## eCommittee, Supreme Court of India

A-313, Loknayak Bhawan, Khan Market, New Delhi-110003. Phone Nos. 011-24632071-72, Fax No. 011-24632074 email: ecommittee@indianjudiciary.gov.in, web:www.ecommittee.nic.in

## Application Form for Email Account for Judicial Officers under NIC mail domain indianjudiciary.gov.in

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## Terms & Conditions

- If all the preferred email IDs are not available, any proper email ID shall be allotted as per email address policy of NIC. Suffix may have to be added to make the email ID / login ID unique across the domain.
- 2. The password of email account shall have to be kept confidential and changed regularly e.g. once every 3 months by the user. If the account is hacked/hijacked by unscrupulous elements due to non changing of the password or due to voluntary disclosure of password to

- others; the user shall be held personally and solely responsible for not keeping the confidentiality of the official information and in that case technical support staff, NIC or E-Committee shall not be held responsible.
- 3. Users should not open any attachments unless, they have come from a known and reliable sender. The mails which are not relevant to the users, should be deleted without opening as the attachments might contain harmful software which may corrupt computer system/data.
- 4. Users may install the personal firewall software to secure their machine and e-mail traffic. It is advisable that email service is accessed on the computers having proper virus/malware/spyware protection software installed.
- 5. NIC and/or eCommittee are not responsible for the contents that are being sent as part of the mail. The views expressed are solely that of the originator. Any account being misused shall be deactivated forthwith and suitable action shall be initiated.
- 6. NIC e-Mail Service is provided over secure channels only i.e. WEBmail is over HTTPS (tcp port 443), POP service is over POP3S (tcp port 995), and SMTP service is over SMTPS (tcp port 465). Users are required to suitably modify the mail client software settings accordingly to use the service.
- 7. NIC will take all possible measures to prevent data loss, however, due to unforeseen circumstances, if it happens, NIC/eCommittee shall not be held responsible for the same. Users are responsible for saving email messages as they deem appropriate. Messages will be automatically purged from folders as follows: Inbox 1 year, Sent 120 days, Trash -10 days, ProbablySpam 15 days. Email account will be deactivated, if not used for 90 days. Email account will be deleted after a period of 9 months from the date of deactivation if no request for activation is received. User shall have to use the email account regularly.
- 8. The email account shall be deactivated/deleted on retirement/resignation (or end of service for any other reason whatsoever) of the applicant. The applicant shall not use the email account after retirement/resignation (or end of service for any other reason).
- 9. Users can contact NIC's 24x7 support for assistance on phone No.011-24360088/24360084/24305101/24305099 or through mail to  $\underline{\text{support@nic.in}}$

I have gone through the above terms & conditions and agree to follow the same. Please create email account as applied hereinabove.

Place: (Si	ignature of the Judicial Officer)
Date:2011. (Seal/Stamp of the Judicial Officer) Nan	ne:( )
For the use of High Court	
This Judicial Officer is discharging his/her duties on the post form is hereby forwarded with request to create the email acco	
Place: Date:2011. (Seal/Stamp of High Court)	Central Project Coordinator, eCourts Project
For the use of eCommittee	
Email ID allotted:	@indianjudiciary.gov.in
Indianjudiciary Email Allotment Registration No/2011	l
Place: New Delhi	Authorised Email Administrator

Member Judicial, eCommittee, Supreme Court of India.

Date:

-2011.

## APPLICATION FORM

for resetting of password/activation of email accounts under NIC mail domain indianjudiciary.gov.in

From:

			Name:	:
			Design	nation & Posting:
			Mobile	e No. :
To,				
A-313, Lok I <u>Through</u> :	Nayak Bhawa	me Court of India. ın, Khan Market, New [		10 003.
Central Proj	•	ator(CPC), eCourts Proj (N		the High Court)
Dear Sir, I hav	ve been allot:	ted email ID		@indianjudiciary.gov.in
				able to access my email account.
(i)		ord is not working.		,
	, ,	t has been disabled for	r non-us	e.
(iii)	I am able t	to login but my Inbox o	does not	appear, only the Calender appears.
(iv)	Any other	reason, please specify	:	
				<del></del>
do the need	dful to enabl	e me to access my ab	ove men	ago. I hereby request to attioned email account. My alternate
I unc	dertake to us	e my above said indian	judiciar	y email account regularly.
Than	iking you,			
				Yours Faithfully,
Place:				(Signature of the Applicant)
Date: -	- 2011.	(Stamp of the Appli	cant)	Name: ( )
		For the Use o	f High (	<u>Court</u>
		ging his/her duties on by forwarded for furth	-	st mentioned in this application form. ssary action.
Place:				Central Project Coordinator(CPC),
Date: -	-2011.	(Seal/Stamp of High C	-	eCourts Project

**eCommittee** 

Supreme Court of India

ecommittee@aij.gov.in

Date: 3<sup>rd</sup> September 2016

CIRCULAR

**Subject:** Mobile Number Updation & Forgot Password application links for

aij.gov.in Email Account Holders

This is hereby brought to the notice of all Judicial Officers across the country having AIJ email

account that,

1. Updation of mobile number of the user in the email account is mandatory because all the

sensitive information relating to password change and its recovery etc. will be

communicated to the user only on the duly registered mobile number (RMN). To update the

RMN, the aij.gov.in email account holder need to send RMN update request from their

official aij.gov.in email account to the ecommittee@aij.gov.in or to send RMN update

request to the eCommittee through CPC (Central Project Coordinator) of his/her concerned

High Court.

2. The users, who have updated their mobile number will also have the facility of

resetting/recovering their email account passwords in case they forget the password. This

feature is available at link https://passapp.emailgov.in/ In this web address, the user have to

enter their alloted aij.gov.in email address and to type the content of the CAPTCHA image.

After pressing Submit button, A Random Number will be sent to RMN to authenticate the

password recovery. This 'Forgot Password Application' link is also available on email login

page aij.gov.in on left side under the 'Sign In' button.

3. The users, are also notified through their RMN whenever their email account password is

changed as a measure of security of their email account. This facility of 'Password Change

Alert' will be available only to the email account holders who have updated their mobile

number.

Hence, it is kindly requested to update the mobile number on aij.gov.in immediately.

A.RAMESH BABU

Member (Management & Human Resources)

eCommittee, Supreme Court of India