**OFFICE OF THE DISTRICT & SESSIONS JUDGE**
**DIMA HASAO, HAFLONG**

**ORDER No.** 500
Date: 17.12.2025

The staff of the establishment of the District & Sessions Judge, Dima Hasao, Haflong will attend the office under Roster Arrangement i.e., 50 % of the Staff will work in the 1st Part of the Winter Vacation and the remaining 50 % will work in the 2nd Part of the Winter Vacation.

**29th December, 2025 will be common working day for all the staff during the ensuing long vacation.**

The Roster arrangement is given below:

| Working days during 1st part of the Winter Vacation :-<br>**24th and 26th December,2025** | Working days during 2nd part of the Winter Vacation :-<br>**30th and 31st December,2025** |
|---|---|
| Shri Bhaskar Jyoti Sharma, Court Manager | Shri Haulungmuan Zasel, HAO |
| Shri Dipankar Paul, Stenographer Gr-I | Shri Henminlal Lienthang, AO |
| Shri Champak Das, SAA | Shri C. Paolalsanga, SAA |
| Smti Chandni Thapa, SAA | Smti Sandzy Jidung, SAA |
| Shri Rajib Chetri, SAA | Smti Ripi Kemprai, SAA |
| Shri Purusuttam Kumar, SAA | Shri Y. Manglem Singha, JAA |
| Shri Moon Kachari, JAA | Smti Sangita Singha, JAA |
| Smti Eirene L.Darnei, JAA | Shri Suraj Sharma, JAA |
| Shri Mrigen Das, JAA | Smti Sarita Devi Joishi, P.S |
| Shri Mrigangka Chakraborty, JAA | Shri Joel Haolai, P.S |
| Shri Kazi Ziaul Islam, JAA | Shri Kankan Paul, P.S |
| Shri Ashish Nath, JAA | Shri Nazmul Islam Barbhuiya, P.S |
| Shri Ramu Thapa, JAA | Shri Utpal Das, P.S |
| Shri Lwihwr Boro, Systems Asstt. | Shri Dipankar Dey, P.S |
| Shri Karnadeep Choudhury, JAA | Shri Vikram Bh. Chetri, Peon |
| Shri Ajit Paul, Duftry | Shri Lamkhopao Simte, Peon |
| Shri Bishnu Jyoti Deka, Bailiff | Smti Sabita Baratha, Peon |
| Shri Suman Dey, P.S | Shri Amit Nath, Peon |
| Shri Lakhan Hasnu, P.S | Shri Pagin Chongloi, Peon |
| Smti Sarah Chhakchhuak, P.S | Smti Sabitri Das, Peon |
| Shri Arup Thakuria, P.S | Shri Ramu Pradhan, Peon |
| Shri Atonjoy Kemprai, Peon | Shri Tilak Saud, Peon |
| Shri Raskumar Singha, Peon | Shri Bishno Kemprai, Peon |

| | |
|---|---|
| Shri Anjan Das, Peon | Smti Anjali Lafthai, Peon |
| Shri Gaurav Sunar, Peon | Shri Biswajit Dey, Driver |
| Smti Depali Das, Peon | Shri Debanon Thaosen, Chowkidar |
| Shri Rahul Barman, Peon | |
| Smti Januka Sai, Peon | |
| Shri Tapash Sarkar, Driver | |
| Shri Ramu Joishi, Chowkidar | |

In place of Shri Haulungmuan Zasel, HAO, Shri Champak Das, SAA/Nazir will be in charge of all the administrative works in the working days during 1st part of the Roster Duty arrangement in addition to his normal duties and vice versa.

In place of Shri Henminlal Lienthang, AO, Smti Chandni Thapa, SAA will be in charge of all the administrative works in the Addl. Court Building in the working days during 1st part of the Roster Duty arrangement in addition to her normal duties.

In place of Smti Sandzy Jidung, SAA/Bench Asstt. in the Court of the District & Sessions Judge, Shri Moon Kachari, JAA will be in charge of the Bench, Court of the District & Sessions Judge in the working days during 1st part of the Roster Duty arrangement in addition to his normal duties.

In place of Shri Rajib Chetri, SAA/Bench Asstt. in the Court of the Civil Judge (Sr.Div), Smti Sangita Singh, JAA will be in charge of the Bench, Court of the District & Sessions Judge in the working days during 2nd part of the Roster Duty arrangement in addition to his normal duties.

In place of Suraj Sharma, JAA/ Bench Asstt. in the Court of the Civil Judge (Jr.Div) No.1, Shri Mrigen Das, JAA will be in charge of the Bench, Court of the Civil Judge (Jr.Div) No.1 in the working days during 1st part of the Roster Duty arrangement in addition to his normal duties.

In place of Smti Chandni Thapa, SAA/Bench Asstt., in the Court of the Civil Judge (Jr. Div) No.2, Shri Y.Manglem Singha, JAA will be in charge of the Bench, Court of the Civil Judge (Jr. Div) No.2 in the working days during 2nd part of the Roster Duty arrangement in addition to his normal duties.

In place of Shri Mrigen Das,JAA/ Statement Asstt., O/o The District & Sessions Judge, Shri C. Paolalsanga, SAA will be in charge of all matters related to Statements in the working days during 2nd part of the Roster Duty arrangement in addition to his

normal duties. Shri Nazmul Islam Barbhuiya, Process Server, is directed to assist Shri C.Paolalsanga, SAA whenever necessary.

In place of Shri Lwihwr Boro, Systems Assistant, Shri Suraj Sharma, JAA will be in charge of all ICT related matters during 2nd part of the Roster Duty arrangement in addition to his normal duties. Shri Joel Haolai, Process Server is directed to assist Suraj Sharma, JAA whenever necessary.

Further, the Ld. Chief Judicial Magistrate, Dima Hasao Haflong is requested to depute Grade IV staff from her establishment to perform the duties of Shri Debanon Thaosen, Chowkidar in the Additional Court Building at Haflong in the 1st Half of the Roster Duty arrangement i.e. w.e.f **24.12.2025 till 27.12.2025** and Shri Ramu Joishi, Chowkidar in the District Court Building at Jatinga in the 2nd Half of the Roster Duty arrangement i.e., w.e.f **28.12.2025 till 31.12.2025.**

Shri Biswajit Dey, Driver is directed to render duties of Shri Tapash Sarkar, Driver of the Civil Judge (Sr.Div) in the 2nd part of the Roster Duty arrangement.

Further, this is for information to all staff who will be present in the Station Headquarter in their respective period of duty that in case of any Emergency / Protocol duties that may arise in either period of duty, they have to render their duties for the same.

Inform all concerned.

Sd/-

**District & Sessions Judge,**
**Dima Hasao, Haflong.**

Memo No. DJ/DH/I-1/2025/ 3021-26 /Estt. Date : 17.12.2025

Copy to :

1. *The Ld. Civil Judge (Sr.Div), Dima Hasao, Haflong.*
2. *The Ld. Chief Judicial Magistrate, Dima Hasao, Haflong for information and doing the needful.*
3. *The Ld. Civil Judge (Jr.Div) No.1, Dima Hasao, Haflong.*
4. *The Ld. Civil Judge (Jr.Div) No.2, Dima Hasao, Haflong.*
5. *The Systems Asstt., he is directed to upload the Order in the official website.*
6. *All concerned.*
7. *Order Book / Office file.*

17/12/2025

**District & Sessions Judge,**
**Dima Hasao, Haflong**

District & Sessions Judge
Dima Hasao, Haflong
17.12.25