OFFICE OF THE DISTRICT & SESSIONS JUDGE, DIMA HASAO::HAFLONG

NOTICE INVITING TENDER

Dated, Haflong, the 30h April, 2025

Sealed quotation affixing Court fee Stamp of Rs. 8.25 only (Non-refundable) are invited from the reputed firms/authorized dealers/shops having their registered shop within Haflong for entering into ***Annual Rate Contract*** to supply Office Stationery/Office equipment/ Official Registers and Forms/Electrical Items/ Car Accessories/ Computer related Accessories etc. as per list **(Annexure - I)** enclosed herewith for use in the establishment of the District & Sessions Judge, Dima Hasao, Haflong, Assam for the **Financial Year 2025-26**. The quotation should reach the office of the undersigned on or before **16th May, 2025 till 4.00 pm**. No quotation will be entertained beyond the schedule date and time.

GENERAL TERMS AND CONDITIONS

1. The Firm should have an established shop dealing in stationery/Office equipment/ Official Registers and Forms/ Electrical Items/ Car Accessories/ Computer related Accessories etc. The envelope containing the quotation should be superscribed as **"Quotation for supply of Office Stationery/Office Equipment/ Official Registers and Forms/ Electrical Items/ Car Accessories/ Computer related Accessories etc."**
2. The sealed envelope of the firm/shop submitting the quotation must be addressed to the **DISTRICT &**

SESSIONS JUDGE, DIMA HASAO, HAFLONG. The address of the registered supplier/firm/shop must appear distinctly on the sealed envelope.

3. The bid documents are not transferable. The seal and signature of the authorized Official of the registered supplier/firm/shop must appear on all the papers of the bid documents.
4. The quotation should contain the following valid documents:-
   i. Copy of PAN Card in the name of the firm.
   ii. Copy of GST Registration Certificate in the name of the firm.
   iii. Copy of Trade License issued by appropriate authority in the name of the firm.
   iv. Bank Account Details in the name of the firm **(preferably SBI).**
5. Rate should be quoted only against the items specified in the list (which is duly enclosed herewith) and sample of the items should be submitted where necessary.
6. Quoted rates {which shall not under any circumstances result in exceeding the respective Maximum Retail Price (**M.R.P.) or applicable market rates (in case of product/services where MRP is not available)}** must be inclusive of all taxes and duties, charges of packaging/forwarding etc. In case of any over pricing detected during the period of the contract, the authority reserves the right to pay only the amounts maximum up to **M.R.P.** or applicable market rates of such items.

7. The rates approved by the authority for selection of bidder shall be valid for the remaining period of this financial year 2025-26. No hike in price shall be considered during the contract period. Further, rate quoted against each of the items should be on door delivery to this establishment.

8. Supplier/Firm/Shop having experience in dealing with supply of office stationery/ articles etc. in the District Court shall be given preference.

9. The last date of submitting quotation is 16.05.2025 (up to 04.00 PM). Late and delayed tender will not be considered. In case of any unscheduled holiday occurs on the prescribed closing date, the next working day shall be considered as the last date of submitting tender. The tender shall be opened on 16.05.2025 itself after 4 PM. All the tenderers shall have to remain present during tender opening.

10.The Firm should quote rate of items for the specified brand name , size, weight etc (where applicable) as per the prescribed list attached herewith.

11. All the terms and conditions mentioned herein must be strictly adhered to by all the registered suppliers/firms/shops. In case of violation of any of the terms and conditions of the tender document or unsatisfactory supply of items/materials or supply of poor quality and below standard items/materials, the undersigned reserves the right to terminate the supply order without giving any notice to the supplier. Conditional tender shall not be accepted on any ground and shall be rejected straightaway.

12. The undersigned reserves the right not to accept or reject any or all quotations in part or in full and shall not be bound to accept the lowest bidder.

13. The decision of the undersigned in all respect shall be final and binding.

Encl.:- Annexure -I

sd/-
District & Sessions Judge,
Dima Hasao, Haflong.

No. DJ/DH/I-1/2025/ 938-941 /Estt. The 30th April, 2025.

Copy to

1. The Deputy Commissioner, Dima Hasao with a request to direct the concerned person from his office to affix the "Notice Inviting Tender" in the official Notice Board of the District Administration.

2. The Principal Secretary (N), NCHAC, Dima Hasao with a request to direct the concerned person from his office to affix the " Notice Inviting Tender " in the official Notice Board of the NCHAC.

3. The Systems Assistant , Dima Hasao District Judiciary, Dima Hasao. He is directed to upload the "Notice Inviting Tender" in the official website of Dima Hasao District Judiciary immediately.

4. Notice Board.

5. Office file.

30/4/2025
District & Sessions Judge,
Dima Hasao, Haflong.

District & Sessions Judge
Dima Hasao, Haflong
30/04/2025

ANNEXURE-I QUOTATION FORM

To,

The District & Sessions Judge,
Dima Hasao.

1. Name of the bidder, Address and Contact No.:-

2. GST Registration No.:-

ITEM DETAILS

STATIONERY / MISCELLANEOUS ITEMS

Sl No.	Name of the Items	Brand/Specification/Desirable Features	Bid Price (Inclusive of all Taxes)
1	Assamese Phulam Gamucha	Best Quality (Large Size-Silk)	Pc.
2	Assamese Phulam Gamucha	Best Quality (Large Size-Cotton)	Pc.
3	Dimasa Gamucha	Best Quality (Large Size-Cotton)	Pc.
4	Alpin T-Type	Best Quality	Box
5	Amul Taza	1 Ltr.	No
6	Amul Taza	Half (½) Ltr	No
7	Alpin	(Corporate/Kores)	Box
8	A4 Size Paper	(70 GSM) -JK Copier 500 sheets	Pkt
9	A4 Size Paper	(75 GSM) -JK-500 sheets	Pkt
10	Short hand Note Books	200 pages	No.
11	Plastic Stick File Transparent	(A4 Size)-Good Quality	Pc.
12	Bamboo Broom	(Long Handle), 5' (Good Quality)	No.
13	Bamboo Broom	(Short Handle) 2 1/2' (Good Quality)	No.
14	Black Phenyl	450 ml , Cross	Bottle
15	White Phenyl	450 ml , Eagle	Bottle
16	Black Phenyl	1 Ltr., Cross	Bottle
17	White Phenyl	1 Ltr.,Eagle	Bottle
18	Black Phenyl	5 Ltrs., Suraksha or equivalent.	Jar
19	Bleaching Powder	1 Kg.	Pkt.
20	Brasso	100 ml	No.
21	Brasso	200 ml	No.
22	Brown Tape	1 inch	No
23	Transparent Tape	1 inch	No
24	Brown Tape	2 inch	No
25	Transparent Tape	2 inch	No
26	Brown Tape	2 inch	No
27	Transparenrt Tape	3 inch	No
28	Carbon Paper	(Kores)	Pkt.
29	Calculator 12 Digit	Casio/ Citizen/Orpet	No
30	Chair Cushion	14" X 14" (Craftino)	Pc
31	Chair Cushion	16" x 16" (Craftino)	Pc
32	Chair Cushion	14" X 14" (Kurlon)	Pc
33	Chair Cushion	16" x 16" (Kurlon)	Pc
34	Citranella Oil	100 ml, Good Quality	Bottle
35	Citranella Oil	200 ml, Good Quality	Bottle
36	Coat Brush,	(Snp Wooden or equivalent)	No.
37	Coat Hanger	(Snp Wooden or equivalent)	Dozen
38	Coconut Broom	(SHUANGYOU or equivalent)	No.
39	Coconut Broom	(Long handle) Good Quality.	No.
40	Coffee	Nescafe 100 grms	No
40	Cleaning Spray	Colin (250 ml)	Bottle
41	Cleaning Spray	Colin (500 ml)	Bottle
42	White Tape	Cotton	Roll
43	Uniform Cloth	Cotton	Meter
44	Cup Plate	(LaOpala- Premium quality)	6 pc
45	Cup Plate	(Bon China-Premium quality)	6 pc
46	Curtain Pipe	Aluminium - Good Quality	Feet
47	Detergent Powder	1 Kg, Surf Excel	Kg.
48	Detergent Powder	1 Kg, Ariel	Kg.
49	Soap	Dettol-125 grm	No.
50	Soap	Lifebuoy-125grm	No.
51	Hand Wash	Dettol-200 ml	Bottle
52	Hand Wash	Lifebuoy-200ml	Bottle

53	Door Closer	(Godrej)	No.
54	Door Mat	(PVC) Good Quality.	Per Pc.
55	Door Mat	(Cotton) Good Quality.	Per Pc.
56	Door Mat	(Synthetic) Good Quality.	Per Pc.
57	Drinking Glass	(AFAST)	Set (6 Pc)
58	Dry Wiper	(Classic)	No.
59	Dry Wiper	(Gala)	No.
60	Battery	Duracell -9V	No.
61	Mesh Dustbin	(KUBER INDUSTRIES-5 Ltr)	No
62	Dustbin	30 Ltr.- Good Quality	No
63	Dustbin	Pedel Bin (Jaypee Plus with Lid-12 Ltr)	No
64	Dustbin	Pedel Bin (Cello with Lid-12 Ltr)	No
65	Dustbin	Pedel Bin (Cello with Lid-7 Ltr)	No
66	Dustbin	Pedel Bin (Milton with Lid-7 Ltr)	No
67	Envelop	Medium 4 1/2" x 10 " Cloth Coated	100 Nos.
68	Envelop	Medium 4 1/2" x 10 " Plastic Coated	100 Nos.
69	Envelop	9" x 4"	100 Nos.
70	Envelop	11" x 5"	100 Nos.
71	Envelop	14" x 15"	100 Nos.
72	Envelop	16" x 12"	100 Nos.
73	Envelop	A4 Size (Plastic Coated)	100 Nos.
74	Eraser	Apsara	Per Pc.
75	File Cover with Board	Best Quality	6 Nos.
76	4 Fold Fille Cover	Genesis	6 Nos.
77	4 Fold Fille Cover	(Bright)	6 Nos.
78	4 Fold Fille Cover	(Allied)	6 Nos.
79	Guard File	Best Quality	6 Nos.
80	Face Mask	(Single Use)	100 Pc.
81	Face Mask	(N-95, Washable)	6 Pc.
82	Finit Pump	(Spray Machine)-Good Quality	No.
83	Flask	Steel Body, 1 Ltr., Cello/Milton	No.
84	Flask	Steel Body, 1/2 Ltr.,Cello/ Milton	No.
85	Floor Moper	Classic	No.
86	Floor Moper	Gala	No.
87	Foot Mat	Durasoft	Per Pc.
88	Foot Mat	Durasoft	Per Pc.
89	Foot Mat	Coir	Per Pc.
90	Garbage Polythene Bag	Big size	Pkt
91	Garbage Polythene Bag	Medium Size	Pkt
92	Gum Btl	750 ml	Bottle
93	Glue Stick	15 Gm (Kores)	No.
94	Glue Stick	15 Gm (Fevistick)	No.
95	Godrej Lock & Key	(Freedom) 4 Levers	Pair
96	Godrej Lock & Key	(Freedom) 5 Levers	Pair
97	Godrej Lock & Key	(Freedom) 6 Levers	Pair
98	Godrej Lock & Key	(Freedom) 8 Levers	Pair
99	Hand Sanitizer,	50 ml. (Alcohol Based)-Dettol /Dabur	Bottle
100	Hand Sanitizer	100 ml. (Alcohol Based)-Dettol/Dabur	Bottle
101	Hand Sanitizer	250 ml. (Alcohol Based)-Dettol/Dabur	Bottle
102	Hand Sanitizer	500 ml. (Alcohol Based)-Dettol/ Dabur	Bottle
103	Toilet Brush	(Gala or Platinum Star)	No.
104	Hard Brush	10", Branded	No.
105	Hard Brush	6", Branded	No.
106	Toilet Cleaner Liquid	250 ML-HARPIC	Bottle
107	Toilet Cleaner Liquid	500 ML-HARPIC	Bottle
108	Toilet Cleaner Liquid	1 Ltr.-HARPIC	Bottle
109	Hot Case	(Milton-250 ml)	No
110	Hot Case	820ml (Milton	No
111	Hot Case	1.3 Lt. (Milton)	No
112	Lime	10kg	Tin
113	Legal Size Paper	75 GSM (500 Sheet)	Pkt
114	Lime Brush	4" No.	No.
115	Incense stick	Good Quality	No.
116	Markin Cloth,	Good Quality	Mtr.
117	Mosquito Liquid Refill	Allout	No.
118	Mosquito Liquidator	With Machine- Allout	Pkt.
119	Mosquito Liquid Refill	Good Knight	No
120	Mosquito Liquidator	With Machine- Good Knight	Pkt.
121	Mug	(Cello, 1 ltr.)	No.

122	Mug	(Cello, Half(1/2) ltr.)	No.
123	National Flag	(Big Size in Best Quality)	No
124	National Flag	(Medium Size in Best Quality)	No.
125	National Flag	(Small Size) For Car use	No.
126	Napthalene	Half (½) Kg	Pkt.
127	Note Pad	Unruled-30 page	No.
128	Note Pad	Unruled- 80 page	No.
129	Note Book -unruled	120 page (Classmate)	No.
130	Note Book -unruled	250 page (Classmate)	No.
131	Napthalene	100 Gm	Pkt.
132	Odonil Big	(75 Gms)	Dzn.
133	Page Marker/ Flags Sticky Notes	3 strips (Desmat/Oddy)	Pkt.
134	Page Marker/ Flags Sticky Notes	4 Strips(Desmat/Oddy)	Pkt.
135	Page Marker/ Flags Sticky Notes	5 Strips(Desmat/Oddy)	Pkt.
136	Pen- Gel Pen(Blue,Red,Black)	(Cello)	Dzn.
137	Pen- Gel Pen (Blue,Red,Black)	(Linc)	Dzn.
138	Pen - Ball Pen (Blue,Red,Black)	(Cello)	Dzn.
139	Pen - Ball Pen (Blue,Red,Black)	(Linc)	Dzn.
140	Pen - Ball Pen (Blue,Black)	Parker or Equivalent	No
141	Pen - Fountain Pen	(Reynold)	No.
142	Pen - Fountain Pen	(Success)	No.
143	Pen - Fountain Pen	(Parker)	No.
144	Pen - Correction Pen	Flair/Equivalent	Dzn.
145	Pen - Highlighter Pen	Kores	Dzn.
146	Pen - Permanent marker	Kores	Dzn.
147	Pen - Both Side Pen	Best Quality	Dzn
148	Pen Ink - Parker (for Fountain Pen)	Best Quality	Bottle
149	Pen Refill (Red-Blue)	Best Quality	Pkt
150	Paper Cutter	Best Quality	No.
151	Paper weight	Best Quality	Dzn.
152	Paper Napkin	(3X3), Cocktail Napkin	Dzn.
153	Parda/Curtain	Best Quality	Dzn.
154	Pencil HP	Apsara	Pkt.
155	Pencil Battery	Eveready (for Wall Clock)	No.
156	Pencil Battery	Duracell (for wall Clock)	No.
157	Paper Puncher	One Hole	No.
158	Paper Puncher	Double Hole	No.
159	Plastic Bucket	16 Ltrs., Cello	No.
160	Plastic Bucket	16 Ltrs., Generic	No.
161	Plastic Bucket	20 Ltrs., Cello	No.
162	Plastic Bucket	20 Ltrs., Generic	No.
163	Plastic Tray	Big size (RFL)	Per Pc.
164	Plastic Tray	Big size (Nilkamal)	Per Pc.
165	Plastic Tray	For keeping file /Paper (Supreme)	Per Pc.
166	Printer	(Canon Printer (LBP 151dw)	Per No.
167	Printer	(Canon Printer MF244DW)	Per No.
168	Printer	(HP Printer Laser Pro M104a)	Per No.
169	Printer Cartridge	(Canon Printer (LBP 151dw)	Per No.
170	Printer Cartridge	(Canon Printer MF244DW)	Per No.
171	Printer Cartridge	(HP Printer Laser Pro M104a)	Per No.
172	Quarter Plate	Bon China Camlin or equivalent.	Pc.
173	Red Cloth	Best Quality	Bundle
174	Register	Cloth binded register-FS Size-200 pages(Ruled/Plain)	Per Pc.
175	Register	Cloth binded register-DFC Size-200 pages(Ruled/Plain)	Per Pc.
176	Register	Cloth binded register-Quarter Size-200 pages(Ruled/Plain)	Per Pc.
177	Register	Hard Binding No.8 (Plain/Ruled)	Per Pc.
178	Register	Hard Binding No.10 (Plain/Ruled)	Per Pc.
179	Register	Hard Binding No.12 (Plain/Ruled)	Per Pc.
180	Register	Hard Binding No.16 (Plain/Ruled)	Per Pc.
181	Ribbon	White (Cotton)	Bundle
182	Room Freshner	(Airwick/Godrej/Odonil) -250ml	Bottle
183	Room Freshner	(Airwick/Godrej/Odonil)-600ml	Bottle
184	Rope	Plastic	Kg.
185	Rubber Seal	Line Seal	No.
186	Rubber Seal	(Roundl)	No.

187	Snitary Cleaning Brush	Long, Good Quality	No
188	Snitary Cleaning Brush	Short, Good Quality	No
189	Scissor 10 inch	Maped/Scotch	No.
190	Scissor 12 inch	Maped/Scotch	No.
191	Scissor 8 inch	Maped/Scotch	No.
192	Scissor 6 inch	Maped/Scotch	No.
193	Stamp Pad	157mm x 96mm	No.
194	Stamp Pad	70mm x 111mm	No.
195	Scrub Pad	Best Quality	No.
196	Steel dinner Forks	(Parage-Premium)	6 pc
197	Steel Table Spoon	(Parage-Premium)	6 Pc.
198	Steel Tea Spoon	(Parage- Premium)	6 pc
199	Steel dinner Forks	(Shapes)	6 pc
200	Steel Table Spoon	(Shapes)	6 pc
201	Steel Tea Spoon	(Shapes)	6 pc
202	Sutli rope	Best Quality	Kg.
203	Scale	(Plastic)	Per Pc.
204	Scale	(still)	Per Pc.
205	Staple Machine	(Kangaro-No. 10)	No.
206	Staple Machine	(Kangaro -No. 26)	No.
207	Staple Pin	(Kangaro-No. 10)	pkt
208	Staple Pin	(Kangaro-No. 26)	pkt
209	Stainless Steel Water Filter	12/18/20 Ltr	No.
210	Surface and Floor cleaner	500ml (Lizol)	Bottle
211	Surface and Floor cleaner	975ml (Lizol)	Bottle
212	Tag Cotton	(Best Quality)	Bundle
213	Tag Nylon	Best Quality	Bundle
214	Table Glass Pad	4MM	Sqr.Ft.
215	Table Glass Pad	5MM	Sqr.Ft.
216	Table Glass Pad	6MM	Sqr.Ft.
217	Table Top Incliner Desk	(Fibre), with Glass	No.
218	Table Top Incliner Desk	(Fibre), without Glass	No.
219	Tea	250 grm (Tata Tea/ Taj Mahal)	Pkt
220	Tea	500 grm (Tata Tea/ Taj Mahal)	Pkt.
221	Tea Tray	(Plastic, Medium Size, Milton)	No.
222	Tea Tray	(Plastic, Small Size, Milton)	No.
223	Towel	(Raymand) 350 GSM (55 inchX28 inch)	Pc.
224	Towel	(Raymand) 450GSM (55 inchX28 inch)	Pc.
225	Towel	(Raymand) 450GSM (60 inchX30 inch)	Pc.
226	Towel	(Bombay Dyeing) 350 GSM (55 inchX28 inch)	Pc.
227	Towel	(Bombay Dyeing) 450GSM (55 inchX28 inch)	Pc.
228	Towel	(Bombay Dyeing) 450GSM (60 inchX30 inch)	Pc.
229	Towel	(Raymand), Hand/ Face Towel	Pc.
230	Towel	(Bombay Dyeing) Hand/face Towel	Pc.
231	Tonner RICOH	MP 2501 Xerox Machine(Original)	No.
232	Tonner Canon Image Runner	2004N Xerox Machine (Original)	No.
233	Tonner	HP LaserJet 1020 Plus Printer (Original)	No.
234	Tonner	HP LaserJet 1020 Plus Printer (Compitable)	No.
235	Tonner	Canon LBP 6230DN (Original)	No.
236	Tonner	Canon LBP 6230DN (Compatible)	No.
237	Tonner	HP LaserJet 1020 Printer (Original)	No.
238	Tonner	HP Laser Jet 1020 Printer (Compatible)	No.
239	Umbrella	Mohendra Dutt, Black, Big Size (Gents)-23 inch	Pc.
240	Umbrella	Mohendra Dutt, Black/ Coloured, Big Size, (Ladies)-21 inch	Pc.
241	Wall Clock	(Ajanta)-10 inch -Round, Silent Sweep Movement	No.
242	Wall Clock	(Ajanta)-12 inch -Round, Silent Sweep Movement	No.
243	Wall Clock	(Ajanta)-14 inch-Round, Silent Sweep Movement	No.
244	Washing & Pressing of Curtains	for windows Big Size	Pc.
245	Washing & Pressing of Curtains	for windows Small Size	Pc.
246	Washing & Pressing of Curtains	for doors	Pc.
247	Water Bottle	Half (1/2) Litr. (Bisleri/Kinley/Bailey)	No.
248	Water Bottle	1 Litr (Bisleri/Kinley/Bailey)	No.

249	Water Dispenser	Best Quality	No
250	Water Dispenser Bottle	20 Ltr.	No
251	Water Jug	(Plastic), Good Quality	No

Car Accessories/Servicing item

1	Car Perfume	No.	
2	Car Tyre Polish	Per No.	
3	Car Dashboard Polish	Per No.	
4	Car Polish	Per No.	
5	Dusting Brush	Per No.	
6	Wheel Alignment service	Per Service	
7	Car Wash Servicing	Per Service	
8	Tyre mending service	Per Service	

Electric Items

Sl. No	Name of the Items	Per Unit	Rs. inclusive of all taxes
1	100 Amp Cut Out (Anchor)	Pc	
2	65 Amp Cut Out (Anchor)	Pc	
3	Calling Bell (Cordless)	Pc.	
4	Calling Bell Push (Electrical)	No.	
5	Calling Bell (Dingdong)	No.	
6	Ceiling Fan 48" Crompton/Orient	Pc.	
7	Ceiling Fan 48" USHA	No.	
8	Ceiling Fan 56" Crompton/Orient	No.	
9	Ceiling Fan 56" USHA	No.	
10	Choke 40W (Philips)	No.	
11	Condenser for Ceiling Fan (Bajaj)	No.	
12	Condenser for Ceiling Fan (Universal)	Pc.	
13	Electric Iron (Bajaj)	No.	
14	Electric Iron (Philips)	No.	
15	Electric Kettle 1 Ltr. (Bajaj)	No.	
16	Electric Kettle 1.7 Ltr. (Bajaj)	No.	
17	Electric Kettle 1/2 Ltr. (Bajaj)	No.	
18	Electronic Choke 20W (Bajaj)	No.	
19	Electronic Choke 20W (Philips)	No.	
20	Electronic Choke 40W (Bajaj)	No.	
21	Electronic Choke 40W (Philips)	No.	
22	Electronic Regulator -Ceiling Fan (Anchor)	No.	
23	Emergency Light (Bajaj)	No.	
24	Emergency Light (Orpat)	No.	
25	Extension Cord -15AMP X 4 MTRS. (Anchor)	No.	
26	Extension Cord —5AMP X 4 MTRS. (Anchor)	No.	
27	Extension Cord Spike Buster 5 AMP (Anchor)	No.	
28	Extension Cord Spike Buster 10AMP (Anchor)	No.	
29	Extension Cord Spike Buster 15AMP (Anchor)	No.	
30	Flexible Wire (Copper) 3 Core 40 x 76	Mtr.	
31	Geyzer 10 Ltrs. (Bajaj)	No.	
32	Geyzer 10 Ltrs. (Crompton)	No.	
33	Geyzer 10 Ltrs.m(Usha)	No.	
34	Geyzer 15 Ltrs. (Bajaj)	No.	
35	Geyzer 15 Ltrs. (Usha)	No.	
36	Geyzer 25 Ltrs. (Bajaj)	No.	
37	Geyzer Element (Bajaj)	No.	
38	Iron Connector (Anchor)	No.	
39	Inverter-Microtek Model: UPS SWE2+925V2	No.	

40	Inverter Battery- 12 Volt Exide Model-IMTT1500	No.	
41	Battery 180 Ah(Amaron/EXide with shinewave-Inverter 1100 VA (Microtec/Luminous)	Set.	
42	Battery 200 Ah(Amaron/EXide with shinewave-Inverter 1100 VA (Microtec/Luminous)	Set.	
43	LED Bulb 12 W Philips	No.	
44	LED Bulb 12 W Bajaj	No.	
45	LED Bulb 15 W Philips	No.	
46	LED Bulb 15 W Bajaj	No.	
47	LED Bulb 20 W Philips	No.	
48	LED Bulb 20 W Bajaj	No.	
49	M.V. Bulb 125w (Bajaj)	No.	
50	M.V. choke 125w (Bajaj)	No.	
51	Main Switch 100Amp (Havells)	No.	
52	Main Switch 100Amp (Anchor)	No.	
53	Main Switch 15Amp (Havells)	No.	
54	Main Switch 15Amp (Anchor)	No.	
55	Main Switch 32Amp (Havells)	No.	
56	Main Switch 32Amp (Anchor)	No.	
57	Main Switch 63Amp (Havells)	No.	
58	Main Switch 63Amp (Anchor)	No.	
59	MCB 10Amp Havells	No.	
60	MCB 10Amp Anchor	No.	
61	MCB 20Amp Havells	No.	
62	MCB 20Amp Anchor	No.	
63	MCB 6Amp Havells	No.	
64	MCB 6Amp Anchor	No.	
65	MCB Box 2 Ways Hevells	No.	
66	MCB Box 2 Ways Anchor	No.	
67	MCB Box 4 Ways Hevells	No.	
68	MCB Box 4 Ways Anchor	No.	
69	MCB Box 6 Ways Hevells	No.	
70	MCB Box 6 Ways Anchor	No.	
71	Power Strip for Computer (4+4, Anchor)	No.	
72	Regulator For Ceiling Fan	No.	
73	Remote Control Calling Bell	No.	
74	Room Heater (Double)-Bajaj	No.	
75	Room Heater (Single)-Bajaj	No.	
76	Room Heater (Single)-Usha	No.	
77	Room Heater (Double)-Usha	No.	
78	Stand Fan (Bajaj)	No.	
79	Stand Fan (Usha)	No.	
80	Starter 20W (Bajaj)	No.	
81	Switch & Socket Combine 15Amp (Anchor)	No.	
82	Switch & Socket Combine 15Amp (Maru)	No.	
83	Switch & Socket Combine 5 Amp (Anchor)	No.	
84	Switch & Socket Combine 5 Amp (Maru)	No.	
85	Thread Type Bulb 15W (Bajaj)	No.	
86	Thread Type Bulb 15W (Philips)	No.	
87	Tube Light LED 4 Fts. (Bajaj)	No.	
88	Tube Light LED 4 Fts. (Philips)	No.	
89	Tube Light (with complete fittings) Single Tube 40w (Bajaj)	No.	
90	Tube Light (with complete fittings) Single Tube 40w (Philips)	No.	
91	Tube Light (with complete fittings) Decorative 40w (Bajaj)	No.	
92	Tube Light (with complete fittings) Decorative 40w (Philips)	No	
93	Tube Light Holder (Bajaj)	No.	
94	Tube Light Holder (Phillips)	No.	

95	Tube Light T/5 (Slim) 28w Bajaj	No.	
96	Tube Light T/5 (Slim) 28w Philips	No	
97	String Light (tuni)	Mtr	
98	Stainless Steel Water Filter, 12 Ltr	No.	
99	Stainless Steel Water Filter, 20 Ltr	No.	
100	KENT GOLD (Plus)-20 Ltr.	No.	
101	HUL Pureit Advance Pro Mineral RO+UV ,7 Ltr	No.	
102	Eureka Forbes Acquaguard Marvel 8 L.RO+UV	No.	
103	KENT Smart Alkaline Water purifier	No.	
104	AquaSure from Aquaguard ,MAXIMA + (RO+UE+ME-7 Ltr)	No.	

Computer, Printer and other Accessories

Sl. No	Name of the Items	Per Unit	Rs. inclusive of all taxes
1	**Dell Computer Set with Monitor, UPS, Mouse and Keyboard** (i) CPU-Configuration-Core i5 10th Gen, 8GB DDRA Ram ITB Hard Disk) (ii) Monitor-22' inch full HD	Set.	
2	**Dell Computer Set with Monitor, UPS, Mouse and Keyboard** (i) CPU-Configuration-Core i3 10th Gen, 4GB DDRA Ram 500 GB Hard Disk) (ii) Monitor-22' inch full HD	Set.	
3	Canon Image Class LBP 157 dw-Single function printer	No	
4	Canon Image Class MF 241 d-Multi function Printer	No	
5	Tonner No. MP2501 FOR RICOH 2001L Xerox Machine(Original)	No	
6	Tonner NPG 59 FOR Canon Image Runner 2004N Xerox Machine (Original)	No	
7	Tonner/Cartridge 337 for for Printer Cannon Image class MF244DW (original)	No	
8	Tonner/Cartridge 18 A for the Printer HP Leser Jet Pro M 104 A (Original)	No	
9	Keyboard (Computer)-Logitech.	No	
10	Keyboard (Computer) - HP.	No	
11	Keyboard (Computer)-Dell.	No	
12	Mouse (Logitech)	No	
13	Mouse (HP)	No	
14	Mouse (Dell)	No	
15	RJ-45 Connector	No	
16	VGA Splitter	No	
17	Wireless Router (Netgear)	No	
18	Wireless Router (TP-Link)	No	
19	Wireless Router (D-Link)	No	
20	Pen Drive 32 GB (Hp)	No	
21	Pen Drive 64 GB (Hp)	No	
22	Pen Drive 32 GB (Sandisk)	No	
23	Pen Drive 64 GB (Sandisk)	No	

REGISTERS & FORMS

Sl.No	Registers & Forms	Form No	Size (inches)	No. of Sheets / Pages	Bid Price (Inclusive of all Taxes)
1	Court Fee Register (Civil)	R.12, Civil Rules & Order	14"x16	300	
2	Court Fee Register (Criminal)	R.10, Criminal Rules & Order	14"x16	300	
3	Statistical Register of Title Suit, Money Suit and Rent Suits, all Misc. Cases, Register of Title Execution, Money Execution Cases.	R.38, R.39, R.40, R.41, R.42, R.43, R.44.	14"x16	200	
4	Register of Title Suits	R.1 (i) Civil Rules & Order	20"X38"	200	
5	Register of Money Suits	R.1(ii)Civil Rules & Order	20"X38"	200	
6	Register of Rent Suits	R.1 (iii) Civil Rules & Order	20"X38"	200	
7	Register of Miscellaneous Judicial Cases	R.2 Civil Rules & Order	14"x16	200	
8	Register of Title Appeal, Money Appeal, Rent Appeal	R.6 (i.ii.iii) Civil Rules & Order	14''x16''	200	
9	Register of application for execution of decrees	R.5 Civil Rules & Order	14"x16	200	
10	Register of Insolvency Petition	R.3 Civil Rules & Order	14"x16	200	
11	Register of application for Sale Certificate	R.27 Civil Rules & Order	14"x16	200	
12	Register of application for returning of documents	R.26 Civil Rules & Order	14"x16	200	
13	Register of stamp duty and penalty	R.17,Civil Rules & Order	14"x16	200	
14	Register of decree sent to or received from other court for execution	R.20 (i) and R.20 (i) Civil Rules & Order	14"x16	200	
15	Register of Record Received	R.25,A, Civil Rules & Order	14"x16	200	
16	Register of Recognised clerks of pleader	R.32 Civil Rules & Order	14"x16	200	
17	Register of Challan	A.13 Civil Rules & Order	14"x16	200	
18	Register of Payment Order	A.15 Civil Rules & Order	14"x16	200	
19	Daily Register of Deposit (A & B)	A.17 (i,ii) Civil Rules & Order	14"x16	200	
20	Clearance Register of a deposit	A.19 Civil Rules & Order	14"x16	200	

21	Register of Judicial Deposit	A.21 Civil Rules & order	14"x16	200	
22	Contingent Registrar	A.29., Civil Rules & Order.	14"x16	200	
23	Contract Contingent Register	A.28 Civil Rules & Orders.	14"x16	200	
24	Register of Movables attached property	R.19. Civil Rules & Order	14"x16	200	
25	Register of securities, jewellery etc.	R.18.Crl.Rules & Order.	14"x16	200	
26	Register of attendence of witness	R.11 Crl.Rules & Order.	14"x16	350	
27	Register of Criminal Appeal(Conquest)	R.5 (i) Crl.Rules & Order.	14"x16	250	
28	Register of Criminal Revision(Conquest)	R.5 (ii) Crl.Rules & Orders.	14"x16	250	
29	Register of Criminal Misc. Cases	R.2 (iii))Crl.Rules & Orders.	14"x16	250	
30	Register of recognized clerks of pleaders	R..32, Civil Rules & Order.	14"x16	300	
31	Peremtory Cash Register (DFC)	A-24	DFC	300	
32	Register of Letter Issued		14"x16	300	
33	Register of Letter Received		14"x16	300	
34	Judgement Register			300	
35	Disposal Register			300	
36	Court Diary -Civil			250	
37	Court Diary -Criminal			250	
38	Register-Cloth binded register-FS Size-200 pages(Ruled/Plain)		FC Size	200	
39	Register-Cloth binded register-DFC Size-200 pages(Ruled/Plain)		DFC	200	
40	Register-Cloth binded register-Quarter Size-200 pages(Ruled/Plain)		Quarter Size	200	
41	Register-Hard Binding No.8 (Plain/Ruled)			200	
42	Register-Hard Binding No.10 (Plain/Ruled)			200	
43	Register-Hard Binding No.12 (Plain/Ruled)			200	
44	Register-Hard Binding No.16 (Plain/Ruled)			200	
45	Form of Order Sheet	J-13	A-4	1000	
46	Form of 2nd Order Sheet		A-4	1000	
47	Order sheet for Magistrate Records	M.106	A-4	1000	
48	Table of Contents	-	A-4 /100/120 GSM.	1000	

49	Title Page	J.5	A-4	1000	
50	Courts Certificate	M.33	Legal	1000	
51	Court Notice		A-4	1000	
52	Form of Recording deposition	M.83	A-4	1000	
53	Requisition	M.10	Legal	1000	
54	Form of Heading deposition	J-1	A-4	1000	
55	Warrant of arrest	No-2	A-4	1000	
56	Proclamation form	No.4	Legal	1000	
57	Order of Attachemnent	No.7	Legal	1000	
58	Summon to witness	P.45	Legal	1000	
59	Warrant of commitment	No.72	Legal	1000	
60	Warrant of commitment	No.17	Legal	1000	
61	Warrant for the production of prisoner in a criminal Court	No.72	Legal	1000	
62	Warrant in the first instance to bring up a witness	No.9	Legal	1000	
63	Warrant for use by Appellate Court	No.49	A-4	600	
64	Warrant for intermediate custody	No.43	Legal	150	
65	Form of Change with one head	No.32	A-4	250	
66	Form of Charge with two heads	No.38	A-4	250	
67	Form of Charge with three heads	No.34	A-4		
68	Form of Charge with four heads	No.35	A-4	150	
69	Last pay certificate for Non-gazetted Officers	No.67	Legal	250	
70	Bill Form			100	
71	Dak Book (White paper)			150	
72	Acquittance Registers			200	
73	Peremptory receipt Book			200	
74	Fine Cheque Book/ Fine receipt			100	
75	Stock Register			200	
76	Leave Account Form			100	

Submitted By-

Name of the Firm (Bidder):

Name & Signature of the Owner:-

Address:-

Contact No:-

Mail Id:-