OFFICE OF THE DISTRICT & SESSIONS JUDGE,
DIMA HASAO::HAFLONG

NOTICE INVITING TENDER

Dated, Haflong, the 21st February , 2026

Sealed quotation affixing Court fee Stamp of Rs.8.25 only (Non-refundable) are invited from the reputed firms/authorized dealers/shops having their registered shop within Haflong for entering into ***Annual Rate Contract*** to supply Office Stationery/Office equipment/ Official Registers and Forms/Electrical Items/ Car Accessories/ Computer related Accessories etc. as per list **(Annexure - I)** enclosed herewith for use in the establishment of the District & Sessions Judge, Dima Hasao, Haflong, Assam for the **Financial Year 2026-27**. The quotation should reach the office of the undersigned on or before **12th March, 2026 till 4.00 pm**. No quotation will be entertained beyond the schedule date and time.

GENERAL TERMS AND CONDITIONS

1. The Firm should have an established shop dealing in stationery/Office equipment/ Official Registers and Forms/ Electrical Items/ Car Accessories/ Computer related Accessories etc. The envelope containing the quotation should be superscribed as **"Quotation for supply of Office Stationery/Office Equipment/ Official Registers and Forms/ Electrical Items/ Car Accessories/ Computer related Accessories etc."**
2. The sealed envelope of the firm/shop submitting the quotation must be addressed to the **DISTRICT & SESSIONS JUDGE, DIMA HASAO, HAFLONG**. The address of the registered supplier/firm/shop must appear distinctly on the sealed envelope.
3. The bid documents are not transferable. The seal and signature of the authorized Official of the registered supplier/firm/shop must appear on all the papers of the bid documents.

4. The quotation should contain the following valid documents:-
   i. Copy of PAN Card in the name of the firm.
   ii. Copy of GST Registration Certificate in the name of the firm.
   iii. Copy of Trade License issued by appropriate authority in the name of the firm.
   iv. Bank Account Details in the name of the firm **(preferably SBI).**
5. Rate should be quoted only against the items specified in the list (which is duly enclosed herewith) and sample of the items should be submitted where necessary.
6. Quoted rates {which shall not under any circumstances result in exceeding the respective Maximum Retail Price (**M.R.P.) or applicable market rates (in case of product/services where MRP is not available)**} must be inclusive of all taxes and duties, charges of packaging/forwarding etc. In case of any over pricing detected during the period of the contract, the authority reserves the right to pay only the amounts maximum up to **M.R.P.** or applicable market rates of such items.
7. The rates approved by the authority for selection of bidder shall be valid for the remaining period of this financial year 2026-27. No hike in price shall be considered during the contract period. Further, rate quoted against each of the items should be on door delivery to this establishment.
8. Supplier/Firm/Shop having experience in dealing with supply of office stationery/articles etc. in the District Court shall be given preference.
9. The last date of submitting quotation is 12.03.2026 (up to 04.00 PM). Late and delayed tender will not be considered. In case of any unscheduled holiday occurs on the prescribed closing date, the next working day shall be considered as the last date of submitting tender. The tender shall be opened on 16.03.2026 itself after 4 PM. All the tenderer shall have to remain present during tender opening.

10. The Firm should quote rate of items for the specified brand name , size, weight etc (where applicable) as per the prescribed list attached herewith.

11. All the terms and conditions mentioned herein must be strictly adhered to by all the registered suppliers / firms/ shops. In case of violation of any of the terms and conditions of the tender document or unsatisfactory supply of items/ materials or supply of poor quality and below standard items/ materials, the undersigned reserves the right to terminate the supply order without giving any notice to the supplier. Conditional tender shall not be accepted on any ground and shall be rejected straightaway.

12. Any refusal or delay by the selected firm to execute an order placed by the office of the undersigned during the contract period, without reasonable grounds, may result in termination of the engagement.

13. The bidder should be capable of providing required daily commodities/ articles available in the market at short notice or on urgent basis.

14. The undersigned reserves the right not to accept or reject any or all quotations in part or in full and shall not be bound to accept the lowest bidder.

15. The decision of the undersigned in all respect shall be final and binding.

Encl.:- Annexure -I

District & Sessions Judge,
Dima Hasao, Haflong.

District & Sessions Judge
Dima Hasao, Haflong

No. DJ/DH/I-1/2026/ 566 - 569 /Estt. The 21st February, 2026.

Copy to

1. The District Commissioner, Dima Hasao with a request to direct the concerned person from his office to affix the "Notice Inviting Tender" in the official Notice Board of the District Administration.

2. The Principal Secretary (N), NCHAC Dima Hasao with a request to direct the concerned person from his office to affix the "Notice Inviting Tender "in the official Notice Board of the NCHAC.

3. The Systems Assistant, Dima Hasao District Judiciary, Dima Hasao. He is directed to upload the "Notice Inviting Tender" in the official website of Dima Hasao District Judiciary immediately.

4. Notice Board.

5. Office file.

21/2/2026

District & Sessions Judge,
Dima Hasao, Haflong.

District & Sessions Judge
Dima Hasao, Haflong
21/02/26

ANNEXURE-I

QUOTATION FORM

To,

The District & Sessions Judge,
Dima Hasao.

1. Name of the bidder, Address and Contact No. :

2. GST Registration No. :

ITEM DETAILS

STATIONERY / MISCELLANEOUS ITEMS

Sl No.	Name of the Items	Brand/Specification/Desirable Features	Bid Price (Inclusive of all Taxes)
1	A4 Size Paper	(70 GSM) -JK Copier 500 sheets	Pkt
2	A4 Size Paper	(75 GSM) -JK-500 sheets	Pkt
3	Alpin	(Corporate/Kores)	Box
4	Alpin T-Type	Best Quality	Box
5	Amul Taza	1 Ltr.	No
6	Amul Taza	Half (½) Ltr	No
7	Assamese Phulam Gamucha	Best Quality (Large Size-Silk)	Pc.
8	Assamese Phulam Gamucha	Best Quality (Large Size-Cotton)	Pc.
9	Bamboo Broom	(Short Handle) 2 1/2' (Good Quality)	No.
10	Bamboo Broom	(Long Handle), 5' (Good Quality)	No.
11	Battery	Duracell -9V	No.
12	Black Phenyl	1 Ltr., Cross	Bottle
13	Black Phenyl	5 Ltrs., Suraksha or equivalent.	Jar
14	Black Phenyl	450 ml , Cross	Bottle
15	Bleaching Powder	1 Kg.	Pkt.
16	Brasso	100 ml	No.
17	Brasso	200 ml	No.
18	Brown Tape	1 inch	No
19	Brown Tape	2 inch	No
20	Brown Tape	2 inch	No
21	Calculator 12 Digit	Casio/ Citizen/Orpet	No
22	Carbon Paper	(Kores)	Pkt.
23	Chair Cushion	16" x 16" (Craftino)	Pc
24	Chair Cushion	14" X 14" (Craftino)	Pc
25	Chair Cushion	14" X 14" (Kurlon)	Pc
26	Chair Cushion	16" x 16" (Kurlon)	Pc
27	Citranella Oil	100 ml, Good Quality	Bottle
28	Citranella Oil	200 ml, Good Quality	Bottle
29	Cleaning Spray	Colin (500 ml)	Bottle
30	Cleaning Spray	Colin (250 ml)	Bottle
31	Coat Brush,	(Snp Wooden or equivalent)	No.
32	Coat Hanger	(Snp Wooden or equivalent)	Dozen
33	Coconut Broom	(SHUANGYOU or equivalent)	No.
34	Coconut Broom	(Long handle) Good Quality.	No.
35	Coffee	Nescafe 100 grms	No
36	Cup Plate	(LaOpala- Premium quality)	6 pc
37	Cup Plate	(Bon China-Premium quality)	6 pc
38	Curtain Pipe	Aluminium - Good Quality	Feet
39	Detergent Powder	1 Kg, Surf Excel	Kg.
40	Detergent Powder	1 Kg, Ariel	Kg.
41	Dimasa Gamucha	Best Quality (Large Size-Cotton)	Pc.
42	Door Closer	(Godrej)	No.
43	Door Mat	(PVC) Good Quality.	Per Pc.
44	Door Mat	(Cotton) Good Quality.	Per Pc.
45	Door Mat	(Synthetic) Good Quality.	Per Pc.
46	Drinking Glass	AFAST or equivalent	Set (6 Pc)
47	Dry Wiper	Gala or equivalent	No.
48	Dry Wiper	Classic or equivalent	No.
49	Dustbin	30 Ltr.- Good Quality	No
50	Dustbin	Pedel Bin (Jaypee Plus with Lid-12 Ltr)	No
51	Dustbin	Pedel Bin (Cello with Lid-12 Ltr)	No
52	Dustbin	Pedel Bin (Cello with Lid-7 Ltr)	No
53	Dustbin	Pedel Bin (Milton with Lid-7 Ltr)	No
54	Envelop	Medium 4 1/2" x 10 " Cloth Coated	100 Nos.

55	Envelop	Medium 4 1/2" x 10 " Plastic Coated	100 Nos.
56	Envelop	9" x 4"	100 Nos.
57	Envelop	11" x 5"	100 Nos.
58	Envelop	14" x 15"	100 Nos.
59	Envelop	16" x 12"	100 Nos.
60	Envelop	A4 Size (Plastic Coated)	Per Pc.
61	Eraser	Apsara or or equivalent	6 Pc.
62	Face Mask	(N-95, Washable)	100 Pc.
63	Face Mask	(Single Use)	6 Nos.
64	File Cover 4 Fold	Genesis/Good quality	6 Nos.
65	File Cover 4 Fold	Bright/Good quality	6 Nos.
66	File Cover 4 Fold	Allied/Good Quality	6 Nos.
67	File Cover with Board	Best Quality	No.
68	Finit Pump	(Spray Machine)-Good Quality	No.
69	Flask	Steel Body, 1 Ltr., Cello/Milton	No.
70	Flask	Steel Body, 1/2 Ltr.,Cello/ Milton	No.
71	Floor Moper	Classic or equivalent	No.
72	Floor Moper	Gala or equivalent	Per Pc.
73	Foot Mat	Durasoft/Good Quality	Per Pc.
74	Foot Mat	Durasoft/ Quality	Per Pc.
75	Foot Mat	Coir or equivalent	Pkt
76	Garbage Polythene Bag	Big size	Pkt
77	Garbage Polythene Bag	Medium Size	No.
78	Glue Stick	15 Gm (Kores)	No.
79	Glue Stick	15 Gm (Fevistick)	Pair
80	Godrej Lock & Key	(Freedom) 4 Levers	Pair
81	Godrej Lock & Key	(Freedom) 5 Levers	Pair
82	Godrej Lock & Key	(Freedom) 6 Levers	Pair
83	Godrej Lock & Key	(Freedom) 8 Levers	6 Nos.
84	Guard File	Good Quality	Bottle
85	Gum Btl	750 ml	Bottle
86	Hand Sanitizer	100 ml. (Alcohol Based)-Dettol/Dabur	Bottle
87	Hand Sanitizer	250 ml. (Alcohol Based)-Dettol/Dabur	Bottle
88	Hand Sanitizer	500 ml. (Alcohol Based)-Dettol/ Dabur	Bottle
89	Hand Sanitizer,	50 ml. (Alcohol Based)-Dettol /Dabur	Bottle
90	Hand Wash	Lifebuoy-200ml	Bottle
91	Hand Wash	Dettol-200 ml	No.
92	Hard Brush	10", Branded	No.
93	Hard Brush	6", Branded	No
94	Hot Case	820ml (Milton	No
95	Hot Case	(Milton-250 ml)	No
96	Hot Case	1.3 Lt. (Milton)	No.
97	Incense stick	Good Quality	No.
98	Inverter Battery Trolley (Metal)	Good Quality	No.
99	Inverter Battery Trolley (Plastic)	Good Quality	Pkt
100	Legal Size Paper	75 GSM (500 Sheet)	Tin
101	Lime	10kg	No.
102	Lime Brush	4" No.	Mtr.
103	Markin Cloth,	Good Quality	No
104	Mesh Dustbin	(KUBER INDUSTRIES-5 Ltr)	No.
105	Mosquito Liquid Refill	Allout or equivalent	No
106	Mosquito Liquid Refill	Good Knight or equivalent	Pkt.
107	Mosquito Liquidator	With Machine- Allout or equivalent	Pkt.
108	Mosquito Liquidator	With Machine- Good Knightor equivalent	No.
109	Mosquito net	Small/Big (Good Quality)	No.
110	Mug	(Cello, 1 ltr.) or equivalent	No.
111	Mug	(Cello, Half(1/2) ltr.) or equivalent	Pkt.
112	Napthalene	Half (½) Kg	Pkt.
113	Napthalene	100 Gm	No
114	National Flag	(Big Size in Best Quality)	No.
115	National Flag	(Medium Size in Best Quality)	No.
116	National Flag	(Small Size) For Car use	No.
117	Note Book -unruled	120 page (Classmate)	No.
118	Note Book -unruled	250 page (Classmate)	No.
119	Note Pad	Unruled -30 page	No.
120	Note Pad	Unruled- 80 page	Dzn.
121	Odonil Big	(75 Gms)	Pkt.
122	Page Marker/ Flags Sticky Notes	3 strips (Desmat/Oddy)	

123	Page Marker/ Flags Sticky Notes	4 Strips(Desmat/Oddy)	Pkt.
124	Page Marker/ Flags Sticky Notes	5 Strips(Desmat/Oddy)	Pkt.
125	Paper Cutter	Best Quality	No.
126	Paper Napkin	(3X3), Cocktail Napkin	Dzn.
127	Paper Punch	Heavy Duty (Manual)	No.
128	Paper Puncher	One Hole	No.
129	Paper Puncher	Double Hole	No.
130	Paper weight	Best Quality	Dzn.
131	Parda/Curtain	Best Quality	Dzn.
132	Pen - Ball Pen (Blue,Black)	Parker or Equivalent	No
133	Pen - Ball Pen (Blue,Red,Black)	(Cello or equivalent	Dzn.
134	Pen - Ball Pen (Blue,Red,Black)	(Linc or equivalent	Dzn.
135	Pen - Both Side Pen	Best Quality	Dzn
136	Pen - Correction Pen	Flair/Equivalent	Dzn.
137	Pen - Fountain Pen	(Reynold)	No.
138	Pen - Fountain Pen	(Parker or equivalent	No.
139	Pen - Fountain Pen	(Success or equivalent	No.
140	Pen - Highlighter Pen	Kores or equivalent	Dzn.
141	Pen - Permanent marker	Kores or equivalent	Dzn.
142	Pen Ink - Parker (for Fountain Pen)	Best Quality	Bottle
143	Pen Refill (Red-Blue)	Best Quality	Pkt
144	Pen- Gel Pen (Blue,Red,Black)	(Linc or equivalent	Dzn.
145	Pen- Gel Pen(Blue,Red,Black)	(Cello or equivalent	Dzn.
146	Pencil Battery	Duracell (for wall Clock)	No.
147	Pencil Battery	Eveready (for Wall Clock)	No.
148	Pencil HP	Apsara	Pkt.
149	Plastic Bucket	16 Ltrs., Generic	No.
150	Plastic Bucket	16 Ltrs., Cello	No.
151	Plastic Bucket	20 Ltrs., Cello	No.
152	Plastic Bucket	20 Ltrs., Generic	No.
153	Plastic Stick File Transparent	(A4 Size)-Good Quality	Pc.
154	Plastic Tray	Big size (RFL)	Per Pc.
155	Plastic Tray	Big size (Nilkamal) or equivalent	Per Pc.
156	Plastic Tray	For keeping file /Paper (Supreme)or equivalent	Per Pc.
157	Plywood Board	4mm/6mm/8mm/10mm/12mm/16mm	Per Sq. ft.
158	Printer	(HP Printer Laser Pro M104a)	Per No.
159	Printer	(Canon Printer (LBP 151dw)	Per No.
160	Printer	(Canon Printer MF244DW)	Per No.
161	Printer Cartridge	(Canon Printer (LBP 151dw)	Per No.
162	Printer Cartridge	(Canon Printer MF244DW)	Per No.
163	Printer Cartridge	(HP Printer Laser Pro M104a)	Per No.
164	Quarter Plate	Bon China Camlin or equivalent.	Pc.
165	Red Cloth	Best Quality	Bundle
166	Register	Cloth binded register-FS Size-200 pages(Ruled/Plain)	Per Pc.
167	Register	Cloth binded register-DFC Size-200 pages(Ruled/Plain)	Per Pc.
168	Register	Cloth binded register-Quarter Size-200 pages(Ruled/Plain)	Per Pc.
169	Register	Hard Binding No.8 (Plain/Ruled)	Per Pc.
170	Register	Hard Binding No.10 (Plain/Ruled)	Per Pc.
171	Register	Hard Binding No.12 (Plain/Ruled)	Per Pc.
172	Register	Hard Binding No.16 (Plain/Ruled)	Per Pc.
173	Ribbon	White (Cotton)	Bundle
174	Room Freshner	(Airwick/Godrej/Odonil) -250ml	Bottle
175	Room Freshner	(Airwick/Godrej/Odonil)-600ml	Bottle
176	Rope	Plastic	Kg.
177	Rubber Seal	Line Seal	No.
178	Rubber Seal	(Roundl)	No.
179	Sanitary Cleaning Brush	Long, Good Quality	No
180	Sanitary Cleaning Brush	Short, Good Quality	No
181	Sanitary Pad	Size (M/L/XL/XXL)	Per Pkt.
182	Scale	(still)	Per Pc.
183	Scale	(Plastic)	Per Pc.

184	Scissor 10 inch	Maped/Scotch	No.
185	Scissor 12 inch	Maped/Scotch	No.
186	Scissor 6 inch	Maped/Scotch	No.
187	Scissor 8 inch	Maped/Scotch	No.
188	Scrub Pad	Best Quality	No.
189	Short hand Note Books	200 pages	No.
190	Soap	Dettol-125 grm	No.
191	Soap	Lifebuoy-125grm	No.
192	Stainless Steel Water Filter	12/18/20 Ltr	No.
193	Stamp Pad	157mm x 96mm	No.
194	Stamp Pad	70mm x 111mm	No.
195	Staple Machine	(Kangaro-No. 10)or equivalent	No.
196	Staple Machine	(Kangaro -No. 26) or equivalent	No.
197	Staple Pin	(Kangaro-No. 26) or equivalent	pkt
198	Staple Pin	(Kangaro-No. 10) or equivalent	pkt
199	Steel dinner Forks	(Parage-Premium)	6 pc
200	Steel dinner Forks	Shapes or equivalent	6 pc
201	Steel Table Spoon	(Parage-Premium)	6 Pc.
202	Steel Table Spoon	Shapes or equivalent	6 pc
203	Steel Tea Spoon	(Parage- Premium)	6 pc
204	Steel Tea Spoon	(Shapes or equivalent	6 pc
205	Surface and Floor cleaner	500ml (Lizol)	Bottle
206	Surface and Floor cleaner	975ml (Lizol)	Bottle
207	Sutli rope	Best Quality	Kg.
208	Table Glass Pad	4MM	Sqr.Ft.
209	Table Glass Pad	5MM	Sqr.Ft.
210	Table Glass Pad	6MM	Sqr.Ft.
211	Table Top Incliner Desk	(Fibre), without Glass	No.
212	Table Top Incliner Desk	(Fibre), with Glass	No.
213	Tag Cotton	(Best Quality)	Bundle
214	Tag Nylon	Best Quality	Bundle
215	Tea	250 grm (Tata Tea/ Taj Mahal)	Pkt
216	Tea	500 grm (Tata Tea/ Taj Mahal)	Pkt.
217	Tea Tray	(Plastic, Medium Size, Milton)	No.
218	Tea Tray	(Plastic, Small Size, Milton)	No.
219	Toilet Brush	(Gala or Platinum Star)	No.
220	Toilet Cleaner Liquid	500 ML-HARPIC	Bottle
221	Toilet Cleaner Liquid	1 Ltr.-HARPIC	Bottle
222	Toilet Cleaner Liquid	250 ML-HARPIC	Bottle
223	Tonner	HP LaserJet 1020 Plus Printer (Original)	No.
224	Tonner	HP Laser Jet 1020 Printer (Compatible)	No.
225	Tonner	HP LaserJet 1020 Plus Printer (Compitable)	No.
226	Tonner	Canon LBP 6230DN (Original)	No.
227	Tonner	Canon LBP 6230DN (Compatible)	No.
228	Tonner	HP LaserJet 1020 Printer (Original)	No.
229	Tonner Canon Image Runner	2004N Xerox Machine (Original)	No.
230	Tonner RICOH	MP 2501 Xerox Machine(Original)	No.
231	Towel	(Bombay Dyeing) 350 GSM (55 inchX28 inch)	Pc.
232	Towel	(Raymand) 350 GSM (55 inchX28 inch)	Pc.
233	Towel	(Raymand) 450GSM (55 inchX28 inch)	Pc.
234	Towel	(Raymand) 450GSM (60 inchX30 inch)	Pc.
235	Towel	(Bombay Dyeing) 450GSM (55 inchX28 inch)	Pc.
236	Towel	(Bombay Dyeing) 450GSM (60 inchX30 inch)	Pc.
237	Towel	(Raymand), Hand/ Face Towel	Pc.
238	Towel	(Bombay Dyeing) Hand/face Towel	Pc.
239	Transparent Tape	1 inch	No
240	Transparent Tape	2 inch	No
241	Transparent Tape	3 inch	No
242	Umbrella	Mohendra Dutt, Black, Big Size (Gents)-23 inch	Pc.
243	Umbrella	Mohendra Dutt, Black/ Coloured, Big Size, (Ladies)-21 inch	Pc.
244	Uniform Cloth	Cotton	Meter
245	Wall Clock	(Ajanta or equivalent)-10 inch -Round, Silent Sweep Movement	No.

246	Wall Clock	(Ajanta or equivalent)-12 inch -Round, Silent Sweep Movement	No.
247	Wall Clock	(Ajanta or equivalent)-14 inch-Round, Silent Sweep Movement	No.
248	Washing & Pressing of Curtains	for windows Big Size	Pc.
249	Washing & Pressing of Curtains	for windows Small Size	Pc.
250	Washing & Pressing of Curtains	for doors	Pc.
251	Water Bottle	Half (1/2) Litr. (Bisleri/Kinley/Bailey)	No.
252	Water Bottle	1 Litr (Bisleri/Kinley/Bailey)	No.
253	Water Dispenser	Best Quality	No
254	Water Dispenser Bottle	20 Ltr.	No
255	Water Jug	(Plastic), Good Quality	No
256	White Phenyl	450 ml , Eagle	Bottle
257	White Phenyl	1 Ltr.,Eagle	Bottle
258	White Tape	Cotton	Roll
259	Window net	Metal	Per Sq. Mtr.
260	Window net curtain	Good Quality	Per Sq. Mtr.
261	Wooden Bit	½ inch. / 1 inch.	Per Sq. ft.

Car Accessories/Servicing item

1	Car Perfume	No.	
2	Car Tyre Polish	Per No.	
3	Car Dashboard Polish	Per No.	
4	Car Polish	Per No.	
5	Dusting Brush	Per No.	
6	Wheel Alignment service	Per Service	
7	Car Wash Servicing	Per Service	
8	Tyre mending service	Per Service	

Electric Items

Sl. No	Name of the Items	Per Unit	Rs. inclusive of all taxes
1	Batten Light Crompton Trio 22W	No	
2	Batten Light Crompton Trio 30W	No	
3	Bulb LED 12 W Philips	No.	
4	Bulb LED 12 W Bajaj	No.	
5	Bulb LED 15 W Philips	No.	
6	Bulb LED 20 W Bajaj	No.	
7	Bulb LED 20 W Crompton	No.	
8	Bulb LED 20 W Philips	No.	
9	Bulb M.V. 125w (Bajaj)	No.	
10	Calling Bell (Cordless)	Pc.	
11	Calling Bell (Dingdong)	No.	
12	Calling Bell Push (Electrical)	No.	
13	Ceiling Fan 48" Crompton/Orient	Pc.	
14	Ceiling Fan 48" USHA	No.	
15	Ceiling Fan 56" Crompton/Orient	No.	
16	Ceiling Fan 56" USHA	No.	
17	Choke 40W (Philips)	No.	
18	Choke M.V. 125w (Bajaj)	No.	
19	Condenser for Ceiling Fan (Bajaj)	No.	
20	Condenser for Ceiling Fan (Universal)	Pc.	
21	Cut Out (Anchor) 100 Amp	Pc	
22	Cut Out (Anchor) 65 Amp	Pc	
23	Electric Iron (Bajaj)	No.	
24	Electric Iron (Philips)	No.	
25	Electric Kettle 1 Ltr. (Bajaj)	No.	
26	Electric Kettle 1.7 Ltr. (Bajaj)	No.	
27	Electric Kettle 1/2 Ltr. (Bajaj)	No.	
28	Electronic Choke 20W (Bajaj)	No.	
29	Electronic Choke 20W (Philips)	No.	
30	Electronic Choke 40W (Bajaj)	No.	
31	Electronic Choke 40W (Philips)	No.	
32	Electronic Regulator -Ceiling Fan (Anchor)	No.	
33	Emergency Light (Bajaj)	No.	
34	Emergency Light (Orpat)	No.	
35	Exhaust Fan Air Plastic Polycab Freshner Axial 150mm	No.	

36	Exhaust Fan Bajaj Air Out 200 MM 4 Star Dom Back Shutter -Plastic	No.	
37	Exhaust Fan Crompton Flux Air 225mm Metal- Plastic	No.	
38	Exhaust Fan Havells Ventil Air DSP 230mm Choco Brown, 1 pc -Metal	No.	
39	Exhaust Fan-Metal Usha Aeroclean 230 mm	No.	
40	Extension Cord -15AMP X 4 MTRS. (Anchor)	No.	
41	Extension Cord —5AMP X 4 MTRS. (Anchor)	No.	
42	Extension Cord Spike Buster 10AMP (Anchor)	No.	
43	Extension Cord Spike Buster 15AMP (Anchor)	No.	
44	Extension Cord Spike Buster 5 AMP (Anchor)	No.	
45	Fire Resistance Single core (Anchor 1 mm)	90 Mtr	
46	Flexible Wire (Copper) 3 Core	90 Mtr	
47	Geyser (Faster Heating) Havells Monza Pro 10L Storage Water Heater	No	
48	Geyser (Usha)	No.	
49	Geyser (Water Heater) Crompton Solarium Qube 25-L 5 Star Rated Storage	No	
50	Geyser 15 Ltrs. (Crompton)	No.	
51	Geyser 25 Litre (AO Smith 5 Star Rating (BEE) Powerful 2KW Heating)	No	
52	Geyser 25 Ltrs. (Bajaj)	No.	
53	Geyser Bajaj Shield Series New Shakti 15L Storage Wall	No	
54	Inverter Battery 180 Ah- Exide	No.	
55	Inverter Battery 200 Ah- Exide	Set.	
56	Inverter Battery 220 Ah Exide	Set.	
57	Inverter Battery- 12 Volt Exide Model-IMTT 1500	No.	
58	Inverter-Microtek-Next-Gen Energy saver NEW 1225 12V Pure Sine Wave Inverter 1115VA/925Watt	No.	
59	Inverter-Microtek-Next-Gen Energy saver NEW 1825 24V Pure Sine Wave 1625VA	No.	
60	Iron Connector (Anchor)	No.	
61	Kit Kat Fuse / Cutout Sentinel 100 Amp (Silver Plated)-Bajaj or equivalent	Pc.	
62	Kit Kat Fuse / Cutout Sentinel 200 Amp (Silver Plated)-Bajaj or equivalent	Pc.	
63	Main Switch 100Amp (Anchor)	No.	
64	Main Switch 100Amp (Havells)	No.	
65	Main Switch 15Amp (Anchor)	No.	
66	Main Switch 15Amp (Havells)	No.	
67	Main Switch 32Amp (Anchor)	No.	
68	Main Switch 32Amp (Havells)	No.	
69	Main Switch 63Amp (Anchor)	No.	
70	Main Switch 63Amp (Havells)	No.	
71	MCB 10Amp Anchor	No.	
72	MCB 10Amp Havells	No.	
73	MCB 20Amp Anchor	No.	
74	MCB 20Amp Havells	No.	
75	MCB 6Amp Anchor	No.	
76	MCB 6Amp Havells	No.	
77	MCB Box 2 Ways Anchor	No.	
78	MCB Box 2 Ways Hevells	No.	
79	MCB Box 4 Ways Anchor	No.	
80	MCB Box 4 Ways Hevells	No.	
81	MCB Box 6 Ways Anchor	No.	
82	MCB Box 6 Ways Hevells	No.	
83	Power Strip for Computer (4+4, Anchor)	No.	
84	PVC (Long) Electrical Wire Insulated Copper Conductor 2.0 Sqmm 180 Meter	180 Mtr	
85	Regulator For Ceiling Fan	No.	
86	Remote Control Calling Bell	No.	
87	Room Heater (Double)-Bajaj	No.	
88	Room Heater (Double)-Usha	No.	
89	Room Heater (Single)-Bajaj	No.	
90	Room Heater (Single)-Usha	No.	
91	Stand Fan (Bajaj)	No.	
92	Stand Fan (Usha)	No.	
93	Starter 20W (Bajaj)	No.	
94	String Light (tuni)	Mtr	
95	Switch & Socket Combine 15Amp (Anchor)	No.	

96	Switch & Socket Combine 15Amp (Maru)	No.	
97	Switch & Socket Combine 5 Amp (Anchor)	No.	
98	Switch & Socket Combine 5 Amp (Maru)	No.	
99	Thread Type Bulb 15W (Bajaj)	No.	
100	Thread Type Bulb 15W (Philips)	No.	
101	Tube Light (with complete fittings) Decorative 40w (Philips)	No	
102	Tube Light (with complete fittings) Single Tube 22 w (Bajaj)	No.	
103	Tube Light (with complete fittings) Decorative 40w (Bajaj)	No.	
104	Tube Light (with complete fittings) Single Tube 40w (Philips)	No.	
105	Tube Light Holder (Bajaj)	No.	
106	Tube Light Holder (Phillips)	No.	
107	Tube Light LED 4 Fts. (Bajaj) 30 W	No.	
108	Tube Light LED 4 Fts. (Philips) 30W	No.	
109	Tube light Philips Slimline Super Bright LED 36 Watt	No	
110	Tube light Philips StarBright LED 20 watt	No	
111	Tube Light T/5 (Slim) 28w Bajaj	No.	
112	Tube Light T/5 (Slim) 28w Philips	No	
113	UPS–MICROTEK–HEAVY DUTY-2350-vTURBO 24V 2000VA/1600WATT Pure Digital Wave	No.	
114	Water Filter Acquaguard Nova UV+UF+ Minerals 7.2 L	No	
115	Water Filter KENT GOLD (Plus)-20 Ltr.	No.	
116	Water Filter, 12 Ltr Stainless Steel	No.	
117	Water Filter, 20 Ltr Stainless Steel	No.	
118	Water Pump Crompton CHAMP PLUS I | 0.5 HP	No.	
119	Water Pump Crompton CHAMP PLUS I | 1 HP |	No.	
120	Water Pump Kirloskar Jalraaj I 1 HP Pump	No.	
121	Water Pump Kirloskar Mega 54S 1.5 HP	No.	
122	Water purifier LIVPURE LIV- ETERNA -PREMIA RO + UV + UF + CU Guard + Alkaline Enhancer	No.	
123	Water purifier KENT Smart Alkaline	No.	
124	Water purifier KENT Supreme Plus Alkaline+Copper RO (RO+UV+UF+Alk +Cu+TDS Control+UV LED Tank)	No.	
125	Water Purifier, Aquaguard Marvel NXT 10-Stage Active Copper Tech RO+UV+UF+Active Copper Tech	No.	
126	Water Purifier, Eureka Forbes Acquaguard Marvel 8 L.RO+UV	No.	
127	Wire Red Polycab Plus 1 sq/mm	90 Mtr	

Computer, Printer and other Accessories

Sl. No	Name of the Items	Per Unit	Rs. inclusive of all taxes
1	Dell Computer Set with Monitor, UPS, Mouse and Keyboard (i) CPU-Configuration-Core i5 10th Gen, 8GB DDRA Ram ITB Hard Disk) (ii) Monitor-22' inch full HD	Set.	
2	Dell Computer Set with Monitor, UPS, Mouse and Keyboard (i) CPU-Configuration-Core i3 10th Gen, 4GB DDRA Ram 500 GB Hard Disk) (ii) Monitor-22' inch full HD	Set.	
3	Canon Image Class LBP 157 dw-Single function printer	No	
4	Canon Image Class MF 241 d- Multi function Printer	No	
5	Tonner No. MP2501 FOR RICOH 2001L Xerox Machine(Original)	No	
6	Tonner NPG 59 FOR Canon Image Runner 2004N Xerox Machine (Original)	No	
7	Tonner/Cartridge 337 for for Printer Cannon Image class MF244DW (original)	No	
8	Tonner/Cartridge 18 A for the Printer HP Leser Jet Pro M 104 A (Original)	No	
9	Keyboard (Computer)-Logitech.	No	
10	Keyboard (Computer) - HP.	No	
11	Keyboard (Computer)-Dell.	No	
12	Mouse (Logitech)	No	
13	Mouse (HP)	No	
14	Mouse (Dell)	No	
15	RJ-45 Connector	No	

16	UPS (Microtek)	No	
17	UPS (Luminus)	No	
18	VGA Splitter	No	
19	Wireless Router (Netgear)	No	
20	Wireless Router (TP-Link)	No	
21	Wireless Router (D-Link)	No	
22	Pen Drive 32 GB (Hp)	No	
23	Pen Drive 64 GB (Hp)	No	
24	Pen Drive 32 GB (Sandisk)	No	
25	Pen Drive 64 GB (Sandisk)	No	
26	LAN Cable	90 Mtr	

PLUMBING AND SANITARY ITEMS

Sl. No	Name of the Items	Per Unit	Rs. inclusive of all taxes
1	20 mm DIE C.P.V.C. Pipe ¾ Inch (Finolex/Supreme/Ashirvad or equivalent)	Mtr.	
2	20 mm DIE C.P.V.C. Pipe 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	Mtr.	
3	25 mm DIE C.P.V.C. Pipe 8 Inch (Finolex/Supreme/Ashirvad or equivalent)	Mtr.	
4	50 mm P.V.C Pipe 1 ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	Mtr.	
5	25 mm DIE C.P.V.C. Pipe 10 Inch	Mtr	
6	25 mm DIE C.P.V.C. Pipe 10 ELBOW (Finolex/Supreme/Ashirvad or equivalent)	Mtr	
7	25 mm DIE 25 x 5 T 2 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
8	Water storage Tank Nipple ½ inch (Finolex/Supreme/Ashirvad or equivalent)	No	
9	Water Storage Tank Nipple 1 inch (Finolex/Supreme/Ashirvad or equivalent)	No	
10	Wall valve ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
11	Wall valve 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
12	25 mm Soket P.V.C ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
13	25 mm Soket P.V.C 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
14	25 mm Soket P.V.C 1 ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
15	25 mm Soket P.V.C ¾ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
16	40 mm Soket P.V.C 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
17	40 mm Soket P.V.C 1 ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
18	20 mm ELBOW P.V.C ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
19	20 mm ELBOW P.V.C 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
20	20 mm ELBOW P.V.C 1 ½ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
21	20 mm ELBOW P.V.C ¾ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
22	Brass Soket 20 mm(Finolex/Supreme/Ashirvad or equivalent)	No	
23	Brass Soket 25 mm(Finolex/Supreme/Ashirvad or equivalent)	No	
24	20 x 10 PVC ¾ Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
25	20 x 10 PVC 1 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
26	50 x 50 ELBOW P.V.C 2 Inch (Finolex/Supreme/Ashirvad or equivalent)	No	
27	Solvent Glue (Finolex/Supreme/Ashirvad or equivalent)	No	
28	Stainless steel Water Tap (good quality) ½ inch- Short thread – Jaquar /Hindware / Cera/ Parryware or equivalent	No	
29	Stainless steel Water Tap (good quality) ½ inch- Long thread – Jaquar /Hindware / Cera/ Parryware or Equivalent	No	

REGISTERS & FORMS

Sl. No	Registers & Forms	Form No	Size (inches)	No. of Sheets / Pages	Bid Price (Inclusive of all Taxes)
1	Court Fee Register (Civil)	R.12, Civil Rules & Order	14"x16	200	
2	Court Fee Register (Criminal)	R.10, Criminal Rules & Order	14"x16	200	
3	Statistical Register of Title Suit, Money Suit and Rent Suits, all Misc. Cases, Register of Title Execution, Money Execution Cases.	R.38, R.39, R.40, R.41, R.42, R.43, R.44.	14"x16	200	
4	Register of Title Suits	R.1 (i) Civil Rules & Order	20"X38"	200	
5	Register of Money Suits	R.1(ii)Civil Rules & Order	20"X38"	200	
6	Register of Rent Suits	R.1 (iii) Civil Rules & Order	20"X38"	200	
7	Register of Miscellaneous Judicial Cases	R.2 Civil Rules & Order	14"x16	200	
8	Register of Title Appeal, Money Appeal, Rent Appeal	R.6 (i.ii.iii) Civil Rules & Order	14"x16"	200	
9	Register of application for execution of decrees	R.5 Civil Rules & Order	14"x16	200	
10	Register of Insolvency Petition	R.3 Civil Rules & Order	14"x16	200	
11	Register of application for Sale Certificate	R.27 Civil Rules & Order	14"x16	200	
12	Register of application for returning of documents	R.26 Civil Rules & Order	14"x16	200	
13	Register of stamp duty and penalty	R.17,Civil Rules & Order	14"x16	200	
14	Register of decree sent to or received from other court for execution	R.20 (i) and R.20 (i) Civil Rules & Order	14"x16	200	
15	Register of Record Received	R.25,A, Civil Rules & Order	14"x16	200	
16	Register of Recognised clerks of pleader	R.32 Civil Rules & Order	14"x16	200	
17	Register of Challan	A.13 Civil Rules & Order	14"x16	200	
18	Register of Payment Order	A.15 Civil Rules & Order	14"x16	200	
19	Daily Register of Deposit (A & B)	A.17 (i,ii) Civil Rules & Order	14"x16	200	
20	Clearance Register of a deposit	A.19 Civil Rules & Order	14"x16	200	

21	Register of Judicial Deposit	A.21 Civil Rules & order	14"x16	200	
22	Contingent Registrar	A.29., Civil Rules & Order.	14"x16	200	
23	Contract Contingent Register	A.28 Civil Rules & Orders.	14"x16	200	
24	Register of Movables attached property	R.19. Civil Rules & Order	14"x16	200	
25	Register of securities, jewellery etc.	R.18.Crl.Rules & Order.	14"x16	200	
26	Register of attendence of witness	R.11 Crl.Rules & Order.	14"x16	350	
27	Register of Criminal Appeal(Conquest)	R.5 (i) Crl.Rules & Order.	14"x16	250	
28	Register of Criminal Revision(Conquest)	R.5 (ii) Crl.Rules & Orders.	14"x16	250	
29	Register of Criminal Misc. Cases	R.2 (iii))Crl.Rules &	14"x16	250	
30	Register of recognized clerks of pleaders	R..32, Civil Rules & Order.	14"x16	300	
31	Peremtory Cash Register (DFC)	A-24	DFC	300	
32	Register of Letter Issued		14"x16	300	
33	Register of Letter Received		14"x16	300	
34	Judgement Register			300	
35	Disposal Register			300	
36	Court Diary -Civil			380	
37	Court Diary -Criminal			380	
38	Register-Cloth binded register-FS Size-200 pages(Ruled/Plain)		FC Size	200	
39	Register-Cloth binded register-DFC Size-200 pages(Ruled/Plain)		DFC	200	
40	Register-Cloth binded register-Quarter Size-200 pages(Ruled/Plain)		Quarter Size	200	
41	Register-Hard Binding No.8 (Plain/Ruled)			200	
42	Register-Hard Binding No.10 (Plain/Ruled)			200	
43	Register-Hard Binding No.12 (Plain/Ruled)			200	
44	Register-Hard Binding No.16 (Plain/Ruled)			200	
45	Form of Order Sheet	J-13	A-4	1000	
46	Form of 2nd Order Sheet		A-4	1000	
47	Order sheet for Magistrate Records	M.106	A-4	1000	
48	Table of Contents	-	A-4 /100/120 GSM.	1000	
49	Title Page	J.5	A-4	1000	

50	Courts Certificate	M.33	Legal	1000	
51	Court Notice		A-4	1000	
52	Form of Recording deposition	M.83	A-4	1000	
53	Requisition	M.10	Legal	1000	
54	Form of Heading deposition	J-1	A-4	1000	
55	Warrant of arrest	No-2	A-4	1000	
56	Proclamation form	No.4	Legal	1000	
57	Order of Attachemnent	No.7	Legal	1000	
58	Summon to witness	P.45	Legal	1000	
59	Warrant of commitment	No.72	Legal	1000	
60	Warrant of commitment	No.17	Legal	1000	
61	Warrant for the production of prisoner in a criminal Court	No.72	Legal	1000	
62	Warrant in the first instance to bring up a witness	No.9	Legal	1000	
63	Warrant for use by Appellate Court	No.49	A-4	600	
64	Warrant for intermediate custody	No.43	Legal	150	
65	Form of Change with one head	No.32	A-4	250	
66	Form of Charge with two heads	No.38	A-4	250	
67	Form of Charge with three heads	No.34	A-4		
68	Form of Charge with four heads	No.35	A-4	150	
69	Last pay certificate for Non-gazetted Officers	No.67	Legal	250	
70	Bill Form			100	
71	Dak Book (White paper)			150	
72	Acquittance Registers			200	
73	Peremptory receipt Book			200	
74	Fine Cheque Book/ Fine receipt			100	
75	Stock Register			200	
76	Leave Account Form			100	

Submitted By-

Name of the Firm (Bidder):

Name & Signature of the Owner:-

Address:-

Contact No:-

Mail Id:-