Joined as Stenographer Grade-III on 24.08.2016 in the Establishment of the District & Sessions Judge, Cachar, Silchar and on 01.09.2023 promoted and posted in the Establishment of the District & Sessions Judge, Dima Hasao as Grade-I Stenographer. | Not yet confirmed | B.A (Eco) | General | 31.01.2049 |
| **List of Administrative Officer<br>PB-3, 22000-97000, GP-9100.00** | | | | | | | | | |
| 1 | Sri Henminlal Lienthang | Administrative Officer | 02.02.1987 | 21.03.2014 | Joined as LDA on 21.03.2014 in the establishment of District & Sessions Judge , Jorhat. Promoted to SAA(UDA) on 07.02.2018 in the O/o the District & Sessions Judge, Dima Hasao. Promoted to Sheristadar/ Junior Administrtive Office , O/o the Civil Judge , Dima Hasao on 06.01.2021. Promoted to Sheristadar / Administrtive Officer , O/o the Civil Judge (Sr.Div), Dima Hasao on 20.11.2023. | 20.11.2024 | B.Com | ST (H) | 28.02.2047 |




| List of Systems Officer<br>PB-3. 22000-97000, GP-9100 | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Sl.** | **Name of the incumbent** | **Designation** | **Date of Birth** | **Date of Joining** | **Initial Appointment & Brief Account of Service** | **Date of confirmation in the present post** | **Qualifica-tion** | **Catego-ry** | **Date of Retirement** |
| 1 | Shri Prabal Medhi | Systems Officer | 01.03.1977 | 01.07.2016 | The incumbent joined the establishment of the District & Sessions Judge, Kokrajhar, on 01.07.2016. Thereafter, the incumbent was transferred to the establishment of the District & Sessions Judge, Kamrup (R), and joined on 04.07.2018. Subsequently, the incumbent joined the Dima Hasao District Judiciary on 04.03.2022 and is presently serving on deputation under the District Judiciary, Kamrup (R). | 03.08.2018 | MCA | GEN | 28.02.1937 |

| List of Senior Administrative Assistant (SAA)-<br>PB-2, 14000-70000, GP-8000 | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Sl.** | **Name of the incumbent** | **Designation** | **Date of Birth** | **Date of Joining** | **Initial Appointment & Brief Account of Service** | **Date of confirmation in the present post** | **Qualifica-tion** | **Catego-ry** | **Date of Retirement** |
| 1 | Sri Champak Das | Senior Administrative Assistant (SAA) | 24.10.1988 | 04.08.2017 | Joined as JAA (LDA) on 04.08.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | B.E. (Electrical) | General | 31.10.2048 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2. | Smti. Sandzy Jidung | Senior Administrative Assistant (SAA) | 24.01.1990 | 29.07.2017 | Joined as JAA (LDA) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | MA | ST (H) | 31.01.2050 |
| 3. | Smti. Ripi Kemprai | Senior Administrative Assistant (SAA) | 19.11.1990 | 29.07.2017 | Joined as JAA (LDA) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | B.E. (Electrical) | ST (H) | 30.11.2050 |
| 4. | Sri Purusuttam Kumar | Senior Administrative Assistant (SAA) | 21.08.1987 | 29.07.2017 | Joined as JAA (Copyist) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | B.Com | OBC | 31.08.2047 |
| 5. | Sri C Paolalsanga | Senior Administrative Assistant (SAA) | 14.09.1988 | 29.07.2017 | Joined as JAA (Computer Typist) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021 | 01.01.2026 | BA | ST (H ) | 30.09.2048 |
| 6 | Smti. Chandni Thapa | Senior Administrative Assistant (SAA) | 07.11.1988 | 29.07.2017 | Joined as JAA (LDA) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | MBA | General | 30.11.2048 |
| 7 | Sri Rajib Chetri | Senior Administrative Assistant (SAA) | 17.02.1986 | 29.07.2017 | Joined as JAA (LDA) on 29.07.2017 and promoted to SAA (UDA) on 01.01.2021. | 01.01.2026 | BA | OBC | 28.02.2046 |

**List for the post of Junior Administrative Assistant**
**PB-2, 14000-70000, GP-6200**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualification | Category | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Shri Ramu Thapa | Junior Administrative Assistant | 22.06.1987 | 29.07.2017 | Joined as Computer Typist on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | B.Sc (IT) | OBC | 30.06.2047 |

District & Sessions Judge
Dima Hasao

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 2 | Shri Yumnam Manglem Singha | Junior Administrative Assistant | 23.08.1987 | 02.08.2017 | Joined As LDA on 02.08.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 02.08.2018 | BA | OBC | 31.08.2047 |
| 3 | Shri Mriganka Chakraborty | Junior Administrative Assistant | 17.03.1992 | 01.08.2017 | Joined as LDA on 17.03.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 01.08.2018 | M.Sc | Gen | 31.03.2052 |
| 4 | Shri Ashish Nath | Junior Administrative Assistant | 15.02.1983 | 02.08.2017 | Joined as LDA on 02.08.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 02.08.2018 | BFA | OBC | 28.02.2043 |
| 5 | Shri Suraj Sharma | Junior Administrative Assistant | 06.12.1993 | 29.07.2017 | Joined as LDA on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | MA | Gen | 31.12.2053 |
| 6 | Shri Moon Kachari | Junior Administrative Assistant | 01.01.1992 | 29.07.2017 | Joined as LDA on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | B.Com | ST (P) | 31.12.2051 |
| 7 | Shri Kazi Ziaul Islam | Junior Administrative Assistant | 05.12.1983 | 29.07.2017 | Joined as LDA on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | BA | OBC | 31.12.2043 |
| 8 | Smti Eirenefair Lalremlengi Darnel | Junior Administrative Assistant | 19.12.1991 | 29.07.2017 | Joined as Computer Typist on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | BA | ST (H) | 31.12.2051 |
| 9 | Shri Mrigen Das | Junior Administrative Assistant | 29.10.1994 | 29.07.2017 | Joined Typist Copyist on 29.07.2017 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 29.07.2018 | BA | General | 31.10.2054 |
| 10 | Shri Karnadeep Choudhury | Junior Administrative Assistant | 12.11.1984 | 18.01.2023 | Joined as Copyist on 18.01.2023 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 18.01.2024 | M.Sc | UR | 30.11.2044 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 11 | Smti. Sangita Singh | Junior Administrative Assistant | 20.11.1989 | 18.01.2023 | Joined as Copyist on 18.01.2023 in the O/o the District & Sessions Judge , Dima Hasao , Haflong . | 18.01.2024 | MA | OBC | 31.11.2049 |

**List of Bailiff**
**PB-2, 14000-70000, GP-6200**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica -tion | Catego- ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1. | Sri Bishnu Jyoti Deka | Bailiff/Head Process Server | 01.01.1980 | 06.01.2021 | Joined as Peon on 29.01.2018 in the O/o the Chief Judicial Magistrate, Dima Hasao, Haflong. On 06.01.2021 , the incumbent has joined as Bailiff (Head Process Server ) in the O/o the District & Sessions Judge, Dima Hasao. | 01.01.2026 | H.S. | General | 31.12.2040 |

**List of Systems Assistant**
**PB-2, 14000-70000, GP-5600**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica -tion | Catego- ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Shri Lwihwr Boro | Systems Assistant | 01.03.1997 | 03.01.2025 | The incumbent joined service as Systems Assistant in the Dima Hasao District Judiciary on 03.01.2025. | Not Yet confirmed | BCA | ST (P) | 31.03.2057 |

District & Sessions Judge
Dima Hasao

**List of Driver**
**PB-2, 14000-70000, GP-5200**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Catego-ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1. | Sri Tapash Sarkar | Driver | 05.03.1992 | 23.11.2017 | Joined as Driver on 23.11.2017 | 23.11.2018 | HSLC | SC | 31.03.2052 |

**List of Process Server**
**PB-2, 14000-70000, GP-5200**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Catego-ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1. | Sri Lakhan Hasnu | Process Server | 10.02.1981 | 24.07.2018 | Joined as Process Server on 24.07.2018 | 24.07.2019 | HS | ST (H) | 28.02.2041 |
| 2. | Sri Suman Dey | Process Server | 28.12.1983 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | B.A. | General | 31.12.2043 |
| 3. | Smti. Sarah Rohlupai Chhakchhuak | Process Server | 22.10.1990 | 24.07.2018 | Joined as Process Server on 24.07.2018 | 24.07.2019 | B.A | ST (H) | 31.10.2050 |
| 4. | Smti. Sarita Devi Joishi | Process Server | 03.01.1985 | 19.07.2018 | Joined as Process Server on 19.07.2018. | 19.07.2019 | B.A | General | 31.01.2045 |
| 5. | Sri Nazmul Islam Barbhuiya | Process Server | 10.08.1984 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | B.A. | General | 31.08.2044 |
| 6. | Sri Joel Haolai | Process Server | 15.04.1993 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | HSLC | ST (H) | 30.04.2053 |
| 7. | Sri Utpal Das | Process Server | 19.11.1981 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | HSLC | SC | 30.11.2041 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 8 | Sri Kankan Paul | Process Server | 15.12.1990 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | B.A. | General | 31.12.2050 |
| 9. | Sri Dipankar Dey | Process Server | 26.01.1985 | 19.07.2018 | Joined as Process Server on 19.07.2018 | 19.07.2019 | B.A. | General | 31.01.2045 |

**List of Duftry**
**PB-2, 14000-70000, GP-5000**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Catego-ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1. | Sri Ajit Paul | Duftry PB-2, 14000-70000, GP-5000 | 22.09.1994 | 24.01.2018 | Joined as Duftry on 24.01.2018. | 24.01.2019 | B.A. | General | 30.09.2054 |

**List of Peon (Peon Attached /Office Peon /Court Peon)**
**PB-2, 12000-52000, GP-3900**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Catego-ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1. | Sri Bishnu Kemprai | Peon Attached | 12.02.1984 | 12.07.2018 | Joined as Attached Peon on 12.07.2018 | 12.07.2019 | HSLC | ST (H) | 28.02.2044 |
| 2. | Sri Anjan Kumar Das | Peon Attached | 09.04.1975 | 11.07.2018 | Joined as Attached Peon on 11.07.2018 | 11.07.2019 | HSLC | SC | 30.04.2035 |
| 3. | Sri Pagin Chongloi | Office Peon | 02.02.1985 | 11.07.2018 | Joined as Office Peon on 11.07.2018 | 11.07.2019 | HSLC | ST (H) | 28.02.2045 |
| 4. | Sri Lamkhopao Simte | Office Peon | 24.05.1987 | 11.07.2018 | Joined as Office Peon on 11.07.2018 | 11.07.2019 | HSLC | ST (H) | 31.05.2047 |
| 5. | Sri Ramu Pradhan | Office Peon | 13.01.1996 | 11.07.2018 | Joined as Office Peon on 11.07.2018 | 11.07.2019 | HSLC | OBC | 31.01.2056 |
| 6. | Smti. Sabitri Das | Office Peon | 04.05.1992 | 11.07.2018 | Joined as Office Peon on 11.07.2018 | 11.07.2019 | Class X | General | 31.05.2052 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 7. | Smti. Dipali Das | Office Peon | 28.02.1998 | 12.07.2018 | Joined as Office Peon on 12.07.2018 | 12.07.2019 | HSLC | General | 28.02.2058 |
| 8. | Smti. Sabita Baratha | Court Peon | 30.01.1974 | 11.07.2018 | Joined as Court Peon on 11.07.2018. | 11.07.2019 | HSLC | SC | 31.01.2034 |
| 9. | Smti. Anjali Laftai | Office Peon | 19.11.1989 | 12.07.2018 | Joined as Office Peon on 12.07.2018 | 12.07.2019 | B.A. | ST (H) | 30.11.2049 |
| 10. | Sri Atonjoy Kemprai | Court Peon | 23.07.1987 | 13.07.2018 | Joined as Court Peon on 13.07.2018. | 13.07.2019 | HSLC | ST (H) | 31.07.2047 |
| 11. | Smti . Januka Sai | Office Peon | 14.03.1988 | 16.05.2023 | Joined as Office Peon on 16.05.2023 | 16.05.2024 | HSLC | OBC | 31.03.2048 |
| 12. | Shri Vikram Bahadur Chetri | Office Peon | 03.09.1991 | 16.05.2023 | Joined as Office Peon on 16.05.2023 | 16.05.2024 | HSLC | OBC | 30.09.2051 |
| 13. | Shri Rahul Barman | Office Peon | 29.03.1995 | 15.05.2023 | Joined as Office Peon on 15.05.2023 | 15.05.2024 | HSLC | ST (P) | 31.03.2055 |
| 14. | Shri Amit Kumar Nath | Court Peon | 13.11.1992 | 16.05.2023 | Joined as Court Peon on 16.05.2023 | 16.05.2024 | HSLC | OBC | 30.11.2052 |
| 15. | Shri Gaurav Sunar | Peon Attached | 21.07.1986 | 16.05.2023 | Joined as Peon Attached on 16.05.2023 | 16.05.2024 | HSLC | OBC | 31.07.2046 |

**List of Chowkidar**
**PB-2, 12000-52000, GP-3900**

| Sl. | Name of the incumbent | Designation | Date of Birth | Date of Joining | Initial Appointment & Brief Account of Service | Date of confirmation in the present post | Qualifica-tion | Catego-ry | Date of Retirement |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Sri Ramu Joishi | Chowkidar | 26.02.1981 | 23.11.2017 | Joined as Chowkidar on 23.11.2017. | 23.11.2018 | Class VIII | General | 28.02.2041 |
| 2. | Sri Debanon Thaosen | Chowkidar | 02.02.1978 | 24.01.2018 | Joined as Chowkidar on 24.01.2018. | 24.01.2019 | HSLC | ST (H) | 28.02.2038 |

District & Sessions Judge
Diphu, Hasao

**Note :-**1.The Post wise grade Pay/ different grade pay within the Grade-III &IV staff, merit list and date of joining of the incumbents in each category have been taken into consideration while preparing the gradation list. The pay scale mentioned below each designation is in accordance with Notification No. eCF No.149385/935 dated 30th May, 2024, issued by the Government of Assam, Finance (Pay Research Unit) Department, Dispur, Guwahati.

2.At the time of recruitment by the Hon'ble Gauhati High Court, candidates for the post of Computer Typist under the Junior Administrative Assistant (JAA) category were required to appear in both a Written Test and a Typing Test. However, candidates for the posts of LDA, Copyist, and Typist were selected based on a Written Test and Viva Voce. Therefore, for a uniform comparison of merit among these categories, only the percentage of marks obtained in the Written Test, which was common to all candidates, was considered. The merit list published by the Gauhati High Court for the posts of LDA, Copyist, and Typist was also considered.

3. A merit list of Peons has been prepared in accordance with the merit indicated in the Notifications of selection published on 09.07.2018 under the establishment of the District & Sessions Judge, Dima Hasao. For placing the incumbents in the concerned category of post of gradation list, the percentage on total marks obtained by the candidates has been taken into consideration, as two merit lists were published on the same day that is on 09.07.2018. Upon comparison of the two notifications mentioned above, the candidate securing the highest percentage is placed first in the concerned category of the Gradation list, followed by others in order of merit. The Peons appointed in the year 2023 have been positioned subsequently on the basis of the relevant merit notification.

**4.The staff concerned, if having any objection to the above draft gradation list, may submit the same in writing to the District & Sessions Judge, Dima Hasao <u>within Seven (7) days</u> from the date of publication of the above mentioned draft gradation list.**




District & Sessions Judge,
Dima Hasao, Haflong.

District & Sessions Judge
Dima Hasao, Haflong