OFFICE OF THE

DISTRICT LEGAL SERVICES AUTHORITY,

FIRST FLOOR, DISTRICT & SESSIONS JUDGE COURT BUILDING, KOKRAJHAR

Phone No-69012-81638, Email-dlsakokrajhar@gmail.com

No. DLSAK-15/2025/ Dated-Kokrajhar, the 29th May, 2025.

NOTICE INVITING QUOTATION

Sealed quotations are invited from local registered firm/Shop to supply the following item in the office of the District Legal Services Authority, Kokrajhar as per specifications mentioned bellow. The quotations should have to reach to the undersigned on or before **07.06.2025.**

Sl. No.	Item description	Quantity	Remarks
1	Portable Public Address System with 2 nos. of wireless microphone 50w to 300w (battery inbuilt) Brand preferable-JBL/AHUJA	1 no.	

Terms and Conditions are as follows:

1. Sealed envelope duly marked as "**Tender for portable public address system.**" and quotations should contain the following documents:
   - (a) Copy of PAN Card
   - (b) Copy of GST registration certificate
   - (c) Copy of GST clearance
   - (d) Copy of trade license
   - (e) Copy of Experience certificate if any
2. Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted.
3. The sealed quotation should be submitted in the office of the District Legal Services Authority, Kokrajhar during office hours on working days.
4. The firm should clearly mention the Brand/Make, price list of the product with detail specification.
5. Supply should be carried out immediately on receipt of the work order from the undersigned.
6. The prices should be quoted against the items excluding of GST.GST is to be shown separately against the base price of each item.
7. Prices once approved will remain valid during the scheduled delivery period. Increase of taxes and other statutory duties will not affect the price during this period. The supplier will be responsible for any increase of taxes and duties.
8. The payment shall be made on completion of supply and installation of above noted works and acceptance with full satisfaction and on production of the following:
   - (a) Bill in triplicate
   - (b) Bank Account details
   - (c) Delivery challan dully signed by the consignee.
9. In the event of breach of any terms and conditions or delay or default the purchase order will be terminated.
10. Conditional tenders are liable to be rejected.
11. Quotations submitted after the stipulated time will summarily be rejected.

12. In case the successful bidder supplies sub-standard materials, its tender shall be cancelled. Thereafter, next successive bidder may be considered.
13. The undersigned has reserved the right of accepting/rejecting the quotation without assigning any reason thereof.
14. The undersigned is not bound to accept the lowest rate of any quotation if it arises in course of tendering.
15. The decision of the undersigned is final and binding on all.

Secretary
District Legal Services Authority,
Kokrajhar
29/05/25

Memo No. DLSAK-15/2025/ 699-700 Dated-Kokrajhar, the 29th May, 2025.

Copy forwarded for information and necessary action to:-

1. The Systems Assistant of Kokrajhar District Judiciary is directed to upload this quotation in the official website.
2. Notice Board.
3. Office File.

Secretary
District Legal Services Authority,
Kokrajhar
29/05/25