

OFFICE OF THE DISTRICT & SESSIONS JUDGE
DIMA HASAO, HAFLONG

ORDER NO. 393

Date : 24.09.2025

In pursuant to the Hon'ble Gauhati High Court's Notification No. 77 Dated Guwahati, the 28th August, 2025, roster duties of the Judicial Officers and Judicial Staff under the establishment of the District & Sessions Judge, Dima Hasao, Haflong have been allotted for the ensuing long vacation i.e., from 28.09.2025 to 10.10.2025 as follows:

The Officers and Staff of the establishment of the District & Sessions Judge, Dima Hasao, Haflong will attend the office under Roster Arrangement i.e., 50 % of the Officers and Staff will work in the 1st Part of the Vacation and the remaining 50 % will work in the 2nd Part of the Vacation.

The Roster arrangement is given below:

Working days during 1 st part of the Long Vacation :- 3rd, 4th and 7th October, 2025	Working days during 2 nd part of the Long Vacation :- 8th, 9th and 10th October, 2025
Smti Prity Daimari, Civil Judge (Jr.Div) No.1	Shri Nayan Jyoti Dutta, Civil Judge (Sr.Div)
Shri Henminlal Lienthang, A.O	Smti Kaushiki Das, Civil Judge (Jr.Div) No.2
Shri Maikel Ray, Stenographer Grade III	Shri Bhaskar Jyoti Sharma, CM
Shri Rajib Chetri, SAA	Shri Haulungmuan Zasel, HAO / CAO (i/c)
Smti Chandni Thapa, SAA	Shri Dipankar Paul, Stenographer Grade I
Shri Purusuttam Kumar, SAA	Shri Champak Das, SAA
Smti Eirene L. Darnei, JAA	Shri C. Paolalsanga, SAA
Shri Ashish Nath, JAA	Smti Sandzy Jidung, SAA
Shri Kazi Ziaul Islam, JAA	Smti Ripi Kemprai, SAA
Shri Manglem Singha, JAA	Shri Ramu Thapa, JAA
Shri Mriganka Chakraborty, JAA	Shri Karnadeep Choudhury, JAA

Smti Sangita Singha, JAA	Shri Mrigen Das, JAA
Shri Suraj Sharma, JAA	Shri Moon Kachari, JAA
Shri Bishnu Jyoti Deka, Head Process Server/Bailiff	Shri Lwihwr Boro, Systems Assistant
Shri Joel Haolai, Process Server	Smti Sarita Devi Joishi, Process Server
Shri Dipankar Dey, Process Server	Shri Lakhan Hasnu, Process Server
Shri Suman Dey, Process Server	Shri Nazmul Islam Barbhuiya, Process Server
Smti Sarah R. Chhakchhuak, Process Server	Shri Arup Thakuria, Process Server
Shri Gaurav Sunar, Attached Peon	Shri Utpal Das, Process Server
Shri Kankan Paul, Process Server	Shri Pagin Chongloi, Office Peon
Shri Ajit Paul, Duftry	Shri Anjan Das, Attached Peon
Shri Amit Nath, Court Peon	Shri Ramu Pradhan, Office Peon
Smti Depali Das, Office Peon	Shri Bishno Kemprai, Attached Peon
Smti Januka Sai, Office Peon	Shri Rahul Barman, Office Peon
Smti Anjali Lafthai, Office Peon	Smti Sabitri Das, Office Peon
Shri Vikram Bh. Chetri, Office Peon	Smti Sabita Baratha, Court Peon
Shri Raskumar Sinha, Office Peon	Shri Atonjoy Kemprai, Peon
Shri Lamkhopao Simte, Office Peon	Shri Ramu Joishi, Chowkidar
Shri Debanon Thaosen, Chowkidar	Shri Tilak Saud, Bungalow Peon

In place of Shri Haulungmuan Zasel, Head Administrative Officer, O/o the District & Sessions Judge, Shri Henminlal Lienthang, Administrative Officer will be in charge as Head Administrative Officer/Chief Administrative Officer (i/c) as well as Administrative Officer and Junior Administrative Officer in the working days during 1st part of the Long Vacation.

In place of Smti Sandzy Jidung, Senior Administrative Assistant/ Bench Assistant, Court of the District & Sessions Judge, Shri Mriganka Chakraborty, Junior Administrative Assistant will be in charge of the Bench, Court of the District & Sessions Judge in the working days during 1st part of the Long Vacation.

In place of Smti Chandni Thapa, Senior Administrative Assistant/ Bench Assistant, Court of the Civil Judge (Sr.Div), Shri Champak Das, Senior Administrative

Assistant, will be in charge of the Bench, Court of the Civil Judge (Sr. Div) in the working days during 2nd part of the Long Vacation.

In place of Shri Mrigen Das, Junior Administrative Assistant /Bench Asstt. in the Court of the Civil Judge(Jr.Div) No.1, Shri Kazi Ziaul Islam, Junior Administrative Assistant, will be in charge of the Bench, Court of the Civil Judge (Jr. Div) No.1 in the working days during 1st part of the Long Vacation.

In place of Shri C. Paolalsanga, Senior Administrative Assistant /Bench Asstt. in the Court of the Civil Judge(Jr.Div) No.2, Shri Y.Manglem Singha, Junior Administrative Assistant, will be in charge of the Bench, Court of the Civil Judge (Jr. Div) No.2 in the working days during 1st part of the Long Vacation.

In place of Shri Purusuttam Kumar, Senior Administrative Assistant /Statement Asstt., Smti Ripi Kemprai, Senior Administrative Assistant will be in charge of all matters relating to Statements in the working days during 2nd part of the Long Vacation.

In place of Shri Lwihwr Boro, Systems Assistant, Shri Suraj Sharma, Junior Administrative Assistant will be in charge of all matters relating to ICT in the working days during 1st part of the Long Vacation. Shri Dipankar Dey and Shri Joel Haolai, both Process Servers are directed to assist Shri Suraj Sharma, JAA as and when required.

This is for information for all the staff that in case of any Emergency / Protocol duties that may arise in either part of the Roster Duty arrangement, the on-duty staff will have to render their duties for the same.

Further, the Ld. Chief Judicial Magistrate, Dima Hasao Haflong is directed to depute Grade IV staff from her establishment to perform the duties of Shri Debanon Thaoßen, Chowkidar in the Additional Court Building at Jatinga in the 1st Half of the vacation i.e., **3rd, 4th and 7th October, 2025** and Shri Ramu Joishi, Chowkidar in the District Court Building at Jatinga in the 2nd Half i.e., **8th, 9th and 10th October, 2025.**

Inform all concerned.

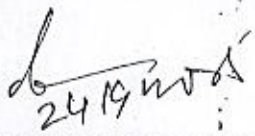
sd/-
District & Sessions Judge
Dima Hasao, Haflong

Memo No. DJ/DH/I-1/2025/ 2260-69/Estt.

Date : 24.09.2025

Copy for information to :

1. The Ld. Civil Judge (Sr.Div) and Asstt. Sessions Judge, Dima Hasao, Haflong.
2. The Ld. Chief Judicial Magistrate, Dima Hasao, Haflong for necessary action.
3. The Ld. Addl. Chief Judicial Magistrate, Dima Hasao, Haflong.
4. The Ld. Secretary, DLSA, Dima Hasao, Haflong.
5. The Ld. Sub-Divisional Judicial Magistrate(S), Dima Hasao, Haflong.
6. The Ld. Judicial Magistrate First Class, Dima Hasao, Haflong.
7. The Ld. Civil Judge (Jr.Div) No.1, Dima Hasao, Haflong.
8. The Ld. Civil Judge (Jr.Div) No.2, Dima Hasao, Haflong.
9. Systems Asstt., he is directed to upload the Order in the official website.
10. All concerned.
11. Order Book / Office file.


District & Sessions Judge
Dima Hasao, Haflong
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