OFFICE OF THE DISTRICT & SESSIONS JUDGE::DIMA HASAO::HAFLONG

ADVERTISEMENT

Dated: Haflong, the 17th of March, 2026

Applications are invited, through proper channel, from eligible and intending employees serving in the establishments of the District and Sessions Judges across the State of Assam for filling up the vacant **post of Chief Administrative Officer (C.A.O.)** in the establishment of the District and Sessions Judge, Dima Hasao. The appointment shall be made in accordance with Rule 6(1) of the Assam District & Sessions Judges Ministerial Service Rules, 1987, **in the pay scale of ₹30,000–₹1,10,000 with a Grade Pay of ₹14,500 per month**, along with other admissible allowances, subject to fulfillment of the following eligibility conditions:-

1.The candidate should possess a bachelor's degree in any stream from a recognized university.

2.The candidate must have served continuously either as Senior Administrative Officer of the Additional District & Sessions Judge , or as Head Administrative Officer in the Establishment of the District & Sessions Judge for a minimum period of 05 (five) years.

3.The intending candidates shall submit their application in the Standard Form of application published in Assam Gazette Part-IX through proper channel by enclosing experience certificate, issued by the competent Authority, photo copy of Service Book and ACR for the last 05 (five) years along with all the relevant testimonials and two copies of recent passport size photographs along with their mobile number and E-mail id, documents of educational qualification, age proof certificate (Self Attested).

4.The provisional short listed candidates will be called for interview/ viva-voce. The date and time of the interview / viva-voce will be notified in the official website of the Dima Hasao District Judiciary in due course. No individual call letter will be issued.

5.All applicants shall be required to present their original documents at the time of the Interview/ Viva Voce.

6.The candidate shall have to appear before the Selection Board for interview/ viva-voce at their own expenses. No TA/DA will be applicable.

7.Any form of canvassing, whether direct or indirect, shall lead to disqualification of the candidate.

8.The application should reach the office of the undersigned within fifteen (15) days from the date of publication of this advertisement.

9.The application received after the last date will be summarily rejected.

10.Applications lacking required information or documents shall be rejected outright.

11.Duly filled up application form along with all testimonials as mentioned above should be addressed to the "Office of the District and Sessions Judge, Dima Hasao, Haflong, PIN-788819" by post or submitted in the designated drop box marked for applications to the post of Chief Administrative Officer."

(The Selection Board reserve the right to cancel , alter , or modify any part of the advertisement or other terms and conditions without prior notice, if deemed necessary)

sd/-
District and Sessions Judge,
Dima Hasao , Haflong

Memo No. DJ/DH/I-1/2026/827–829 /Estt. Dated: 17.03.2026

Copy for information to:

1.To All the District & Sessions Judge's Establishment, Assam with a request to circulate the advertisement amongst the staff as well as to place the same in the Notice Board of respective establishment.

2.The Systems Assistant, Dima Hasao District Judiciary. He is asked to upload this advertisement in the official website as well as to forward the said advertisement via e-mail to all the Establishments of the District and Sessions Judges of the State of Assam.

3.The Notice Board of the office of the District & Sessions Judge, Dima Hasao.

4.Office File.

17/3/2026
District and Sessions Judge,
Dima Hasao, Haflong.
District & Sessions Judge
Dima Hasao, Haflong